



Park Ridge Public Library

**Facilities Department
Custodian
Part-Time, 12-18 hours/week
Salary: \$18/hour**

The Park Ridge Public Library is seeking a part-time Custodian to join our team. Candidates must have a positive attitude and work well in a team environment.

Essential functions of the position are to interact positively with people of all ages and temperaments, assist with maintaining the appearance and operations of library building and grounds, monitor patron activities, perform opening and closing procedures, maintenance of collection bin, handle occasional cleaning or building problems, record and makes delivery of mail and maintain a safe and functional facility for the Library's patrons and staff.

Qualified candidates will have a high school diploma or equivalent.

Working Conditions/Physical Requirements:

- Ability to lift, push, pull and carry heavy objects
- Ability to work on ladder or at heights above 10 ft
- Ability to handle minor cleaning or building problems
- Ability to walk, stand and climb stairs for sustained periods of time
- Ability to work in adverse weather conditions
- Other physical requirements : balancing, crawling, kneeling, visual and hearing accuracy

A flexible schedule is preferred with 12-18 hours per week.

Applicants must submit a completed [ParkRidgeLibraryApplication](#) (required for consideration) and resume to Facilities Manager, John Priala via email at jpriala@parkridgelibrary.org.

Position is open until filled.