

**MINUTES**  
**PARK RIDGE PUBLIC LIBRARY**  
20 S. Prospect Avenue, Park Ridge, IL 60068  
Building and Grounds Committee of the Whole Meeting of the Board of Trustees  
February 10, 2026, at 7:00 p.m.

President Renaldi called the Committee of the Whole meeting to order at 7:00 p.m.

**ROLL CALL**

Trustees Present: Michael Donahue, Kevin Haggerty, Briana Jarnagin, Josh Kiem, Danielle Powers, Theresa Renaldi  
Trustees Absent: Anita DeFrank, Gregg Rusk, Deepika Thiagarajan  
Others Present: Joanna Bertucci, Library Director; Angela Berger, John Priala, Joan Wrenn, Library staff  
Gregg Rusk (via phone)

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

None

Trustee Haggerty called the Building and Grounds Committee of the Whole meeting to order at 7:01 pm.

**APPROVAL OF MINUTES**

Trustee Haggerty made a

**MOTION:** to approve the minutes of the January 13, 2026 meeting

President Renaldi seconded the motion.

Roll Call Vote: Yes: Donahue, Haggerty, Jarnagin, Kiem, Powers, Renaldi

**Motion passed**

**PROJECT UPDATES**

Director Bertucci reviewed the project status of projects currently underway. Highlights include:

- HVAC Project: Jim Gibson, Elara Engineering was scheduled to attend tonight's meeting to provide a project update but due to personal illness, is unable to attend. He will be at the February Board meeting to provide the update.
- Ice Melt System Project: During the most recent snow event, the system did not function as planned. An electrician is scheduled to inspect the wiring, where accessible. Andrew Jose from Green Associates has obtained quotes for installation of a snow fence for the roof. Quotes for fencing for the front quarter of the building are approximately \$30,000. Because these estimates exceed \$25,000, the project is subject to competitive bidding. Green Associates is developing plans and then the library's attorney will create the bid documents. The goal is to bring a proposal for approval to the Board in April as the current tolling agreement between all parties to the project expires in May.

**OTHER**

None

Meeting was adjourned at 7:12 p.m.

## MINUTES

### PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Planning and Operations Committee of the Whole Meeting of the Board of Trustees

Held in the First Floor Meeting Room at the Library

February 10, 2026 at 7:00 p.m.

The meeting was called to order by Trustee Jarnagin at 7:15 p.m.

#### ROLL CALL

Trustees Present: Michael Donahue, Kevin Haggerty, Briana Jarnagin, Josh Kiem, Danielle Powers, Theresa Renaldi

Trustees Absent: Anita DeFrank, Gregg Rusk, Deepika Thiagarajan

Others Present: Joanna Bertucci, Library Director; Angela Berger, John Priala, Joan Wrenn, Library staff  
Gregg Rusk (via telephone)

#### APPROVAL OF MINUTES

Trustee Jarnagin made a

**MOTION:** to approve the minutes of January 13, 2026

Trustee Donahue seconded the motion.

Roll Call Vote: Yes: Donahue, Haggerty, Jarnagin, Kiem, Powers, Renaldi

Absent: DeFrank, Rusk, Thiagarajan

**Motion passed**

#### TASK CALENDAR REVIEW AND UPDATE

Trustee Jarnagin reviewed tasks listed for February on the annual task calendar noting that all are either in progress or completed. Noted for March was that a check-in with OSG will take place so that staff can be introduced to the Board and a cybersecurity presentation will be made.

#### POLICY REVIEW

Director Bertucci directed the committee's attention to the memo on page 10 of the packet which outlines the policy review recommendations for the two policies that were carried forward from the January policy review: Children in the Library and Vulnerable Adults.

Suggested edits to the Children in the Library policy are intended to more clearly define the library's role, the responsibilities of parents and caregivers, and the boundaries of staff intervention. For the Vulnerable Adults policy, the definition of that term was refined after review of neighboring libraries' policies. The ALA has not developed a definition of the term.

There being no additional questions or comments on the proposed changes

Trustee Jarnagin made a

**MOTION:** to approve the Children in the Library Policy and the Vulnerable Adults Policy, as revised.

President Renaldi seconded the motion.

Roll Call Vote: Yes: Donahue, Haggerty, Jarnagin, Kiem, Powers, Renaldi

Absent: DeFrank, Rusk, Thiagarajan

**Motion passed**

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### PARK RIDGE PUBLIC LIBRARY

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February 10, 2026 at 7:00 p.m.

#### **FY25 STATISTICS REVIEW AND BENCHMARKING**

Director Bertucci stated that the start of a new fiscal year provides an opportunity to reflect on the previous year's statistics and evaluate the library's strengths and weaknesses in comparison to peer libraries. This year's statistical review examines key trends and shifts in collection usage and purchasing patterns over the past several years. As we move forward with the new strategic plan, 2025 data will serve as the baseline against which goals are set and progress is measured.

Director Bertucci provided analysis of 2025 data on circulation and materials, door count and program attendance, and cardholders. She then presented 2025 data for PRPL compared with seven comparable area libraries that were selected based on similar demographic profiles and comparable operating budgets. These same libraries have been used for comparison with PRPL data for the past three fiscal years. Data compared includes tax allotment per resident, total operating expenditures, materials expenditures as a percentage of total budget, circulation per capita, physical circulation per square foot of building and total circulation.

The 2025 data and comparative analysis demonstrate that PRPL continues to be a high-performing, well-used and cost-effective public institution.

#### **OTHER**

None

#### **ADJOURNMENT**

Vice President Powers made a

**MOTION:** to adjourn the meeting

Trustee Jarnagin seconded the motion.

Voice Vote: All in Favor

None Opposed

**Motion passed**

**Meeting adjourned at 7:57pm**