

**MINUTES**  
**PARK RIDGE PUBLIC LIBRARY**  
Regular Meeting of the Board of Trustees  
Held in the First Floor Meeting Room at the Library  
20 S. Prospect Avenue, Park Ridge, IL  
January 21, 2025 at 7:00 p.m.

**CALL TO ORDER**

President Thiagarajan called the meeting to order at 7:00 p.m.

**ROLL CALL**

Trustees Present: Anita De Frank, Secretary; Alexandria Hanba; Josh Kiem, Danielle Powers, Theresa Renaldi, Vice President; Gregg Rusk, Treasurer; David Somheil, Deepika Thiagarajan  
Trustees Absent: Michael Donahue  
Others Present: Joanna Bertucci, Library Director, Angela Berger, Lauren Bochat, Joan Wrenn, Library Staff

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

**CONSENT AGENDA**

President Thiagarajan directed the Board's attention to the list of items on the Consent Agenda and stated that if a trustee(s) would like an item removed from Consent, the item will be removed for further discussion after the Consent Agenda is approved. There were no requests for changes to the Consent Agenda.

The following items are included on the Consent Agenda:

- Approval of Minutes of the December 17, 2024 Regular Meeting of the Library Board
- Ratify Bills Payable Warrant Register Period 12, December 15, 2024 in the amount of \$190,904.89 and Period 12, December 30, 2024 in the amount of \$158,128.43.
- Approve Cash Statement for all accounts for December, 2024
- Ratify disbursements from the Petty Cash Fund, \$36.98 and the Gift Fund, \$840.00
- Approve an FY24 Operating Budget transfer of \$500 from Adult Services –FIC to Adult Services- NF in order to fulfill end of year expenses of an additional \$1,052.54
- Approve revisions to the following policies: Gifts of Real Property, Buy a Brick Project, Naming, Sponsorships, and Community Advisors

Trustee Hanba made a

**MOTION:** To approve the Consent Agenda, as presented

Vice-President Renaldi seconded the motion

Roll Call Vote: Yes: De Frank, Hanba, Kiem, Powers, Renaldi, Rusk, Somheil, Thiagarajan  
Absent: Donahue

**Motion passed**

**TREASURER'S REPORT**

Treasurer Rusk reviewed the Consolidated YTD Revenue and Expenditures Report for FY24 Period 12 noting that the report presented includes activity through year end and that an additional Period 13 report will be added to these results to generate final FY24 results. Total revenue for the year was 97% of budget and operating expenses are currently at 90% of budget. Also noted was that a large capital carryforward will be carried forward to the next fiscal year for projects budgeted in 2024 that will be undertaken in 2025. Period 13 expenditures will add approximately \$55,000 to the final expense amounts.

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Treasurer Rusk made a

**MOTION:** To approve the Consolidated Year to Date Revenue and Expenditures Report for December, 2024

President Thiagarajan seconded the motion

Roll Call Vote: Yes: De Frank, Hanba, Kiem, Powers, Renaldi, Rusk, Somheil, Thiagarajan  
Absent: Donahue

**Motion passed**

### PRESIDENT'S REPORT

None

### SECRETARY'S REPORT

Secretary De Frank reviewed each of the PRPL website and press articles included in the Secretary's report on page 18 of the packet. Noted were the start of Winter Reading Clubs, the return of the Preschool Fair to the Library on January 25<sup>th</sup> and a menorah lighting on the lawn adjacent to the Library.

### DIRECTOR'S REPORT

Director Bertucci provided highlights from the Director's Report beginning on page 20 of the packet and noted the following:

- The Library will be closed on Friday, January 24 for a staff training day. Approximately 60 staff members will participate in the day's training and other activities. The featured speaker will make a presentation to the group on Artificial Intelligence. Director Bertucci will then review a proposed policy on the use of AI in the workplace.
- The nomination form for the 2025 Library Award has been sent to the Library Board, the Friends Board and all staff
- Next month Director Bertucci will provide the Board with a full data report for year-end including both PRPL statistics for 2024 along with those from comparable libraries.

### FRIENDS OF THE LIBRARY REPORT

The Friends reported that Ms. Kuhlman has resigned her position of Co-president of the Friends and Chair of the Book Sale committee. The Friends have named new members to fill those positions. The Friends also provided funding for the Library to replace the monitor on the second floor of the Library that lists lifetime members, as it was malfunctioning. As always, the Library is extremely grateful for the support it receives from the Friends.

### UNFINISHED BUSINESS

None

### NEW BUSINESS

Director Bertucci directed the Board's attention to page 24 of the packet where the revised version of policy A14. Gifts and Donations appears. This draft reflects changes discussed and recommended at the January Committee of the Whole meeting.

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Trustee Kiem made a

**MOTION:** To approve policy A14 – Gifts and Donations, as amended

Trustee Powers seconded the motion

Roll Call Vote: Yes: De Frank, Hanba, Kiem, Powers, Renaldi, Rusk, Somheil, Thiagarajan

Absent: Donahue

**Motion passed**

### ADJOURNMENT

Trustee Powers made a

**MOTION:** To adjourn the meeting

Treasurer Rusk seconded the motion

Voice Vote: Yes: All in favor

**Motion passed**

The meeting adjourned at 7:10 p.m.