

MINUTES

PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Building and Grounds Committee of the Whole Meeting of the Board of Trustees

January 13, 2026, at 7:00 p.m.

President Renaldi called the Committee of the Whole meeting to order at 7:00 p.m.

ROLL CALL

Trustees Present: Anita DeFrank, Michale Donahue (via phone), Kevin Haggerty, Briana Jarnagin, Josh Kiem, Danielle Powers, Theresa Renaldi, Gregg Rusk, Deepika Thiagarajan

Trustees Absent: None

Others Present: Joanna Bertucci, Library Director; Angela Berger, John Priala, Joan Wrenn, Library staff

APPROVAL OF REMOTE ATTENDANCE

President Renaldi asked Trustee Donahue the reason for his remote attendance. Trustee Donahue replied that he is out of town for business purposes. This being an approved reason for remote attendance,

Secretary Kiem made a

MOTION:

To approve remote attendance by Trustee Donahue due to work related travel

Vice President Powers seconded the motion.

Roll Call Vote: Yes: DeFrank, Haggerty, Jarnagin, Kiem, Powers, Renaldi, Rusk, Thiagarajan

Motion passed

Vice President Powers called the Building and Grounds Committee of the Whole meeting to order at 7:01 pm.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

APPROVAL OF MINUTES

Secretary Keim made a

MOTION: to approve the minutes of the December 9, 2025 meeting

Trustee Thiagarajan seconded the motion.

Roll Call Vote: Yes: DeFrank, Donahue, Haggerty, Jarnagin, Kiem, Powers, Renaldi, Rusk, Thiagarajan

Motion passed

PROJECT UPDATES

Director Bertucci reviewed the project status of projects currently underway. Highlights include:

- HVAC Project: NICOR's replacement of the gas main is scheduled for tomorrow. There are no issues anticipated because of this replacement which will increase the flow of gas into the building. A check-in meeting with contractors was held on January 12 and it was noted that punch list items from Phase 2 remain. Phase 3 is scheduled to begin in March, 2026.
- Ice Melt System Project: Andrew Jose from Green Associates has obtained quotes for installation of a snow fence for the roof. Quotes for fencing for the front quarter of the building are approximately \$30,000. Quotes for installation of fencing on the entire area where the snow melt system is installed are in the range of \$85 - \$128,000. Director Bertucci received these quotes this afternoon so additional information will be provided at the February, 2026 COW meeting.

OTHER

None

Meeting was adjourned at 7:06 p.m.

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Planning and Operations Committee of the Whole Meeting of the Board of Trustees

Held in the First Floor Meeting Room at the Library

January 13, 2026 at 7:00 p.m.

The meeting was called to order by Trustee Jarnagin at 7:13 p.m.

ROLL CALL

Trustees Present: Anita DeFrank, Michael Donahue, Kevin Haggerty, Briana Jarnagin, Josh Kiem, Danielle Powers, Theresa Renaldi, Gregg Rusk, Deepika Thiagarajan

Others Present: Joanna Bertucci, Library Director; Angela Berger, John Priala, Joan Wrenn, Library staff

APPROVAL OF MINUTES

Trustee Thiagarajan made a

MOTION: to approve the minutes of December 9, 2025

Vice President Powers seconded the motion.

Roll Call Vote: Yes: De Frank, Donahue, Haggerty, Jarnagin, Kiem, Powers, Renaldi, Rusk, Thiagarajan

Motion passed

TASK CALENDAR REVIEW AND UPDATE

Trustee Jarnagin reviewed tasks listed for January on the annual task calendar noting that all are either in progress or completed. In response to an inquiry from Trustee Jarnagin, Director Bertucci explained the action items listed for February, 2026.

POLICY REVIEW

Director Bertucci directed the committee's attention to the memo on page 19 of the packet which outlines the policy review recommendations. Two policies, Conduct in the Library and Vulnerable Adults have no recommended changes. A recommendation to rescind the *Paging Patrons* policy is being made as this is procedural rather than a topic that requires a policy. Proposed changes to the remaining policies under review this month, *Children in the Library*, *Vulnerable Adults*, *Public Access Computers*, *Public Internet Access* and *Artwork Loans*, appear on pages 21 – 38 of the packet.

After discussion among the committee and with Director Bertucci, it was determined that rescission of the *Paging Patrons* policy would appear on the consent agenda for the January 20, 2026 Board meeting, *Public Internet Access*, *Public Access Computers*, and *Loans of Artwork* policies would appear under New Business on the Board agenda after Director Bertucci updates the policy drafts as a result of tonight's discussion.

The *Children in the Library* and *Vulnerable Adults* policies will be updated based on tonight's discussion and will be brought back for further discussion and review at the February 10, 2026 COW meeting.

Secretary Kiem made a

MOTION: to rescind the *Paging Patrons* policy

Trustee Jarnagin seconded the motion.

Roll Call Vote: Yes: De Frank, Donahue, Haggerty, Jarnagin, Kiem, Powers, Renaldi, Rusk, Thiagarajan

Motion passed

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January 13, 2026 at 7:00 p.m.

KUPJACK MINIATURE LOAN

The proposed Artwork Loan Agreement for the loan of the Kupjack Miniature Room to the Kalo Foundation of Park Ridge appears on page 37-38 of the packet. After discussion, it was determined that a number of edits to the agreement would be made and Director Bertucci will make said changes prior to the January 20, 2026 Board meeting.

SPACE AUDIT UPDATE

Director Bertucci provided an update on the timing for the upcoming space audit being conducted by David Vinjamuri. Due to personal illness, Mr. Vinjamuri was unable to visit the library on the originally scheduled dates but will be in the building on January 28 – 29. During his visit, he will meet with managers, staff and select trustees along with making observations of patron behaviors and building layout.

OTHER

None

Meeting closes at 8:20 pm