



Park Ridge Public Library
Regular Board Meeting – **AGENDA** – September 16, 2025 at 7:00 PM

Meeting Location:

Park Ridge City Hall - Council Chambers
505 Butler Place, Park Ridge, IL 60068

1. Call to Order
2. Roll Call
3. Recognition of former trustees Alexandra Hanba and David Somheil
4. Public Comment on Non-Agenda Items
5. Consent Agenda

* Items listed below are considered routine by the Library Board and will be enacted by one motion. There will be no discussion of these items unless a Board member so requests, in which event the item will be removed from Consent for further discussion immediately after the Consent Agenda is approved.

- a. Approval of Minutes of the August 19, 2025 Meeting of the Library Board
- b. Ratify Bills Payable-Warrant Register for:

FY25 Period 8, August 16, 2025		FY25 Period 8, August 31, 2025	
Library Fund Warrants	\$198,319.27	Library Fund Warrants	\$28,026.00
Payroll 08/8/2025	\$97,539.14	Payroll 08/22/2025	\$107,383.55
Per Capita Grant Fund	\$0.00	Per Capita Grant Fund	\$0.00
North Suburban Digital Consortium	\$6,352.65	North Suburban Digital Consortium	\$4,413.46
Total	\$302,211.16	Total	\$139,823.81

- c. Approve Cash Statement for all accounts for August 2025
- d. Ratify disbursements from the Petty Cash Fund, \$0.00; Gift Fund, \$2,185.00
- e. Approve the FY26 Budget for the Park Ridge Public Library in the amount of \$5,800,000
- f. Approve the 2025 Levy for the Park Ridge Public Library in the amount of \$4,336,721
- g. Approve a three year contract renewal with Savannah/OrangeBoy at an amount not to exceed \$4,000 per year
6. Treasurer’s Report
 - a. Approve the Consolidated Year to Date Revenue and Expenditures Report for FY25 Period 8, August 2025
7. President’s Report
8. Secretary’s Report
9. Library Director's Report
 - a. Statistics
 - b. Narrative
10. Friends of the Library Report
11. Unfinished Business
12. New Business
 - a. Approve a Corporate Resolution – Michel Trust
 - b. Approve Disposal of Property Policy
13. Adjournment

All topics on the Agenda are potential Action Items.

MINUTES

PARK RIDGE PUBLIC LIBRARY

Regular Meeting of the Board of Trustees
Held in Council Chambers
Park Ridge City Hall – 505 Butler Place
Park Ridge, IL 60068
August 19, 2025 at 7:00 p.m.

CALL TO ORDER

President Thiagarajan called the meeting to order at 7:00 p.m.

ROLL CALL

Trustees Present: Anita DeFrank, Michael Donahue, Kevin Haggerty, Briana Jarnagin, Josh Kiem, Danielle Powers, Theresa Renaldi, Gregg Rusk, Deepika Thiagarajan

Trustee Absent: None

Others Present: Joanna Bertucci, Library Director, Laura Scott, Joan Wrenn; Library Staff Alderperson Lauren Rapisand, Louis Kaufman

ELECTION OF OFFICERS

President Thiagarajan made a

MOTION: to nominate Trustee Kiem, to act a President Pro-tem for the election of officers. Trustee Renaldi seconded the motion.

Roll Call Vote: Yes: De Frank, Donahue, Haggerty, Jarnagin, Kiem, Powers, Renaldi, Rusk, Thiagarajan

Motion passed

Trustee Kiem reported that the Nominating Committee, of which he is a member along with Trustees DeFrank and Powers, met on August 12, 2025 to discuss the slate of officers for the upcoming year. The Committee agreed on the following slate of nominees for officers for the 2025-26 term:

- President: Theresa Renaldi
- Vice President: Danielle Powers
- Secretary: Josh Kiem
- Treasurer: Michael Donahue

Trustee Kiem asked if there were other nominees from the floor. There were none. There being no nominations or discussion from the floor, Trustee Kiem declared the nominations closed.

Trustee Kiem then asked for a motion to approve the slate for the four officer positions.

Trustee Kiem made a

MOTION: to elect the following slate of officers for the 2025-2026 term:

- President: Theresa Renaldi
- Vice-President: Danielle Powers
- Secretary: Josh Kiem
- Treasurer: Michael Donahue

Trustee Powers seconded the motion.

Roll Call Vote: Yes: De Frank, Donahue, Haggerty, Jarnagin, Kiem, Powers, Renaldi, Rusk, Thiagarajan

Motion passed

MINUTES

PARK RIDGE PUBLIC LIBRARY

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August 19, 2025 at 7:00 p.m.

President Renaldi proceeded with the remainder of the meeting's agenda.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

CONSENT AGENDA

President Renaldi directed the Board's attention to the list of items on the Consent Agenda and stated that if a trustee(s) would like an item removed from Consent, the item will be removed for further discussion after the Consent Agenda is approved. There were no requests for changes to the Consent Agenda.

The following items are included on the Consent Agenda:

- Approval of Minutes of the July 15, 2025 Regular Meeting of the Library Board
- Ratify Bills Payable Warrant Register Period 7, July 16, 2025 in the amount of \$161,778.68 and Period 7, July 31, 2025 in the amount of \$142,689.36
- Approve Cash Statement for all accounts for July 2025
- Ratify disbursements from the Petty Cash Fund, \$54.93 and Gift Fund, \$450.00
- Approve purchase of Lenovo PCs for \$145,860.92, including \$24,000 for installation and configuration work, to be performed by OSG using funds provided by the Bruce A. Michel Trust for Library Technology Improvements.
- Approve the FY26 Salary Budget of \$2,739,000, which includes \$112,100 allocated across the following areas: \$86,000 for 3.5% average merit pool increases, \$10,100 for one-time merit bonuses and adjustments based on updated pay grade/scale and \$16,000 for a NEW part time (18 hour) Maker Space Associate.

Trustee Thiagarajan made a **motion**

MOTION: To approve the Consent Agenda

Trustee DeFrank seconded the motion

Roll Call Vote: Yes: DeFrank, Donahue, Haggerty, Jarnagin, Kiem, Powers, Renaldi, Rusk, Thiagarajan

Motion passed

TREASURER'S REPORT

Treasurer Donahue directed the Board's attention to page 19 of the packet and the Consolidated YTD Revenue and Expenditures Report for FY25 Period 7. With 58% of the year expired, Treasurer Donahue noted that revenues are at 49% of budget for the year. With regard to operating expenses, salaries are at 54% of the YTD budget with total operating expenses at 52% of budget and library resources currently at 47% of budget. Capital expenses are at 2% of budget with large expenses for the HVAC project being incurred later in the fiscal year.

Trustee Rusk made a **motion**

MOTION: To approve the Consolidated Year to Date Revenue and Expenditures Report for FY25 Period 7, July 2025

Vice-President Powers seconded the motion

MINUTES

PARK RIDGE PUBLIC LIBRARY

Regular Meeting of the Board of Trustees

Held in Council Chambers

Park Ridge City Hall – 505 Butler Place

Park Ridge, IL 60068

August 19, 2025 at 7:00 p.m.

Roll Call Vote: Yes: DeFrank, Donahue, Haggerty, Jarnagin, Kiem, Powers, Renaldi, Rusk, Thiagarajan
Motion passed

PRESIDENT'S REPORT

President Thiagarajan noted that Committee chairs will be appointed at the September meeting and asked that any trustees who have interest in serving in that capacity for any of the Board's committees, please submit their interests to her. Director Bertucci will provide the Board with a communication listing all of the various committees as designated in the Board's By-Laws.

SECRETARY'S REPORT

Secretary Kiem reviewed each of the PRPL website and press articles included in the Secretary's report beginning on page 21 of the packet. Highlighted was the press article on the Library's Summer Sendoff celebration of the end of Summer Reading and a press article regarding the City of Park Ridge comprehensive plan update occurring this fall that mentions the property surrounding the Library.

DIRECTOR'S REPORT

Director Bertucci provided highlights from the Director's Report beginning on page 23 of the packet and noted the following:

- Several staff updates have taken place this month as noted in the report.
- Currently underway is work on the HVAC project as well as testing of the Ice Melt System and migration to our new IT service provider, OSG.
- As September is Library Card Sign-up Month, the Library is gearing up for a campaign that will run into September to encourage more community members to get a library card.
- The Library's Memory Collection received a revamp in August with additional items being added to the collection and a new logo being designed. The collection will be highlighted in the fall newsletter.
- Updates are being made to the Teen Loft based on input from Teen Advisory Board members and responses to the *Lofty Thoughts* survey.

FRIENDS OF THE LIBRARY REPORT

Director Bertucci noted that the Friends' pop-up sale during the Taste of Park Ridge netted almost \$1,000! . The Library continues to be extremely grateful for all of the Friends' support.

UNFINISHED BUSINESS

None

NEW BUSINESS

Included in the packet beginning on page 27 is the proposed Strategic Plan document that was preliminarily reviewed at the August Planning & Operations Committee of the Whole meeting. Based on that discussion, Director Bertucci made changes to the draft as discussed at that meeting. Tonight the Board again reviewed the document which includes four strategic initiatives that will guide the Library's activities during the 2026-2030 timeframe. Also reviewed were the Library's new Mission, Vision and Values statements.

President Renaldi made a **motion**

MINUTES

PARK RIDGE PUBLIC LIBRARY

Regular Meeting of the Board of Trustees

Held in Council Chambers

Park Ridge City Hall – 505 Butler Place

Park Ridge, IL 60068

August 19, 2025 at 7:00 p.m.

MOTION: To approve the Library’s 2026 – 2030 Strategic Plan

Vice-President Powers seconded the motion

Roll Call Vote: Yes: DeFrank, Donahue, Haggerty, Jarnagin, Kiem, Powers, Renaldi, Rusk, Thiagarajan

Absent: None

Motion passed

ADJOURNMENT

Trustee Rusk made a

MOTION: To adjourn the meeting

Vice President Powers seconded the motion

Voice Vote: Yes: All in favor

Motion passed

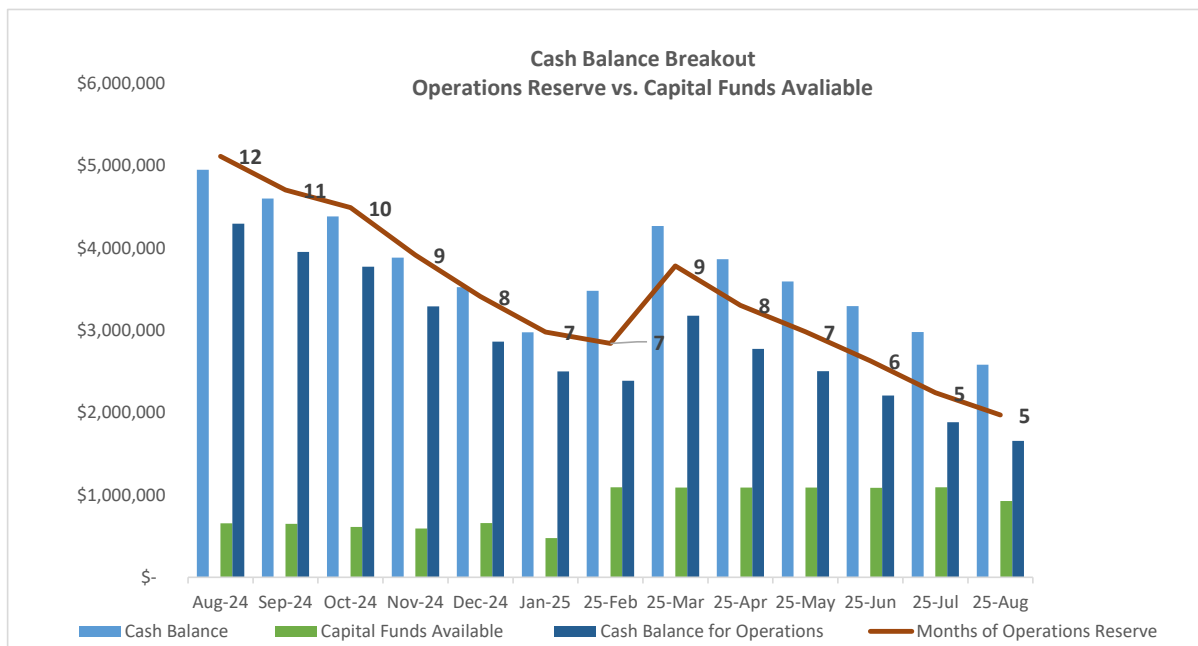
The meeting adjourned at 7:32 p.m.

DRAFT

Cash Statement
Period 8 - August 2025

CHASE BANK - OPERATING ACCOUNT	
City Administered Library Fund	\$2,584,250
LIBERTY BANK - PETTY CASH ACCOUNT	
Library Administered - Primary use to reimburse lost/paid patron fees	
Signers on account are Library Director, Finance/HR Manager and Adult Services Manager	\$ 72
CASH ON HAND - GENERAL	
Library Administered	\$ 530
BMO HARRIS - CD	
Library Administered - 13 month term with APY 4.00%; Maturity Date: 12/27/25	
Opened as a low interest checking account when Liberty Restricted Gift Account balance reached FDIC insurance limit; rolled into a CD 11/27/24.	
Signers: L ibrary Director and Finance/HR Manager.	\$ 132,668
LIBERTY BANK - RESTRICTED GIFT ACCOUNT	
Library Administered - Both Restricted and Unrestricted Donations -CD 4/3/2025 purchased 15 month Term, 3.65% APY, Maturity date 7/3/2026	
Signers on account are Library Director and Finance/HR Manager	\$ 193,960
HUNTINGTON BANK - MALINOWSKI BEQUEST (Library Gift)	
Library Administered - 12 month term with an APY of 3.55%; Maturity Date 12/17/2025	
Signers on account are Library Director and Finance/HR Manager	\$134,722
VILLAGE BANK AND TRUST - MALINOWSKI BEQUEST -	
Library Administered CD - 6 month term with an APY of 4.35%; Maturity Date 12/08/2025	
Signers on account are Library Director and Finance/HR Manager	\$138,096
GIFT FUNDS AVAILIBLE	\$ 599,447
PARKWAY BANK - ENDOWMENT FUNDS	
Library Administered CD - 13 month term with an APY of 3.68%; Maturity Date 12/19/2025	
Signers on account are Library Director and Finance/HR Manager	\$ 173,067
*NORTHERN TRUST - BRUCE MICHEL LIBRARY TRUST	
Michel Family Administered	\$223,095

*The Bruce Michel Library Trust funds are held at Northern Trust and designated for technology upgrades. Quarterly statements are received. Balance reported is as of June 30, 2025.



Park Ridge Public Library
Ratification and Approval of Disbursements/Payments
Aug-25

Approval for payment from Gift Fund:

Marion's Mark - Rainbow AAT	\$	150.00
Marion's Mark - Binary Star Arts & Entertainment	\$	450.00
Marion's Mark - Jez Layman	\$	275.00
Marion's Mark - Korean Performing Arts Insitute of CHI	\$	750.00
Marion's Mark - Hay Caramba (Global Neighbors Food)	\$	270.00
Marion's Mark - Lynnanne Pearson	\$	290.00
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		\$2,185.00

Ratify Disbursements from Petty Cash Account:

\$ -



Memorandum

Memo Date: September 3, 2025
From: Joanna Bertucci, Library Director
 Joan Wrenn, Finance/HR Manager
Meeting Type: Budget & Finance Committee of the Whole
Meeting Date: September 9, 2025
Action Requested: For review and approval
Subject: FY26 final budget

Background

The Library Director and the Finance/HR Manager developed the draft FY26 budget in consultation with department managers. As part of this planning process, the management team reviewed our new strategic initiatives, circulation and program data as well as departmental goals for FY26. Bringing all these components together, we have highlighted the areas of change over the FY25 budget below. The final draft budget remains largely unchanged from the August 12 draft, with the exception of a \$5K increase to our IMRF budget. A full analysis of expenditures begins on the page 3 of this memo.

On August 14, President Thiagarajan, Treasurer Rusk, and I met with City Manager Joe Gilmore and Alderperson Rapisand to discuss the assumptions for city provided services and the Library's 2025 levy request. Mr. Gilmore stated that there would be no changes for FY26 concerning the assumptions listed below.

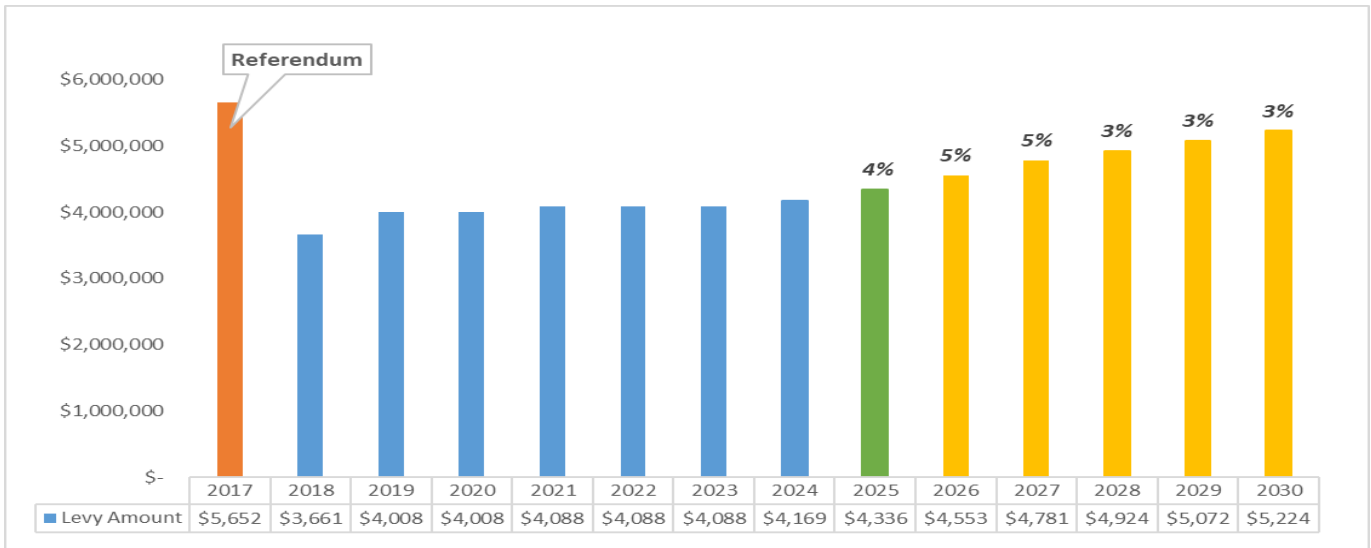
- Administers and pays for Library insurance coverage for excess workers compensation, employee accident, public liability (all City board and commissions), and excess liability and property insurance for the Library building and City parking lot adjacent to the Library.
- Provides general banking for co-mingled funds in operating account only; provides check printing service and financial accounting software.
- Administers employee benefits program including health, dental, vision, life insurance, 457 plans, and employee assistance program.
- Includes Library in City gas and electric utilities franchise agreements as well as any other benefits the City receives to the extent permitted by such franchises and applicable law.
- Waive costs for water and sewer services
- Administers and pay for garbage removal
- Maintains City Commons (grounds surrounding the Library building) including but not limited to: the drainage system, landscaping, fence and planters.
- Provides snow removal services in City parking lot adjacent to Library and public sidewalks including Library staff parking area
- Provides maintenance, gas, and insurances for the Library vehicle (replacement would be purchased by Library)

The meeting with City Manager Joe Gilmore and Library Liaison Alderperson Lauren Rapisand was held on Thursday, August 14. It was a productive discussion in which both Mr. Gilmore and Alderperson Rapisand expressed understanding of the Library's rationale for its request.

The group reviewed the Library's proposed \$166,800 (4%) increase to the tax levy, bringing the FY26 request to \$4,336,721. The Library team also shared that the HVAC project will deplete the accumulated deficit, and presented a chart showing historical levy amounts along with projections through 2030. These projections assume a 100% spend of the Library's budget for fiscal years 2026–2031, though historically actual expenditures average 93% of the operating budget.



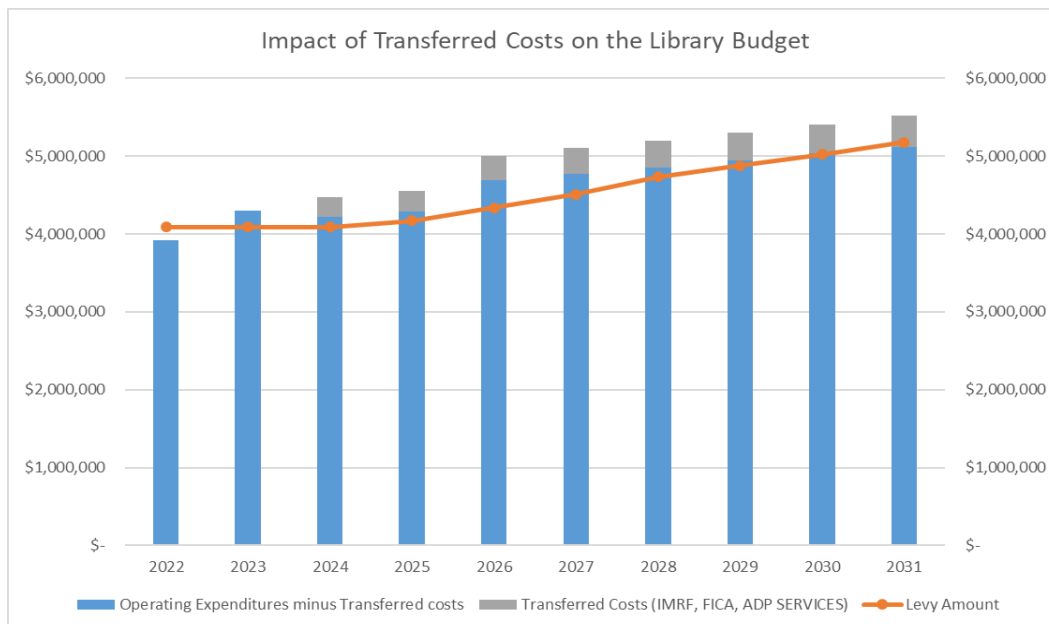
Memorandum



Big Picture FY26

Salaries account for 55% of the proposed Operating Budget. As a service organization, our top priority is attracting and retaining high-quality staff. Community feedback from our strategic planning sessions and survey results consistently shows that our staff are deeply valued by the public. The 2026 salary plan is designed to recognize and reward our high-performing employees, aligning compensation with library market standards and organizational benchmarks.

In FY23, the Library took on additional costs of \$226,600 in **employee benefits** for payroll taxes, pension contributions (IMRF), and a payroll service provider that were previously part of the budget of the City of Park Ridge. We spent \$256,650 in FY24 and anticipate spending \$275,000 in FY25. The FY26 budget includes \$312,000 for these expenses. No additional funding was provided to offset these transferred costs. The chart below demonstrates the impact of transferred costs to the Library’s budget relative to prior levies and future levy forecasts.





Memorandum

IT budget lines were restructured to more accurately reflect actual spending by category. As a result, the **data processing** budget increased by \$45,000, while the **computer materials** budget decreased by \$13,500, for a net increase of \$31,500 in IT-related costs. The FY26 budget reflects this net increase, driven primarily by the transition to a new LAN management contractor, OSG, the development and ongoing maintenance of a dedicated Library user app, and increased costs for software licenses.

The 2.4% decrease in the **library resources** budget reflects reduced spending on declining physical formats such as DVDs, music CDs, and audiobooks on CD. These funds are being reallocated to support growing demand for digital content. As part of our Year 1 work plan, we will work with RTL to develop a phase out plan for audiobook on CD collection and further reduce expenditures on DVDs and music CDs.

On the capital expense side, the ongoing maintenance and improvement of the Library building is funded solely from the Library's budget, while the property and building itself are owned by the City of Park Ridge. In FY26, we'll continue our HVAC replacement project. Our total contract amounts are listed below. The **building repairs budget** for FY25 includes \$965,332, with \$950,000 allocated to year 1 of the project. Unspent funds will be carried forward into FY26 and be added to the \$740,000 budgeted for FY26.

Contractor/Vendor	Scope	Contract amount	Expended to date	Balance
Elara Energy	Engineering/construction administration	\$115,000	\$99,250	\$15,980
R.J. Olmen	HVAC contractor	\$1,403,447	\$149,829	\$1,253,618
Delta Technologies	Building Automation System (BAS) contractor	\$225,756	\$0	\$225,756

As part of our LAN management transition, OSG is overseeing the replacement of the Library's desktop PCs, a project currently in progress and scheduled for completion before the end of FY25. Following conversations with the fiduciary managing the Michel Trust at Northern Trust, we are using trust funds to cover the cost of this replacement, and the amount for computer equipment has been reduced from prior budget drafts.

Other Revenue

In consultation with City of Park Ridge Finance Director, Chris Lipman, the Library has budgeted \$95,325 in Personal Property Replacement Tax (PPRT) revenue and \$50,000 in bank interest. Two years ago, Mr. Lipman implemented an overnight sweep where Chase sweeps our balances into their accounts, whose balances are included in the overnight funds rate that is used for lending between banks. Essentially, Chase Bank borrows our money for 6 minutes each night. As library funds are within the City's operating bank account, the same interest is being earned for both entities. The Library does not budget for prior property tax receipts, as there is no predictability to this revenue line, as per CPR Finance.

Additional revenue sources for FY26 include \$58,493 in Per Capita Grant funding. Lastly, other receipts include Friends of the Library donations, proctoring fees, copy machine revenue, meeting room fees, promotional item sales, collection agency proceeds, and gift funds.

REVENUE ACCOUNTS	FY22 ACTUALS	FY23 ACTUALS	FY24 Actuals	FY25 Annualized	FY26 Draft
Property Taxes	\$ 4,027,667	\$ 4,001,404	\$ 3,943,268	\$ 4,003,127	\$ 4,336,721
Property Tax Prior	\$ -	\$ 49,396	\$ 25,653	\$ 2,135	\$ -
PPRT	\$ 254,268	\$ 190,644	\$ 115,124	\$ 89,005	\$ 93,575
State Grants	\$ 69,538	\$ 108,493	\$ 58,889	\$ 58,493	\$ 58,493
Interest	\$ 8,728	\$ 133,404	\$ 128,030	\$ 56,379	\$ 50,000
Other Receipts	\$ 67,246	\$ 338,771	\$ 79,200	\$ 216,916	\$ 110,000
TOTAL	\$ 4,427,447	\$ 4,822,112	\$ 4,350,164	\$ 4,426,056	\$ 4,650,539



Memorandum

Operating Budget Detail

1. Salaries: \$2,739,000

- a. Salaries are calculated by spreadsheet with each position, hourly rate, and hours by department. Salaries are benchmarked to Library industry compensation data to ensure that compensation aligns with the Library's compensation philosophy and minimum wage mandates.
 - The FY26 salary plan recommends increases in the following areas:
 - \$86,000 for 3.5% average merit pool increases
 - \$10,100 for one-time merit bonuses and adjustments based on updated pay grade/scale
 - \$16,000 for a NEW part time (18 hour) Maker Space Associate
- b. This value represents 55% of the proposed operating budget. ILA recommends that up to 60% of the Library's operating budget be allocated to staff salaries.

2. Employee Benefits: \$747,700

- a. Health Insurance: budgeted values represent a 9% anticipated increase for PPO and HMO health insurance rates over FY25.
- b. FICA: Budgeted at \$210,000 based on future employee earnings.
- c. **IMRF: Estimated at \$75,000. 3.11% rate has been confirmed by the City Finance Department.**
- d. ILA recommends that up to 70% of the Library's operating budget be allocated to salaries and benefits. For the proposed budget, the Library has allocated 70% to salaries and benefits.

3. Data Processing: \$316,300

- a. This line has experienced a 12% increase over FY25 as a result of increased subscription costs and the inclusion of costs to launch and maintain a Library specific APP (approximately \$15,000/year). This budget line includes OSG's (managed IT) 1 year contract approved in July 2025, valued at \$181,716.
- b. This also includes funds for CCS (local consortium) and OCLC (global cooperative) 12 month contracts initiated annually in July. The proposed budget includes an overall 3% increase for these contracts.

4. Building Maintenance: \$159,500

- a. Increased 1.6% from FY25 as natural gas prices have increased in recent months. The Library does not pay for electricity or water, as these costs are part of City of Park Ridge franchise agreements.
- b. This line includes general maintenance agreements, HVAC equipment maintenance, and building supplies.

5. Membership, Recruiting and Training: \$33,000

- a. Flat over FY25. This line also includes \$5,000 for our tuition reimbursement program.

6. Equipment Rental: \$27,000

- a. Flat from FY25 and includes \$20,000 for copier lease and \$7,000 earmarked for equipment rental maintenance and postage machine lease. The copier lease expires July 31, 2026.

7. Consulting Services: \$20,000

- a. Significant decrease over FY25 budget amount of \$30,000. This line was increased for FY25 due to the hiring of our strategic planning consultants.

8. Public Relations: \$45,000

- a. Flat for FY26, this line includes public relations materials and supplies as well as quarterly newsletter printing.

9. General Contractual: \$204,500



Memorandum

- a. This line includes telephone and internet service, postage, printing, Bibliotheca service contract, payroll service contract and program expenses.
- b. Relatively flat from FY25, modest increases to telephone and postage lines.

10. Audit: \$9,000

- a. \$9,000 for FY25 audit as per Library’s 4-year contract with Lauterbach & Amen. Audit fees are negotiated by the City of Park Ridge as the Library is part of the City’s audit.

11. Special Counsel: \$25,000

- a. This is the library’s budget for legal counsel. The Library works with Robbins Schwartz for matters related to human resources, laws pertaining to public bodies and general counsel. The City of Park Ridge’s attorney, Ancel Glink, represents the City and the Library for tax rate objection work. It is important that the Library maintain a healthy special counsel fund as the events that require the need for counsel are often unanticipated.

12. Supplies: \$63,000

- a. Significant decrease over FY25 as the furnishings budget was increased to accommodate the 2nd Floor Display cabinet project.

13. Staff Appreciation: \$3,000

- a. \$3,000 for general staff appreciation (National Library Workers’ Day, retirements, condolence/illness acknowledgement, holiday party).

14. Computer Materials: \$20,000

- a. This line was right sized in line with our data processing spending. Funds for purchase of routine, non-capital technology items and software licenses for staff and public PCs.

15. Library Resources: \$598,000

- a. The total library resources budget is 12% of the operating budget. ILA recommends that libraries spend a minimum of 8-12% on collections. The Board should be proud that the Library is able to maintain strong funding for our resource collections
- b. The overall library resources budget is down from FY25 as noted on the first page of this memo.
 - i. Youth Services
 - 1. Relatively flat over FY25 with decreased in spending on DVDs.
 - 2. The audiobooks budget remains unchanged. While staff will no longer be purchasing youth audiobooks on CD, [Playaway and Launchpad](#) devices that come preloaded with audio content will be ramped up as these are very popular for kids.
 - ii. Adult Services
 - 1. Net reduction of \$12,000 in spending for adults as we decrease audiobooks, DVD, and music CD budgets by 50% and allocate an additional \$20,000 to eContent purchasing.
 - 2. We are reducing spending in Adult Non Fiction by \$10,000 as this budget is disproportionate to demand.

OPERATING ACCOUNTS	FY22 ACTUAL	FY23 ACTUAL	FY24 ACTUALS	FY25 ANNUALIZED	FY26 DRAFT
Salaries	\$ 2,226,674	\$ 2,328,718	\$ 2,481,483	\$ 2,587,000	\$ 2,739,000
Employee Benefits	\$ 351,508	\$ 582,949	\$ 623,616	\$ 605,314	\$ 747,700
Data Processing	\$ 249,730	\$ 278,807	\$ 260,951	\$ 276,528	\$ 316,300



Memorandum

Building Maintenance	\$ 174,039	\$ 126,551	\$ 109,298	\$ 123,604	\$ 159,500
Membership, Recruiting, Training	\$ 15,549	\$ 22,601	\$ 22,563	\$ 22,512	\$ 33,000
Equipment Rental	\$ 17,835	\$ 21,514	\$ 22,214	\$ 22,978	\$ 27,000
Consulting Services	\$ 10,050	\$ 2,595	\$ 3,519	\$ 30,000	\$ 20,000
Public Relations	\$ 50,615	\$ 46,604	\$ 45,889	\$ 45,000	\$ 45,000
General Contractual	\$ 125,448	\$ 162,065	\$ 172,112	\$ 192,571	\$ 204,500
Audit	\$ 8,700	\$ 9,000	\$ 10,300	\$ 8,700	\$ 9,000
General Counsel	\$ 13,736	\$ 14,140	\$ 18,611	\$ 15,000	\$ 25,000
Supplies	\$ 84,539	\$ 69,489	\$ 91,549	\$ 62,900	\$ 63,000
Staff Appreciation	\$ 1,981	\$ 2,372	\$ 3,856	\$ 3,000	\$ 3,000
Computer Materials	\$ 20,289	\$ 34,982	\$ 16,786	\$ 20,000	\$ 20,000
Library Resources	\$ 571,203	\$ 591,555	\$ 587,157	\$ 560,645	\$ 598,000
TOTAL	\$ 3,921,896	\$ 4,293,941	\$ 4,469,904	\$ 4,575,752	\$ 5,010,000

Capital Budget Detail

1. Computer Equipment: \$50,000

a. We will work with OSG to develop plans for ongoing equipment replacement and upgrades using CVI's asset tracking document as a starting point.

2. Building Repairs: \$740,000

a. We anticipate capital budget dollars will be carried forward from FY25 into FY26. The budget includes \$740,000 dedicated to the second year of the HVAC project. We do not have any other projects in our Capital Plan for 2026.

Attachments:

- FY26 final draft summary budget
- FY26 final draft detail budget
- 2025 Levy resolution

Park Ridge Public Library
 Consolidated YTD Revenue and Expenditures Comparison
 Library Fund

9/3/2025 Final Draft

	FY23 BUDGET	FY23 REVISED BUDGET	FY23 FINAL	FY23 ACTUALS TO BUDGET	FY24 Budget - OG	FY24 Budget - Revised	FY24 FINAL	% Spent	FY25 BUDGET - OG	FY25 BUDGET - Revised	FY25 Budget Actuals (7/31/2025)	FY25 Annualized	FY26 DRAFT
REVENUE ACCOUNTS													
Property Taxes	\$ 4,302,661	\$ 4,088,161	\$ 4,001,404	98%	\$ 4,088,161	\$ 4,088,161	\$ 3,943,268	96%	\$ 4,169,924	\$ 4,169,924	\$ 2,162,534	\$ 4,003,127	\$ 4,336,721
Property Tax Prior	\$ 108,500	\$ -	\$ 49,396		\$ -	\$ -	\$ 25,653		\$ -	\$ -	\$ 2,135	\$ 2,135	\$ -
PPRT		\$ 214,500	\$ 190,644	89%	\$ 130,000	\$ 130,000	\$ 115,124	89%	\$ 139,252	\$ 139,252	\$ 58,493	\$ 89,005	\$ 95,325
State Grants		\$ 108,500	\$ 108,493	100%	\$ 58,493	\$ 58,493	\$ 58,889	101%	\$ 58,493	\$ 58,493	\$ 58,493	\$ 58,493	\$ 58,493
Interest		\$ 1,000	\$ 133,404	13340%	\$ 50,000	\$ 50,000	\$ 128,030	256%	\$ 100,000	\$ 100,000	\$ 32,888	\$ 56,379	\$ 50,000
Other Receipts	\$ 137,000	\$ 136,000	\$ 338,771	249%	\$ 149,000	\$ 149,000	\$ 79,200	53%	\$ 109,000	\$ 109,000	\$ 42,554	\$ 216,916	\$ 110,000
TOTAL REVENUE	\$ 4,548,161	\$ 4,548,161	\$ 4,822,112	106%	\$ 4,475,654	\$ 4,475,654	\$ 4,350,164	97%	\$ 4,576,669	\$ 4,576,669	\$ 2,357,096	\$ 4,426,056	\$ 4,650,539

ACCOUNT #	OPERATING ACCOUNTS	FY23 BUDGET	FY23 REVISED BUDGET	FY23 FINAL	FY23 ACTUALS TO BUDGET	FY24 Budget - OG	FY24 Budget - Revised	FY24 FINAL	% Spent	FY25 BUDGET - OG	FY25 BUDGET - Revised	FY25 Budget Actuals (7/31/2025)	FY25 Annualized	FY26 DRAFT	% Change 25 Revised to 26 Draft
9100	Salaries	\$ 2,453,799	\$ 2,430,799	\$ 2,328,718	96%	\$ 2,546,525	\$ 2,542,033	\$ 2,481,483	98%	\$ 2,648,000	\$ 2,648,000	\$ 1,619,090	\$ 2,587,000	\$ 2,739,000	3.4%
9210	Employee Benefits	\$ 655,266	\$ 678,266	\$ 582,949	86%	\$ 716,648	\$ 716,648	\$ 623,616	87%	\$ 720,600	\$ 720,600	\$ 373,449	\$ 605,314	\$ 747,700	3.8%
9317	Data Processing	\$ 322,000	\$ 319,150	\$ 278,807	87%	\$ 273,300	\$ 286,800	\$ 260,951	91%	\$ 281,300	\$ 281,300	\$ 193,502	\$ 276,528	\$ 316,300	12.4%
9321	Building Maintenance	\$ 176,500	\$ 173,500	\$ 126,551	73%	\$ 164,500	\$ 164,500	\$ 109,298	66%	\$ 157,000	\$ 157,000	\$ 81,647	\$ 123,604	\$ 159,500	1.6%
9324	Membership, Recruiting, Training	\$ 29,000	\$ 29,000	\$ 22,601	78%	\$ 31,500	\$ 31,500	\$ 22,563	72%	\$ 33,000	\$ 33,000	\$ 14,281	\$ 22,512	\$ 33,000	0.0%
9351	Equipment Rental	\$ 27,000	\$ 27,000	\$ 21,514	80%	\$ 27,000	\$ 27,000	\$ 22,214	82%	\$ 27,000	\$ 27,000	\$ 15,288	\$ 22,978	\$ 27,000	0.0%
9359	Consulting Services	\$ 20,000	\$ 15,000	\$ 2,595	17%	\$ 20,000	\$ 15,700	\$ 3,519	22%	\$ 30,000	\$ 30,000	\$ 27,741	\$ 30,000	\$ 20,000	-33.3%
9360	Public Relations	\$ 40,000	\$ 48,800	\$ 46,604	96%	\$ 45,000	\$ 46,400	\$ 45,889	99%	\$ 45,000	\$ 45,000	\$ 26,425	\$ 45,000	\$ 45,000	0.0%
9385	General Contractual	\$ 165,100	\$ 173,450	\$ 162,065	93%	\$ 179,800	\$ 203,800	\$ 172,112	84%	\$ 202,800	\$ 202,800	\$ 105,530	\$ 192,571	\$ 204,500	0.8%
9416	Audit	\$ 9,300	\$ 9,000	\$ 9,000	100%	\$ 9,500	\$ 10,300	\$ 10,300	100%	\$ 10,500	\$ 10,500	\$ 8,700	\$ 8,700	\$ 9,000	-14.3%
9425	General Counsel	\$ 25,000	\$ 23,500	\$ 14,140	60%	\$ 25,000	\$ 25,000	\$ 18,611	74%	\$ 25,000	\$ 25,000	\$ 5,047	\$ 15,000	\$ 25,000	0.0%
9510	Supplies	\$ 62,500	\$ 86,365	\$ 69,489	80%	\$ 120,500	\$ 112,900	\$ 91,549	81%	\$ 122,500	\$ 122,500	\$ 40,847	\$ 62,900	\$ 63,000	-48.6%
9511	Staff Appreciation	\$ 2,000	\$ 2,500	\$ 2,372	95%	\$ 2,500	\$ 4,000	\$ 3,856	96%	\$ 3,000	\$ 3,000	\$ 2,230	\$ 3,000	\$ 3,000	0.0%
9520	Computer Materials	\$ 30,000	\$ 39,710	\$ 34,982	88%	\$ 31,500	\$ 17,000	\$ 16,786	99%	\$ 33,500	\$ 33,500	\$ 11,655	\$ 20,000	\$ 20,000	-40.3%
9540	Library Resources	\$ 646,500	\$ 640,250	\$ 591,555	92%	\$ 636,800	\$ 644,500	\$ 587,157	91%	\$ 614,500	\$ 614,500	\$ 368,632	\$ 560,645	\$ 598,000	-2.7%
9493	Transfer Out	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -							
	Total Operating Budget	\$ 4,663,965	\$ 4,696,290	\$ 4,293,941	91%	\$ 4,830,073	\$ 4,848,081	\$ 4,469,904	92%	\$ 4,953,700	\$ 4,953,700	\$ 2,894,063	\$ 4,575,752	\$ 5,010,000	1.1%

Capital Budget Lines

9901	Machinery and Equipment	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
9908	Computer Equipment	\$ 50,000	\$ 50,000	\$ 38,027	76%	\$ 195,000	\$ 195,000	\$ 108,080	55%	\$ 50,000	\$ 136,919	\$ 1,017	\$ 146,917	\$ 50,000	-63%
9963	Building Repairs	\$ 290,000	\$ 679,008	\$ 484,984	71%	\$ 500,000	\$ 722,200	\$ 153,691	21%	\$ 425,000	\$ 965,332	\$ 173,418	\$ 900,000	\$ 740,000	-23%
	Total Capital Projects Budget	\$ 340,000	\$ 729,008	\$ 523,011	72%	\$ 695,000	\$ 917,200	\$ 261,771	29%	\$ 475,000	\$ 1,102,251	\$ 174,435	\$ 1,046,917	\$ 790,000	-28%

TOTAL EXPENDITURES	5,003,965	5,425,298	4,816,952	89%	5,525,073	5,765,281	4,731,675	82%	\$ 5,428,700	\$ 6,055,951	\$ 3,068,498	\$ 5,622,669	\$ 5,800,000	-4%
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9/3/2025 Final Draft

LIBRARY SURPLUS (DEFICIT)	\$ (455,805)	\$ (877,137)	\$ 5,159		\$ (1,049,419)	\$ (1,289,627)	\$ (381,511)		\$ (852,031)	\$ (1,479,282)	\$ (711,402)	\$ (1,196,614)	\$ (1,149,461)	-22%
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	B	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA
1	Park Ridge Public Library											9/3/2025 Final Draft		
2	Detailed YTD Revenue and Expenditures Comparison													
3	Library Fund													
4	DESCRIPTION	FY23 BUDGET 0% Levy Increase	FY23 REVISED BUDGET 0% LEVY INCREASE	FY23 ACTUALS FINAL		FY24 Budget - OG	FY24 Budget - Revised	FY24 ACTUALS FINAL	% Spent	FY25 BUDGET - OG	FY25 BUDGET - Revised	FY25 Budget Actuals (8/31/25)	FY25 Annualized	FY26 DRAFT
5	Library Revenues													
6	PROPERTY TAX CURRENT	\$ 4,088,161	\$ 4,088,161	\$ 4,001,404	98%	\$ 4,088,161	\$ 4,088,161	\$ 3,943,268	96%	\$ 4,169,924	\$ 4,169,924	\$ 2,162,534	\$ 4,003,127	\$ 4,336,721
7	PROPERTY TAX PRIOR	\$ -	\$ -	\$ 49,396		\$ -	\$ -	\$ 25,653		\$ -	\$ -	\$ 2,135	\$ 2,135	\$ -
8	PERS PROP REPLACE TAX	\$ 214,500	\$ 214,500	\$ 190,644	89%	\$ 130,000	\$ 130,000	\$ 115,124	89%	\$ 139,252	\$ 139,252	\$ 58,493	\$ 89,005	\$ 95,325
9	STATE GRANTS	\$ 108,500	\$ 108,500	\$ 108,493	100%	\$ 58,493	\$ 58,493	\$ 58,889	101%	\$ 58,493	\$ 58,493	\$ 58,493	\$ 58,493	\$ 58,493
10	LIBRARY OTHER	\$ 10,000	\$ 10,000	\$ 5,953	60%	\$ 8,000	\$ 8,000	\$ 8,907	111%	\$ 8,000	\$ 8,000	\$ 6,143	\$ 9,214	\$ 9,000
12	INTEREST ON INVESTMENTS	\$ 1,000	\$ 1,000	\$ 133,404	13340%	\$ 50,000	\$ 50,000	\$ 128,030	256%	\$ 100,000	\$ 100,000	\$ 32,888	\$ 56,379	\$ 50,000
13	CONTRIBUTIONS	\$ 55,000	\$ 55,000	\$ 271,863	494%	\$ 50,000	\$ 50,000	\$ 23,313	47%	\$ 50,000	\$ 50,000	\$ 10,198	\$ 168,382	\$ 50,000
14	MISCELLANEOUS	\$ 70,000	\$ 70,000	\$ 60,825	87%	\$ 90,000	\$ 90,000	\$ 46,980	52%	\$ 50,000	\$ 50,000	\$ 26,213	\$ 39,320	\$ 50,000
15	PROMOTIONAL ITEMS REV	\$ 500	\$ 500	\$ 130	26%	\$ 500	\$ 500	\$ -	0%	\$ 500	\$ 500	\$ -	\$ -	\$ 500
17	COLLECTION AGENCY-MISC	\$ 500	\$ 500	\$ -	0%	\$ 500	\$ 500	\$ -	0%	\$ 500	\$ 500	\$ -	\$ -	\$ 500
19	LIBRARY REVENUES	\$ 4,548,161	\$ 4,548,161	\$ 4,822,112	106.0%	\$ 4,475,654	\$ 4,475,654	\$ 4,350,164	97%	\$ 4,576,669	\$ 4,576,669	\$ 2,357,096	\$ 4,426,056	\$ 4,650,539
20														
21	Library Administration													
22	REGULAR SALARIES	\$ 387,498	\$ 364,498	\$ 358,783	98%	\$ 408,955	\$ 401,544	\$ 388,079	97%	\$ 407,713	\$ 407,713	\$ 260,051	\$ 403,000	\$ 415,100
24	OVERTIME	\$ -	\$ -	\$ -		\$ -	\$ 640	\$ 640		\$ -	\$ -	\$ 53	\$ 91	\$ -
25	EMP BNFTS-PPO	\$ 233,878	\$ 281,878	\$ 278,273	99%	\$ 297,344	\$ 297,344	\$ 286,837	96%	\$ 315,000	\$ 315,000	\$ 157,519	\$ 270,033	\$ 350,000
26	EMP BNFTS-HMO	\$ 108,462	\$ 83,462	\$ 82,263	99%	\$ 106,877	\$ 106,573	\$ 81,242	76%	\$ 100,000	\$ 100,000	\$ 41,667	\$ 71,429	\$ 80,000
27	EMP BEFTS-LIFE	\$ 2,140	\$ 2,140	\$ 1,898	89%	\$ 1,953	\$ 2,257	\$ 2,257	100%	\$ 2,600	\$ 2,600	\$ 1,279	\$ 2,192	\$ 2,700
29	UNEMPLOYMENT	\$ 7,000	\$ 7,000	\$ -	0%	\$ 7,000	\$ 7,000	\$ -	0%	\$ 7,000	\$ 7,000	\$ -	\$ -	\$ 7,000
30	EMP BNFTS-DENTAL	\$ 18,786	\$ 18,786	\$ 18,177	97%	\$ 20,174	\$ 20,174	\$ 18,639	92%	\$ 22,000	\$ 22,000	\$ 10,189	\$ 17,467	\$ 22,000
31	EMP BNFTS-PROGRAMMING	\$ 1,000	\$ 1,000	\$ -	0%	\$ 1,000	\$ 1,000	\$ -	0%	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ 1,000
32	FICA TAXES	\$ 190,000	\$ 190,000	\$ 173,449	91%	\$ 195,000	\$ 195,000	\$ 182,504	94%	\$ 203,000	\$ 203,000	\$ 126,103	\$ 189,154	\$ 210,000
33	EMP BNFTS - IMRF	\$ 94,000	\$ 94,000	\$ 28,889	31%	\$ 87,300	\$ 87,300	\$ 52,137	60%	\$ 70,000	\$ 70,000	\$ 36,693	\$ 55,040	\$ 75,000
34	LIB DATA PROC SV	\$ 230,000	\$ 226,200	\$ 201,463	89%	\$ 177,000	\$ 191,500	\$ 186,708	97%	\$ 185,000	\$ 185,000	\$ 139,197	\$ 200,000	\$ 230,000
35	LIB MEMBER DUES	\$ 6,000	\$ 7,000	\$ 5,717	82%	\$ 7,000	\$ 7,000	\$ 5,041	72%	\$ 7,000	\$ 7,000	\$ 3,940	\$ 7,000	\$ 7,000
36	LIB RECRUIT & TESTING	\$ 3,000	\$ 2,000	\$ 1,325	66%	\$ 3,000	\$ 3,000	\$ 1,374	46%	\$ 3,000	\$ 3,000	\$ 663	\$ 994.50	\$ 3,000
37	TUITION	\$ 5,000	\$ 3,500	\$ -	0%	\$ 5,000	\$ 5,000	\$ -	0%	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000
38	CONFERENCES & TRAINING	\$ 15,000	\$ 16,500	\$ 15,559	94%	\$ 16,500	\$ 16,500	\$ 16,148	98%	\$ 18,000	\$ 18,000	\$ 9,678	\$ 14,518	\$ 18,000
39	EQPT RNTL-COPIER MAINTENANCE	\$ 5,000	\$ 2,500	\$ 57	2%	\$ 5,000	\$ 5,000	\$ 3,626	73%	\$ 5,000	\$ 5,000	\$ 1,958	\$ 2,938	\$ 5,000
40	EQPT RNTS-LEASE PAYMENTS	\$ 20,000	\$ 22,500	\$ 20,488	91%	\$ 20,000	\$ 20,000	\$ 17,861	89%	\$ 20,000	\$ 20,000	\$ 12,603	\$ 18,904	\$ 20,000
41	EQPT RNTL-POSTAGE MACHINE	\$ 2,000	\$ 2,000	\$ 969	48%	\$ 2,000	\$ 2,000	\$ 727	36%	\$ 2,000	\$ 2,000	\$ 727	\$ 1,136	\$ 2,000

	B	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA
4	DESCRIPTION	FY23 BUDGET 0% Levy Increase	FY23 REVISED BUDGET 0% LEVY INCREASE	FY23 ACTUALS FINAL		FY24 Budget - OG	FY24 Budget - Revised	FY24 ACTUALS FINAL	% Spent	FY25 BUDGET - OG	FY25 BUDGET - Revised	FY25 Budget Actuals (8/31/25)	FY25 Annualized	FY26 DRAFT
42	LIB CONSULT SERV	\$ 20,000	\$ 15,000	\$ 2,595	17%	\$ 20,000	\$ 15,700	\$ 3,519	22%	\$ 30,000	\$ 30,000	\$ 27,741	\$ 30,000	\$ 20,000
43	PUBLIC RELATIONS	\$ 20,000	\$ 23,800	\$ 23,090	97%	\$ 22,000	\$ 23,000	\$ 22,490	98%	\$ 22,000	\$ 22,000	\$ 15,540	\$ 22,000	\$ 22,000
44	PUBLIC RELATIONS NEWSLETTER	\$ 20,000	\$ 25,000	\$ 23,514	94%	\$ 23,000	\$ 23,400	\$ 23,399	100%	\$ 23,000	\$ 23,000	\$ 10,885	\$ 23,000	\$ 23,000
45	LIB BNK SERV CHG	\$ 3,600	\$ 4,200	\$ 4,162	99%	\$ 3,800	\$ 4,700	\$ 4,093	87%	\$ 3,800	\$ 3,800	\$ 3,081	\$ 3,800	\$ 4,500
46	LIB INSURANCE	\$ 7,500	\$ 7,500	\$ 5,552	74%	\$ 7,500	\$ 7,500	\$ 5,864	78%	\$ 7,500	\$ 7,500	\$ 2,441	\$ 7,500	\$ 7,500
47	GNL CNTRL SVC/TELEPHONE	\$ 12,500	\$ 19,000	\$ 18,330	96%	\$ 14,000	\$ 15,500	\$ 14,563	94%	\$ 14,000	\$ 14,000	\$ 9,660	\$ 14,000	\$ 15,000
48	GNL CNTRL SVC/POSTAGE	\$ 12,000	\$ 12,000	\$ 11,221	94%	\$ 12,000	\$ 14,000	\$ 13,736	98%	\$ 15,000	\$ 15,000	\$ 12,824	\$ 15,000	\$ 16,000
49	GNL CNTRL SVC/INTERNET	\$ 11,500	\$ 8,000	\$ 7,687	96%	\$ 10,000	\$ 10,000	\$ 9,558	96%	\$ 10,000	\$ 10,000	\$ 6,525	\$ 10,000	\$ 11,000
50	GNL CNTRL SVC/PRINTING	\$ 3,500	\$ 3,500	\$ 2,810	80%	\$ 3,500	\$ 3,100	\$ 248	8%	\$ 3,500	\$ 3,500	-	\$ 3,500	\$ 3,500
51	GNL CNTRL SVC/BIBLIOTHECA	\$ 24,500	\$ 24,500	\$ 23,518	96%	\$ 26,000	\$ 26,000	\$ 24,395	94%	\$ 28,000	\$ 28,000	-	\$ 26,000	\$ 30,000
52	GNL CNTRL SVC/PAYROLL	\$ 30,000	\$ 30,000	\$ 24,295	81%	\$ 38,000	\$ 38,000	\$ 22,073	58%	\$ 36,000	\$ 36,000	\$ 16,200	\$ 27,771	\$ 32,000
53	AUDIT FEES	\$ 9,300	\$ 9,000	\$ 9,000	100%	\$ 9,500	\$ 10,300	\$ 10,300	100%	\$ 10,500	\$ 10,500	\$ 8,700	\$ 8,700	\$ 9,000
54	GENERAL COUNSEL	\$ 25,000	\$ 23,500	\$ 14,140	60%	\$ 25,000	\$ 25,000	\$ 18,611	74%	\$ 25,000	\$ 25,000	\$ 5,047	\$ 15,000	\$ 25,000
55	OFF SPLS-PHOTOCOPY	\$ 5,000	\$ 5,000	\$ 3,342	67%	\$ 5,000	\$ 4,100	\$ 3,127	76%	\$ 5,000	\$ 5,000	\$ 1,632	\$ 2,448	\$ 4,000
56	OFF SPLS-OTHER SUPPLIES	\$ 4,800	\$ 6,000	\$ 5,601	93%	\$ 4,800	\$ 4,800	\$ 4,622	96%	\$ 4,800	\$ 4,800	\$ 2,910	\$ 4,365	\$ 4,800
57	OFF SPLS-FURNISHINGS	\$ 15,000	\$ 37,615	\$ 28,011	74%	\$ 73,500	\$ 63,500	\$ 46,925	74%	\$ 73,500	\$ 73,500	\$ 20,996	\$ 31,494	\$ 15,000
58	LIBRARY SUPPLIES	\$ 1,500	\$ 1,500	\$ 676	45%	\$ 1,500	\$ 1,500	\$ 1,191	79%	\$ 1,500	\$ 1,500	\$ 1,492	\$ 1,500	\$ 1,500
59	STAFF APPRECIATION	\$ 2,000	\$ 2,500	\$ 2,372	95%	\$ 2,500	\$ 4,000	\$ 3,856	96%	\$ 3,000	\$ 3,000	\$ 2,230	\$ 3,000	\$ 3,000
60	COMPUTER MATERIALS	\$ 30,000	\$ 39,710	\$ 34,982	88%	\$ 31,500	\$ 17,000	\$ 16,786	99%	\$ 33,500	\$ 33,500	\$ 11,655	\$ 20,000	\$ 20,000
61	COMPUTER EQUIPMENT	\$ 50,000	\$ 50,000	\$ 38,027	76%	\$ 195,000	\$ 195,000	\$ 108,080	55%	\$ 50,000	\$ 136,919	\$ 1,017	\$ 146,917	\$ 50,000
62	Library Administration	\$ 1,636,464	\$ 1,672,289	\$ 1,470,233	88%	\$ 1,889,203	\$ 1,874,932	\$ 1,601,256	85%	\$ 1,772,913	\$ 1,859,832	\$ 962,895	\$ 1,669,890	\$ 1,769,600
63														
64	Library Facility (Maintenance)													
65	REGULAR SALARIES	\$ 194,541	\$ 194,541	\$ 178,919	92%	\$ 209,860	\$ 209,860	\$ 196,164	93%	\$ 221,602	\$ 221,602	\$ 126,064	\$ 200,200	\$ 230,262
66	OT			\$ 49		\$ -	\$ 137	\$ 137	100%			\$ 39	\$ 67	
67	BLDG MNT CNTR-GENL MAINT	\$ 100,000	\$ 100,000	\$ 67,754	68%	\$ 100,000	\$ 100,000	\$ 67,531	68%	\$ 95,000	\$ 95,000	\$ 54,488	\$ 81,732	\$ 95,000
68	BLDG MNT CNTR-ELEV MAINT	\$ 6,500	\$ 6,500	\$ 4,697	72%	\$ 6,500	\$ 6,500	\$ 2,668	41%	\$ 6,500	\$ 6,500	\$ 3,689	\$ 5,534	\$ 6,500
69	BLDG MNT CNTR-HVAC EQUIP	\$ 30,000	\$ 30,000	\$ 26,757	89%	\$ 30,000	\$ 30,000	\$ 17,773	59%	\$ 30,000	\$ 30,000	\$ 8,727	\$ 13,091	\$ 30,000
70	BUILDING SUPPLIES	\$ 18,000	\$ 18,000	\$ 16,832	94%	\$ 18,000	\$ 18,000	\$ 14,730	82%	\$ 18,000	\$ 18,000	\$ 8,832	\$ 13,248	\$ 18,000
71	NATURAL GAS	\$ 22,000	\$ 19,000	\$ 10,511	55%	\$ 10,000	\$ 10,000	\$ 6,596	66%	\$ 7,500	\$ 7,500	\$ 5,911	\$ 10,000	\$ 10,000
74	BUILDING REPAIRS	\$ 290,000	\$ 679,008	\$ 484,984	71%	\$ 500,000	\$ 722,200	\$ 153,691	21%	\$ 425,000	\$ 965,332	\$ 173,418	\$ 900,000	\$ 740,000
75	Library Facility	\$ 661,041	\$ 1,047,049	\$ 790,502	75%	\$ 874,360	\$ 1,096,697	\$ 459,290	42%	\$ 803,602	\$ 1,343,934	\$ 381,168	\$ 1,223,871	\$ 1,129,762
76														
77	Library Technical Services													
78	REGULAR SALARIES	\$ 253,431	\$ 253,431	\$ 249,078	98%	\$ 260,656	\$ 262,032	\$ 262,032	100%	\$ 275,250	\$ 275,250	\$ 169,604	\$ 270,400	\$ 280,611
79	OT	\$ -	\$ -	\$ -		\$ -	\$ 534	\$ 534	100%			\$ 447	\$ 671	
80	DATA PROCESSING/OCLC	\$ 15,000	\$ 15,950	\$ 15,936	100%	\$ 16,300	\$ 16,300	\$ 15,701	96%	\$ 16,300	\$ 16,300	\$ 11,686	\$ 17,528	\$ 16,300
83	LIBRARY SUPPLIES	\$ 19,500	\$ 18,550	\$ 17,590	95%	\$ 20,000	\$ 20,000	\$ 18,216	91%	\$ 20,000	\$ 20,000	\$ 7,220	\$ 10,830	\$ 20,000
85	Library Technical Services	\$ 287,931	\$ 287,931	\$ 282,605	98%	\$ 296,956	\$ 298,866	\$ 296,483	99%	\$ 311,550	\$ 311,550	\$ 188,956	\$ 299,429	\$ 316,911

	B	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA
4	DESCRIPTION	FY23 BUDGET 0% Levy Increase	FY23 REVISED BUDGET 0% LEVY INCREASE	FY23 ACTUALS FINAL		FY24 Budget - OG	FY24 Budget - Revised	FY24 ACTUALS FINAL	% Spent	FY25 BUDGET - OG	FY25 BUDGET - Revised	FY25 Budget Actuals (8/31/25)	FY25 Annualized	FY26 DRAFT
95														
96	Library Youth Services													
97	REGULAR SALARIES	\$ 532,390	\$ 532,390	\$ 535,582	101%	\$ 568,532	\$ 570,075	\$ 570,075	100%	\$ 604,492	\$ 604,492	\$ 367,809	\$ 598,000	\$ 620,538
98	OVERTIME	\$ -	\$ -	\$ 130		\$ -	\$ 2,334	\$ 2,334	100%			\$ 1,769	\$ 2,654	
99	GNL CNTRL SVC/PROGRAM	\$ 35,000	\$ 39,500	\$ 39,432	100%	\$ 40,000	\$ 50,000	\$ 49,593	99%	\$ 50,000	\$ 50,000	\$ 30,119	\$ 50,000	\$ 50,000
100	LIBRARY SUPPLIES	\$ 5,500	\$ 7,000	\$ 6,229	89%	\$ 5,500	\$ 7,800	\$ 7,421	95%	\$ 6,500	\$ 6,500	\$ 3,398	\$ 5,097	\$ 6,500
101	LIB RSRCS-CHILDREN BOOKS	\$ 75,000	\$ 74,000	\$ 73,131	99%	\$ 75,000	\$ 85,000	\$ 79,863	94%	\$ 75,000	\$ 75,000	\$ 41,497	\$ 75,000	\$ 75,000
102	LIB RSRCS-PERIODICALS	\$ 1,500	\$ 1,500	\$ 1,476	98%	\$ 800	\$ 1,000	\$ 774	77%	\$ 1,000	\$ 1,500	\$ 1,081	\$ 1,000	\$ 1,000
103	LIB RSRCS-AUDIO BOOKS	\$ 19,000	\$ 19,000	\$ 16,414	86%	\$ 19,000	\$ 16,700	\$ 13,160	79%	\$ 10,000	\$ 9,500	\$ 6,275	\$ 9,500	\$ 10,000
104	LIB RSRCS-AUDIO VISUAL	\$ 16,000	\$ 8,000	\$ 6,854	86%	\$ 8,000	\$ 8,000	\$ 6,835	85%	\$ 8,000	\$ 8,000	\$ 4,475	\$ 7,000	\$ 6,500
106	LIB RSRCS-VIDEOGAMES	\$ 5,000	\$ 8,000	\$ 7,141	89%	\$ 7,000	\$ 6,800	\$ 6,612	97%	\$ 6,000	\$ 6,000	\$ 2,764	\$ 4,200	\$ 5,000
107	LIB RSRCS-E-BOOK	\$ 21,000	\$ 21,000	\$ 17,496	83%	\$ 18,000	\$ 18,000	\$ 17,131	95%	\$ 18,000	\$ 18,000	\$ 10,000	\$ 18,000	\$ 18,000
109	LIB RSRCS-CHILDREN NONFICTION	\$ 36,500	\$ 36,500	\$ 34,780	95%	\$ 36,500	\$ 36,500	\$ 32,064	88%	\$ 36,500	\$ 36,500	\$ 15,912	\$ 32,000	\$ 36,500
110	Library Children's Services	\$ 746,890	\$ 746,890	\$ 738,665	99%	\$ 778,332	\$ 802,209	\$ 785,861	98%	\$ 815,492	\$ 815,492	\$ 485,099	\$ 802,451	\$ 829,038
111														
112	Library Patron Services													
113	REGULAR SALARIES	\$ 482,960	\$ 482,960	\$ 468,975	97%	\$ 501,833	\$ 501,833	\$ 500,156	100%	\$ 530,458	\$ 530,458	\$ 330,225	\$ 527,800	\$ 545,235
114	OVERTIME	\$ -	\$ -	\$ 1,682		\$ -	\$ 422	\$ 422	100%			\$ 326	\$ 489	
115	DATA PROCESSING	\$ 77,000	\$ 77,000	\$ 61,408	80%	\$ 80,000	\$ 79,000	\$ 58,542	74%	\$ 80,000	\$ 80,000	\$ 42,619	\$ 59,000	\$ 70,000
116	LIBRARY SUPPLIES	\$ 7,200	\$ 6,700	\$ 4,308	64%	\$ 6,200	\$ 7,200	\$ 7,007	97%	\$ 6,200	\$ 6,200	\$ 1,765	\$ 4,000	\$ 6,200
117	Library Circulation	\$ 567,160	\$ 566,660	\$ 536,372	95%	\$ 588,033	\$ 588,455	\$ 566,126	96%	\$ 616,658	\$ 616,658	\$ 374,935	\$ 591,289	\$ 621,435
118														

	B	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA
4	DESCRIPTION	FY23 BUDGET 0% Levy Increase	FY23 REVISED BUDGET 0% LEVY INCREASE	FY23 ACTUALS FINAL		FY24 Budget - OG	FY24 Budget - Revised	FY24 ACTUALS FINAL	% Spent	FY25 BUDGET - OG	FY25 BUDGET - Revised	FY25 Budget Actuals (8/31/25)	FY25 Annualized	FY26 DRAFT
119	Library Adult Services													
120	REGULAR SALARIES	\$ 602,979	\$ 602,979	\$ 535,443	89%	\$ 596,689	\$ 596,689	\$ 560,485	94%	\$ 608,485	\$ 608,485	\$ 365,337	\$ 587,600	\$ 647,254
121	OT			\$ 78			\$ 426	\$ 426	100%			\$ 471	\$ 707	
122	GNL CNTRL SVC/PROGRAM	\$ 25,000	\$ 25,250	\$ 25,058	99%	\$ 25,000	\$ 35,000	\$ 27,988	80%	\$ 35,000	\$ 35,000	\$ 24,680	\$ 35,000	\$ 35,000
124	LIBRARY SUPPLIES	\$ 2,500	\$ 1,000	\$ 965	97%	\$ 2,000	\$ 2,000	\$ 1,196	60%	\$ 2,000	\$ 2,000	\$ 323	\$ 1,500	\$ 2,000
125	LIBRARY MAKERSPACE SUPPLIES	\$ 1,500	\$ 3,000	\$ 2,768	92%	\$ 2,000	\$ 2,000	\$ 1,846	92%	\$ 3,000	\$ 3,000	\$ 1,111	\$ 1,667	\$ 3,000
126	LIB RSRCS-ADULT BOOKS FICTION	\$ 64,000	\$ 66,000	\$ 65,978	100%	\$ 64,000	\$ 63,500	\$ 61,091	96%	\$ 64,000	\$ 64,000	\$ 39,907	\$ 64,000	\$ 64,000
127	LIB RSRCS-PERIODICALS	\$ 20,000	\$ 20,000	\$ 19,977	100%	\$ 23,000	\$ 23,000	\$ 18,701	81%	\$ 21,000	\$ 21,000	\$ 17,964	\$ 21,000	\$ 22,000
128	LIB RSRCS-AUDIO BOOK	\$ 21,000	\$ 21,000	\$ 18,562	88%	\$ 21,000	\$ 21,000	\$ 18,729	89%	\$ 20,000	\$ 20,000	\$ 10,540	\$ 15,810	\$ 10,000
129	LIB RSRCS-AUDIO VISUAL	\$ 40,500	\$ 35,500	\$ 32,331	91%	\$ 31,500	\$ 24,000	\$ 21,153	88%	\$ 30,000	\$ 30,000	\$ 7,439	\$ 11,159	\$ 15,000
130	LIB RSRCS-MICRO	\$ 2,500	\$ 1,500	\$ 1,458	97%	\$ 2,500	\$ 2,500	\$ 1,691	68%	\$ 2,500	\$ 2,500	\$ 1,908	\$ 2,000	\$ 2,500
132	LIB RSRCS-CD ROM/VIDEOGAMES	\$ 2,000	\$ 2,000	\$ 1,814	91%	\$ 2,000	\$ 2,000	\$ 1,247	62%	\$ 2,000	\$ 2,000	\$ 160	\$ 1,000	\$ 1,000
133	LIB RSRCS-MWL	\$ 18,000	\$ 10,500	\$ 8,910	85%	\$ 10,000	\$ 10,000	\$ 8,766	88%	\$ 10,000	\$ 10,000	\$ 6,558	\$ 10,000	\$ 15,000
134	LIB RSRCS-E-BOOKS	\$ 92,000	\$ 105,500	\$ 105,500	100%	\$ 107,000	\$ 124,500	\$ 124,500	100%	\$ 120,000	\$ 120,000	\$ 70,357	\$ 120,000	\$ 140,000
136	LIB RSRCS-RECORD	\$ 6,000	\$ 6,000	\$ 4,852	81%	\$ 5,000	\$ 5,000	\$ 4,261	85%	\$ 4,000	\$ 4,000	\$ 1,973	\$ 2,960	\$ 2,000
137	LIB RSRCS-ADULT NONFICTION	\$ 74,000	\$ 72,000	\$ 70,740	98%	\$ 74,000	\$ 64,500	\$ 64,215	100%	\$ 74,000	\$ 74,000	\$ 32,457	\$ 64,017	\$ 64,000
138	LIB RSRCS-DATABASES	\$ 130,000	\$ 129,750	\$ 103,052	79%	\$ 130,000	\$ 130,000	\$ 104,993	81%	\$ 110,000	\$ 110,000	\$ 97,071	\$ 100,000	\$ 108,000
139	LIB RSRCS- EXP LIB	\$ 2,500	\$ 2,500	\$ 1,089	44%	\$ 2,500	\$ 2,500	\$ 1,372	55%	\$ 2,500	\$ 2,500	\$ 294	\$ 2,000	\$ 2,500
140	Library Adult Services	\$ 1,104,479	\$ 1,104,479	\$ 998,574	90%	\$ 1,098,189	\$ 1,108,615	\$ 1,022,659	92%	\$ 1,108,485	\$ 1,108,485	\$ 678,550	\$ 1,040,418	\$ 1,133,254
141														
142	LIBRARY EXPENDITURES	\$ 5,003,965	\$ 5,425,298	\$ 4,816,952	89%	\$ 5,525,073	\$ 5,769,774	\$ 4,731,675	82%	\$ 5,428,700	\$ 6,055,951	\$ 3,071,603	\$ 5,627,347	\$ 5,800,000
143														
144	LIBRARY SURPLUS (DEFICIT)	\$ (455,805)	\$ (877,137)	\$ 5,159	-1%	\$ (1,049,419)	\$ (1,294,120)	\$ (381,511)	0	\$ (852,031)	\$ (1,479,282)	\$ (714,507)	\$ (1,201,291)	\$ (1,149,461)

**RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES
OF THE CITY OF PARK RIDGE,
COOK COUNTY, ILLINOIS,
PROVIDING FOR THE 2025 TAX LEVY**

WHEREAS, the City of Park Ridge Public Library (“Library”) is a municipal city library under the Illinois Local Library Act (75 ILCS 5/1, *et seq.*); and,

WHEREAS, the Library’s taxes shall be levied by the City of Park Ridge (“City”), in the amounts determined by the Library Board (“Board”) and collected in like manner with other general taxes of the City and the proceeds shall be deposited in a special fund known as the Library Fund (75 ILCS 5/3-5); and,

WHEREAS, at its meeting of September 16, 2025, the City of Park Ridge Public Library (“Library”) approved the Library’s 2025 tax levy for collection in 2026; and,

WHEREAS, following FY2026, the Board of Trustees of the Library intends to budget and levy in accordance with the Illinois Local Library Act (75 ILCS 5/1 *et seq.*) pertaining to municipal libraries;

WHEREAS, this levy request for operation of the Library in 2026, is in the public interest and in the interest of the library and its patrons;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF LIBRARY TRUSTEES CITY OF PARK RIDGE PUBLIC LIBRARY, AS FOLLOWS:

Section 1. That the foregoing preambles are incorporated into this Section as though fully stated herein.

Section 2. The Library Board does hereby state and declare that the financial needs of the Library to be satisfied from tax receipts, in addition to the amount received from other sources, is **Four Million Three Hundred Thirty Six Thousand Seven Hundred Twenty One and No/100 Dollars (\$4,336,721.00)** for 2026.

Section 3. To the extent any motion, resolution, or ordinance previously adopted by the Library Board of Trustees is inconsistent with this Resolution, it is hereby repealed.

Section 4. That the meeting at which this Resolution was approved was in all things conducted in strict compliance with the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.*

Section 5. That if any one or more sections or clauses of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not effect, impair or invalidate the remaining provisions of this Resolution and the remaining provisions of the Resolution shall be interpreted as if the offending Section or clause never existed.

Section 6. That this Resolution shall become effective from and after its passage.

PASSED and ADOPTED on this 16th day of September, 2025.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT OR NOT VOTING:

Approved:

Attest:

Theresa Renaldi
President, Board of Library Trustees

Joshua Kiem
Secretary, Board of Library Trustees



Memorandum

Memo Date: September 3, 2025
From: Joanna Bertucci, Library Director
Meeting Type: Committee of the Whole Meeting
Meeting Date: September 9, 2025
Action Requested: For discussion and approval
Subject: Approval of Savannah/OrangeBoy Renewal Contract

Background:

I am requesting Board approval to renew the Library's contract with Savannah/OrangeBoy for a three-year term at a cost of \$4,000 per year. Implemented in 2021, Savannah has provided essential customer engagement and data analysis services that strengthen the Library's marketing, outreach, and strategic planning efforts. The platform has streamlined eMarketing, improved the visual appeal of communications, and offered staff a more user-friendly system for managing campaigns and analyzing data and metrics. In our survey conducted for the Strategic Planning process, 83 percent of the nearly 2,000 respondents reported that email is their preferred method of finding out about Library news and events. Our unique open rate has consistently stayed above 50%; our August 29, 2025, email to all cardholders had a unique open rate of 58%. The average unique open rate for all emails, across all industries, is between 20 and 25 percent. For nonprofits and education, this can skew slightly higher.

This renewal complies with the Library's Purchasing Policy:

- Section 1(c) requires written proposals or quotes for purchases expected to be over \$10,000 but less than \$24,999. The Library has an established, satisfactory relationship with Savannah/OrangeBoy, which allows us to continue under this renewal without soliciting additional competitive bids.
- Section 2(a) and (b) stipulate that the Library Director shall not enter into contracts exceeding one year or valued at more than \$10,000 without Board approval. Multi-year contracts above this threshold must also receive Board approval.

At \$12,000 over three years, this renewal falls within these parameters and therefore requires Board action.

Action Requested:

Approve the three-year renewal contract (2025-2028) with Savannah/OrangeBoy at \$4,000 per year.

Services and Software Subscription Agreement

This Agreement between OrangeBoy, LLC (“OrangeBoy”) and Client (defined below; each a “Party”) is for the services described below and in the attached Terms & Conditions and Exhibit(s).

Parties

<p><i>OrangeBoy</i></p> <p>OrangeBoy, LLC 1201 Dublin Rd #728 First Floor Columbus, Ohio 43215</p>	<p><i>Client</i></p> <p>Park Ridge Public Library 20 S. Prospect Avenue Park Ridge, IL 60068</p>
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Subscription Info

<p><i>Services (check boxes to include)</i></p> <p><input checked="" type="checkbox"/> Savannah <input type="checkbox"/> Market Watch <input checked="" type="checkbox"/> Subscription Center <input type="checkbox"/> Incident Reporting <input type="checkbox"/> Event Tracker <input type="checkbox"/> Philanthropy Center <input type="checkbox"/> Forms 360 <input type="checkbox"/> Demand Forecasting <input type="checkbox"/> SmartyCat for Events <input type="checkbox"/> SmartyCat for Libby</p>	<p><i>Initial Term</i></p> <p style="text-align: center;">Three (3) Years</p> <hr/> <p><i>Effective Date</i></p> <p style="text-align: center;">May 15, 2025</p> <hr/> <p><i>Term Fee(s)</i></p> <p style="text-align: center;">\$4,000 per year</p>
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Additional Terms

<p><i>Other Terms</i></p> <p style="text-align: center;">N/A</p>
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By signing below, the Parties agree to and incorporate all terms and conditions set out in this Agreement, the attached Terms & Conditions, and any other attachments or exhibits thereto.

OrangeBoy

Client

Authorized Signature

Authorized Signature

Printed Name and Title

Printed Name and Title

Terms & Conditions

Except as expressly set out elsewhere in this Agreement, the following terms and conditions govern the relationship between OrangeBoy and Client regarding the subject matter of this Agreement.

WHEREAS, OrangeBoy produces hosted software-as-a-service applications designed to analyze a library's operations data and provide insights based on that data, to improve the library's customer experience and decision-making process;

WHEREAS, OrangeBoy also offers services related to those applications, including training, data handling, and data analysis; and

WHEREAS, Client desires to obtain access to those applications and services, to help Client analyze, interpret, and apply its own operations data, and OrangeBoy wishes to provide such access and services;

THEREFORE, the Parties agree as follows:

1. *OrangeBoy's Obligations.* During the Term of this Agreement, and subject to its terms and conditions, OrangeBoy grants Client a limited, non-exclusive, and non-transferable license, without right of sublicense, to access and to use the applications and services specified on the first page of this Agreement (the "Services") and described further in Exhibit A.

2. *Payment.* Client agrees to pay OrangeBoy the Term Fee(s). Unless otherwise specified: (i) fees are due 30 days after invoicing; (ii) fees are based on the services and access to which Client is entitled and not on Client's actual usage of those services and access, and (iii) payment obligations are non-cancelable and fees paid are non-refundable. Client agrees that payment is not contingent on the delivery of any functionality or features other than those specified above and described in Exhibit A.

3. *General Terms of Use.* Client agrees to take reasonable steps to ensure that each person who gains access to the Services by virtue of this Agreement (each "End User"): (i) notifies OrangeBoy immediately if the End User becomes aware of any unauthorized access to or usage of the Services; (ii) uses the Services in accordance with applicable local, state and federal laws, government regulations, and Client's organizational policies; and (iii) does not reveal the End User's account and password information to others and does not allow the use of any End User account by a person not authorized to use that account, including the End User's family and other members of his or her household.

4. *End User Departures.* Client agrees to notify OrangeBoy in writing no more than 5 days after an End User's employment or consulting relationship with Client terminates.

5. *Intellectual Property.*

- a. Client hereby acknowledges that certain intellectual property licensed or developed by OrangeBoy (hereinafter "Intellectual Property") is incorporated into the Services and that Client's rights regarding such Intellectual Property are limited to those necessary to use the Services under this Agreement. Client acknowledges that other than that discussed above, no right or title to the Intellectual Property passes to Client by virtue of this Agreement and that Client has no right to sell, share, copy, or disseminate any portion of the Intellectual Property or any elements derived or produced therefrom.
- b. Client hereby grants OrangeBoy the right to host, copy, transmit, and display any data provided by Client, as well as any other rights reasonably necessary for OrangeBoy to carry out the terms of this Agreement.

6. *Data Responsibility.* Client understands and agrees that it has the responsibility to input valid, accurate data into the Services and that failing to do so may result in invalid or inaccurate analysis or results. OrangeBoy accepts no responsibility for invalid or inaccurate data provided by Client. Client is further responsible for ensuring that any data submitted to OrangeBoy or the Services is consistent with Client's privacy policies and applicable law. OrangeBoy assumes no responsibility for data submitted by Client that violates the Client's privacy policies or applicable law.

7. *Confidential Information.* Except as provided in this Agreement or by consent of Client, OrangeBoy shall not reveal to any third party or make use of for its own benefit any non-public or confidential information submitted by Client to OrangeBoy or the Services, including non-public or confidential customer list(s) or customer usage data. For clarity, "non-public or confidential information" shall not include: (1) any information that has become generally available to the public or Client's industry through no fault of OrangeBoy; (2) any information independently developed by OrangeBoy; (3) any information obtained by OrangeBoy through a source having no obligation to keep the information confidential; (4) any information required to be disclosed by applicable law; or (5) "industry insights," as described in Section 8 below.

8. *Industry Insights.* OrangeBoy may derive insights about the library industry from its processing, aggregation, and analysis of data submitted by Client. The parties hereby agree that OrangeBoy shall have the right to use, apply, and disseminate any such insights as it sees fit, such as in white papers or as aggregated data points, except: (1) where otherwise stated in this Agreement; (2) where such use, application, or dissemination would personally identify any of the Client's customers; or (3) where such use, application, or dissemination would constitute a willful

violation of any privacy rights of any of the Client's customers.

9. *Disclaimer of Warranty.* CLIENT ACKNOWLEDGES AND AGREES THAT THE SOFTWARE AND SERVICES PROVIDED UNDER THIS AGREEMENT ARE PROVIDED ON AN "AS IS," "AS AVAILABLE" BASIS. ORANGEBOY DOES NOT MAKE ANY AND HEREBY DISCLAIMS ANY REPRESENTATIONS, ENDORSEMENTS, GUARANTEES, AND WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, OR NONINFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS.

10. *Indemnification.* Client agrees to fully indemnify and hold harmless OrangeBoy from and against any losses, including attorney's fees and costs, that arise out of or relate to any breach of this Agreement by Client.

11. *Limitation on Damages.*

- a. Client agrees that, notwithstanding any other term or condition of this Agreement, OrangeBoy's maximum aggregate liability under this Agreement shall be limited to an amount equal to the total amount actually paid by Client to OrangeBoy during the twelve-month period immediately preceding the earliest event giving rise to the liability. The existence of more than one claim shall not enlarge or extend this maximum limitation. Client hereby waives any and all rights, obligations, liability, claims, or demands related to this Agreement in excess of this maximum limitation.
- b. **IN NO EVENT SHALL ORANGEBOY BE LIABLE FOR ANY LOSS OF OR DAMAGE TO REVENUES, PROFITS, OR GOODWILL, OR SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES OF ANY KIND, RESULTING FROM ITS PERFORMANCE OR FAILURE TO PERFORM ANY OBLIGATION UNDER THIS AGREEMENT OR RESULTING FROM THE FURNISHING, PERFORMANCE, USE, OR LOSS OF USE OF ANY PART OF THE SYSTEM OR ANY DATA, INFORMATION, OR PROPERTY OF CLIENT, INCLUDING WITHOUT LIMITATION ANY INTERRUPTION OF CLIENT'S BUSINESS, WHETHER RESULTING FROM TORT, BREACH OF CONTRACT, OR BREACH OF WARRANTY, EVEN IF ORANGEBOY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**
- c. Client acknowledges that the limitations set forth in this Section are integral to the amount of fees charged by OrangeBoy under this Agreement, and that, were OrangeBoy to assume any further liability beyond that set forth in this Section, such fees would have been substantially greater.

12. *Renewal and Termination.*

- a. This Agreement will begin on the Effective Date and will continue for the Initial Term.
- b. Following the Initial Term, the Agreement will renew annually on the anniversary of the Effective Date (each an "Additional Term" and, together with the

Initial Term, the "Term"), unless either Party sends notice of cancellation to the other Party at least 30 days prior to the end of the then-current Term by one of the means set out in Section 18, below. Unless otherwise agreed by the Parties in writing, the Term Fee for any Additional Term will equal 105% of the Term Fee for the preceding year of the Term.

- c. Following breach of any material term of this Agreement, the non-breaching party may terminate this Agreement by (1) providing the breaching party with written notice of the breach, and (2) if such breach is not cured within 30 days, providing the breaching party with written notice of termination.
- d. Upon termination, Client remains liable for any payments due and owing at the time of the termination.

13. *Governing Law; Venue.* This Agreement is governed by and construed in accordance with the law of the State of Ohio. The parties agree that any action, suit, or proceeding arising out of this Agreement shall be brought in the courts of the State of Ohio in Franklin County, or the United States District Court for the Southern District of Ohio, Eastern Division, and the parties waive any objection or claim that any such action, suit, or proceeding has been brought in an improper venue or inconvenient forum.

14. *Attorneys' Fees.* If OrangeBoy prevails in any litigation, arbitration, or court proceeding to enforce this Agreement or any of its terms, it shall be entitled to recover, in addition to any other amounts awarded, all reasonable costs, expenses, and attorneys' fees incurred.

15. *Counterparts.* This Agreement may be executed in one or more identical counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

16. *Successors and Assigns.* Client may not assign this Agreement without OrangeBoy's prior written consent, which shall not be unreasonably withheld. Any purported assignment not in accordance with this Section shall be void and not merely voidable. When assigned as permitted above, the terms and conditions of this Agreement shall inure to the benefit of and be binding upon the respective successors and assigns of the parties hereto.

17. *Warranty of Authority.* Each signatory to this Agreement hereby warrants that he or she has the authority to execute this Agreement on behalf of Client or OrangeBoy, respectively; that the execution and performance of this Agreement does not conflict with any other agreement by which Client or OrangeBoy, respectively, is bound; and that the execution and performance of this Agreement does not contravene any term or provision in the charter or by-laws of Client or OrangeBoy, respectively.

18. *Notices.* To be effective, any notice, request, or demand given to or made upon a Party must be either: (i) sent to the address set out above by FedEx, UPS, or USPS certified mail; or (ii) if sent by another means (such as by

email), acknowledged in writing by the receiving party. Any such notice, request, or demand shall be deemed received upon the Party's actual receipt.

19. *Complete Statement.* The parties agree that this Agreement is the complete and exclusive statement of the agreement between the parties and supersedes all proposals or prior agreements, oral or written, and all other communications between the parties related to the subject matter of this Agreement.

20. *Severability.* The parties agree that the provisions of this Agreement are severable, and if any such provision is held invalid or unenforceable to any extent, the rest of the Agreement shall remain valid and in effect to the greatest extent permitted by law.

21. *Acknowledgment.* The parties acknowledge that they have read this Agreement, understand it, and agree to be bound by its terms and conditions.

22. *Amendments and Modifications.* No amendment or modification of this Agreement shall be effective unless it is in writing and signed by authorized representatives of both parties. No provision of this Agreement shall be deemed waived and no breach excused unless such waiver or consent is in writing and signed by the party against whom the waiver or consent is asserted.

23. *Negotiation.* This Agreement is the result of negotiation between the parties and, accordingly, shall not be construed more strongly for or against either party regardless of which party was more responsible for the preparation of this Agreement or any portion thereof.

24. *Force Majeure.* Except as noted below, neither party shall be liable for any breach of its obligations under this Agreement resulting from a cause beyond its reasonable control, including but not limited to fires, strikes (of its own or another's employees), insurrection, riots, embargoes, container shortages, wrecks, delays in transportation, inability to obtain supplies and raw materials, or requirements or regulations of any civil or military authority. Under no circumstances, however, may such an event excuse a party from any obligation to pay any amounts or sums due to the other party. Each of the parties agrees to promptly notify the other upon becoming aware of an event described in this section. This notice must describe in detail the circumstances giving rise to the event. If a default due to an event described in this section shall continue for more than four weeks, the party not in default will be entitled to terminate this Agreement. The parties will retain any liabilities existing at the time of such a termination, but

neither party will incur any additional liability to the other as a result of the termination.

25. *Philanthropy Center.* To the extent Client's subscription includes Philanthropy Center, the Parties agree as follows:

- a. By providing Client a license to the Philanthropy Center, OrangeBoy is not acting as a charitable solicitor, fund-raiser, fund-raising counsel, or other similar term within the meaning of applicable law. OrangeBoy may provide consulting services related to Client's fund-raising activities only under the terms of a separate written agreement.
- b. The Philanthropy Center uses a third-party service (the "Payment Service"; currently Stripe Connect) to allow Client to accept payments from donors. Client agrees to be bound by the Payment Service's account agreement and applicable terms of service (currently set out at <https://stripe.com/connect-account/legal> and <https://stripe.com/legal>), including any fees charged by the Payment Service, and Client authorizes OrangeBoy to share transaction information with the Payment Service as necessary to facilitate payment processing.
- c. OrangeBoy may charge Client additional fees in an amount reasonably estimated to offset any fees charged by the Payment Service, including any currency-conversion or cross-border processing fees. (Currently, for U.S.-based transactions, Stripe Connect currently charges OrangeBoy \$0.25 plus 0.25% for each payout from a Client's account, and OrangeBoy offsets those fees by charging a fee of 0.25% of the amount of each transaction, deducted from each transaction as it occurs by Stripe Connect.)
- d. OrangeBoy does not control Client's use of the service, and Client accordingly agrees that OrangeBoy shall not be liable for any loss or liability related to transactions processed by the service, including but not limited to disputed charges, refunds, reversals, fraudulent activity, or fines associated with such transactions. Client agrees to indemnify OrangeBoy and hold it harmless against any such loss or liability, except to the extent that the loss or liability arose from OrangeBoy's own negligence or wrongdoing.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date set out above.

EXHIBIT A

Scope of Access and Services

Standard Features and Services

Each subscription to OrangeBoy applications includes the following system capabilities and services:

Set-up and Configuration

OrangeBoy will configure the client's applications to be accessible via a web browser. The minimum configuration of the Client's access shall be that users will have an Internet connection and access to the latest major release of Edge, Firefox, or Chrome. OrangeBoy will provide data specifications and a schedule to Client to begin any necessary implementation and data integration. OrangeBoy will work with Client to automate the data upload process for as many data sources as possible. Client will be responsible for uploading any additional data that cannot be automated according to the agreed upon schedule. (Note: if Client chooses to manage the data import process without allowing OrangeBoy the necessary access to system files, a data integration fee will be added based on the effort involved.)

Training

Client shall have access to web-based training on using the applications, as well as an online Knowledge Base. OrangeBoy will provide Client with a list of upcoming web-based training sessions after the parties have executed this Agreement.

Support

We provide our clients with unlimited remote support. Phone support is available on weekdays (except for U.S. federal holidays) between 9:00 AM and 5:00 PM Eastern Time. Online support is available 24 hours a day via our Knowledge Base, where end users can search for solutions to common questions or file a Support Ticket in which OrangeBoy will provide follow-up via email within one business day.

Maintenance

OrangeBoy pledges to make commercially reasonable efforts to maintain access to its applications during normal business hours, subject to occasional scheduled downtime for maintenance purposes (typically scheduled for short periods during non-working hours and communicated in advance), unforeseen maintenance and systems outages, and routine testing.

Savannah – Standard Features and Services

A subscription to OrangeBoy's Savannah platform will include the following system features and services:

- *Key Performance Indicators and Business Intelligence Report Metrics.* Client will see visualizations of integrated customer and organization data, based on the subscription level identified in pricing proposal.
- *Customers and Contact Manager.* The Customers and Contact Manager allows Client to manage customer relationships and manually add and edit customer information to each record. Batch loading and record tagging is made available at the onset of the agreement and during Savannah set-up and production.

Client can also perform forms-based, quick analyses or queries using the query functions in the Customers and Contact Manager to build marketing lists. Queries in the Customers and Contact

Managers are dynamic to provide smart lists for message automation (based on the characteristics that the Client defines and saves).

This feature also includes GIS mapping to provide the Client with dynamic geographic visualizations to queries.

- *Customer Clusters.* Customer records are assigned to a library cluster based on the customer's interaction with the library (including computer usage, print and AV circulation, and digital usage). Savannah segments customers using a proprietary process to group users with shared behaviors across service lines.
- *Messaging.* Client can create, automate, and deliver unlimited highly targeted email communications to its customers. Client may create email messages in rich content in text or HTML design. The Messaging feature includes:
 - Access to messaging protocols and information about best practices;
 - An unlimited number of unique messages and number of total emails sent;
 - Ability to use Savannah's built-in filters or create your own to target messages to specific audiences based on cluster, age, geography, activity type, and other combinations of characteristics;
 - Built-in reports that detail message results and measurement;
 - Ability to link individual actions to emails; and
 - Ability to automate messages based on behavioral or frequency triggers.
- *Content Exchange.* Savannah users across the platform can share their messages, reports, etc. in our Content Exchange, where other users can review, download into their site, and customize.
- *Net Promoter and Customer Feedback.* OrangeBoy works with the client to set up an industry-proven template to activate net promoter scoring, an automated message with a link to a survey sent to randomly selected customers following a recent library experience. Survey results are made available and viewable in Savannah. (For an additional fee, OrangeBoy can help clients set up and administer other survey types.)
- *Data Warehouse.* Client's Savannah subscription provides unlimited storage of select data, integration of supported third-party data sources, and data hosting and security provided by Microsoft Azure.

Client's subscription to Savannah will also include the following support and administrative services:

- *Unlimited End User Access.* Client can administer its own Savannah user base by adding and deactivating Savannah users, as well as controlling access to features and modules by assigning roles (and thus permissions) to particular users.
- *Savannah Community.*
 - OrangeBoy's self-service knowledge database, including videos, live and recorded webcasts, and written articles;
 - Client-only training and education events;
 - Up to two complimentary registrations to the Idea Exchange hosted by OrangeBoy, generally held in Columbus in August (client is responsible for travel and lodging expenses); and

- Access to templates used by other libraries as provided in the Savannah Content Exchange.
- *Administrative Services.*
 - Missing data alerts;
 - US Postal Service address standardization; and
 - Geo-coded customer records for GIS Mapping.

Add-on Modules

These modules are not included as part of a standard Savannah subscription. They will be included in Client's subscription only if indicated on the first page of this Agreement or in an addendum.

Market Watch

Provides market penetration, demographic indicators, and customer use to lend new insights about library service areas. Areas are defined by Census Tract or OrangeBoy-defined branch service areas based on one's primary use.

Subscription Center

With our Subscription Center module, Clients can easily manage their email newsletters. The backend system, accessible through our Savannah platform, lets Clients create and manage subscription messaging lists, update subscription preferences, and send preferred content to customers. Using either an embeddable iframe or standalone web page, customers can opt into or out of subscription lists and manage their own preferences for receiving subscription content.

Incident Reporting

Our Incident Reporting module lets Clients create incident reports, share them with appropriate staff, and build business intelligence reports to analyze trends. Clients can customize report forms based on their needs, as well as customizing user roles to ensure a secure and accurate communication channel to review and access reports.

Voter Match

OrangeBoy will match Client's cardholders to voter registration records and provide the Client with tagged email lists of registered voters and power voters in their district in Savannah. GIS mapping will also be available to see distribution of registered voter cardholders throughout the Client's service area.

Event Tracker

Event Tracker quickly and easily tracks library event attendance. Events are updated daily in Savannah and sign-in pages are generated allowing staff to easily check in attendees. Activity is logged directly into Savannah to use in reports and analytics, and to populate the "Eventfuls" cluster. Customers can be messaged based on event attendance for feedback, future events, and related services.

Philanthropy Center

OrangeBoy's Philanthropy Center is the *only* fundraising software developed exclusively for public libraries. It combines a powerful, streamlined set of tools to make library fundraising efforts efficient and affordable, regardless of library size. With Philanthropy Center embedded into Savannah, libraries can

identify library users as prospects for fundraising efforts, all controlled by each individual library based on its own fundraising practices and policies.

Forms 360

Forms 360 allows Savannah users to gain a 360-degree view of their operations by creating custom and dynamic forms for efficient data collection. Collected data is aggregated and displayed in BI Reports on the library's Savannah Dashboard. By providing this functionality in Savannah, libraries can move away from paper and other manual processes, centralize data collection, and measure all facets of library activities and performance in a secure and efficient manner.

SmartyCat for Events / SmartyCat for Libby

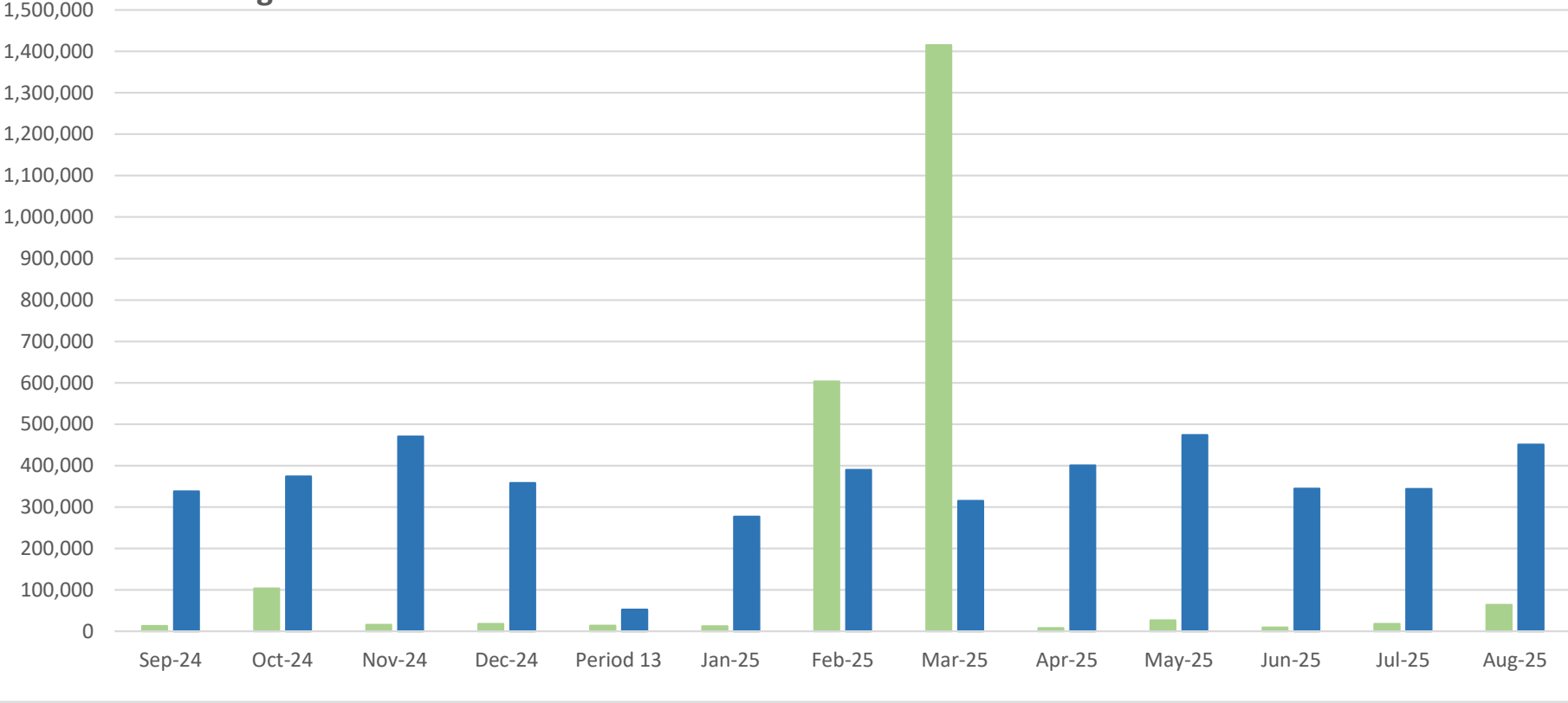
SmartyCat is a Savannah add-on module that lets users auto-generate content for messages. We currently offer two versions of this module. SmartyCat for Events works with a library's events calendar, pulling content by subject, branch, or audience to create event-specific or branch-specific messages. SmartyCat for Libby makes it easy for libraries to showcase their digital collection by creating customizable messages that showcase items from their curated lists on the OverDrive Marketplace. Both versions of SmartyCat use customizable templates and will notify designated users when a new message is auto-populated, to allow edits and approval before distribution.

Park Ridge Public Library						
Consolidated YTD Revenue and Expenditures						
Period 8-August 2025						
REVENUE ACCOUNTS	BUDGET	REVISED BUDGET	ACTUAL	YTD ACTUAL	% RECEIVED	NOTES
Local Government Taxes	\$ 4,309,176	\$ 4,309,176	\$ 2,681	\$ 2,178,878	51%	
State Grants	\$ 58,493	\$ 58,493	\$ 58,493	\$ 58,493	100%	
Other Receipts	\$ 209,000	\$ 209,000	\$ 2,609	\$ 75,443	36%	
Total Revenue	\$ 4,576,669	\$ 4,576,669	\$ 63,783	\$ 2,312,813	51%	
ACCOUNT #	OPERATING ACCOUNTS	BUDGET	REVISED BUDGET	ACTUAL	YTD EXPENDITURES	% SPENT
9100	Salaries	\$ 2,648,000	\$ 2,648,000	\$ 204,923	\$ 1,622,194	61%
9210	Employee Benefits	\$ 720,600	\$ 720,600	\$ 49,155	\$ 402,769	56%
9317	Data Processing	\$ 281,300	\$ 281,300	\$ 18,407	\$ 193,498	69%
9321	Building Maintenance	\$ 157,000	\$ 157,000	\$ 7,876	\$ 81,647	52%
9324	Membership, Recruiting, Training	\$ 33,000	\$ 33,000	\$ 751	\$ 14,281	43%
9351	Equipment Rental	\$ 27,000	\$ 27,000	\$ 1,956	\$ 15,288	57%
9359	Consulting Services	\$ 30,000	\$ 30,000	\$ 6,600	\$ 27,741	92%
9360	Public Relations	\$ 45,000	\$ 45,000	\$ 3,458	\$ 26,426	59%
9385	General Contractural	\$ 117,800	\$ 117,800	\$ 3,141	\$ 51,975	44%
9385	General Contractural - Programs	\$ 85,000	\$ 85,000	\$ 10,684	\$ 54,799	64%
9416	Audit	\$ 10,500	\$ 10,500	\$ -	\$ 8,700	83%
9425	Special Counsel	\$ 25,000	\$ 25,000	\$ 1,199	\$ 5,047	20%
9510	Supplies	\$ 122,500	\$ 122,500	\$ 3,949	\$ 40,815	33%
9511	Staff Appreciation	\$ 3,000	\$ 3,000	\$ 499	\$ 2,230	74%
9520	Computer Materials	\$ 33,500	\$ 33,500	\$ -	\$ 11,655	35%
9540	Library Resources	\$ 614,500	\$ 614,500	\$ 19,417	\$ 368,631	60%
	Total Operating Budget	\$ 4,953,700	\$ 4,953,700	\$ 332,014	\$ 2,927,696	59%
	Capital Projects Budget					
9908	Computer Equipment	\$ 50,000	\$ 136,919	\$ -	\$ 1,017	1%
9963	Building Repairs	\$ 425,000	\$ 965,332	\$ 149,996	\$ 173,418	18%
	Total Capital Projects Budget	\$ 475,000	\$ 1,102,251	\$ 149,996	\$ 174,435	16%
	TOTAL BUDGET	\$ 5,428,700	\$ 6,055,951	\$ 482,010	\$ 3,102,132	51%
	LIBRARY SURPLUS (DEFICIT)	\$ (852,031)	\$ (1,479,282)	\$ (418,227)	\$ (789,318)	

Library Fund: Monthly Revenue and Expense

August 2025

■ Revenue ■ Expense



Park Ridge Public Library - Secretary's Report
September 16, 2025

PRPL Web Site and Social Media News Items

- [Sci-fi & Fantasy Book Discussion is back this Fall - Park Ridge Public Library](#) August 14, 2025
- [Children's Services team updates picture book collection - Park Ridge Public Library](#) August 18, 2025
- [Don't forget to bring your library card while we are offline - Park Ridge Public Library](#) August 25, 2025
- [Library Board welcomes two new trustees, appoints new officers - Park Ridge Public Library](#) August 28, 2025
- [Can't make it here? Set up a Doorstep Delivery - Park Ridge Public Library](#) September 3, 2025
- [Plastic bag recycling earns Library a new Reading Garden bench - Park Ridge Public Library](#) September 5, 2025

Press Articles

- [Anti-Putin Protest Planned For Saturday In Park Ridge - Journal & Topics Media Group](#) August 15, 2025



August 2025

	Aug-25	Jul-25	YTD	2024 YTD	2023 YTD	2022 YTD	% Change 2024 to 2025	Analysis
CIRCULATION OVERVIEW								
Physical Items	50,238	54,905	393,210	411,908	442,956	435,058	-5%	Total circulation is consistent with prior year; digital item circulation up 13% and circulation of physical items down 5%. The trend of increased digital circulation is consistent over the past three years reported.
Digital Items	23,379	23,149	180,615	159,310	110,080	82,139	13%	
TOTAL	73,617	78,054	573,825	571,218	553,036	517,197	0%	
PROGRAMS								
Adult Programs	38	43	343	328	214	228	5%	Number of adult programs exceeds prior year by 5% while attendance is up 13%
Adult Attendees	794	727	6,047	5,339	5,174	5,160	13%	YTD Youth program attendance has increased 4% over prior year. This indicates that having fewer programs has still resulted in an overall increase in attendance.
Youth Programs	43	53	402	449	374	355	-10%	
Youth Attendees	1719	1711	13,389	12,924	11,371	6,971	4%	
OUTREACH								
Home Delivery - Patrons served	33	30	226	226	237	271	0%	Home delivery stats include both homebound and other deliveries. Number of users of the service is consistent with last year but fewer items have been delivered.
Home Delivery - Materials loaned	122	114	841	902	839	1,013	-7%	
Book clubs served	37	38	370	356	356	328	4%	
Items loaned to book clubs	309	367	3,381	3,086	3,027	2,828	10%	YTD, clubs served has increased by 4% while items loaned is up 10%
TECHNOLOGY								
Wi-Fi Sessions	55,433	57,532	422,633	377,854	352,904	364,655	12%	YTD, 15% more unique clients are wi-fi users while overall # of sessions increased 12% YTD
Wi-Fi - unique clients	1,943	1,655	15,212	13,231	11,696	9,137	15%	
Public PC Sessions	1,566	1,693	11,179	11,027	10,645	8,392	1%	
WEBSITE								
Visits	25,051	28,075	202,415	159,505	148,119	141,469	27%	Since the launch of the new website, both the number of visits to the website and the number of unique users has increased significantly. 27% and 22%, respectively.
Unique users	11,040	12,559	89,598	73,454	73,646	68,700	22%	
USERS								
New cards issued	250	149	1,366	1,538	1,591	1,570	-11%	250 new cards were issued in August! YTD, cards issued remain down 11% over 2024.
Total PRPL cardholders	19,900	19,907	19,900	19,536	19,085	19,070	2%	Total # of cardholders is up 2% over prior year.
Unique users	9,004	9,073	72,987	72,284	72,912	67,938	1%	The number of unique card users is consistent with prior year.
BUILDING USAGE								
Door count	29,420	31,243	208,153	200,448	191,527	159,309	4%	YTD door counts have increased 4% over prior year.
Meetings rooms-community use	11	8	64	72	54	23	-11%	Use of meeting room space by community groups has decreased from 2024 YTD levels
Study Rooms - hours of use	1,136	1,154	9,178	9,115	8,423	7,846	1%	YTD Study room usage continues to show a slight year over year growth.
The Studio- hours of use	42	31	331	267	330	70	24%	Studio usage YTD is 24% higher than in 2024.
The Media Lab - hours of use	63	50	316	278	604	423	14%	Media Lab usage increased 14% when compared with prior year.
STRATEGIC PLAN: Provide support to local teachers, students, homeschool families and learners of all ages								
School Loans	7	10	125	140	130	81	-11%	The number of school loans is down 11% YTD while number of items loaned increased by 45%.
Items loaned to Teachers	512	393	4,752	3,273	2,748	2,577	45%	
Total Teacher Library cards	219	177	219	182	152	89	20%	
Cardholders*	50%	50%	50%	49%	48%	48%		Percentage of cardholders increased 1% over 2024 levels; consistent with national averages and that of comparable libraries.
NOTES:								
City of Park Ridge, 2020 Census		39,656						
City of Park Ridge, 2010 Census		37,479						



Park Ridge Public Library

TO: Library Board of Trustees
 FROM: Joanna Bertucci, Library Director
 DATE: September 16, 2025
 SUBJECT: Library Director's Report

Administration & Board:

- The Library's catalog was offline starting Friday, 8/29 through Tuesday, 9/2 as CCS brought the Vernon Area Public Library online with the CCS consortium. During this time, patrons were unable to access the Library's catalog. Patron Services staff processed over 4,000 returned materials on Wednesday, 9/3 to catchup from the offline period! In November, the CCS Governing Board will formally approve the addition of Rolling Meadows and Wauconda Public Libraries to join CCS in 2026.
- I attended the NSLS Directors' Meetup at the Winnetka-Northfield Public Library on Monday, 8/25. This monthly gathering provides a forum for Directors to network; share updates, and seek advice and feedback from peers.
- I attended the CCS Governing Board meeting on Wednesday, 9/10. The Board voted to replace our current Discovery Layer (online catalog) with Bibliocore. Implementation will begin this fall, with a public rollout planned for early 2026.
- On Thursday, 9/4, Reference Librarian Sarah Lamparelli and I attended a meeting at the Kalo Foundation to discuss a potential collaborative Park Ridge art history program for 2026. Other participants included representatives from the Historic Preservation Commission, the Park District, and the History Center. While no formal plans were made, the group brainstormed ideas such as a walking tour series and an in-person program. The Library was pleased to be invited, as working with the Kalo Foundation would further broaden our community partnerships.

Strategic Planning:

- Laura Scott (Adult Services Manager), Sarah Vessalo (Adult Services Program Librarian), Jen Healy (Marketing Manager), and I met with Rob Cullin and Janet Nelson of RTL to begin drafting our Year 1 work plan. We have formed an interdepartmental team to review potential replacements for our current online calendar and future app. Vendor demos are scheduled for September and October, and I plan to bring a recommendation to the Board in November.
- On Thursday, 9/11, Laura Scott (Adult Services Manager), Staci Greenwald (Youth Services Manager), Jen Healy (Marketing Manager), John Priala (Facility Manager), and I attended a workshop at the Helen Plum Public Library in Lombard, IL, entitled "*Reimagining Library Spaces on a Budget.*" The session, led by library space-planning expert David Vinjamuri, introduced tools from retail analytics and consumer behavior research to show how libraries nationwide have reorganized their spaces without costly renovations. I plan to share more about our takeaways and potential next steps at the October COW meeting.
- Ms. Healy has developed an announcement plan for our new Strategic Plan:
 - A tri-fold brochure is currently at the printer and will be available in the Library in mid-October. Members of the City Council and our June retreat day will receive the brochure and a communication from me in mid-October,

- Digital promotion will start in mid-October with announcements on our website, eNewsblast, and social media.
- The new plan, as well as plans for year 1, will be featured prominently in the winter 2025/26 newsletter.

Staff Updates and Professional Development:

- Long time Technical Services Associate, Rachel Sychowski, announced her retirement in August. Ms. Sychowski has been with the Library for over 30 years. We are grateful for her service. Her last day will be Friday, 9/26. Ms. Aida Macias, current Technical Services Associate, will be transitioning into Ms. Sychowski's role.

Finance and HR:

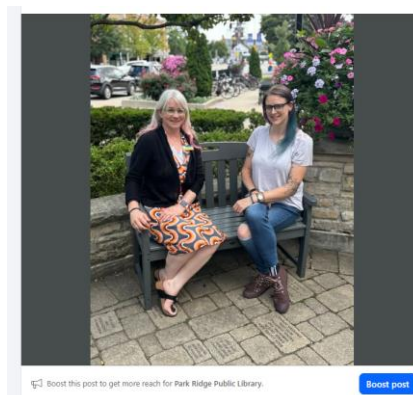
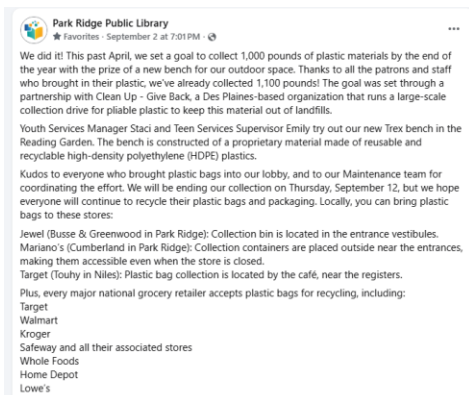
- Joan Wrenn (Finance/HR Manager) and Sara Trivedi (Administrative Services Coordinator) have been busy working with the City of Park Ridge Finance team to streamline our procedures for bill payment, petty cash, and bank deposits.
- A Library staff and family celebration is planned for the evening of Friday, 9/26. The event will feature Mexican food, live music, and games. We are looking forward to this event. We are most grateful to the Friends of the Library for underwriting this staff celebration.

Building and IT:

- We continue to work with our IT providers as we transition from CVI to OSG. Both firms have been extremely helpful and professional as we make this transition. OSG engineers started onsite on August 25. The OSG team has been working through our implementation, migrating products from CVI's platforms to OSG's. At the same time, engineers have been onsite to configure and deploy our new PCs. The transition from CVI to OSG has been relatively seamless.

Outreach and Community Engagement:

- Staff from Patron Services and Youth Services are attending several Back to School Nights in August and early September to promote library card sign up and library services. Patron Services has processed around 110 student card applications and renewals. 232 teacher cards have been issued and renewed since the start of the school year. We equates to a 22% increase in teacher cards as last school year that number hovered around 190-195.
- We had a tremendous response to our pliable plastic bag recycling campaign and earned our free Next Trex bench made of reusable and recyclable plastics. Due to limited space in our lobby, the collection will cease on 9/12 as we prepare for our fall/winter season of giving collections.



Notable Programs, Collections, and Services

- Summer programs for Adults concluded in August, with several big successes. Our single biggest event was *Global Neighbors: Mexico* on August 14, which brought in 61 people. The event featured the Xochitl-Quetzal Aztec Troupe and food from local restaurant, Hay Caramba! In second place was *Mississippi River Adventures* on August 12, which attracted 54 patrons in the middle of the day. We had 39 for our blood drive on August 7, 34 for *Making the Most of Social Security* on August 21, and 24 for *Financial Strategies for Uncertain Times* on August 26.



- The Picture Book Categorization Project is complete! All books have been categorized and relabeled. We took advantage of the time that the picture books were all off the shelves to rearrange the shelves and increase the size of our play area. Response to both updates has been overwhelmingly positive.

Before:



During:



After:



Respectfully submitted, Joanna Bertucci, September 12, 2025



FRIENDS OF THE LIBRARY – August 2025 Report

Changes on the Friends Board

Donna Ceglarek is stepping down as Treasurer effective November 1st. She will work with Susan Gilpin for a smooth transition as Susan moves into the Treasurer's role. Susan will step down from her position as Co-President and Ron Stempkowski will take over as Co-President with Judy Donovan.

Fall Book and Media Sale (October 17-19)

Plans continue for the Fall Book and Media Sale. Set-up will begin on Wednesday and Thursday prior to the Sale. Tear down will take place on Sunday, immediately after the close of the Sale.

Friday, October 17 Limited Sale
11 am-1 pm (Volunteer/Employee preview)
4-7 pm (Friends preview)
Saturday, October 18 Public Sale
9 am-3 pm
Sunday, October 19 Public Sale
12 -2 pm

Respectfully submitted,
Judy Donovan and Susan Gilpin, Co-Presidents



Memorandum

Memo Date: August 29, 2025
From: Joanna Bertucci, Library Director
Joan Wrenn, Finance/HR Manager
Meeting Type: Budget & Finance Committee of the Whole
Meeting Date: September 9, 2025
Action Requested: For discussion
Subject: Northern Trust Disbursement and Corporate Resolution

Background:

On August 22, Northern Trust approved the disbursement of \$145,861 for the purchase and installation of the Library's new patron and staff PC fleet. Following this distribution, there will be approximately \$81,000 remaining in the Bruce A. Michel Trust.

Northern Trust will hold back \$10,000 to cover any additional fees and costs associated with the Trust's final tax return. The residual amount, projected to be approximately \$70,000, will be released to the Library during the closing process. When the Library receives this final disbursement, HR/Finance Manager Joan Wrenn will investigate options to invest these funds so that they may be used for technology improvements in the future.

In order to facilitate the formal closing of the Trust, Northern Trust requires a Corporate Resolution verifying account signatories. I have drafted a resolution based on our current practices for managing gift funds and our established policy regarding payments for goods and services.

The draft resolution is attached for the Board's review and approval.

Recommendation:

Approve the Corporate Resolution

**RESOLUTION OF THE BOARD OF THE LIBRARY TRUSTEES
OF THE CITY OF PARK RIDGE, COOK COUNTY, ILLINOIS
CORPORATE RESOLUTION**

WHEREAS, the City of Park Ridge Public Library (“Library”) is a municipal city library under the Illinois Local Library Act (75 ILCS 5/1, *et seq.*); and,

WHEREAS, the Board finds it necessary and appropriate to define the authority of the Library Director, Finance/HR Manager, and designated officers with respect to the management of Library funds, including operating accounts and gift accounts; and

WHEREAS, the Board desires to establish authorized signatories and procedures for the release of funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Park Ridge Public Library as follows:

Section 1. The Library Director is authorized to open and manage gift fund accounts on behalf of the Library **in accordance with the Board’s Investment Policy (A5)**. The following individuals shall serve as authorized signatories on all gift fund accounts: Joanna Bertucci, Library Director and Joan Wrenn, Finance/HR Manager.

Section 2. The management of the Library’s operating account is the responsibility of the Library Director. Disbursements from the Library’s operating account **are made in accordance with the Board’s Payment for Goods and Services Policy (A4) and** shall require the execution of an affidavit for release of funds, signed by all three of the following: Michael Donahue, Treasurer, Library Board of Trustees, Christopher Lipman, Finance Manager, City of Park Ridge and Joanna Bertucci, Library Director

Section 3. The above-named signatories are authorized and directed to execute and deliver all necessary documents and instruments, and to take such actions as may be required to carry out the intent of this Resolution.

Section 4. This Resolution supersedes all prior resolutions relating to Library financial accounts and signatory authority.

Section 5. This Resolution shall remain in full force and effect until modified, rescinded, or superseded by further resolution of the Board.

PASSED and ADOPTED this 16th day of September 2025.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT OR NOT VOTING:

Approved:

Attest:

Theresa Renaldi
President, Library Board of Trustees
Park Ridge Public Library

Joshua Kiem
Secretary, Library Board of Trustees
Park Ridge Public Library



Memorandum

Memo Date: September 3, 2025
From: Joanna Bertucci, Library Director
Meeting Type: Planning & Operations Committee of the Whole Meeting
Meeting Date: September 9, 2025
Action Requested: For discussion and approval
Subject: Disposal of Property Policy

Background:

As we approach the decommissioning and disposal of approximately 80 desktop computers, hardware, and peripherals, I am requesting the Board’s approval of the attached draft *Disposal of Property Policy*.

The draft policy has been updated to align with Illinois statute (75 ILCS 5/4-16) and outlines clear procedures for the proper disposal, recycling, or resale of Library property. It provides direction for items of varying values, ensures compliance with public notice requirements for higher-value assets, and safeguards against conflicts of interest by prohibiting Board and staff from purchasing higher-value surplus property outside of public bidding processes.

Approval of this policy will allow Library staff to proceed with the upcoming computer replacement project in an orderly, transparent, and legally compliant manner.

Recommendation:

Approve the draft *Disposal of Property Policy*

A21. DISPOSAL OF PROPERTY

POLICY:

The disposal of real or personal property shall comply with [75 ILCS 5/4-16](#). The Board delegates its authority to manage the sale or disposal of surplus library property to the Library Director. Print and non-print materials, equipment, supplies, artworks, and other personal property deemed by the Library Director to be no longer needed or useful for library purposes may be sold or otherwise disposed of in accordance with this statute.

RULES:

1. Property of any value may be donated or sold to another tax-supported library or library system. Property may also be traded in for credit towards a replacement item.
2. Property of the Park Ridge Public Library having an estimated unit value of \$1,000 or less may be disposed of in the following manner:
 - a. If the item is in unusable and/or unsafe condition, it is to be disposed of through appropriate recycling and/or waste management channels.
 - b. Books and non-print items from the library's collections are donated to the Friends of the Park Ridge Public Library or other organizations that redistribute used books.
 - c. Any other personal property having an estimated unit value of \$1,000 or less may, at the discretion of the Library Director, be discarded; exchanged for credit for new equipment; made available for sale; or given to local philanthropic, educational, cultural, governmental, or other not-for-profit organizations.
3. Property of the Park Ridge Public Library having an estimated unit value of more than \$1,000 but less than \$2,500 may be disposed of in the following manner:
 - a. The item is to be displayed at the library, and a public notice posted of its availability for purchase, and of the date and terms of the proposed sale.
4. For property with an estimated value exceeding \$2,500, a public notice of its availability for purchase or auction shall be posted in the Library building and on the Library's website for a period of two successive weeks. Such property, including but not limited to vehicles and works of art, may be sold either at a fixed price or to the highest bidder at auction. The Library reserves the right to reject any and all bids deemed inadequate and shall dispose of the property in a manner that serves the best interests of the Library.
5. The Board shall be informed prior to disposals of property having an estimated unit or aggregate value of more than \$25,000.
6. Library staff members or members of their immediate family may purchase any library item declared surplus, according to the established rules.
7. In no case shall members of the Board, the Library Director, or members of their immediate families bid on or purchase any library item declared surplus.
8. Revenue from the sale of property will be deposited into the Library's operating account.

Approved: September xxx 2025

**City of Park Ridge, IL
Warrant List Fund Totals
8/16/2025**

Fund	Description	Amount
201	Library Fund	\$198,319.37
201	Grant Fund	\$ 0.00
201	North Suburban	\$ 6,352.65
<hr/>		
	Report Total	\$ 204,672.02

PAID INVOICES REPORT

WARRANT: L081625

TO FISCAL 2026/08 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
6095 ABC COMMERCIAL	182972	07/31/25	239988		223683	P	08/18/25	2015012 932103	BLDG MNT CNTR-GENL MAINT	2,668.05
	INVOICE: 202507107									
VENDOR TOTALS			18,676.35	YTD INVOICED				21,344.40	YTD PAID	2,668.05
1136 ADVOCATE HEALTH AND HOSPITALS CORPORATION	183189	08/14/25	240211		223684	P	08/18/25	2015011 933100	LIB RECRUIT & TESTING	108.00
	INVOICE: 20232716									
VENDOR TOTALS			3,874.00	YTD INVOICED				5,142.00	YTD PAID	108.00
8960 AIRESPRING INC	182973	08/01/25	239989		223685	P	08/18/25	2015011 938501	GNL CNTRL SVC/TELEPHONE	475.05
	INVOICE: 199100267									
	182974	08/01/25	239990		223685	P	08/18/25	2015011 938501	GNL CNTRL SVC/TELEPHONE	371.28
	INVOICE: 199100268									
VENDOR TOTALS			6,731.80	YTD INVOICED				6,731.80	YTD PAID	846.33
302670 AMAZON CAPITAL SERVICES	182975	07/21/25	239991		223686	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	54.71
	INVOICE: 1YTDMGN31VVP									
	182976	07/21/25	239992		223686	P	08/18/25	2015016 951100	LIBRARY SUPPLIES	8.73
	INVOICE: 1RTX6C9G6RJK									
	182977	07/21/25	239993		223686	P	08/18/25	2015015 951100	LIBRARY SUPPLIES	2.99
	INVOICE: 1J3P3VW66V7L									
	182978	07/21/25	239994		223686	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	20.32
	INVOICE: 1P6HTHX44FGH									
	182979	07/21/25	239995		223686	P	08/18/25	2015011 951100	LIBRARY SUPPLIES	31.90
	INVOICE: 16P93QLF63R9									
	182980	07/21/25	239996		223686	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	15.99
	INVOICE: 1DLKVTJKJT4DT									
	182981	07/21/25	239997		223686	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	93.32
	INVOICE: 1D1TQYKQR64X									
	182982	07/21/25	239998		223686	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	322.19
	INVOICE: 1DKYM6NGGFC6									
	182983	07/21/25	239999		223686	P	08/18/25	2015011 951003	OFF SPLS FURNISHINGS	98.99
	INVOICE: 1DV6VYWCM9LN									
	182984	07/30/25	240000		223686	P	08/18/25	2015012 932103	BLDG MNT CNTR-GENL MAINT	81.84
	INVOICE: 1GDMRX3DH14N									
	182985	07/30/25	240001		223686	P	08/18/25	2015015 954005	LIB RSRCS-AV/DVD/BLURAY	49.00
	INVOICE: 1W7CRY7DLCNR									
	182986	07/30/25	240002		223686	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	-17.74
	INVOICE: 1NDL6F3RKLVL									
	182987	07/30/25	240003		223686	P	08/18/25	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	34.98
	INVOICE: 1LQT63M3R91X									
	182988	07/30/25	240004		223686	P	08/18/25	2015017 954011	LIB RSRCS -MWL	31.90
	INVOICE: 1GDMRX3DGMFY									
	182989	07/30/25	240005		223686	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	31.44
	INVOICE: 19TRLCHL9CW9									

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	182990	07/30/25	240006		223686	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	78.85
	INVOICE:	147M1RRQ6X1V								
	182991	07/30/25	240007		223686	P	08/18/25	2015013 951100	LIBRARY SUPPLIES	44.44
	INVOICE:	1XD7KV966V1V								
	182992	07/30/25	240008		223686	P	08/18/25	2015017 954005	LIB RSRCS-AV/DVD/BL	11.13
	INVOICE:	1VKV4F4F63DH								
	182993	07/30/25	240009		223686	P	08/18/25	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	76.06
	INVOICE:	1XFT4JX34V14								
	182994	07/30/25	240010		223686	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	44.00
	INVOICE:	1G9F7FCYR7TH								
	182995	07/30/25	240011		223686	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	17.99
	INVOICE:	1J9XDLWDJLXP								
	182996	07/30/25	240012		223686	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	9.79
	INVOICE:	1TYG1QYH6MG9								
	182997	07/30/25	240013		223686	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	37.02
	INVOICE:	1X4G4P1G439Q								
	182998	07/30/25	240014		223686	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	151.51
	INVOICE:	1FN4RJJQ76YC								
	182999	07/30/25	240015		223686	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	-35.00
	INVOICE:	1TXX7NY9HPLT								
	183000	07/30/25	240016		223686	P	08/18/25	2015017 954011	LIB RSRCS -MWL	30.80
	INVOICE:	17DNWRTQ6M3V								
	183001	07/30/25	240017		223686	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	40.99
	INVOICE:	176XC69RKDHQ								
	183002	07/30/25	240018		223686	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	36.93
	INVOICE:	1H6VXJYNYLPQ								
	183003	07/30/25	240019		223686	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	30.80
	INVOICE:	1GKRPGKC6FFL								
	183004	07/30/25	240020		223686	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	30.00
	INVOICE:	19T99NPF14PR								
	183005	07/30/25	240021		223686	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	13.60
	INVOICE:	1GTQ1V371HMM								
	183006	07/30/25	240022		223686	P	08/18/25	2015012 932103	BLDG MNT CNTR-GENL MAINT	16.36
	INVOICE:	1PCY7GK7CLDF								
	183190	08/14/25	240212		223686	P	08/18/25	2015017 951102	LIBRARY SUPPLIES - MAKERS	95.78
	INVOICE:	1PD9V7HGDLCV								
	183191	08/14/25	240213		223686	P	08/18/25	2015011 951002	OFF SPLS--OTHER SUPPLIES	38.00
	INVOICE:	1MKTL7G6KCGG								
	183192	08/14/25	240214		223686	P	08/18/25	2015017 954020	LIB RSRCS - EXP LIB	25.27
	INVOICE:	1WMJVQJ1KHC7								
	183193	08/14/25	240215		223686	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	20.70
	INVOICE:	1RPC1PG934NL								
	183194	08/14/25	240216		223686	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	181.50
	INVOICE:	19VDPM9F3NDT								
	183195	08/14/25	240217		223686	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	-19.94
	INVOICE:	1CCTMCNT9HX9								
	183196	08/14/25	240218		223686	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	38.48
	INVOICE:	1FKCDMR63W4H								
	183197	08/14/25	240219		223686	P	08/18/25	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	30.75
	INVOICE:	1NP3VWJP3NWD								
	183198	08/14/25	240220		223686	P	08/18/25	2015017 954015	LIB RSRCS-RECORDINGS MUSI	17.98

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	1LC6JMGW36JM									
183199		08/14/25	240221		223686	P	08/18/25	2015017 951100	LIBRARY SUPPLIES	51.99
INVOICE:	1PCKL4X333RL									
183200		08/14/25	240222		223686	P	08/18/25	2015015 951100	LIBRARY SUPPLIES	32.57
INVOICE:	1TJLMPG9DQ6G									
183201		08/14/25	240223		223686	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	15.73
INVOICE:	16WM9WCPPCVQ									
183202		08/14/25	240225		223686	P	08/18/25	2015015 951100	LIBRARY SUPPLIES	53.80
INVOICE:	1NXHNTHCPDL6									
183204		08/14/25	240226		223686	P	08/18/25	2015012 932103	BLDG MNT CNTR-GENL MAINT	255.90
INVOICE:	1VFR17PDYHXP									
VENDOR TOTALS			55,243.74	YTD INVOICED				31,880.26	YTD PAID	2,334.34
5008 ANCEL GLINK PC										
183206		08/14/25	240227		223687	P	08/18/25	2015011 942500	GENERAL COUNSEL	187.50
INVOICE:	112975									
VENDOR TOTALS			143,420.16	YTD INVOICED				184,466.10	YTD PAID	187.50
3583 ANDERSON LOCK COMPANY LTD										
183209		08/14/25	240230		223688	P	08/18/25	2015012 932103	BLDG MNT CNTR-GENL MAINT	420.00
INVOICE:	7120291									
VENDOR TOTALS			24,651.13	YTD INVOICED				24,651.13	YTD PAID	420.00
5483 ANDERSON SAFFORD										
183007		07/30/25	240023		223689	P	08/18/25	2015011 951002	OFF SPLS--OTHER SUPPLIES	97.26
INVOICE:	10756									
VENDOR TOTALS			485.84	YTD INVOICED				485.84	YTD PAID	97.26
9147 ASSENTIAL THERAPIES INC										
183008		07/30/25	240024		223690	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	75.00
INVOICE:	ADM080725									
VENDOR TOTALS			450.00	YTD INVOICED				450.00	YTD PAID	75.00
8568 RADIATE HOLDINGS LP										
183009		07/30/25	240025		223691	P	08/18/25	2015011 938503	GNL CNTRL SVC-INTERNET	355.00
INVOICE:	443658901-0017696									
VENDOR TOTALS			15,474.30	YTD INVOICED				15,800.85	YTD PAID	355.00
4193 ATOMATIC MECHANICAL SERVICES INC										
183010		07/31/25	240027		223692	P	08/18/25	2015012 932105	BLDG MNT CNTR-HVAC EQUIP	682.00
INVOICE:	SRV2504789									
VENDOR TOTALS			7,212.50	YTD INVOICED				8,513.07	YTD PAID	682.00

101020 BAKER AND TAYLOR LLC

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183011		07/31/25	240028		223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	17.46
	INVOICE:	2039203162								
183013		07/31/25	240030		223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	19.62
	INVOICE:	2039203163								
183014		07/31/25	240031		223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	18.48
	INVOICE:	2039203164								
183015		07/31/25	240032		223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	18.48
	INVOICE:	2039203165								
183016		07/31/25	240034		223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	14.40
	INVOICE:	2039203166								
183017		07/31/25	240035		223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	60.64
	INVOICE:	2039203167								
183018		07/31/25	240036		223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	77.37
	INVOICE:	2039203168								
183019		07/31/25	240037		223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	19.62
	INVOICE:	2039203169								
183020		07/31/25	240038		223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	137.90
	INVOICE:	2039203170								
183021		07/31/25	240039		223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	110.87
	INVOICE:	2039212014								
183022		07/31/25	240040		223693	P	08/18/25	2015017 954011	LIB RSRCS -MWL	34.65
	INVOICE:	2039210602								
183023		07/31/25	240041		223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	75.33
	INVOICE:	2039215188								
183024		07/31/25	240042		223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	6.11
	INVOICE:	2039208096								
183025		07/31/25	240043		223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	63.54
	INVOICE:	2039208097								
183026		07/31/25	240044		223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	24.27
	INVOICE:	2039205040								
183027		07/31/25	240045		223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	6.06
	INVOICE:	2039205041								
183028		07/31/25	240046		223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	28.14
	INVOICE:	2039205042								
183029		07/31/25	240047		223693	P	08/18/25	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	38.14
	INVOICE:	2039215252								
183031		07/31/25	240049		223693	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	95.50
	INVOICE:	2039192806								
183032		07/31/25	240050		223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	302.20
	INVOICE:	2039201243								
183033		07/31/25	240051		223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	17.90
	INVOICE:	2039202168								
183034		07/31/25	240052		223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	18.48
	INVOICE:	2039202169								
183035		07/31/25	240053		223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	13.82
	INVOICE:	2039202170								
183036		07/31/25	240054		223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	26.89
	INVOICE:	2039202171								
183037		07/31/25	240055		223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	13.83
	INVOICE:	2039202172								
183038		07/31/25	240056		223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	17.91

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INVOICE:	2039202173									
183039	07/31/25	240057			223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	31.15
INVOICE:	2039202174									
183040	07/31/25	240058			223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	58.31
INVOICE:	2039202175									
183041	07/31/25	240059			223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	162.85
INVOICE:	2039195161									
183042	07/31/25	240060			223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	60.69
INVOICE:	2039200049									
183043	07/31/25	240061			223693	P	08/18/25	2015017 954011	LIB RSRCS -MWL	36.96
INVOICE:	2039193110									
183044	07/31/25	240062			223693	P	08/18/25	2015017 954011	LIB RSRCS -MWL	65.81
INVOICE:	2039193111									
183045	07/31/25	240063			223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	219.49
INVOICE:	2039197689									
183046	07/31/25	240064			223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	-11.92
INVOICE:	0003316715									
183047	07/31/25	240065			223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	-138.93
INVOICE:	0003316721									
183048	07/31/25	240066			223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	11.55
INVOICE:	2039194702									
183049	07/31/25	240067			223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	1,319.86
INVOICE:	2039194703									
183050	07/31/25	240068			223693	P	08/18/25	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	55.53
INVOICE:	2039197738									
183051	07/31/25	240069			223693	P	08/18/25	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	89.96
INVOICE:	2039197739									
183211	08/14/25	240232			223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	148.48
INVOICE:	2039224662									
183213	08/14/25	240235			223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	12.13
INVOICE:	2039215905									
183215	08/14/25	240237			223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	18.48
INVOICE:	2039215906									
183216	08/14/25	240238			223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	74.03
INVOICE:	2039215907									
183217	08/14/25	240239			223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	38.38
INVOICE:	2039215908									
183218	08/14/25	240240			223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	42.11
INVOICE:	2039215909									
183219	08/14/25	240241			223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	18.48
INVOICE:	2039215910									
183220	08/14/25	240242			223693	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	38.10
INVOICE:	2039215911									
183221	08/14/25	240243			223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	160.09
INVOICE:	2039220903									
183222	08/14/25	240244			223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	36.38
INVOICE:	2039211119									
183223	08/14/25	240245			223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	75.07
INVOICE:	2039211120									
183229	08/14/25	240251			223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	17.91
INVOICE:	2039211121									

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	183230	08/14/25	240252		223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	38.11
	INVOICE:	2039211122								
	183231	08/14/25	240253		223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	84.81
	INVOICE:	2039211123								
	183233	08/14/25	240255		223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	118.87
	INVOICE:	2039211124								
	183235	08/14/25	240257		223693	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	18.82
	INVOICE:	2039218322								
	183236	08/14/25	240258		223693	P	08/18/25	2015017 954011	LIB RSRCS -MWL	36.96
	INVOICE:	2039215969								
	183238	08/14/25	240260		223693	P	08/18/25	2015017 954011	LIB RSRCS -MWL	42.73
	INVOICE:	2039215970								
	183239	08/14/25	240261		223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	100.99
	INVOICE:	2039220388								
	183242	08/14/25	240264		223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	31.54
	INVOICE:	2039223024								
	183244	08/14/25	240266		223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	38.74
	INVOICE:	2039223025								
	183246	08/14/25	240268		223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	31.43
	INVOICE:	2039223026								
	183247	08/14/25	240269		223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	62.33
	INVOICE:	2039223027								
	183248	08/14/25	240270		223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	791.31
	INVOICE:	2039223028								
	183250	08/14/25	240272		223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	12.13
	INVOICE:	2039222386								
	183252	08/14/25	240274		223693	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	50.46
	INVOICE:	2039222387								
VENDOR TOTALS		64,563.29 YTD INVOICED			65,572.43 YTD PAID		5,377.79			
7046	ALYSSA BARRETT									
	183053	07/31/25	240071		223694	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	59.05
	INVOICE:	ADM0807252								
VENDOR TOTALS		138.54 YTD INVOICED			172.26 YTD PAID		59.05			
3596	ANGELA BERGER									
	183052	07/31/25	240070		223695	P	08/18/25	2015011 951002	OFF SPLS--OTHER SUPPLIES	2.75
	INVOICE:	ADM0807251								
	183052	07/31/25	240070		223695	P	08/18/25	2015011 951103	STAFF APPRECIATION	28.62
	INVOICE:	ADM0807251								
VENDOR TOTALS		1,225.86 YTD INVOICED			1,225.86 YTD PAID		31.37			
9407	BERNADETТА KORYCIARZ									
	183253	08/14/25	240275		223696	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	70.00
	INVOICE:	ADM081425								
VENDOR TOTALS		140.00 YTD INVOICED			140.00 YTD PAID		70.00			

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
9449 BINARY STAR ARTS & ENTERTAINMENT LLC	183254	08/14/25	240276		223697	P	08/18/25	2015017 938506	GNL CNTRL SVC/PROGRAM	450.00
	INVOICE: ADM0814251									
VENDOR TOTALS		450.00 YTD INVOICED			450.00 YTD PAID			450.00		
300553 CENGAGE LEARNING INC	183067	07/31/25	240086		223698	P	08/18/25	2015015 954002	LIB RSRCS--CHILDREN BOOKS	19.99
	INVOICE: 999100757875									
	183068	07/31/25	240087		223698	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	26.40
	INVOICE: 999100757876									
	183070	07/31/25	240089		223698	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	59.98
	INVOICE: 999100757888									
	183255	08/14/25	240277		223698	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	300.70
	INVOICE: 999100784754									
	183256	08/14/25	240278		223698	P	08/18/25	2015015 954002	LIB RSRCS--CHILDREN BOOKS	123.94
	INVOICE: 999100772629									
VENDOR TOTALS		13,478.24 YTD INVOICED			13,478.24 YTD PAID			531.01		
303044 CENTER POINT INC	183072	07/31/25	240091		223699	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	60.14
	INVOICE: 2187166									
VENDOR TOTALS		563.27 YTD INVOICED			563.27 YTD PAID			60.14		
5403 CHASE PAYMENTECH	182849	08/04/25	239863		17199	W	08/16/25	2015011 937800	LIB BNK SERV CHG	31.03
	INVOICE: ADM080425									
VENDOR TOTALS		18,275.86 YTD INVOICED			22,328.74 YTD PAID			31.03		
6211 CITY OF PARK RIDGE PROPERTIES	183075	07/31/25	240094		223700	P	08/18/25	2015012 932104	BLDG MNT CNTR-ELEV MAINT	60.00
	INVOICE: 19647									
VENDOR TOTALS		60.00 YTD INVOICED			60.00 YTD PAID			60.00		
7517 JPH ENTERPRISES INC	183076	07/31/25	240095		223701	P	08/18/25	2015011 936000	PUBLIC RELATIONS	99.00
	INVOICE: 76434									
VENDOR TOTALS		4,022.00 YTD INVOICED			4,604.00 YTD PAID			99.00		
55134 COOPERATIVE COMPUTER SERVICES	183071	07/31/25	240090		223702	P	08/18/25	2015016 931701	DATA PROCESSING/CLSI	14,381.56
	INVOICE: 2459									
	183071	07/31/25	240090		223702	P	08/18/25	2015013 931702	DATA PROCESSING/OCLC	3,663.67
	INVOICE: 2459									

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		53,462.99 YTD INVOICED			53,462.99 YTD PAID			18,045.23		
103002	CRIMSON MULTIMEDIA DISTRIBUTION INC									
	183077	07/31/25	240096		223703	P	08/18/25	2015015 954010	LIB RSRCS-VIDEOGAMES	40.00
	INVOICE: 022663									
	183078	07/31/25	240097		223703	P	08/18/25	2015015 954010	LIB RSRCS-VIDEOGAMES	115.62
	INVOICE: 022664									
VENDOR TOTALS		2,245.54 YTD INVOICED			2,245.54 YTD PAID			155.62		
9078	DANIELLE ALICE RYAN CHASE									
	183074	07/31/25	240093		223704	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	150.00
	INVOICE: ADM0808251									
VENDOR TOTALS		2,850.00 YTD INVOICED			2,850.00 YTD PAID			150.00		
19972	DEMCO INC									
	183079	07/31/25	240098		223705	P	08/18/25	2015013 951100	LIBRARY SUPPLIES	289.26
	INVOICE: 7674798									
VENDOR TOTALS		3,867.80 YTD INVOICED			3,966.80 YTD PAID			289.26		
8496	GORDON FLESCH COMPANY INC									
	183080	07/31/25	240099		223706	P	08/18/25	2015011 935101	EQPT RNTL-LEASE PAYMENTS	1,534.44
	INVOICE: I01042271									
VENDOR TOTALS		14,139.45 YTD INVOICED			14,139.45 YTD PAID			1,534.44		
5041	TIFFANY ANN GATES ETCHELL									
	183257	08/14/25	240279		223707	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	150.00
	INVOICE: ADM0814252									
VENDOR TOTALS		950.00 YTD INVOICED			950.00 YTD PAID			150.00		
7842	INGRAM LIBRARY SERVICES									
	183082	07/31/25	240101		223708	P	08/18/25	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	67.56
	INVOICE: 63202512									
	183083	07/31/25	240102		223708	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	12.23
	INVOICE: 63202513									
	183084	07/31/25	240103		223708	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	103.77
	INVOICE: 67843850									
	183085	07/31/25	240104		223708	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	23.44
	INVOICE: 63203617									
	183086	07/31/25	240105		223708	P	08/18/25	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	23.32
	INVOICE: 67843848									
	183087	07/31/25	240106		223708	P	08/18/25	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	7.49
	INVOICE: 67843849									
	183089	07/31/25	240108		223708	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	-25.91
	INVOICE: 89614804									
	183090	07/31/25	240109		223708	P	08/18/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	116.59

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INVOICE:	67843847									
183091	07/31/25	240110			223708	P	08/18/25	2015015 954002	LIB RSRCS--CHILDREN BOOKS	15.28
INVOICE:	63203616									
183092	07/31/25	240111			223708	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	795.10
INVOICE:	63204913									
183093	07/31/25	240112			223708	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	-16.25
INVOICE:	89500962									
183094	07/31/25	240113			223708	P	08/18/25	2015017 954011	LIB RSRCS -MWL	34.74
INVOICE:	63204424									
183095	07/31/25	240114			223708	P	08/18/25	2015017 954011	LIB RSRCS -MWL	171.46
INVOICE:	63204912									
183096	07/31/25	240115			223708	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	20.94
INVOICE:	63204421									
183097	07/31/25	240116			223708	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	16.24
INVOICE:	63204422									
183098	07/31/25	240117			223708	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	138.52
INVOICE:	63204423									
183099	07/31/25	240118			223708	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	23.77
INVOICE:	63204910									
183100	07/31/25	240119			223708	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	102.11
INVOICE:	63204911									
183101	07/31/25	240120			223708	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	-17.94
INVOICE:	89505583									
183102	07/31/25	240121			223708	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	-10.59
INVOICE:	89505584									
183103	07/31/25	240122			223708	P	08/18/25	2015015 954002	LIB RSRCS--CHILDREN BOOKS	735.34
INVOICE:	63202514									
183104	07/31/25	240123			223708	P	08/18/25	2015015 954002	LIB RSRCS--CHILDREN BOOKS	212.66
INVOICE:	63202120									
183105	07/31/25	240124			223708	P	08/18/25	2015015 954002	LIB RSRCS--CHILDREN BOOKS	75.56
INVOICE:	63202510									
183106	07/31/25	240125			223708	P	08/18/25	2015015 954002	LIB RSRCS--CHILDREN BOOKS	7.79
INVOICE:	63202511									
183107	07/31/25	240126			223708	P	08/18/25	2015015 954002	LIB RSRCS--CHILDREN BOOKS	15.28
INVOICE:	63202119									
183108	07/31/25	240127			223708	P	08/18/25	2015017 954011	LIB RSRCS -MWL	38.14
INVOICE:	63201619									
183109	07/31/25	240128			223708	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	131.90
INVOICE:	67841678									
183109	07/31/25	240128			223708	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	20.60
INVOICE:	67841678									
183110	07/31/25	240129			223708	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	67.99
INVOICE:	67841675									
183111	07/31/25	240130			223708	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	65.16
INVOICE:	67841676									
183112	07/31/25	240131			223708	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	29.29
INVOICE:	67841677									
183113	07/31/25	240132			223708	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	207.60
INVOICE:	63201618									
183114	07/31/25	240133			223708	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	12.25
INVOICE:	67841679									

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	183115	07/31/25	240134		223708	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	139.34
	INVOICE:	67841680								
	183116	07/31/25	240135		223708	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	16.39
	INVOICE:	63201620								
	183258	08/14/25	240280		223708	P	08/18/25	2015015 954019	LIB RSRCS--CHILDRENS BOOKS	127.98
	INVOICE:	63207062								
	183261	08/14/25	240283		223708	P	08/18/25	2015015 954019	LIB RSRCS--CHILDRENS BOOKS	30.08
	INVOICE:	63206724								
	183262	08/14/25	240284		223708	P	08/18/25	2015015 954002	LIB RSRCS--CHILDREN BOOKS	22.45
	INVOICE:	63206725								
	183265	08/14/25	240287		223708	P	08/18/25	2015015 954002	LIB RSRCS--CHILDREN BOOKS	7.73
	INVOICE:	63206726								
	183266	08/14/25	240288		223708	P	08/18/25	2015015 954002	LIB RSRCS--CHILDREN BOOKS	615.01
	INVOICE:	63206727								
	183267	08/14/25	240289		223708	P	08/18/25	2015015 954002	LIB RSRCS--CHILDREN BOOKS	8.44
	INVOICE:	63207063								
	183268	08/14/25	240290		223708	P	08/18/25	2015017 954017	LIB RSRCS--ADULT BOOKS NF	20.94
	INVOICE:	63206345								
	183269	08/14/25	240291		223708	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	233.85
	INVOICE:	63207773								
	183270	08/14/25	240292		223708	P	08/18/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	38.34
	INVOICE:	67844957								
	183271	08/14/25	240293		223708	P	08/18/25	2015015 954002	LIB RSRCS--CHILDREN BOOKS	-10.49
	INVOICE:	89725365								
	183272	08/14/25	240294		223708	P	08/18/25	2015015 954002	LIB RSRCS--CHILDREN BOOKS	15.28
	INVOICE:	63207060								
	183274	08/14/25	240296		223708	P	08/18/25	2015015 954002	LIB RSRCS--CHILDREN BOOKS	121.07
	INVOICE:	63207061								
	183275	08/14/25	240297		223708	P	08/18/25	2015015 954002	LIB RSRCS--CHILDREN BOOKS	12.75
	INVOICE:	63206722								
	183276	08/14/25	240298		223708	P	08/18/25	2015015 954002	LIB RSRCS--CHILDREN BOOKS	12.28
	INVOICE:	63206723								
VENDOR TOTALS		44,761.78		YTD INVOICED		47,219.29		YTD PAID		4,632.87
8925	JEZ LAYMAN									
	183117	07/31/25	240136		223709	P	08/18/25	2015017 938506	GNL CNTRL SVC/PROGRAM	275.00
	INVOICE:	ADM081125								
VENDOR TOTALS		275.00		YTD INVOICED		275.00		YTD PAID		275.00
9063	JOAN WRENN									
	183146	07/31/25	240167		223710	P	08/18/25	2015011 951002	OFF SPLS--OTHER SUPPLIES	154.00
	INVOICE:	ADM0811256								
VENDOR TOTALS		633.66		YTD INVOICED		633.66		YTD PAID		154.00
9404	KAREN CHAN FINANCIAL EDUCATION & CONSULTING LLC									
	183073	07/31/25	240092		223711	P	08/18/25	2015017 938506	GNL CNTRL SVC/PROGRAM	200.00
	INVOICE:	ADM080825								

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VENDOR TOTALS		200.00 YTD INVOICED			200.00 YTD PAID			200.00		
5303	KINGS III OF AMERICA INC									
	183277	08/14/25	240299		223712	P	08/18/25	2015012 932104	BLDG MNT CNTR-ELEV MAINT	207.75
	INVOICE: 3077102									
VENDOR TOTALS		623.25 YTD INVOICED			623.25 YTD PAID			207.75		
8865	LANGUAGE ACADEMY LLC									
	183118	07/31/25	240137		223713	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	50.00
	INVOICE: 0811251									
VENDOR TOTALS		250.00 YTD INVOICED			250.00 YTD PAID			50.00		
101892	MIDWEST TAPE									
	183119	07/31/25	240138		223714	P	08/18/25	2015015 954004	LIB RSRCS-RECORDING AUDIO	19.78
	INVOICE: 507518648									
	183120	07/31/25	240139		223714	P	08/18/25	2015017 954005	LIB RSRCS-AV/DVD/BL	61.48
	INVOICE: 507518671									
	183121	07/31/25	240140		223714	P	08/18/25	2015015 954005	LIB RSRCS-AV/DVD/BLURAY	126.06
	INVOICE: 507528375									
	183122	07/31/25	240141		223714	P	08/18/25	2015015 954005	LIB RSRCS-AV/DVD/BLURAY	25.59
	INVOICE: 507518670									
	183123	07/31/25	240142		223714	P	08/18/25	2015017 954005	LIB RSRCS-AV/DVD/BL	59.97
	INVOICE: 507487018									
	183124	07/31/25	240143		223714	P	08/18/25	2015017 954005	LIB RSRCS-AV/DVD/BL	103.46
	INVOICE: 507487019									
	183125	07/31/25	240144		223714	P	08/18/25	2015017 954005	LIB RSRCS-AV/DVD/BL	69.72
	INVOICE: 507487040									
	183126	07/31/25	240145		223714	P	08/18/25	2015017 954005	LIB RSRCS-AV/DVD/BL	53.98
	INVOICE: 507487042									
	183127	07/31/25	240146		223714	P	08/18/25	2015017 954005	LIB RSRCS-AV/DVD/BL	118.46
	INVOICE: 507487043									
	183128	07/31/25	240147		223714	P	08/18/25	2015015 954005	LIB RSRCS-AV/DVD/BLURAY	46.89
	INVOICE: 507497152									
	183278	08/14/25	240300		223714	P	08/18/25	2015015 954005	LIB RSRCS-AV/DVD/BLURAY	33.74
	INVOICE: 507550990									
	183279	08/14/25	240301		223714	P	08/18/25	2015015 954005	LIB RSRCS-AV/DVD/BLURAY	19.19
	INVOICE: 507550908									
	183280	08/14/25	240302		223714	P	08/18/25	2015015 954005	LIB RSRCS-AV/DVD/BLURAY	53.64
	INVOICE: 507561040									
	183281	08/14/25	240303		223714	P	08/18/25	2015015 954005	LIB RSRCS-AV/DVD/BLURAY	57.76
	INVOICE: 507557169									
	183282	08/14/25	240304		223714	P	08/18/25	2015017 954005	LIB RSRCS-AV/DVD/BL	37.48
	INVOICE: 507550991									
	183283	08/14/25	240305		223714	P	08/18/25	2015017 954005	LIB RSRCS-AV/DVD/BL	126.68
	INVOICE: 507550992									
VENDOR TOTALS		33,114.31 YTD INVOICED			33,229.04 YTD PAID			1,013.88		

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57766 NICOR GAS	183129	07/31/25	240148		223715	P	08/18/25	2015012 955000	NATURAL GAS	203.97
	INVOICE: ADM0811252									
VENDOR TOTALS			21,159.40	YTD INVOICED				32,189.60	YTD PAID	203.97
9526 RJ OLMEN COMPANY	183301	08/14/25	240323		223716	P	08/18/25	2015012 996300	BUILDING/BUILDING IMPROVE	149,829.30
	INVOICE: PAYAPP#001-OLMEN									
VENDOR TOTALS			149,829.30	YTD INVOICED				149,829.30	YTD PAID	149,829.30
924 OVERDRIVE INC	183130	07/31/25	240149		223717	P	08/18/25	201 430819	NO. SUB. DIGITAL CONSORTI	1,000.00
	INVOICE: H0116335									
	183131	07/31/25	240150		223717	P	08/18/25	201 430819	NO. SUB. DIGITAL CONSORTI	1,204.81
	INVOICE: 00751CO25229783									
	183132	07/31/25	240151		223717	P	08/18/25	201 430819	NO. SUB. DIGITAL CONSORTI	327.98
	INVOICE: 00751DA25231807									
	183284	08/14/25	240306		223717	P	08/18/25	201 430819	NO. SUB. DIGITAL CONSORTI	221.98
	INVOICE: 00751DA25247606									
	183285	08/14/25	240307		223717	P	08/18/25	201 430819	NO. SUB. DIGITAL CONSORTI	3,507.93
	INVOICE: 00751CO25241557									
	183286	08/14/25	240308		223717	P	08/18/25	201 430819	NO. SUB. DIGITAL CONSORTI	89.95
	INVOICE: 00751DA25242744									
VENDOR TOTALS			146,808.74	YTD INVOICED				155,558.74	YTD PAID	6,352.65
8790 PLAYAWAY PRODUCTS LLC	183133	07/31/25	240152		223718	P	08/18/25	2015015 954004	LIB RSRCS-RECORDING AUDIO	279.95
	INVOICE: 507570									
	183134	07/31/25	240153		223718	P	08/18/25	2015015 954004	LIB RSRCS-RECORDING AUDIO	29.68
	INVOICE: 507636									
	183287	08/14/25	240309		223718	P	08/18/25	2015017 954004	LIB RSRCS-RECORDING AUDIO	628.91
	INVOICE: 507945									
	183288	08/14/25	240310		223718	P	08/18/25	2015017 954004	LIB RSRCS-RECORDING AUDIO	77.34
	INVOICE: 507942									
VENDOR TOTALS			11,448.05	YTD INVOICED				11,448.05	YTD PAID	1,015.88
101774 POLONIA BOOKSTORE	183135	07/31/25	240154		223719	P	08/18/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	235.55
	INVOICE: 80463									
VENDOR TOTALS			1,558.15	YTD INVOICED				1,558.15	YTD PAID	235.55
92 LORI L PRESTON	183136	07/31/25	240155		223720	P	08/18/25	2015011 951103	STAFF APPRECIATION	250.10
	INVOICE: ADM0811253									

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		250.10 YTD INVOICED			250.10 YTD PAID			250.10		
4023	RAINBOW ANIMAL ASSISTED THERAPY									
	183289	08/14/25	240311		223721	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	150.00
	INVOICE: ADM0814253									
	183290	08/14/25	240312		223721	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	150.00
	INVOICE: ADM0814254									
VENDOR TOTALS		950.00 YTD INVOICED			950.00 YTD PAID			300.00		
4028	TERESA ASH									
	183302	08/14/25	240324		223722	P	08/18/25	2015015 951100	LIBRARY SUPPLIES	96.00
	INVOICE: 257127									
VENDOR TOTALS		96.00 YTD INVOICED			96.00 YTD PAID			96.00		
6880	ROBBINS SCHWARTZ									
	183137	07/31/25	240156		223723	P	08/18/25	2015011 942500	GENERAL COUNSEL	516.00
	INVOICE: 1021674									
	183138	07/31/25	240157		223723	P	08/18/25	2015011 942500	GENERAL COUNSEL	495.00
	INVOICE: 1021675									
VENDOR TOTALS		5,136.32 YTD INVOICED			5,136.32 YTD PAID			1,011.00		
303227	SCHOLASTIC									
	183291	08/14/25	240313		223724	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	1,057.25
	INVOICE: 73508729									
VENDOR TOTALS		5,249.07 YTD INVOICED			5,249.07 YTD PAID			1,057.25		
102551	CACINI INC									
	183292	08/14/25	240314		223725	P	08/18/25	2015011 936000	PUBLIC RELATIONS	42.00
	INVOICE: 45497									
	183293	08/14/25	240315		223725	P	08/18/25	2015011 936000	PUBLIC RELATIONS	126.00
	INVOICE: 45660									
	183294	08/14/25	240316		223725	P	08/18/25	2015011 936000	PUBLIC RELATIONS	262.50
	INVOICE: 45703									
VENDOR TOTALS		5,267.00 YTD INVOICED			5,267.00 YTD PAID			430.50		
6493	SUN AND MOON YOGA									
	183140	07/31/25	240161		223726	P	08/18/25	2015017 938506	GNL CNTRL SVC/PROGRAM	600.00
	INVOICE: ADM0811253									
	183295	08/14/25	240317		223726	P	08/18/25	2015017 938506	GNL CNTRL SVC/PROGRAM	600.00
	INVOICE: ADM0814255									
VENDOR TOTALS		5,700.00 YTD INVOICED			5,700.00 YTD PAID			1,200.00		
6991	SWAN									
	183141	07/31/25	240162		223727	P	08/18/25	2015016 951100	LIBRARY SUPPLIES	44.00

PAID INVOICES REPORT

WARRANT: L081625

TO FISCAL 2026/08 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 11915										
VENDOR TOTALS		44.00 YTD INVOICED			44.00 YTD PAID			44.00		
300439	TODAYS BUSINESS SOLUTIONS INC									
	183142	07/31/25	240163		223728	P	08/18/25	2015011 938501	GNL CNTRL SVC/TELEPHONE	41.92
INVOICE: 07292515										
VENDOR TOTALS		3,965.00 YTD INVOICED			3,965.00 YTD PAID			41.92		
8952	TWISTED TREE YOGA CORPORATION									
	183143	07/31/25	240164		223729	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	75.00
INVOICE: ADM0811254										
	183144	07/31/25	240165		223729	P	08/18/25	2015015 938506	GNL CNTRL SVC/PROGRAM	120.00
INVOICE: ADM0811255										
VENDOR TOTALS		780.00 YTD INVOICED			780.00 YTD PAID			195.00		
5003	UNIQUE MANAGEMENT SERVICES INC									
	183296	08/14/25	240318		223730	P	08/18/25	2015011 937800	LIB BNK SERV CHG	49.25
INVOICE: 6142268										
VENDOR TOTALS		615.20 YTD INVOICED			723.55 YTD PAID			49.25		
303348	THE UPS STORE 1573									
	183297	08/14/25	240319		223731	P	08/18/25	2015011 938502	GNL CNTRL SVC/POSTAGE	57.60
INVOICE: ADM0814256										
VENDOR TOTALS		298.73 YTD INVOICED			260.34 YTD PAID			57.60		
4402	VERIFY									
	183298	08/14/25	240320		223732	P	08/18/25	2015011 933100	LIB RECRUIT & TESTING	18.00
INVOICE: 1670922IN										
VENDOR TOTALS		166.00 YTD INVOICED			184.00 YTD PAID			18.00		
2193	VERIZON WIRELESS									
	183299	08/14/25	240321		223733	P	08/18/25	2015011 938501	GNL CNTRL SVC/TELEPHONE	140.74
INVOICE: 6119927662										
VENDOR TOTALS		37,525.86 YTD INVOICED			43,486.29 YTD PAID			140.74		
565	VERNON LIBRARY SUPPLIES INC									
	183300	08/14/25	240322		223734	P	08/18/25	2015013 951100	LIBRARY SUPPLIES	422.65
INVOICE: 750594										
VENDOR TOTALS		1,158.15 YTD INVOICED			1,158.15 YTD PAID			422.65		
300800	WAREHOUSE DIRECT INC									
	183145	07/31/25	240166		223735	P	08/18/25	2015011 951001	OFF SPLS---PHOTOCOPY	319.74
INVOICE: 59696470										

PAID INVOICES REPORT

WARRANT: L081625

TO FISCAL 2026/08 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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VENDOR TOTALS	2,933.48 YTD INVOICED	2,933.48 YTD PAID	319.74
		REPORT TOTALS	204,672.02

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	53	204,640.99
TOTAL WIRE TRANSFERS	1	31.03

** END OF REPORT - Generated by Joan Wrenn **

**City of Park Ridge, IL
Warrant List Fund Totals
8/31/2025**

Fund	Description	Amount
201	Library Fund	\$28,026.80
201	Grant Fund	\$ 0.00
201	North Suburban	\$ 4,413.46
<hr/>		
	Report Total	\$ 32,440.26

PAID INVOICES REPORT

WARRANT: L083125

TO FISCAL 2026/08 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
302670	AMAZON CAPITAL SERVICES									
	183471	08/21/25	240496		223779	P	08/29/25	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	-27.40
	INVOICE: 1FJYJ71XH9T6									
	183473	08/21/25	240498		223779	P	08/29/25	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	27.40
	INVOICE: 13DPYLH7WKPL									
	183474	08/21/25	240499		223779	P	08/29/25	2015011 936000	PUBLIC RELATIONS	-62.65
	INVOICE: 13NJDCWY3G9R									
	183475	08/21/25	240500		223779	P	08/29/25	2015011 936000	PUBLIC RELATIONS	62.65
	INVOICE: 1VXMFLTLJLYX									
	183476	08/21/25	240501		223779	P	08/29/25	2015017 954011	LIB RSRCS -MWL	252.98
	INVOICE: 1RPMFLKVGKGG9									
	183477	08/21/25	240502		223779	P	08/29/25	2015012 932103	BLDG MNT CNTR-GENL MAINT	30.52
	INVOICE: 193WHW7JPF4J									
	183478	08/21/25	240503		223779	P	08/29/25	2015012 952100	BUILDING SUPPLIES	38.61
	INVOICE: 1V6XTW79GYGK									
	183479	08/21/25	240504		223779	P	08/29/25	2015017 954015	LIB RSRCS-RECORDINGS MUSI	20.26
	INVOICE: 1K1KPRMFW9GM									
	183480	08/21/25	240505		223779	P	08/29/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	13.44
	INVOICE: 1VP4N9HYNWNTN									
	183481	08/21/25	240506		223779	P	08/29/25	2015012 952100	BUILDING SUPPLIES	57.28
	INVOICE: 14VRQRH647G9									
	183482	08/21/25	240507		223779	P	08/29/25	2015015 938506	GNL CNTRL SVC/PROGRAM	58.48
	INVOICE: 1YFNM7HC4NYL									
	183483	08/21/25	240508		223779	P	08/29/25	2015012 932103	BLDG MNT CNTR-GENL MAINT	72.95
	INVOICE: 1YVDW4C76YYF									
	183484	08/21/25	240509		223779	P	08/29/25	2015016 951100	LIBRARY SUPPLIES	80.16
	INVOICE: 191KGMR46MP6									
	183485	08/21/25	240510		223779	P	08/29/25	2015012 952100	BUILDING SUPPLIES	84.44
	INVOICE: 1CJJ3TH3VNGL									
	183486	08/21/25	240511		223779	P	08/29/25	2015011 951002	OFF SPLS--OTHER SUPPLIES	163.34
	INVOICE: 1MMKXWWF6TCD									
	183487	08/21/25	240512		223779	P	08/29/25	2015012 952100	BUILDING SUPPLIES	170.50
	INVOICE: 17PV7KDHPLYX									
	183488	08/21/25	240513		223779	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	60.91
	INVOICE: 136WDV496TPN									
	183489	08/21/25	240514		223779	P	08/29/25	2015011 951003	OFF SPLS FURNISHINGS	457.35
	INVOICE: 1QWX4RF6J31X									
	183490	08/21/25	240515		223778	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	215.58
	INVOICE: 1NXHNTHC34HX									
	183491	08/21/25	240516		223779	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	32.96
	INVOICE: 1MY6PGKDRKYC									
	183492	08/21/25	240517		223779	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	47.48
	INVOICE: 1MN6F334PDTV									
	183660	08/26/25	240688		223779	P	08/29/25	2015016 951100	LIBRARY SUPPLIES	10.98
	INVOICE: 14GX3367VM1H									
	183661	08/26/25	240689		223779	P	08/29/25	2015011 951002	OFF SPLS--OTHER SUPPLIES	16.78
	INVOICE: 1CN94JJNXMMH									
	183662	08/26/25	240690		223779	P	08/29/25	2015017 951100	LIBRARY SUPPLIES	18.98
	INVOICE: 1FXNVXNVKK4Q									
	183663	08/26/25	240691		223779	P	08/29/25	2015012 932103	BLDG MNT CNTR-GENL MAINT	16.99
	INVOICE: 1DK7HN1344PG									

PAID INVOICES REPORT

WARRANT: L083125

TO FISCAL 2026/08 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		57,164.71 YTD INVOICED			33,801.23 YTD PAID			1,920.97		
101020	BAKER AND TAYLOR LLC									
	183493	08/21/25	240518		223780	P	08/29/25	2015015 938506	GNL CNTRL SVC/PROGRAM	262.01
	INVOICE:	2039192806-1								
	183494	08/21/25	240519		223780	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	57.11
	INVOICE:	2039230065								
	183495	08/21/25	240520		223780	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	17.33
	INVOICE:	2039230066								
	183496	08/21/25	240521		223780	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	19.05
	INVOICE:	2039230067								
	183497	08/21/25	240522		223780	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	39.84
	INVOICE:	2039230068								
	183498	08/21/25	240523		223780	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	44.79
	INVOICE:	2039230069								
	183499	08/21/25	240524		223780	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	82.11
	INVOICE:	2039230070								
	183500	08/21/25	240525		223780	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	104.88
	INVOICE:	2039236700								
	183501	08/21/25	240526		223780	P	08/29/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	17.91
	INVOICE:	2039226017								
	183502	08/21/25	240527		223780	P	08/29/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	17.91
	INVOICE:	2039226018								
	183503	08/21/25	240528		223780	P	08/29/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	17.29
	INVOICE:	2039226019								
	183504	08/21/25	240529		223780	P	08/29/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	35.80
	INVOICE:	2039226020								
	183505	08/21/25	240530		223780	P	08/29/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	21.37
	INVOICE:	2039226021								
	183506	08/21/25	240531		223780	P	08/29/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	19.63
	INVOICE:	2039226022								
	183508	08/21/25	240533		223780	P	08/29/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	42.07
	INVOICE:	2039226023								
	183509	08/21/25	240534		223780	P	08/29/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	14.42
	INVOICE:	2039226024								
	183510	08/21/25	240535		223780	P	08/29/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	22.92
	INVOICE:	2039226025								
	183511	08/21/25	240536		223780	P	08/29/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	139.64
	INVOICE:	2039232839								
	183512	08/21/25	240537		223780	P	08/29/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	18.82
	INVOICE:	2039237064								
	183513	08/21/25	240538		223780	P	08/29/25	2015017 954011	LIB RSRCS -MWL	35.80
	INVOICE:	2039234632								
VENDOR TOTALS		65,593.99 YTD INVOICED			66,603.13 YTD PAID			1,030.70		
8366	JOANNA BERTUCCI									
	183515	08/21/25	240540		223781	P	08/29/25	2015011 936000	PUBLIC RELATIONS	23.94
	INVOICE:	ADM0831251								
	183515	08/21/25	240540		223781	P	08/29/25	2015011 933800	CONFERENCES & TRAINING	22.26

PAID INVOICES REPORT

WARRANT: L083125

TO FISCAL 2026/08 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	INVOICE: ADM0831251									
	183515	08/21/25	240540		223781	P	08/29/25	2015011 951103	STAFF APPRECIATION	115.86
	INVOICE: ADM0831251									
VENDOR TOTALS				666.29	YTD INVOICED			738.86	YTD PAID	162.06
489 BLACKSTONE AUDIO INC										
	183516	08/21/25	240541		223782	P	08/29/25	2015017 954004	LIB RSRCS-RECORDING AUDIO	38.91
	INVOICE: 2207040									
	183517	08/21/25	240542		223782	P	08/29/25	2015017 954004	LIB RSRCS-RECORDING AUDIO	845.94
	INVOICE: 2206986									
VENDOR TOTALS				4,913.53	YTD INVOICED			4,913.53	YTD PAID	884.85
6983 LAUREN BOCHAT										
	183664	08/26/25	240692		223783	P	08/29/25	2015011 933800	CONFERENCES & TRAINING	23.21
	INVOICE: ADM0831259									
VENDOR TOTALS				64.03	YTD INVOICED			87.24	YTD PAID	23.21
3729 CASE LOTS INC										
	183665	08/26/25	240693		223784	P	08/29/25	2015012 952100	BUILDING SUPPLIES	742.20
	INVOICE: 2902									
VENDOR TOTALS				14,492.61	YTD INVOICED			15,122.38	YTD PAID	742.20
300553 CENGAGE LEARNING INC										
	183518	08/21/25	240543		223785	P	08/29/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	19.99
	INVOICE: 999100799837									
VENDOR TOTALS				13,498.23	YTD INVOICED			13,498.23	YTD PAID	19.99
303044 CENTER POINT INC										
	183520	08/21/25	240545		223786	P	08/29/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	88.81
	INVOICE: 2188425									
	183521	08/21/25	240546		223786	P	08/29/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	30.93
	INVOICE: 2189701									
VENDOR TOTALS				683.01	YTD INVOICED			683.01	YTD PAID	119.74
5814 CHASE										
	183681	08/26/25	240709		223787	P	08/29/25	2015011 931700	LIB DATA PROC SV	362.16
	INVOICE: ADM08312515									
	183681	08/26/25	240709		223787	P	08/29/25	2015011 932400	LIB MEMBER DUES	125.00
	INVOICE: ADM08312515									
	183681	08/26/25	240709		223787	P	08/29/25	2015011 936000	PUBLIC RELATIONS	1,511.78
	INVOICE: ADM08312515									
	183681	08/26/25	240709		223787	P	08/29/25	2015011 938502	GNL CNTRL SVC/POSTAGE	32.15
	INVOICE: ADM08312515									
	183681	08/26/25	240709		223787	P	08/29/25	2015011 951103	STAFF APPRECIATION	103.98
	INVOICE: ADM08312515									

PAID INVOICES REPORT

WARRANT: L083125

TO FISCAL 2026/08 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
183681		08/26/25	240709		223787	P	08/29/25	2015012 932104	BLDG MNT CNTR-ELEV MAINT	814.18
	INVOICE: ADM08312515									
183681		08/26/25	240709		223787	P	08/29/25	2015012 932103	BLDG MNT CNTR-GENL MAINT	1,102.16
	INVOICE: ADM08312515									
183681		08/26/25	240709		223787	P	08/29/25	2015012 996300	BUILDING/BUILDING IMPROVE	166.75
	INVOICE: ADM08312515									
183681		08/26/25	240709		223787	P	08/29/25	2015013 951100	LIBRARY SUPPLIES	977.50
	INVOICE: ADM08312515									
183681		08/26/25	240709		223787	P	08/29/25	2015015 938506	GNL CNTRL SVC/PROGRAM	194.84
	INVOICE: ADM08312515									
183681		08/26/25	240709		223787	P	08/29/25	2015017 938506	GNL CNTRL SVC/PROGRAM	468.30
	INVOICE: ADM08312515									
183681		08/26/25	240709		223787	P	08/29/25	2015017 954003	LIB RSRCS--PERIODICALS	1,199.22
	INVOICE: ADM08312515									
VENDOR TOTALS		33,020.80 YTD INVOICED			34,251.33 YTD PAID		7,058.02			
7517	JPH ENTERPRISES INC									
	183671	08/26/25	240699		223788	P	08/29/25	2015011 951002	OFF SPLS--OTHER SUPPLIES	37.00
	INVOICE: 76534									
VENDOR TOTALS		4,059.00 YTD INVOICED			4,641.00 YTD PAID		37.00			
103002	CRIMSON MULTIMEDIA DISTRIBUTION INC									
	183523	08/21/25	240548		223789	P	08/29/25	2015015 954010	LIB RSRCS-VIDEOGAMES	146.42
	INVOICE: 023121									
	183524	08/21/25	240549		223789	P	08/29/25	2015015 954010	LIB RSRCS-VIDEOGAMES	40.00
	INVOICE: 023122									
VENDOR TOTALS		2,431.96 YTD INVOICED			2,431.96 YTD PAID		186.42			
9474	EMILIE LUCCHESI									
	183546	08/21/25	240572		223790	P	08/29/25	2015017 938506	GNL CNTRL SVC/PROGRAM	450.00
	INVOICE: ADM0831252									
VENDOR TOTALS		450.00 YTD INVOICED			450.00 YTD PAID		450.00			
9450	GERALD SAVAGE									
	183560	08/21/25	240586		223791	P	08/29/25	2015017 938506	GNL CNTRL SVC/PROGRAM	390.00
	INVOICE: ADM0831255									
VENDOR TOTALS		390.00 YTD INVOICED			390.00 YTD PAID		390.00			
8496	GORDON FLESCH COMPANY INC									
	183673	08/26/25	240701		223792	P	08/29/25	2015011 935100	EQPT RNTL-MAINTENANCE	421.51
	INVOICE: IN15282117									
VENDOR TOTALS		14,560.96 YTD INVOICED			14,560.96 YTD PAID		421.51			
36865	ILLINOIS LIBRARY ASSOC									
	183683	08/26/25	240711		223793	P	08/29/25	2015011 933800	CONFERENCES & TRAINING	280.00

PAID INVOICES REPORT

WARRANT: L083125

TO FISCAL 2026/08 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
INVOICE: 317814											
VENDOR TOTALS		2,268.00 YTD INVOICED			2,268.00 YTD PAID			280.00			
7842	INGRAM LIBRARY SERVICES										
183525	08/21/25	240550			223794	P	08/29/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	-11.38	
INVOICE: 89827372											
183527	08/21/25	240552			223794	P	08/29/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	109.11	
INVOICE: 67847279											
183528	08/21/25	240553			223794	P	08/29/25	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	35.15	
INVOICE: 67847278											
183529	08/21/25	240554			223794	P	08/29/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	12.09	
INVOICE: 63210310											
183530	08/21/25	240555			223794	P	08/29/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	11.72	
INVOICE: 63210311											
183531	08/21/25	240556			223794	P	08/29/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	24.64	
INVOICE: 67847277											
183532	08/21/25	240557			223794	P	08/29/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	11.72	
INVOICE: 63210312											
183533	08/21/25	240558			223794	P	08/29/25	2015015 954002	LIB RSRCS-CHILDREN BOOKS	5.19	
INVOICE: 63210313											
183534	08/21/25	240559			223794	P	08/29/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	15.11	
INVOICE: 63209371											
183535	08/21/25	240560			223794	P	08/29/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	101.34	
INVOICE: 63209372											
183536	08/21/25	240561			223794	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	225.51	
INVOICE: 63207772											
183537	08/21/25	240562			223794	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	-16.25	
INVOICE: 89755189											
183538	08/21/25	240563			223794	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	20.06	
INVOICE: 63210300											
183539	08/21/25	240564			223794	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	38.68	
INVOICE: 63210301											
183540	08/21/25	240565			223794	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	19.35	
INVOICE: 63210302											
183541	08/21/25	240566			223794	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	19.25	
INVOICE: 63209367											
183542	08/21/25	240567			223794	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	27.51	
INVOICE: 63209368											
183543	08/21/25	240568			223794	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	32.47	
INVOICE: 63209369											
183544	08/21/25	240569			223794	P	08/29/25	2015017 954017	LIB RSRCS-ADULT BOOKS NF	178.40	
INVOICE: 63209370											
183545	08/21/25	240570			223794	P	08/29/25	2015017 954001	LIB RSRCS--ADULT BOOKS FI	15.25	
INVOICE: 63210303											
VENDOR TOTALS		45,636.70 YTD INVOICED			48,094.21 YTD PAID			874.92			
9477	JOHN BEHLING										
183514	08/21/25	240539			223795	P	08/29/25	2015017 938506	GNL CNTRL SVC/PROGRAM	750.00	
INVOICE: ADM083125											

PAID INVOICES REPORT

WARRANT: L083125

TO FISCAL 2026/08 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		750.00 YTD INVOICED						750.00 YTD PAID		750.00
42450	KIWANIS PARK RIDGE									
	183684	08/26/25	240712		223796	P	08/29/25	2015011 932400	LIB MEMBER DUES	175.00
	INVOICE: ADM08312516									
VENDOR TOTALS		175.00 YTD INVOICED						175.00 YTD PAID		175.00
9465	KOREAN PERFORMING ARTS INSTITUTE OF CHICAGO									
	183674	08/26/25	240702		223797	P	08/29/25	2015017 938506	GNL CNTRL SVC/PROGRAM	750.00
	INVOICE: ADM08312510									
VENDOR TOTALS		750.00 YTD INVOICED						750.00 YTD PAID		750.00
9051	LIZZADRO MUSEUM LAPIDARY ART									
	183685	08/26/25	240713		223798	P	08/29/25	2015015 938506	GNL CNTRL SVC/PROGRAM	175.00
	INVOICE: ADM08312517									
VENDOR TOTALS		475.00 YTD INVOICED						475.00 YTD PAID		175.00
8907	LYNNANNE PEARSON									
	183558	08/21/25	240584		223799	P	08/29/25	2015017 938506	GNL CNTRL SVC/PROGRAM	290.00
	INVOICE: ADM0831254									
VENDOR TOTALS		290.00 YTD INVOICED						290.00 YTD PAID		290.00
1061	MARY MASON									
	183675	08/26/25	240703		223800	P	08/29/25	2015015 951100	LIBRARY SUPPLIES	14.99
	INVOICE: ADM08312511									
	183675	08/26/25	240703		223800	P	08/29/25	2015015 938506	GNL CNTRL SVC/PROGRAM	7.99
	INVOICE: ADM08312511									
	183675	08/26/25	240703		223800	P	08/29/25	2015015 938506	GNL CNTRL SVC/PROGRAM	3.79
	INVOICE: ADM08312511									
	183675	08/26/25	240703		223800	P	08/29/25	2015015 951100	LIBRARY SUPPLIES	17.50
	INVOICE: ADM08312511									
	183675	08/26/25	240703		223800	P	08/29/25	2015015 951100	LIBRARY SUPPLIES	8.75
	INVOICE: ADM08312511									
	183675	08/26/25	240703		223800	P	08/29/25	2015015 938506	GNL CNTRL SVC/PROGRAM	2.76
	INVOICE: ADM08312511									
	183675	08/26/25	240703		223800	P	08/29/25	2015015 938506	GNL CNTRL SVC/PROGRAM	3.50
	INVOICE: ADM08312511									
	183676	08/26/25	240704		223800	P	08/29/25	2015015 938506	GNL CNTRL SVC/PROGRAM	49.98
	INVOICE: ADM08312512									
VENDOR TOTALS		1,000.37 YTD INVOICED						1,029.88 YTD PAID		109.26
101892	MIDWEST TAPE									
	183548	08/21/25	240574		223801	P	08/29/25	2015017 954005	LIB RSRCS-AV/DVD/BL	14.99
	INVOICE: 507584545									
	183549	08/21/25	240575		223801	P	08/29/25	2015015 954005	LIB RSRCS-AV/DVD/BLURAY	11.99

PAID INVOICES REPORT

WARRANT: L083125

TO FISCAL 2026/08 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 507584528										
VENDOR TOTALS		33,141.29 YTD INVOICED			33,256.02 YTD PAID			26.98		
8557 NICK MARKOS	183547	08/21/25	240573		223802	P	08/29/25	2015011 936000	PUBLIC RELATIONS	200.00
INVOICE: ADM0831253										
VENDOR TOTALS		200.00 YTD INVOICED			200.00 YTD PAID			200.00		
57766 NICOR GAS	183677	08/26/25	240705		223803	P	08/29/25	2015012 955000	NATURAL GAS	150.41
INVOICE: ADM08312513										
VENDOR TOTALS		21,309.81 YTD INVOICED			32,340.01 YTD PAID			150.41		
924 OVERDRIVE INC	183550	08/21/25	240576		223804	P	08/29/25	201 430819	NO. SUB. DIGITAL CONSORTI	66.50
INVOICE: 00751DA25253232										
183551	183551	08/21/25	240577		223804	P	08/29/25	201 430819	NO. SUB. DIGITAL CONSORTI	72.59
INVOICE: 00751CO25252289										
183552	183552	08/21/25	240578		223804	P	08/29/25	201 430819	NO. SUB. DIGITAL CONSORTI	1,123.33
INVOICE: 00751CO25252269										
183557	183557	08/21/25	240583		223804	P	08/29/25	201 430819	NO. SUB. DIGITAL CONSORTI	3,151.04
INVOICE: 00751CO2525756										
VENDOR TOTALS		151,222.20 YTD INVOICED			159,972.20 YTD PAID			4,413.46		
8974 PAUL TIMM	183565	08/21/25	240591		223805	P	08/29/25	2015017 938506	GNL CNTRL SVC/PROGRAM	200.00
INVOICE: ADM0831258										
VENDOR TOTALS		200.00 YTD INVOICED			200.00 YTD PAID			200.00		
9115 POCKET CIRCUS INC	183678	08/26/25	240706		223806	P	08/29/25	2015015 938506	GNL CNTRL SVC/PROGRAM	370.00
INVOICE: ADM08312514										
VENDOR TOTALS		370.00 YTD INVOICED			370.00 YTD PAID			370.00		
5530 REACHING ACROSS ILLINOIS LIBRARY SYSTEMS	183679	08/26/25	240707		223807	P	08/29/25	2015017 954018	LIB RSRCS-ONLINE DATABASE	825.00
INVOICE: 14948										
VENDOR TOTALS		5,646.01 YTD INVOICED			5,646.01 YTD PAID			825.00		
9363 RETHINKING LIBRARIES LLC	183559	08/21/25	240585		223808	P	08/29/25	2015011 935900	LIB CONSULT SERV	6,600.00
INVOICE: 2442										

PAID INVOICES REPORT

WARRANT: L083125

TO FISCAL 2026/08 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		26,400.00 YTD INVOICED			26,400.00 YTD PAID			6,600.00		
102551	CACINI INC									
	183561	08/21/25	240587		223809	P	08/29/25	2015011 936000	PUBLIC RELATIONS	105.00
	INVOICE:	45721								
	183562	08/21/25	240588		223809	P	08/29/25	2015011 936000	PUBLIC RELATIONS	1,087.50
	INVOICE:	45719								
VENDOR TOTALS		6,459.50 YTD INVOICED			6,459.50 YTD PAID			1,192.50		
6493	SUN AND MOON YOGA									
	183563	08/21/25	240589		223810	P	08/29/25	2015017 938506	GNL CNTRL SVC/PROGRAM	750.00
	INVOICE:	ADM0831256								
	183564	08/21/25	240590		223810	P	08/29/25	2015017 938506	GNL CNTRL SVC/PROGRAM	600.00
	INVOICE:	ADM0831257								
VENDOR TOTALS		7,050.00 YTD INVOICED			7,050.00 YTD PAID			1,350.00		
1522	ULINE INC									
	183680	08/26/25	240708		223811	P	08/29/25	2015011 951003	OFF SPLS FURNISHINGS	261.06
	INVOICE:	196304195								
VENDOR TOTALS		3,522.82 YTD INVOICED			3,255.61 YTD PAID			261.06		
									REPORT TOTALS	32,440.26

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	34	32,440.26

** END OF REPORT - Generated by Sara Trivedi **