MINUTES

PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Building and Grounds Committee of the Whole Meeting of the Board of Trustees

June 9, 2026, at 7:00 p.m.

President Renaldi called the Committee of the Whole meetings to order at 7:00 p.m.

## ROLL CALL

| | |
|---|---|
| Trustees Present: | Anita DeFrank, Michael Donahue, Kevin Haggerty, Josh Kiem, Danielle Powers, Theresa Renaldi, Gregg Rusk |
| Trustees Absent: | Briana Jarnagin, Deepika Thiagarajan |
| Others Present: | Joanna Bertucci, Library Director; Angela Berger, John Priala, Joan Wrenn, Library Staff Louis Kaufman |

## PUBLIC COMMENT ON NON-AGENDA ITEMS

None

## PRESIDENT'S UPDATE

President Renaldi requested that any trustee interested in serving on the Nominating Committee please advise her of their interest by June 12th. She also outlined the process and timeline for election of officers for the 2026-27 Board term.

Trustee Haggerty opened the Building and Grounds Committee of the Whole Meeting at 7:02 p.m.

## APPROVAL OF MINUTES

Vice President Powers made a

MOTION: to approve the minutes of the May 12, 2026 meeting

President Renaldi seconded the motion.

Roll Call Vote: Yes: DeFrank, Donahue, Haggerty, Kiem, Powers, Renaldi, Rusk
Absent: Jarnagin, Thiagarajan

Motion passed

## PROJECT UPDATES

Director Bertucci directed the committee's attention to page 3 of the packet that provides updates on the HVAC Replacement Project and the Network Separation Project. The IT network separation project will finalize with cutover scheduled for Friday, June 12th after the library is closed.

Secretary Kiem inquired about where the HVAC project stands relative to the project budget. Director Bertucci replied that the $70,000 allocated for change orders will likely be fully spent and some project related expenses are currently being negotiated for credits.

## SNOW RETENTION PROJECT

Director Bertucci reported the results of the May 7, 2026 bid opening for the proposed Snow Retention System. The three bids received are enumerated on page 4 of the packet. As part of the due diligence process, Andrew Jose of Green Associates reviewed the scope of the work and project schedule with representatives from L. Marshall and no issues were noted. It is recommended that the bid from L. Marshall be accepted.

Secretary Keim made a

MOTION: to award the contract for the Snow Retention System to L. Marshal Roofing & Sheet Metal Inc., for $78,000

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President Renaldi seconded the motion.

Roll Call Vote: Yes: DeFrank, Donahue, Haggerty, Kiem, Powers, Renaldi, Rusk
Absent: Jarnagin, Thiagarajan

Motion passed

OTHER

None

Meeting was adjourned at 7:08 p.m.

# MINUTES
# PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068
Budget and Finance Committee of the Whole Meeting of the Board of Trustees
Held in the First-floor meeting room at the Library
June 9, 2026 at 7:00 p.m.

The meeting was called to order by Treasurer Donahue at 7:08 p.m.

## ROLL CALL

Trustees Present: Anita DeFrank, Michael Donahue, Kevin Haggerty, Josh Kiem, Danielle Powers, Theresa Renaldi, Gregg Rusk
Trustees Absent: Briana Jarnagin, Deepika Thiagarajan

Others Present: Joanna Bertucci, Library Director; Angela Berger, John Priala, Joan Wrenn, Library staff
Louis Kaufman

## APPROVAL OF MINUTES

Treasurer Donahue made a
MOTION: to approve the minutes of the May 12, 2026 Budget & Finance Committee of the Whole Meeting
Trustee DeFrank seconded the motion.
Roll Call Vote: Yes: DeFrank, Donahue, Haggerty, Jarnagin, Kiem, Powers, Renaldi, Rusk, Thiagarajan
Absent: Jarnagin, Thiagarajan
Motion passed

## LIBERTY BANK CD WITHDRAWAL AND FY26 BUDGET AMENDMENT

Director Bertucci referred to the related memo on page 7 of the packet. To provide funding for the unplanned and unbudgeted $78,000 expense for the Snow Guard project, it is recommended that funds from a Liberty Bank CD which is maturing on July 3, 2026 be used to cover project expenditures. The remaining balance of the CD will then be reinvested. An amendment to the FY26 Building Improvement budget is also required to accurately account for the expenses.

Secretary Kiem made a
MOTION: to authorize the Library Director to withdraw $85,000 from the Liberty Bank CD upon maturity on July 3, 2026 to cover the cost of the Snow Retention System
Trustee Rusk seconded the motion.
Roll Call Vote: Yes: DeFrank, Donahue, Haggerty, Jarnagin, Kiem, Powers, Renaldi, Rusk, Thiagarajan
Absent: Jarnagin, Thiagarajan
Motion passed

Vice President Powers made a
MOTION: to amend the FY26 Building Improvement budget to add $85,000, resulting in a total Building Improvements budget for the year of $977,636
President Renaldi seconded the motion
Roll Call Vote: Yes: DeFrank, Donahue, Haggerty, Jarnagin, Kiem, Powers, Renaldi, Rusk, Thiagarajan
Absent: Jarnagin, Thiagarajan
Motion passed

## OTHER

None

Meeting adjourned at 7:12 p.m.

# MINUTES
# PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068
Planning and Operations Committee of the Whole Meeting of the Board of Trustees
Held in the First Floor Meeting Room at the Library
June 9, 2026 at 7:00 p.m.

The meeting was called to order by Trustee Kiem at 7:12 p.m.

## ROLL CALL

Trustees Present: Anita DeFrank, Michael Donahue, Kevin Haggerty, Josh Kiem, Danielle Powers, Theresa Renaldi, Gregg Rusk
Trustees Absent: Briana Jarnagin, Deepika Thiagarajan

Others Present: Joanna Bertucci, Library Director; Angela Berger, John Priala, Joan Wrenn, Library staff
Louis Kaufman

## APPROVAL OF MINUTES

Trustee DeFrank made a
MOTION: to approve the minutes of May 12, 2026
President Renaldi seconded the motion.
Roll Call Vote: Yes: DeFrank, Donahue, Haggerty, Kiem, Powers, Renaldi, Rusk
Absent: Jarnagin, Thiagarajan
Motion passed

## TASK CALENDAR REVIEW AND UPDATE

Trustee Kiem reviewed tasks listed for June on the annual task calendar noting that all are in progress.

## ANNUAL CCS/OCLC FEES

Director Bertucci reviewed the memo on page 11 of the packet which provides background information on the CCS consortium along with more detailed information on the calculation of consortium membership fees for the next year for all member libraries.

Secretary Kiem made a
MOTION: to approve annual CCS consortium membership fees of $60,000 and OCLC membership fees not to exceed $18,000 for July 2026 through June 2027
Vice President Powers seconded the motion.
Roll Call Vote: Yes: DeFrank, Donahue, Haggerty, Kiem, Powers, Renaldi, Rusk
Absent: Jarnagin, Thiagarajan
Motion passed

## NON-RESIDENT LIBRARY CARD RESOLUTION

Secretary Kiem outlined the process for calculating the annual fee for eligible non-residents who live in an area not taxed for public library service as per 23 Ill.AdminCode 3050.60. PRPL uses a mathematical formula that calculates the non-resident fee based on the average tax support provided by residents. For next year, that amount is $286.00.

Secretary Kiem made a
MOTION: to approve a Non-Resident Library Card Fee of $286 for qualified non-residents, effective July 1, 2026
Treasurer Donahue seconded the motion.
Roll Call Vote: Yes: DeFrank, Donahue, Haggerty, Kiem, Powers, Renaldi, Rusk
Absent: Jarnagin, Thiagarajan
Motion passed

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## COPIER LEASE CONTRACT

The libraries' current copier lease will expire on July 19, 2026. Staff researched providers and obtained quotes from four vendors. Based on the evaluation performed, it is recommended that PRPL sign a new four-year contract with Konica Minolta Business Systems (KMBS) who provided a highly cost-effective proposal through its Direct Government Improvement Plan.

Secretary Kiem made a
MOTION: to approve a four-year contract with KMBS for copier lease and service. The total cost for the four-year agreement shall not exceed $69,344.16
President Renaldi seconded the motion.
Roll Call Vote: Yes: DeFrank, Donahue, Haggerty, Kiem, Powers, Renaldi, Rusk
Absent: Jarnagin, Thiagarajan
Motion passed

## OTHER

None

Meeting adjourned at 7:27 pm

## ADJOURNMENT

Secretary Kiem made a
MOTION: to adjourn the Committee of the Whole meeting
Trustee DeFrank seconded the motion.
Voice Vote: All in favor
Motion passed

The meeting was adjourned at 7:28 pm