



Park Ridge Public Library
Regular Board Meeting – **AGENDA** – November 18, 2025, at 7:00 PM

Meeting Location:

Park Ridge City Hall - Council Chambers
505 Butler Place, Park Ridge, IL 60068

1. Call to Order
2. Roll Call
3. Public Comment on Non-Agenda Items
4. Consent Agenda

* Items listed below are considered routine and will be enacted by the Library Board with one motion. There will be no discussion of these matters unless a Board member so requests, in which event the item will be removed from Consent for further discussion immediately after the Consent Agenda is approved.

- a. Approval of Minutes of the October 21, 2025, Meeting of the Library Board
- b. Ratify Bills Payable-Warrant Register for:

FY25 Period 10, October 16, 2025		FY25 Period 10, October 31, 2025	
Library Fund Warrants	\$139,361.31	Library Fund Warrants	\$58,852.68
Payroll 10/3/2025	\$100,208.46	Payroll 10/17/2025	\$98,422.58
		Payroll 10/31/2025	99,557.92
Per Capita Grant Fund	\$0.00	Per Capita Grant Fund	\$0.00
North Suburban Digital Consortium	\$1,830.56	North Suburban Digital Consortium	\$9,012.47
Total	\$241,400.33	Total	\$265,845.65

- c. Approve Cash Statement for all accounts for October 2025
- d. Ratify disbursements from the Petty Cash Fund, \$0.00; Gift Fund, \$162.67
- e. Amend the FY25 operating budget to increase Administration-Computer Equipment by \$13,081
- f. Amend the FY25 operating budget to increase Administration-Staff Appreciation by \$1,500
- g. Approve the FY25 operating budget transfer from Administration-Materials \$17,000 and Administration-Office Supplies/Furnishings \$8,000 to Administration-Data Processing Services.
- h. Approve a 3-year contract with ADP effective 01/04/2026 to 01/03/2029 for a total of \$42,000
- i. Approve the 2026 Days Closed calendar
- j. Approve a 3-year contract with Communico, through the RAILS Group Purchase program, for a total of \$25,500 .
5. Treasurer’s Report
 - a. Approve the Consolidated Year to Date Revenue and Expenditures Report for FY25 Period 10, October 2025
6. President’s Report
7. Secretary’s Report
8. Library Director's Report
 - a. Statistics
 - b. Narrative
9. Friends of the Library Report
10. Unfinished Business
11. New Business
12. CLOSED SESSION pursuant to 5 ILCS 120/2(c)(21), for review of Closed Session minutes of the Park Ridge Public Library Board of Trustees and pursuant to 5 ILCS 120/2(c)(1), for discussion of a personnel matter
13. Adjournment

All topics on the agenda are potential Action Items.