



**Park Ridge Public Library**

Regular Board Meeting – **AGENDA** –December 17, 2024 at 7:00 PM

**Meeting Location:**

City Hall – Council Chambers – 505 Butler Place, Park Ridge, IL 60068

1. Call to Order
2. Roll Call
3. Public Comment on Non-Agenda Items
4. Consent Agenda

\* Items listed below are considered routine by the Library Board and will be enacted by one motion. There will be no discussion of these items unless a Board member so requests, in which event the item will be removed from Consent for further discussion immediately after the Consent Agenda is approved.

- a. Approval of Minutes of the November 19, 2024 meeting of the Library Board
- b. Ratify Bills Payable-Warrant Register for:

Period 11, November 16, 2024		Period 11, November 29, 2024	
Library Fund Warrants	\$106,490.56	Library Fund Warrants	\$56,391.20
Payroll 11/1/2024	\$91,364.07	Payroll 11/29/2024	\$95,726.62
Payroll 11/15/2024	\$95,174.03		
Per Capita Grant Fund	\$34.97	Per Capita Grant Fund	\$0.00
North Suburban Digital Consortium	\$7,461.73	North Suburban Digital Consortium	\$3,939.44
<b>Total</b>	<b>\$300,525.36</b>	<b>Total</b>	<b>\$156,057.26</b>

- c. Approve Cash Statement for all accounts for November 2024
  - d. Ratify disbursements from the Petty Cash Fund, \$91.97
  - e. Ratify disbursements from the Gift Fund, \$200.00
  - f. Approve an FY24 Operating Budget transfer of \$9,500 from Administration-Materials, to Administration – Data Processing
  - g. Approve the Generative Artificial Intelligence (AI) in the Workplace Policy
  - h. Approve a budget of \$20,100 for the Second Floor Lobby Reconfiguration Project, including a custom display case purchased from Library Furniture International at a cost of \$17,585 and slat wall not to exceed \$2,500
  - i. Award a contract for strategic planning services to ReThinking Libraries in the amount of \$26,400.
  - j. Approve the FY25 Per Capita Grant application
5. Treasurer’s Report
    - a. Approve the Consolidated Year to Date Revenue and Expenditures Report for November 2024
  6. President’s Report
  7. Secretary’s Report
    - a. Approve closed session meeting minutes from February 20, 2024
  8. Library Director’s Report
    - a. Statistics
    - b. Narrative
    - c. Value Added Report
  9. Friends of the Library Report
  10. Unfinished Business

All topics on the Agenda are potential Action Items.



11. New Business

- a. Approve Library Director compensation for 2025

12. Adjournment