



Park Ridge Public Library

**Adult Services
Library Specialist II
Part-Time, 6 hours/week
Salary: \$22/hour**

The Adult Services department at the Park Ridge Public Library seeks an enthusiastic individual with excellent customer service skills and strong knowledge of resources and technology.

Duties include: assisting patrons at the Reference desk, with computers and printers, and in [The Studio](#) and [The Media Lab](#), and helping with department projects.

Requirements: Bachelor's degree or LTA. Candidate must have customer service experience; knowledge of computers and technology; and the ability to work independently and manage multiple projects and deadlines.

6 hours per week (one evening shift per week, plus 2-3 weekend shifts per month)

Applicants must submit a completed [Park Ridge Library Application](#) (required for consideration) cover letter, and resume to Laura Scott, Adult Services Manager, via email at lscott@parkridgelibrary.org

Applications will be accepted until Friday, June 6, 2025.