



**Park Ridge Public Library**

Regular Board Meeting – **AGENDA** – September 19, 2023 at 7:00 PM

**Meeting Location:**

Park Ridge City Hall Council Chambers, 505 Butler Place, Park Ridge, IL

1. Call to Order
2. Roll Call
3. Former Trustee Steinfels recognition
4. Public Comment on Non-Agenda Items
5. Consent Agenda

\* Items listed below are considered routine by the Library Board and will be enacted by one motion. There will be no discussion of these items unless a Board member so requests, in which event the item will be removed from consent for further discussion immediately after the Consent Agenda is approved.

- a. Approval of Minutes of the August 15, 2023 Regular Meeting of the Library Board
- b. Ratify Bills Payable-Warrant Register for:

Period 8, August 16, 2023		Period 8, August 31, 2023	
Library Fund Warrants	\$113,931.13	Library Fund Warrants	\$37,720.24
Payroll	\$87,189.95	Payroll	\$87,549.74
Per Capita Grant Fund		Per Capita Grant Fund	
North Suburban Digital Consortium	\$11,131.63	North Suburban Digital Consortium	\$2,849.18
<b>Total</b>	<b>\$212,252.71</b>	<b>Total</b>	<b>\$125,119.16</b>

- c. Approve Cash Statement for all accounts for August 2023
- d. Ratify disbursements from the Petty Cash Fund, \$28.98
- e. Ratify disbursements from the Gift Fund, \$1,115.00
- f. Approve \$2,625 to Williams Architects for Additional Architectural Services for 2023 Interior Remodeling Project

6. Treasurer’s Report
  - a. Approve the Consolidated Year to Date Revenue and Expenditures Report for August 2023
7. President’s Report
8. Secretary’s Report
9. Library Director's Report
  - a. Statistics
  - b. Narrative
10. Friends of the Library Report
11. Unfinished Business
12. New Business
  - a. Approve the FY24 Library Budget in the amount of \$5,524,820
  - b. Approve the 2023 Levy Resolution for the Park Ridge Public Library in the amount of \$4,088,160
  - c. Authorize the Library Director to expend no more than \$20,000 for asbestos remediation for the 2023 Interior Remodeling Project
13. CLOSED SESSION pursuant to 5 ILCS 120/2(c)(21), for review of closed session minutes of the Park Ridge Public Library Board of Trustees.
14. Adjournment

All topics on the Agenda are potential Action Items.

**MINUTES**

**PARK RIDGE PUBLIC LIBRARY**

20 S. Prospect Avenue, Park Ridge, IL 60068

Regular Meeting of the Board of Trustees

Held in the First Floor meeting room at the Park Ridge Public Library

August 15, 2023 at 7:00 p.m.

**CALL TO ORDER**

President Thiagarajan called the meeting to order at 7:00 p.m.

**ROLL CALL**

Trustees Present: Anita De Frank, Alexandra Hanba, Vice-President; Josh Kiem, Danielle Powers  
Lauren Rapisand, Secretary; Theresa Renaldi, Gregg Rusk, Treasurer; David Somheil,  
Deepika Thiagarajan, President

Others Present: Joanna Bertucci, Library Director; Angela Berger, Lauren Bochat, Alyson Doubek  
Laura Scott, and Anastasia Rachmaciej, Library staff

**PUBLIC COMMENT**

No comments were made.

**AUDIT REPORT**

President Thiagarajan invited Hannah Clarkson from the Library's audit firm, Lauterbach and Amen, to the podium to present the audit report for FY22. She began by thanking Library staff for their efforts in expediting the audit process. She then called attention to page 10 of the report where the unqualified audit opinion appears also noting that the Library is a discretely presented component unit of the City of Park Ridge for financial reporting purposes. She highlighted significant pages within the report including pages 167-169, the consolidated financial statements. Finally, she reviewed comments from the management letter noting the impacts of related GASB pronouncements. President Thiagarajan summarized by saying that if there were no concerns that the Board needed to address, she will thank Ms. Clarkson and move to the Consent Agenda.

**CONSENT AGENDA**

President Thiagarajan read the list of items on the Consent Agenda and stated that if a trustee(s) would like an item removed from Consent, the item will be removed for further discussion after the Consent Agenda is approved. Discussion ensued regarding the question of the need to abstain from the approval of minutes if a trustee was not in attendance at a meeting. Director Bertucci explained that after researching this issue, she found that the Illinois Open Meetings Act (IOMA) is silent on this question, however, Roberts Rules of Order, the parliamentary authority adopted in the Board's By-Laws, indicates that abstention from approval of minutes at a meeting not attended is not required. Based on this finding, President Thiagarajan proceeded to read the items currently included on the Consent Agenda.

The following items are included on the Consent Agenda:

- Approval of Minutes of the June 20, 2023 and July 18, 2023 Regular Meetings of the Library Board
- Ratify Bills Payable Warrant Register for Period 7, FY23 July 16, 2023 in the amount of \$156,965.13, and July 31, 2023 in the amount of \$130,326.58.
- Approve Cash Statement for all accounts for July, 2023
- Ratify disbursements from the Petty Cash Fund, \$94.94
- Ratify disbursements from the Gift Fund, \$200.00
- Approve FY24 Salary Plan which includes \$98,720 in increases in the following areas: \$77,680 for 4% average merit pool increases, \$14,600 for one time merit bonuses, and \$5,990 for merit adjustments based on updated pay grade/scale and minimum wage adjustments.
- Approve revisions to the Teacher Card Policy

## MINUTES

### PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Regular Meeting of the Board of Trustees

Held in the First Floor meeting room at the Park Ridge Public Library

August 15, 2023 at 7:00 p.m.

- Approve awarding the 2023 Interior Renovation Project to Stuckey Construction of Waukegan, IL for the base bid amount of \$183,000 plus Alternate #2 in the amount of \$3,400 for a total contract award of \$186,400

Vice-President Hanba made a

**MOTION:** To approve the Consent Agenda

Secretary Rapisand seconded the motion

Roll Call Vote: Yes: De Frank, Hanba, Kiem, Powers, Rapisand, Renaldi, Rusk, Somheil, Thiagarajan

**Motion passed**

#### TREASURER'S REPORT

Treasurer Rusk reviewed the Consolidated YTD Revenue and Expenditures report through July, 2023 which represents completion of 58% of the fiscal year, noting that total revenues are 52% of budget. Revenues include both the Malinowski bequest and funds received from the Michel Trust. On the expense side, operating revenues are at 51% of budget, capital expenditures at 8% of budget which results in total expenditures at 45% of budget. He noted that the 2<sup>nd</sup> installment of taxes will be due in December but the expectation is that some receipts may trickle into 2024.

Treasurer Rusk made a

**MOTION:** To approve the Consolidated Year to Date Revenue and Expenditures Report for July, 2023

Trustee Renaldi seconded the motion

Roll Call Vote: Yes: De Frank, Hanba, Kiem, Powers, Rapisand, Renaldi, Rusk, Somheil, Thiagarajan

**Motion passed**

#### PRESIDENT'S REPORT

President Thiagarajan read a patron comment that was sent to the Board which praised Library staff and noted that there are few places where one can get such enthusiastic and informed service as that received at the Library.

#### SECRETARY'S REPORT

Secretary Rapisand reviewed the Secretary's report included in the packet on page 25, noting Library website News items and press articles.

#### DIRECTOR'S REPORT

Highlights from the Director's Report beginning on page 29 of the packet were noted. Director Bertucci stated that as was discussed at the August COW meetings, metrics have been added to some of the Strategic Plan initiatives beginning in 2024. As was also discussed at the COW, Director Bertucci added select pages from the most recent HR Source salary survey. After again reviewing the list of participating libraries, Director Bertucci stated that she feels confident that the demographics of the survey are a good representation of our Library's demographics.

Director Bertucci provided an update on the meeting held with Mayor Maloney and City Manager Gilmore regarding assumptions for City provided services. It was noted that no changes are planned for 2024 however with some HR tasks being transitioned to the Library, an HR specialist is being hired and it was further noted that this position is budgeted. Also discussed at the meeting is the extent of the City's responsibility for

**MINUTES**

**PARK RIDGE PUBLIC LIBRARY**

20 S. Prospect Avenue, Park Ridge, IL 60068

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August 15, 2023 at 7:00 p.m.

maintenance of the City Commons area. Director Bertucci reported that City Manager Gilmore had expressed his belief that this issue can be resolved at the staff level between the Library and City. To summarize, Director Bertucci stated that with these budget assumptions in place for FY24, the draft budget presented at the August COW meeting is unchanged.

Treasurer Rusk asked if there had been responsive documents to the FOIA request noted in the Director's Report. Director Bertucci replied that there were no responsive documents as the Library has not received any formal challenges to materials.

**FRIENDS OF THE LIBRARY**

The Friends had a very successful pop-up book sale during the Taste of Park Ridge. In partnership with the Boy Scouts, the Friends will be receiving books from the Boy Scouts' March, 2024 book drive.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**ADJOURNMENT**

Trustee Powers made a

**MOTION:** To adjourn the meeting

Trustee Renaldi seconded the motion

Voice Vote: All in favor

**Motion passed**

President Thiagarajan adjourned the meeting at 7:28 p.m.

**Cash Statement**  
**Period 8 - August 2023**

Return to Agenda

<b>CHASE BANK - OPERATING ACCOUNT</b>	
City Administered Library Fund	\$3,695,540

<b>LIBERTY BANK - PETTY CASH ACCOUNT</b>	
Library Administered - Primary use to reimburse lost/paid patron fees	
Signers on account are Library Director, Finance and Administration Services Manager and Adult Services Manager	\$ 433

<b>CASH ON HAND - GENERAL</b>	
Library Administered	\$ 530

<b>BMO HARRIS - BUSINESS CHECKING ACCOUNT</b>	
Library Administered - APY of 0.01%	
Opened when Liberty Restricted Gift Account balance reached FDIC insurance limit	
Signers on account are Library Director, Finance and Administration Services Manager and Adult Services Manager	\$ 125,504

<b>LIBERTY BANK - RESTRICTED GIFT ACCOUNT</b>	
Library Administered - Both Restricted and Unrestricted Donations - APY of 0.01%	
Signers on account are Library Director, Finance and Administration Services Manager and Adult Services Manager	\$ 188,938

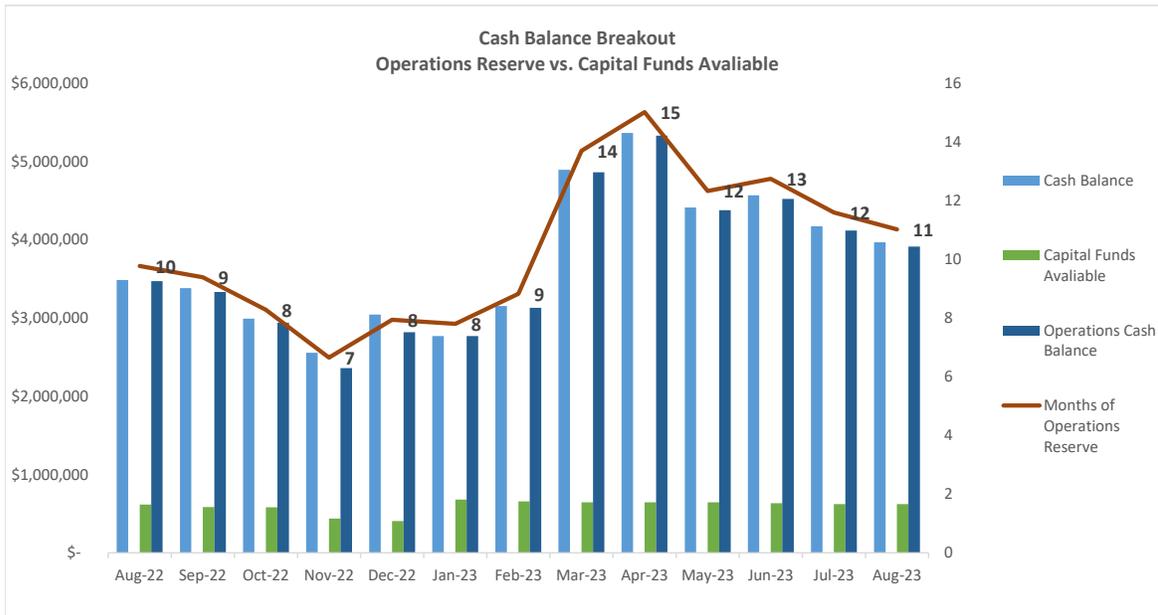
<b>HUNTINGTON BANK - MALINOWSKI BEQUEST</b>	
Library Administered - 335 day term with an APR of 5.07%; Maturity Date 7/07/2024	
Signers on account are Library Director and Finance and Administration Services Manager	\$125,000

<b>VILLAGE BANK AND TRUST - MALINOWSKI BEQUEST</b>	
Library Administered CD - 12 month term with an APY of 5.20%; Maturity Date 6/08/2024	
Signers on account are Library Director and Finance and Administration Services Manager	\$125,000

<b>PARKWAY BANK - ENDOWMENT FUNDS</b>	
Library Administered CD - 13 month term with an APY of 3.10%; Maturity Date 1/05/2024	
Signers on account are Library Director, Finance and Administration Services Manager and Adult Services Manager	\$ 155,000

<b>*NORTHERN TRUST - BRUCE MICHEL LIBRARY TRUST</b>	
Michel Family Administered	\$ 202,541

\*The Bruce Michel Library Trust funds are held at Northern Trust and designated for technology upgrades. Quarterly statements are received. Balance reported is as of June 30, 2023.



**Park Ridge Public Library  
Ratification and Approval of Disbursements/Payments  
August, 2023**

Approval for payment from Gift Fund:

20th Century Club - Center of Concern	\$ 800.00
Marion's Mark - L. Emmerman	\$ 315.00
Total:	<u>\$1,115.00</u>

Ratify Disbursements from Petty Cash Account:

#1633	Maria Lewis	\$ 21.99
#1634	Paolo Gaglio	\$ 6.99
#1635	Christine Jakymiw	\$ 4.99
#1635	Void #1635 above	\$ (4.99)
Total:		<u>\$ 28.98</u>



# Memorandum

**Memo Date:** September 8, 2023  
**From:** Joanna Bertucci, Library Director  
**Meeting Type:** Budget & Finance Committee of the Whole Meeting  
**Meeting Date:** September 12, 2022  
**Action Requested:** For discussion  
**Subject:** Williams Architects fee for Interior Improvements Project

## Background

In December 2021, the Board authorized Williams Architects (WA) to undertake the exterior masonry wall and lintel replacement project at a cost for their services of \$23,000. The original Agreement and Proposal for the project combined the interior lintel work with the exterior structural work. Following the execution of that agreement, the decision was made in the summer of 2022 to separate the project into two separate projects, pause the lintel project and combine it with ADA washrooms in the Children's room. In September 2022, the Board approved an additional \$9,000 to WA for design and engineering of: either one remodeled ADA compliant restroom and one low-sensory OR two remodeled ADA compliant washrooms.

Williams provided construction administration for the exterior mechanical enclosure project in 2022 per the original agreement. Last week I spoke with Andy Dogan who is requesting compensation for services required to separately administer the construction phase for the interior renovation project that is about to begin. He stated that their original proposal and agreement did not include or anticipate two construction phases of work. As per the attached letter from WA dated September 1, 2023, Mr. Dogan is requesting an additional \$5,250 for construction administration for the Interior Project.

## Next Steps

I met with Treasurer Rusk on September 6<sup>th</sup> to discuss the Williams request. We developed a list of questions for Mr. Dogan and I requested that he be available to call into our September 12<sup>th</sup> COW meeting. As Mr. Dogan will be returning to Chicago during the meeting, he is not available to attend. I have forwarded the questions to him and he will provide responses prior to Tuesday's COW. If after the committee's discussion, additional information is needed, this item can be added as New Business on the agenda for the September 19<sup>th</sup> meeting.

## Recommended Action

The proposal for additional services was discussed at the September 12, 2023 Budget & Finance Committee of the Whole meeting. The committee approved a motion to approve payment to Williams Architects in the amount of \$2,625 for additional services related to the 2023 Interior Improvements Project. This motion will be added to the agenda for approval at the September 19, 2023 Board meeting.

## Attachments:

- Proposed Letter of Agreement for additional services - Revised – Interior project construction administration 9.13.23

13 September 2023 (REVISED)

Ms. Joanna Bertucci, Library Director  
Park Ridge Public Library  
20 S. Prospect Avenue  
Park Ridge, IL 60068

Re: Proposed Letter of Agreement for Additional Architectural Services to the Park Ridge Public Library  
Park Ridge Public Library Remodeling – 2023 Interior Remodeling Projects  
Project No. 2022-006b

Dear Joanna:

As per our telephone discussion in late August, the original Agreement and Proposal for this Project combined the interior lintel work and the exterior structural work of removing and replacing the exterior mechanical enclosure as a single combined project. Following execution of that agreement, the decision was made to separate the project into two separate projects for purposes of timing and funding. The first part of the project – the exterior enclosure – was completed late last year, and the second portion – the interior lintel work – was bid and awarded this past month and will begin construction this month.

We provided construction administration for the exterior mechanical enclosure project in 2022 per the original agreement, attending seven combined Owner-Architect-Contractor meetings and site observation visits. Because our original proposal and agreement did not include two construction phases for the work, we are respectfully requesting compensation for services required to separately administer the construction phase for the interior lintel and masonry work that is beginning this month.

**ADDITIONAL SCOPE / BUDGET & FEES:**

Our scope of work shall include, but not necessarily be limited to, the following items:

- Construction administration services including submittal review and responses to contractor requests for information.
- Review and approval of Contractor's monthly Applications for Payment.
- Four combined Owner-Architect-Contractor (OAC) meetings and site observation visits.
- Preparation and submission of Architect's Field Reports for all site observation visits.
- One site visit by the project structural engineer to observe and document construction progress.
- One Punch List inspection of the work to determine substantial completion.

In consideration of this additional scope, Williams Architects requests a lump sum amount of TWO THOUSAND SIX HUNDRED TWENTY-FIVE DOLLARS (\$2,625.00).

We respectfully propose to increase our Basic Services and Reimbursable Expenses in the original Owner / Architect Agreement by the fees indicated herein and perform all the scope of services for the revised Project under the terms of the existing Owner-Architect Agreement.

If acceptable, please sign below and return a copy to our office at your earliest convenience. Upon your approval and completion of the work described herein, our invoicing shall be adjusted to reflect this change in scope. If you have any questions or comments regarding this matter, please feel free to contact us. We appreciate the Board's consideration of this matter and the opportunity to continue to serve the Park Ridge Public Library on this important Project.

Cordially,



Andrew R. Dogan, AIA, NCARB, LEED AP  
Senior Principal / Vice President

xc: Sonja Sporleder / Williams Architects

**APPROVAL:**

\_\_\_\_\_  
Joanna Bertucci  
Library Director, Park Ridge Public Library

\_\_\_\_\_  
Date

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Return to Agenda

**Park Ridge Public Library**  
**Consolidated YTD Revenue and Expenditures**  
**Period 8 - August 2023**

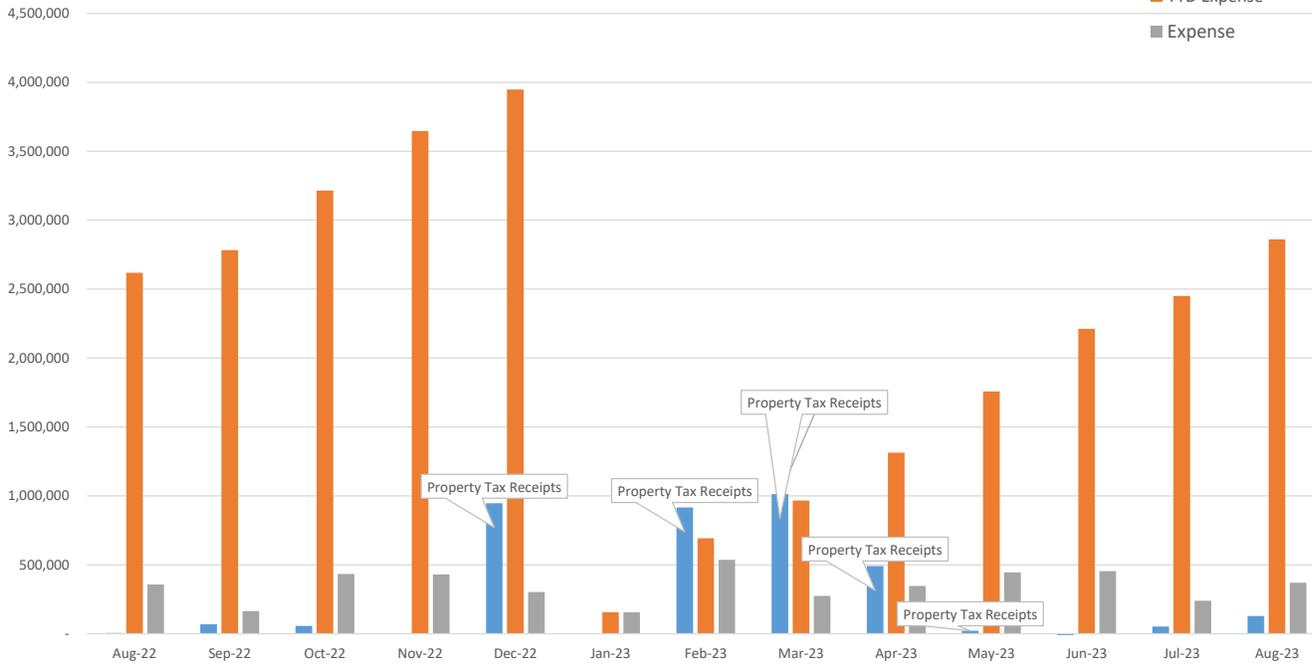
REVENUE ACCOUNTS		BUDGET	REVISED BUDGET	YTD ACTUAL	% RECEIVED	NOTES
	Local Government Taxes	\$ 4,302,661	\$ 4,302,661	\$ 2,340,320	54%	
	State Grants	\$ 108,500	\$ 108,500	\$ 108,493	100%	
	Other Receipts	\$ 137,000	\$ 137,000	\$ 158,847	116%	
	<b>Total Revenue</b>	<b>\$ 4,548,161</b>	<b>\$ 4,548,161</b>	<b>\$ 2,607,659</b>	<b>57%</b>	

ACCOUNT #	OPERATING ACCOUNTS	BUDGET	REVISED BUDGET	YTD EXPENDITURES	% SPENT	
9100	Salaries	\$ 2,453,799	\$ 2,453,799	\$ 1,481,148	60%	
9210	Employee Benefits	\$ 655,266	\$ 655,266	\$ 385,837	59%	
9317	Data Processing	\$ 322,000	\$ 322,000	\$ 230,114	71%	
9321	Building Maintenance	\$ 176,500	\$ 176,500	\$ 77,185	44%	
9324	Membership, Recruiting, Training	\$ 29,000	\$ 29,000	\$ 17,105	59%	
9351	Equipment Rental	\$ 27,000	\$ 27,000	\$ 13,666	51%	
9359	Consulting Services	\$ 20,000	\$ 20,000	\$ 2,595	13%	
9360	Public Relations	\$ 40,000	\$ 40,000	\$ 33,112	83%	
9385	General Contractural	\$ 105,100	\$ 105,100	\$ 50,785	48%	
9385	General Contractural - Programs	\$ 60,000	\$ 68,000	\$ 39,038	57%	Transfer \$8K from YS Resources to Programs
9416	Audit	\$ 9,300	\$ 9,300	\$ 9,000	97%	
9425	Special Counsel	\$ 25,000	\$ 25,000	\$ 5,892	24%	
9510	Supplies	\$ 62,500	\$ 85,115	\$ 22,405	26%	Carry Forward \$22,615
9511	Staff Appreciation	\$ 2,000	\$ 2,000	\$ 1,249	62%	
9520	Computer Materials	\$ 30,000	\$ 39,710	\$ 23,843	60%	Carry Forward \$9,710
9540	Library Resources	\$ 646,500	\$ 638,500	\$ 411,592	64%	Decreased by \$8K to Programs
	<b>Total Operating Budget</b>	<b>\$ 4,663,965</b>	<b>\$ 4,696,290</b>	<b>\$ 2,804,566</b>	<b>60%</b>	
	<b>Capital Projects Budget</b>					
9908	Computer Equipment	\$ 50,000	\$ 50,000	\$ 28,473	57%	
9963	Building Repairs	\$ 290,000	\$ 679,008	\$ 27,601	4%	Carry Forward \$389,008
	<b>Total Capital Projects Budget</b>	<b>\$ 340,000</b>	<b>\$ 729,008</b>	<b>\$ 56,074</b>	<b>8%</b>	
	<b>TOTAL BUDGET</b>	<b>\$ 5,003,965</b>	<b>\$ 5,425,298</b>	<b>\$ 2,860,640</b>	<b>53%</b>	
	<b>LIBRARY SURPLUS (DEFICIT)</b>	<b>\$ (455,804)</b>	<b>\$ (877,137)</b>	<b>\$ (252,981)</b>		

### Library Fund Revenue and Expense

- Revenue
- YTD Expense
- Expense



Park Ridge Public Library - Secretary's Report  
September 19, 2023

PRPL Web Site News Items

- [Leave your card at home with Stocard - General News - News | Park Ridge Library](#) August 16, 2023
- [Library open with regular schedule Friday, August 18 - General News - News | Park Ridge Library](#) August 18, 2023
- [Park Ridge residents rediscover the Library as adults - General News - News | Park Ridge Library](#) August 21, 2023
- [Catalog offline September 1 through 4 - General News - News | Park Ridge Library](#) August 30, 2023
- [Study Space for Grades 6-12 returns - General News - News | Park Ridge Library](#) September 5, 2023

Press Articles

- [Police: Bomb Threats Received By 3 Area Libraries Not Credible - Journal & Topics Media Group \(journal-topics.com\)](#) August 18, 2023
- [Leaders condemn bomb threats directed at suburban libraries \(dailyherald.com\)](#) August 22, 2023
- [Secretary of State condemns rash of bomb threats at libraries | NPR Illinois](#) August 22, 2023
- [Illinois Libraries Under Siege: Secretary of State Condemns Alarming Bomb Threats - Country Herald](#) August 22, 2023
- [Bomb threats are received at public libraries across the northern suburbs - Chicago Tribune - ProQuest](#) August 19, 2023



August 2023

	Aug-23	Jul-23	YTD	2022 YTD	2021 YTD	2019 YTD	% Change 2022 to 2023	Analysis
<b>CIRCULATION OVERVIEW</b>								
Physical Items	60,203	61,340	442,956	435,058	374,459	523,806	2%	Total Circulation is up 7% over prior year and circulation of digital materials continues to and exceeds all reported years.
Digital Items	14,294	14,817	110,080	82,139	83,891	57,631	34%	
<b>TOTAL</b>	<b>74,497</b>	<b>76,157</b>	<b>553,036</b>	<b>517,197</b>	<b>458,350</b>	<b>581,437</b>	<b>7%</b>	
<b>PROGRAMS</b>								
Adult Programs	11	10	93	147	91	220	-37%	Attendance at adult programs exceeds pre-Covid levels. Average attendance per program has increased in 2023.
Adult Attendees	440	457	3,944	4,191	4,115	2,513	-6%	
Youth Programs	56	41	374	355	287	260	5%	
Youth Attendees	1612	1189	11,371	6,971	4,469	8,681	63%	Youth programs and attendance exceed all reported years. A 63% increase in attendance with a 5% increase in # of programs indicates greater per program attendance.
<b>OUTREACH</b>								
Home Delivery - Patrons served	21	35	237	255	159	141	-7%	Home delivery stats include both homebound and other deliveries. Homebound deliveries are steady while demand for other deliveries has declined.
Home Delivery - Materials loaned	77	93	839	969	713	786	-13%	
Book clubs served	36	39	356	328	284	322	9%	
Items loaned to book clubs	280	327	3,027	2,828	2,403	2,892	7%	Support for local book clubs has increased both in terms of number of clubs served and number of items loaned.
<b>TECHNOLOGY</b>								
Wi-Fi Sessions	47,412	41,166	352,904	364,655	230,283	718,608	-3%	Use of public computers is up 27% over prior year. While usage has increased from 2022 levels, it has not returned to pre-Covid levels. This is consistent with national trends in libraries.
Wi-Fi - unique clients	1,574	1,225	11,696	9,137	5,760	-	28%	
Public PC Sessions	1,582	1,646	10,645	8,392	2,820	15,743	27%	
<b>WEBSITE</b>								
Visits	18,268	18,241	148,119	141,469	165,028	149,443	5%	Both the number of visits to the website and the number of unique users increased over the prior year and have returned to 2019 levels.
Unique users	8,517	8,456	73,646	68,700	73,991	73,384	7%	
<b>USERS</b>								
New cards issued	273	227	1,591	1,570	1,222	1,467	1%	August saw 273 new cards issued. The number of unique card users increased YTD by 2% over 2022, indicating that more individuals are using the library.
Total PRPL cardholders	19,085	18,827	19,085	19,070	18,917	23,963	0%	
Unique users	9,001	9,101	9,001	8,832	5,089	4,517	2%	
<b>BUILDING USAGE</b>								
Door count	27,958	27,020	191,527	159,309	69,025	156,492	20%	YTD Door counts are 20% higher than YTD 2022 and exceed pre-COVID levels. Meeting room usage is a newly reported stat. Will need more data to establish trends. Study room usage is 7% greater than in 2022. Studio usage has skyrocketed as programming and training continue to increase. Media Lab usage has also significantly increased (43%) compared with 2022 YTD.
Meetings rooms - total bookings	5	5	54	23	n/a	11	135%	
Study Rooms - hours of use	1,122	1,000	8,423	7,846	1,590	n/a	7%	
The Studio - hours of use	41	42	330	70	n/a	n/a	371%	
The Media Lab - hours of use	51	74	604	423	n/a	n/a	43%	
<b>STRATEGIC PLAN: Provide support to local teachers, students, homeschool families and learners of all ages</b>								
School Loans	5	11	130	81	81	172	60%	The numbers for school loans are up 60% over 2022.
Items loaned to Teachers	99	248	2,748	2,577	2,021	3,701	7%	The number of items loaned to teachers has increased 7% over prior year
Total Teacher Library cards	152	113	152	89	82	35	71%	The number of teacher cards has increased 71% over 2022!
<b>Cardholders*</b>	<b>48%</b>	<b>47%</b>	<b>48%</b>	<b>48%</b>	<b>48%</b>	<b>64%</b>		Percentage of cardholders is on par with prior year, down from pre-pandemic levels, and consistent with national averages.
<b>NOTES:</b>								
City of Park Ridge, 2020 Census		39,656						
City of Park Ridge, 2010 Census		37,479						



Park Ridge Public Library

**TO:** Library Board of Trustees  
**FROM:** Joanna Bertucci, Library Director  
**DATE:** September 15, 2023  
**SUBJECT:** Library Director's Report

**Summer Reading Club 2023** ended on Saturday, August 20. We are happy to see that this year's numbers are relatively consistent with last year's program.



### Youth Services

Overall, the summer of 2023 was successful for Youth Services. Our Reading Club numbers remained relatively consistent to 2022, though we did see a slight dip in the number of registrations. However, we saw an active and engaged reading community with increases in the number of days read in both clubs as well as the number of prize books picked up by kids in the younger club. Between both programs we gave away 1,400 prize books, all purchased with funds donated by the Friends of the Library.

Kids (birth - grade 5)							
Year	Registration	Active Readers	% of Active Readers	30 day challenge completion	% Completed	Days logged	Goal
2019	2,512	1,074	43%	1,543	61%	38,668	20-Days
2022	2,665	1,740	65%	1,251	47%	69,233	30-Days
2023	2,581	1,693	66%	1,299	50%	72,614	30-Days

Teens (grades 6 - 12)							
Year	Registration	Active Readers	% of Active Readers	30 day challenge completion	% Completed	Days logged	Goal
2019	582	181	31%	261	45%	3,598	20-Days
2022	547	312	57%	215	39%	12,828	30-Days
2023	531	346	65%	259	49%	15,131	30-Days

### Adult Services

Although we had fewer sign ups and total books read this year, we saw relatively the same level of participation in our Adult Summer Reading program.

Adults				
Year	Registrations	Active Participants	Number of Books	Average Read per Participant
2019	461	186	1,139	6
2022	621	274	2,926	11
2023	547	267	2,278	9

## Administration & Board

- The Library was offline September 1-4 as work was done by our consortium (CCS) to migrate Warren-Newport Public Library item and patron records to our system. Warren-Newport is the 29<sup>th</sup> library to join the CCS consortium. Mount Prospect Public Library will be joining in late summer/fall 2024 and it is likely that Waukegan Public Library will also join at that time. Additional member libraries are beneficial to the consortium as it increases the number of materials available for lending and creates a larger pool for cost sharing. Post migration, our Patron Services team processed and shelved 4,000 back logged items in 24-hours!
- The Library received two Freedom of Information Act (FOIA) requests in August 2023:
  - Requestor: Melinda Creasy, Painters District Council #14
    - 2023 Exterior Improvements Project: Bid Tabulations and total cost for this project, Name of Awarded General Contractor or Construction Manager, List of Awarded Contractors or Subcontractors performing Painting, Drywall Finishing, Glazing and Signage and costs for these trades.
  - Requestor: Melinda Creasy, Painters District Council #14
    - 2023 Interior Improvements Project: Bid Tabulations and total cost for this project, Name of Awarded General Contractor or Construction Manager, List of Awarded Contractors or Subcontractors performing Painting, Drywall Finishing, Glazing and Signage and costs for these trades.

## Staff Updates and Professional Development:

- Finance and Administrative Services Manager, Alyson Doubek, resigned from her position at the Library in August. Ms. Doubek's last day was Friday, September 8. We wish Ms. Doubek the best in her new position. Adult Services Manager, Laura Scott, and I interviewed 4 candidates the week of September 11. Finalists will be brought back for a second round interview with members of the Library's management team the week of September 25.
- In August, we welcomed Mr. Steven Zick as a part-time custodian, Ms. Sarah Szeszol started as a part-time reference librarian and Ms. Ariana Ornelas started as a part-time patron services associate. These new staff members are great additions to our team.
- 12 members of the Person in Charge team met on August 30 to review and discuss library incidents, procedures and updates. The Person in Charge team meets quarterly and will reconvene in November 2023.

## Strategic Plan Monthly Progress:

- **Encourage individual growth and lifelong learning**
  - No activity in August
- **Build up a strong workforce and local businesses**
  - The Youth Services department has collaborated with local businesses for our *On Tour with Ozzy* activity around Uptown Park Ridge.
- **Align with strategy and set the stage for development**
  - No activity in August
- **Develop Civic Education for an informed and engaged citizenry.**
  - No activity in August

## Finance and Human Resources

- The Library initiated the following budget transfers in September:
  - \$950 from Technical Services Supplies to Technical Services DP/OCLC
  - \$1,000 from Administration – Recruiting to Administration – Library Membership
  - \$1,500 from Administration – Consulting to Administration – other supplies

- \$3,500 from Administration – Consulting to Administration – PR Newsletter
- \$3,800 from Administration – Data Processing to Administration – Public Relations
- \$3,500 from Administration – Internet to Administration – Phone

**Building and Grounds:**

- Facility Manager, John Priala, attended a preconstruction meeting for the 2023 Exterior Project facilitated by Andrew Jose of Green Associates on August 17. Stuckey Construction began work on the Library’s exterior in August.
- Mr. Priala and I attended a preconstruction meeting for the 2023 Interior Project facilitated by Kyle Cunningham of Williams Architects on August 30. Stuckey Construction began work in the Library’s Children’s washrooms on September 11. As part of the demolition of the washroom, the contractor detected the presence of asbestos on the piping. Ramboll US Corp was hired (\$1,300) to complete an asbestos assessment. In addition to the assessment, Ramboll will make a recommendation for remediation and secure bids for this work on the Library’s behalf. There will be more discussion of this item during New Business at the September 19 Board meeting.
- Mr. Priala was awarded at \$1,550 scholarship from the Chicago Chapter of the Illinois Facility Management Association to be applied toward his Facility Management certification coursework. Congratulations, John!
- Mr. Priala and CVI Systems Engineer, Tim Brzny, are continuing to work with Comcast on the logistics for our fiber internet circuit upgrade.

**Marketing and Public Relations**

- Our fall newsletter celebrating three patrons at different stages of life who have returned to using the library as adults has been well received, with copies going faster than usual at the Patron Services desk. The cover story has served well in cross promotion on social media and the News section of our website’s home page.
- The first postcard mailer to new residents will hit mailboxes in mid-September with a “Welcome to Park Ridge” message and an incentive of a small gift if the recipient comes into the library and mentions or presents the card.



### Partnerships, Outreach and Advocacy

- Members of our Youth Services and Patron Services staff participated in various Back to School events for families and teachers in August. Staff connected with 330 patrons at three school events.

### Notable Programs, Collections, and Services:

- On August 19, 144 total children and their families came out for the final outdoor music concert of Summer Reading Club. Scribble Jim had fans singing and dancing along. American Science and Surplus closed out the afternoon with fun and interactive science experiments and gadgets. In addition, 35 people came out on the last night of August to enjoy the film *Babe* on the Prospect/Touhy Ave. lawn.



Respectfully Submitted,  
Joanna Bertucci  
September 13, 2023

**PARK RIDGE PUBLIC LIBRARY  
LIBRARY DIRECTOR'S REPORT – AUGUST 31, 2023**

**PERSONNEL**

1. **Appointments:** The following personnel have been appointed to positions as noted below:

Sarah Szeszol, Reference Librarian, Adult Services, Part-time, effective August 21

Julia McGrath, Associate, Patron Services, Part-time, effective August 17

Steven Zick, Custodian, Facilities, Part-time, effective August 24

Ariana Ornelas, Associate, Patron Services, Part-time, effective August 25

2. **Departures:** The following personnel have left the Library as noted below:

Micah Orr, Seasonal, Youth Services, Part-time, effective August 13

Annie McDonough, Shelver, Patron Services, Part-time, effective August 17

Alyson Doubek, Finance and Administrative Services Manager, Administration, Full-time, effective September 8

3. **Changes in Status:** The following personnel have had changes to their position as noted below.

Alison Craig, Associate, Patron Services, changed from Part-time to Half-time

Laura Collins, Associate, Patron Services, changed from Half-time to Full-time

4. **Volunteers:** The following personnel have been accepted as volunteer workers in the Library as noted below:

None



# Memorandum

**Memo Date:** September 8, 2023  
**From:** Joanna Bertucci, Library Director  
**Meeting Type:** Budget & Finance Committee of the Whole Meeting  
**Meeting Date:** September 12, 2023  
**Action Requested:** For discussion  
**Subject:** FY24 draft budget

## Background

The Library Director and the Finance and Administrative Services Manager developed the FY24 budget in consultation with Department Managers. Thus far, FY23 has been stable compared to the prior three fiscal years. As part of this planning process, the Management team reviewed our Strategic Plan progress and initiatives and goals for FY24. Bringing all these components together, we have highlighted the areas of incremental costs over the FY23 budget below. A full analysis of expenditures begins on the page 3 of this memo.

**Salaries** comprise 53% of the proposed Operating Budget. Retaining and attracting high level staff is the first and top priority for any service organization. Our Strategic Plan values of *service* and *expertise* call for providing the “highest level of services to all library users” and that we listen to our users and are responsive to their feedback. The \$98,270 previously approved for salary increases allows us to reward our high achieving staff in line with the Library market and salary benchmarks for our organization.

In FY23, the Library took on approximately \$314,000 in new costs in **employee benefits** for payroll taxes, pension contributions (IMRF), and a payroll service provider that were previously part of the budget of the City of Park Ridge. For FY24, we have budgeted \$320,300 for these expenses.

For FY24, we have allocated our FY23 Per Capita Grant funds (\$58,500) to purchase/retrofit current picture book shelving to accommodate an entirely face-out picture book collection. Therefore, our **supplies** budget has increased by 30%. Organizing our picture book collection entirely face-out and adding several **new icon-identifiable categories** will make this collection more accessible for pre-readers and non-native English speakers, emboldening these patrons to choose their own materials. Our highest circulating picture books are already organized in this way; an average of 75% of the *Favorite Characters* books are checked out at any given time as are approximately 50% of *Things That Go* titles, compared to less than 30% of picture books organized alphabetically by author.

In the process of assigning categories, we will also evaluate each individual title to ensure it matches current collection development criteria, and perform a diversity audit of the identities and experiences represented in both characters and creators. In creating categories based on universal experiences and interests, like *Starting School* and *Families*, diverse titles may gain more visibility. This process will give us insight into those identities and experiences that are underrepresented in our collection and afford us the opportunity to purchase accordingly.

In order to maintain our tradition of excellent collections and allow opportunities for our community to pursue **education and lifelong learning** endeavors, our **library resources** budget is flat for FY24. This budget is the second largest operating expense and is approximately 13% of the proposed FY24 budget. The upcoming year’s budget shows an overall 10% increase in spending on eContent with a focus on our adult eContent collections.

On the capital expense side, the ongoing maintenance and improvement of the Library building is funded solely from the Library’s budget, while the property and building itself are owned by the City of Park Ridge. In FY24, the Library continues to make **technology equipment improvement** a priority, specifically, replacing PCs for all library staff and public computers. The Library plans to fund a portion of the computer replacement project from the Bruce A. Michel Trust held at Northern Trust Bank. As of July 31, 2023 approximately \$202,541 is being held in Trust for the library to use for technology upgrades.



# Memorandum

Our revised Capital Needs Assessment helps us to plan and budget for the upkeep of the Library building. Next year the Library will begin to undertake the multiyear HVAC upgrade and replacement project.

## Revenue and the 2023 Tax Levy

REVENUE ACCOUNTS	FY21 ACTUALS	SY21 ACTUALS ANNUALIZED	FY22 ACTUALS	FY23 BUDGET	FY23 ACTUALS August 31, 2023	FY24 PROPOSED BUDGET
Local Government Taxes	\$ 4,182,675	\$ 1,895,855	\$ 4,281,935	\$ 4,302,661	\$ 2,277,651	\$ 4,218,161
Per Capita State Grant	\$ 46,850	\$ 55,283	\$ 58,493	\$ 108,500	\$ 108,493	\$ 58,493
Other Receipts	\$ 43,928	\$ 52,999	\$ 87,019	\$ 137,000	\$ 158,882	\$ 150,000
	<b>\$ 4,273,453</b>	<b>\$ 2,004,137</b>	<b>\$ 4,427,447</b>	<b>\$ 4,548,161</b>	<b>\$ 4,210,296</b>	<b>\$ 4,426,654</b>

The draft FY24 budget assumes a **0% increase to the Library's levy** with our request to City Council coming in at **\$4,088,161**. In consultation with City of Park Ridge Finance Director, Chris Lipman, the Library has budgeted \$130,000 in Personal Property Replacement Tax (PPRT) revenue, which is down from last year, but significantly higher than prior years. The Library does not budget for prior property tax receipts, as there is no predictability to this revenue line, as per CPR Finance.

LOCAL GOVERNMENT TAXES Breakdown	FY21 ACTUALS	SY21 ACTUALS ANNUALIZED	FY22 ACTUALS	FY23 BUDGET	FY23 ACTUALS August 31, 2023	FY24 PROPOSED BUDGET
Property Tax – Current	\$ 4,074,241	\$ 1,810,427	\$ 4,027,667	\$ 4,088,161	\$ 2,122,298	\$ 4,088,161
Property Tax – Prior	\$ 16,683	\$ 3,583		\$ -	\$ 28,777	\$ -
Personal Property Replacement Tax	\$ 91,751	\$ 81,845	\$ 254,268	\$ 214,500	\$ 126,577	\$ 130,000
	<b>\$ 4,182,675</b>	<b>\$ 1,895,855</b>	<b>\$ 4,281,935</b>	<b>\$ 4,302,661</b>	<b>\$ 2,277,651</b>	<b>\$ 4,218,161</b>

Additional revenue sources for FY24 include \$58,493 in Per Capita Grant funding. Lastly, other receipts include interest on investments, Friends of the Library donations, proctoring fees, copy machine revenue, meeting room fees, promotional item sales, collection agency proceeds, and gift funds.

For FY23 the Library has seen a boon in interest revenue. Mr. Lipman implemented an overnight sweep where Chase sweeps our balances into their accounts, whose balances are included in the overnight funds rate that is used for lending between banks. Essentially, Chase Bank borrows our money for 6 minutes each night. As library funds are within the City's operating bank account, the same interest is being earned for both entities. Mr. Lipman does not expect this to continue into next year, but the Library has earned \$87,000 in interest so far this year, compared to \$8,700 in interest earnings for all of FY22.

As of August 1, 2023 the Library has \$4,170,134 in its cash operating account. It is anticipated that at FY23 end, the Library will have approximately 10 months of operating reserves, which puts the Library in a good position to achieve a 6-month reserve balance target at the end of FY24.

## Operating Budget Detail

### 1. Salaries: \$2,546,525

- a. Salaries are calculated by spreadsheet with each position, hourly rate, and hours by department. Salaries are benchmarked to Library industry compensation data to ensure that compensation aligns with the Library's compensation philosophy and minimum wage mandates.
- b. The FY24 salary plan was approved at the August 15, 2023 Regular Board meeting. The approved salary plan includes: \$98,270 in increases in the following areas:
  - i. \$77,680 for 4% average merit pool increases
  - ii. \$14,600 for one-time bonuses



# Memorandum

- iii. \$5,990 for adjustments based on updated pay grade/scale and minimum wage adjustments
- c. This value represents 53% of the proposed operating budget. ILA recommends that up to 60% of the Library's operating budget be allocated to staff salaries.

## 2. Employee Benefits: \$716,395

- a. Health Insurance: current values represent a 5.3% increase in PPO and 4% increase in HMO health insurance rates over FY23.
- b. FICA: Budgeted at \$195,000.
- c. IMRF: Estimated at \$87,300. The preliminary IMRF rate for 2024 is 2.43%. The Library has budgeted using a 4% IMRF rate, as advised by the City's Finance Department.
- d. ILA recommends that up to 70% of the Library's operating budget be allocated to salaries and benefits. For the FY24 proposed budget, the Library has allocated 68% to salaries and benefits.

## 3. Data Processing: \$273,300

- a. This line has experienced an 18% decrease from FY23 as additional funds were allocated to the FY23 budget for the completion of the website redesign project.
- b. This budget line includes CVI (managed IT) contract approved in July 2022, valued at \$143,500 for year 1 and \$153,000 for year 2.
- c. This also includes funds for CCS (local consortium) and OCLC (global cooperative) 12 month contracts. The proposed budget includes an overall 3% increase for these contracts.

## 4. Building Maintenance: \$164,500

- a. Decreased 7% from FY23 as natural gas prices have come down in recent months.
- b. This line includes general maintenance agreements, HVAC equipment maintenance, building supplies and natural gas.

## 5. Membership, Recruiting and Training: \$31,500

- a. Increased by 8% from FY23 as in-person conferences and travel have resumed. This line also includes \$5,000 for our tuition reimbursement program.

## 6. Equipment Rental: \$27,000

- a. Flat from FY23 and includes \$20,000 for copier lease and \$7,000 is earmarked for equipment rental maintenance and postage machine lease.

## 7. Consulting Services: \$20,000

- a. Flat for FY24. This line will be revisited in the next budget planning cycle as the current Strategic Plan expires December 31, 2025.

## 8. Public Relations: \$45,000

- a. This budget includes funding for the Library's print newsletter (4x year), promotional items, and public relations expenses. This line has been increased by 10% to accommodate costs for additional promotional mailings and campaigns throughout the year.

## 9. General Contractual: \$179,600

- a. This budget line experienced a 4% increase across the board. This line includes telephone and internet service, postage, printing, Bibliotheca service contract, payroll service contract and program expenses.

## 10. Audit: \$9,500

- a. \$9,500 for FY24 audit as per Library's 4-year contract with Lauterbach & Amen.



# Memorandum

## 11. Special Counsel: \$25,000

- a. This is the library's budget for legal counsel. The Library works with Robbins Schwartz for matters related to human resources, laws pertaining to public bodies and general counsel. The City of Park Ridge's attorney, Ancel Glink, represents the City and the Library for tax rate objection work. It is important that the Library maintain a healthy special counsel fund as the events that require the need for counsel are often unanticipated.

## 12. Supplies: \$120,500

- a. This line includes copier supplies, supply lines for each department as well as furniture.
- b. The proposed FY24 supplies budget shows a significant increase over prior fiscal years as this budget includes our Per Capita Grant award allocated to our Children's Room picture book shelving project as described on the first page of this memo.

## 13. Staff Appreciation: \$2,500

- a. \$2,500 for general staff appreciation (National Library Workers' Day, retirements, condolence/illness acknowledgement, holiday party). Increased due to rising costs of food, etc.

## 14. Computer Materials: \$31,500

- a. Relatively flat from FY23's original allocation. Funds for purchase of routine, non-capital technology items and software licenses for staff and public PCs.

## 15. Library Resources: \$636,800

- a. The overall library resources budget is flat from FY23.
- b. The total library resources budget is 13% of the operating budget. ILA recommends that libraries spend a minimum of 8-12% on collections. The Board should be proud that the Library is able to maintain strong funding for our resource collections, as we know that our community deserves and expects a wide variety of library resources.
  - i. Youth Services
    1. Print collections remain flat over FY23
    2. Decreased Lib eContent by \$3,000 as we have reached the saturation point for eContent for children.
    3. Multimedia (DVDs, BluRay, and Music CDs) is budgeted at \$8,000. We have been steadily lowering the allocation for these materials, as physical AV content is not in high demand due to the affordability and availability of streaming content in the consumer market.
  - ii. Adult Services
    1. Print collections remain relatively flat over FY23, with the exception of a 40% decrease in Most Wanted titles. After continued evaluation, we discovered that larger amounts were budgeted in prior years when the library leased Most Wanted titles from Baker & Taylor. The Adult Services Manager and I have been working toward determining the most accurate allocation and the proposed \$10,000 is sufficient for this collection.
    2. The audiobook and recordings (CDs) budgets remain flat, while DVDs has experienced a \$9,000 decrease for the same reasons as noted for Children's DVDs.
    3. The adult eBooks budget increased by \$15,000 to be able to meet demand for consistent usage of the Library's digital collections (OverDrive, Hoopla, and Kanopy)
    4. The online database budget remains flat from FY23.



# Memorandum

	OPERATING ACCOUNTS	FY21 REVISED BUDGET	SY21 REVISED BUDGET ANNUALIZED	FY22 REVISED BUDGET	FY23 REVISED BUDGET	FY24 PROPOSED BUDGET	PROPOSED FY24 CHANGE FROM FY23
9100	Salaries	\$ 2,336,139	\$ 2,431,029	\$ 2,359,103	\$ 2,453,800	\$ 2,546,525	4%
9210	Employee Benefits	\$ 338,116	\$ 229,058	\$ 375,169	\$ 655,266	\$ 716,395	9%
9317	Data Processing	\$ 255,000	\$ 270,050	\$ 265,000	\$ 322,000	\$ 273,300	-18%
9321	Building Maintenance	\$ 172,500	\$ 202,499	\$ 193,772	\$ 176,500	\$ 164,500	-7%
9324	Membership, Recruiting, Training	\$ 33,500	\$ 23,000	\$ 30,750	\$ 29,000	\$ 31,500	8%
9351	Equipment Rental	\$ 24,500	\$ 40,499	\$ 32,000	\$ 27,000	\$ 27,000	8%
9359	Consulting Services	\$ 70,400	\$ 48,000	\$ 28,800	\$ 20,000	\$ 20,000	0%
9360	Public Relations	\$ 46,500	\$ 63,750	\$ 50,850	\$ 40,000	\$ 45,000	11%
9385	General Contractual	\$ 123,500	\$ 145,320	\$ 137,785	\$ 173,100	\$ 179,800	4%
9416	Audit	\$ 8,200	\$ 8,400	\$ 9,000	\$ 9,300	\$ 9,500	2%
9425	Special Counsel	\$ 25,000	\$ 25,001	\$ 19,800	\$ 25,000	\$ 25,000	0%
9510	Supplies	\$ 179,500	\$ 148,776	\$ 114,090	\$ 85,115	\$ 120,500	30%
9511	Staff Appreciation	\$ 1,650	\$ 1,650	\$ 2,000	\$ 2,000	\$ 2,500	20%
9520	Computer Materials	\$ 30,000	\$ 18,000	\$ 30,000	\$ 39,710	\$ 31,500	-26%
9540	Library Resources	\$ 650,500	\$ 722,003	\$ 627,125	\$ 638,500	\$ 636,800	0%
		<b>\$ 4,295,005</b>	<b>\$ 4,377,062</b>	<b>\$ 4,275,244</b>	<b>\$ 4,696,290</b>	<b>\$ 4,829,820</b>	<b>3%</b>

## Capital Budget Lines

### Technology Replacement: \$195,000

1. CVI is recommending the following IT capital asset projects for FY24.
  - a. Replace virtual server, installed in 2018 with projected lifespan of 5 years.
  - b. Replace staff and patron desktop and notebook computers. Patron PCs were replaced in 2019 and staff PCs were replaced in 2016 and 2017. CVI estimates a 4 year life span for desktop and notebooks.

### Capital Projects: \$500,000

1. HVAC project components – boiler replacement
2. Washroom Exhaust fan replacement

## Attachments:

- FY24 draft summary budget
- FY24 draft detail budget

**FINAL DRAFT**

**Park Ridge Public Library  
Consolidated YTD Revenue and Expenditures Comparison  
Library Fund**

REVENUE ACCOUNTS	FY21 REVISED BUDGET	FY21 ACTUALS	SY21 REVISED BUDGET	SY21 REVISED BUDGET ANNUALIZED	SY21 ACTUALS	SY21 ACTUALS ANNUALIZED	FY22 REVISED BUDGET	FY22 ACTUALS	FY22 ACTUALS TO BUDGET	FY23 REVISED BUDGET	FY23 ACTUALS (9/01/2023)	FY23 FORECAST ACTUAL	FY23 FORECASTED ACTUALS TO BUDGET	FY24 BUDGET - PROPOSED
Local Government Taxes	\$ 4,165,813	\$ 4,182,675	\$ 1,767,135	\$ 1,767,135	\$ 1,895,855	\$ 1,895,855	\$ 4,088,661	\$ 4,281,935	105%	\$ 4,302,661	\$ 2,277,651	\$ 3,964,885	92%	\$ 4,218,161
Per Capita State Grant	\$ 46,850	\$ 46,850	\$ 46,850	\$ 46,850	\$ 55,283	\$ 55,283	\$ 55,283	\$ 58,493	106%	\$ 108,500	\$ 108,493	\$ 108,500	100%	\$ 58,493
Other Receipts	\$ 110,850	\$ 43,928	\$ 55,848	\$ 60,772	\$ 35,333	\$ 52,999	\$ 61,333	\$ 87,019	142%	\$ 137,000	\$ 158,882	\$ 136,911	100%	\$ 150,000
<b>TOTAL REVENUE</b>	<b>\$ 4,323,513</b>	<b>\$ 4,273,453</b>	<b>\$ 1,869,833</b>	<b>\$ 1,874,757</b>	<b>\$ 1,986,471</b>	<b>\$ 2,004,137</b>	<b>\$ 4,205,277</b>	<b>\$ 4,427,447</b>	<b>105%</b>	<b>\$ 4,548,161</b>	<b>\$ 2,545,026</b>	<b>\$ 4,210,296</b>	<b>93%</b>	<b>\$ 4,426,654</b>

ACCOUNT #	OPERATING ACCOUNTS	FY21 REVISED BUDGET	FY21 ACTUAL	SY21 REVISED BUDGET	SY21 REVISED BUDGET ANNUALIZED	SY21 ACTUAL	SY21 ACTUALS ANNUALIZED	FY22 REVISED BUDGET	FY22 ACTUAL	FY22 ACTUALS TO BUDGET	FY23 REVISED BUDGET	FY23 ACTUALS (8/01/2023)	FY23 FORECAST ACTUAL	FY23 FORECASTED ACTUALS TO BUDGET	FY24 BUDGET - PROPOSED
9100	Salaries	\$ 2,336,139	\$ 2,048,505	\$ 1,620,686	\$ 2,431,029	\$ 1,469,693	\$ 2,204,539	\$ 2,358,977	\$ 2,226,674	94%	\$ 2,453,799	\$ 1,393,527	\$ 2,384,537	97%	\$ 2,546,525
9210	Employee Benefits	\$ 338,116	\$ 332,807	\$ 152,705	\$ 229,058	\$ 151,705	\$ 227,558	\$ 375,169	\$ 351,508	94%	\$ 655,266	\$ 346,227	\$ 561,205	86%	\$ 716,395
9317	Data Processing	\$ 255,000	\$ 237,885	\$ 180,033	\$ 270,050	\$ 144,157	\$ 216,236	\$ 265,000	\$ 249,730	94%	\$ 322,000	\$ 230,115	\$ 322,000	100%	\$ 273,300
9321	Building Maintenance	\$ 172,500	\$ 97,274	\$ 134,999	\$ 202,499	\$ 117,218	\$ 175,828	\$ 193,772	\$ 174,039	90%	\$ 176,500	\$ 77,185	\$ 116,410	66%	\$ 164,500
9324	Membership, Recruiting, Training	\$ 33,500	\$ 6,751	\$ 15,333	\$ 23,000	\$ 8,240	\$ 12,360	\$ 30,750	\$ 15,549	51%	\$ 29,000	\$ 17,105	\$ 22,250	77%	\$ 31,500
9351	Equipment Rental	\$ 24,500	\$ 8,770	\$ 26,999	\$ 40,499	\$ 3,286	\$ 4,929	\$ 32,000	\$ 17,835	56%	\$ 27,000	\$ 13,667	\$ 21,750	81%	\$ 27,000
9359	Consulting Services	\$ 70,400	\$ 70,353	\$ 32,000	\$ 48,000	\$ 26,481	\$ 39,722	\$ 28,800	\$ 10,050	35%	\$ 20,000	\$ 2,595	\$ 5,000	25%	\$ 20,000
9360	Public Relations	\$ 46,500	\$ 13,506	\$ 42,500	\$ 63,750	\$ 32,825	\$ 49,238	\$ 50,850	\$ 50,615	100%	\$ 40,000	\$ 33,112	\$ 40,000	100%	\$ 45,000
9385	General Contractual	\$ 123,500	\$ 73,937	\$ 105,166	\$ 145,320	\$ 73,462	\$ 110,192	\$ 137,785	\$ 125,448	91%	\$ 173,100	\$ 89,820	\$ 161,189	93%	\$ 179,800
9416	Audit	\$ 8,200	\$ 8,200	\$ 8,400	\$ 8,400	\$ 8,400	\$ 8,400	\$ 9,000	\$ 8,700	97%	\$ 9,300	\$ 9,000	\$ 9,000	97%	\$ 9,500
9425	Special Counsel	\$ 25,000	\$ 8,548	\$ 16,667	\$ 25,001	\$ 2,094	\$ 3,141	\$ 19,800	\$ 13,736	69%	\$ 25,000	\$ 5,892	\$ 10,000	40%	\$ 25,000
9510	Supplies	\$ 179,500	\$ 37,034	\$ 99,184	\$ 148,776	\$ 47,799	\$ 71,699	\$ 114,090	\$ 84,539	74%	\$ 85,115	\$ 22,405	\$ 68,587	81%	\$ 120,500
9511	Staff Appreciation	\$ 1,650	\$ 1,499	\$ 1,100	\$ 1,650	\$ 1,100	\$ 1,650	\$ 2,000	\$ 1,981	99%	\$ 2,000	\$ 1,249	\$ 2,000	100%	\$ 2,500
9520	Computer Materials	\$ 30,000	\$ 28,062	\$ 12,000	\$ 18,000	\$ 3,190	\$ 4,785	\$ 30,000	\$ 20,289	68%	\$ 39,710	\$ 23,842	\$ 39,710	100%	\$ 31,500
9540	Library Resources	\$ 650,500	\$ 521,537	\$ 481,833	\$ 722,033	\$ 397,854	\$ 596,781	\$ 627,125	\$ 571,203	91%	\$ 638,500	\$ 409,576	\$ 597,289	94%	\$ 636,800
9493	Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	-	\$ -
	<b>Total Operating Budget</b>	<b>\$ 4,295,005</b>	<b>\$ 3,494,669</b>	<b>\$ 2,929,605</b>	<b>\$ 4,377,062</b>	<b>\$ 2,487,504</b>	<b>\$ 3,727,056</b>	<b>\$ 4,275,118</b>	<b>\$ 3,921,896</b>	<b>92%</b>	<b>\$ 4,696,290</b>	<b>\$ 2,675,317</b>	<b>\$ 4,360,927</b>	<b>93%</b>	<b>\$ 4,829,820</b>

**Capital Budget Lines**

9901	Machinery and Equipment	\$ 30,000	\$ 28,832	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	-	\$ -
9908	Computer Equipment	\$ 70,000	\$ 3,687	\$ 29,000	\$ 43,500	\$ 19,001	\$ 28,502	\$ 27,500	\$ 27,202	99%	\$ 50,000	\$ 28,473	\$ 43,000	86%	\$ 195,000
9963	Building Repairs	\$ 1,182,877	\$ 619,484	\$ 620,000	\$ 930,000	\$ 224,461	\$ 336,692	\$ 604,985	\$ 186,970	31%	\$ 679,008	\$ 27,601	\$ 589,000	87%	\$ 500,000
	<b>Total Capital Projects Budget</b>	<b>\$ 1,282,877</b>	<b>\$ 652,003</b>	<b>\$ 649,000</b>	<b>\$ 973,500</b>	<b>\$ 243,462</b>	<b>\$ 365,193</b>	<b>\$ 632,485</b>	<b>\$ 214,171</b>	<b>34%</b>	<b>\$ 729,008</b>	<b>\$ 56,074</b>	<b>\$ 632,000</b>	<b>87%</b>	<b>\$ 695,000</b>

<b>TOTAL EXPENDITURES</b>	<b>\$ 5,577,882</b>	<b>\$ 4,146,673</b>	<b>\$ 3,578,605</b>	<b>\$ 5,350,562</b>	<b>\$ 2,730,966</b>	<b>\$ 4,092,249</b>	<b>\$ 4,907,603</b>	<b>\$ 4,136,067</b>	<b>84%</b>	<b>\$ 5,425,298</b>	<b>\$ 2,731,391</b>	<b>\$ 4,992,927</b>	<b>92%</b>	<b>\$ 5,524,820</b>
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<b>LIBRARY SURPLUS (DEFICIT)</b>	<b>\$ (1,254,369)</b>	<b>\$ 126,780</b>	<b>\$ (1,708,772)</b>	<b>\$ (3,475,805)</b>	<b>\$ (744,495)</b>	<b>\$ (2,088,112)</b>	<b>\$ (702,326)</b>	<b>\$ 291,380</b>	<b>\$ (877,137)</b>	<b>\$ (186,365)</b>	<b>\$ (782,631)</b>	<b>\$ (1,098,166)</b>
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9/6/2023

	A	B	G	H	I	J	K	L	M	N	P	Q	R	S
1	<b>FINAL DRAFT</b>		<b>Park Ridge Public Library</b>											
2			<b>Detailed YTD Revenue and Expenditures Comparison</b>											
3			<b>Library Fund</b>											
4	FUND OBJECT	DESCRIPTION	FY21 REVISED BUDGET	FY21 ACTUAL	SY21 REVISED BUDGET	SY21 REVISED BUDGET ANNUALIZED	SY21 ACTUAL	SY21 ACTUALS ANNUALIZED	FY22 REVISED BUDGET	FY22 YTD ACTUALS	FY23 REVISED BUDGET 0% LEVY INCREASE	FY23 ACTUALS (9/01/2023)	FY23 ACTUALS ANNUALIZED	FY24 Budget - Proposed
5	<b>201</b>	<b>Library Revenues</b>												
6	201 811000	PROPERTY TAX CURRENT	\$ 4,127,470	\$ 4,074,241	\$ 1,735,464	\$ 1,735,464	\$ 1,810,427	\$ 1,810,427	\$ 4,018,661	\$ 4,027,667	\$ 4,088,161	\$ 2,122,298	\$ 3,761,108	\$ 4,088,161
7	201 812000	PROPERTY TAX PRIOR	\$ -	\$ 16,683	\$ -	\$ -	\$ 3,583	\$ 3,583	\$ -	\$ -	\$ -	\$ 28,777	\$ 28,777	\$ -
8	201 831500	PERS PROP REPLACE TAX	\$ 38,343	\$ 91,751	\$ 31,671	\$ 31,671	\$ 81,845	\$ 81,845	\$ 70,000	\$ 254,268	\$ 214,500	\$ 126,577	\$ 175,000	\$ 130,000
9	201 833000	STATE GRANTS	\$ 46,850	\$ 46,850	\$ 46,850	\$ 46,850	\$ 55,283	\$ 55,283	\$ 55,283	\$ 58,493	\$ 108,500	\$ 108,493	\$ 108,500	\$ 58,493
10	201 854000	LIBRARY OTHER	\$ 45,000	\$ 1,044	\$ 15,000	\$ -	\$ 5,231	\$ 7,847	\$ 15,000	\$ 8,156	\$ 10,000	\$ 4,018	\$ 3,911	\$ 8,000
11	201 854001	LIBRARY MAKERSPACE	\$ 1,500	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -
12	201 872000	INTEREST ON INVESTMENTS	\$ 10,000	\$ 2,051	\$ 3,333	\$ 5,000	\$ 327	\$ 491	\$ 3,333	\$ 8,728	\$ 1,000	\$ 87,534	\$ 7,000	\$ 1,000
13	201 875500	CONTRIBUTIONS	\$ 11,350	\$ 13,198	\$ 9,515	\$ 14,273	\$ -	\$ -	\$ 15,000	\$ -	\$ 55,000	\$ 21,862	\$ 55,000	\$ 50,000
14	201 877000	MISCELLANEOUS	\$ 40,000	\$ 27,635	\$ 25,000	\$ 37,500	\$ 29,667	\$ 44,501	\$ 25,000	\$ 58,955	\$ 70,000	\$ 45,468	\$ 70,000	\$ 90,000
15	201 877007	PROMOTIONAL ITEMS REV	\$ 1,500	\$ -	\$ 1,000	\$ 1,500	\$ 108	\$ 162	\$ 1,000	\$ 135	\$ 500	\$ -	\$ 500	\$ 500
16	201 877050	COVID RELATED GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,045	\$ -	\$ -	\$ -	\$ -
17	201 877500	COLLECTION AGENCY-MISC	\$ 1,500	\$ -	\$ 1,000	\$ 1,500	\$ -	\$ -	\$ 1,000	\$ -	\$ 500	\$ -	\$ 500	\$ 500
18		TRANSFERS IN (TECH FUND)	\$ 156,716	\$ 156,716	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19		<b>TOTAL LIBRARY REVENUES</b>	<b>\$ 4,480,229</b>	<b>\$ 4,430,169</b>	<b>\$ 1,869,833</b>	<b>\$ 1,874,757</b>	<b>\$ 1,986,471</b>	<b>\$ 2,004,137</b>	<b>\$ 4,205,277</b>	<b>\$ 4,427,447</b>	<b>\$ 4,548,161</b>	<b>\$ 2,545,026</b>	<b>\$ 4,210,296</b>	<b>\$ 4,426,654</b>
20														
21	<b>2015011</b>	<b>Library Administration</b>												
22	2015011 910000	REGULAR SALARIES	\$ 299,750	\$ 289,953	\$ 263,538	\$ 395,307	\$ 213,970	\$ 320,955	\$ 355,140	\$ 340,930	\$ 387,498	\$ 216,826	\$ 352,342	\$ 408,955
23	2015011 910010	SAL/LIBRARIANS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24	2015011 915200	OVERTIME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105	\$ 105	\$ -	\$ -	\$ -	\$ -
25	2015011 921000	EMP BNFTS-PPO	\$ 209,759	\$ 209,759	\$ 100,435	\$ 150,653	\$ 100,435	\$ 150,653	\$ 255,107	\$ 254,363	\$ 233,878	\$ 164,058	\$ 233,878	\$ 297,344
26	2015011 921001	EMP BNFTS-HMO	\$ 95,367	\$ 95,367	\$ 42,868	\$ 64,302	\$ 42,868	\$ 64,302	\$ 91,291	\$ 78,069	\$ 108,462	\$ 45,588	\$ 89,841	\$ 106,877
27	2015011 921002	EMP BEFTS-LIFE	\$ 2,970	\$ 2,970	\$ 980	\$ 1,470	\$ 980	\$ 1,470	\$ 2,140	\$ 1,362	\$ 2,140	\$ 1,090	\$ 1,700	\$ 1,700
28	2015011 921003	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
29	2015011 921004	UNEMPLOYMENT	\$ 7,000	\$ 1,691	\$ 1,000	\$ 1,500	\$ -	\$ -	\$ 7,000	\$ -	\$ 7,000	\$ -	\$ -	\$ 7,000
30	2015011 921005	EMP BNFTS-DENTAL	\$ 21,535	\$ 21,535	\$ 6,859	\$ 10,289	\$ 6,859	\$ 10,289	\$ 18,786	\$ 17,714	\$ 18,786	\$ 10,549	\$ 18,786	\$ 20,174
31	2015011 921009	EMP BNFTS-PROGRAMMING	\$ 1,485	\$ 1,485	\$ 563	\$ 845	\$ 563	\$ 845	\$ 845	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000
32	2015011 921030	FICA TAXES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 190,000	\$ 107,238	\$ 190,000	\$ 195,000
33	2015011 921031	EMP BNFTS - IMRF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 94,000	\$ 17,704	\$ 27,000	\$ 87,300
34	2015011 921099	WC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
35	2015011 931700	LIB DATA PROC SV	\$ 165,000	\$ 157,459	\$ 95,200	\$ 142,800	\$ 91,116	\$ 136,674	\$ 173,000	\$ 171,592	\$ 230,000	\$ 171,735	\$ 230,000	\$ 177,000
36	2015011 932400	LIB MEMBER DUES	\$ 6,000	\$ 1,650	\$ 3,333	\$ 5,000	\$ 2,601	\$ 3,902	\$ 6,000	\$ 5,100	\$ 6,000	\$ 5,227	\$ 6,000	\$ 7,000
37	2015011 933100	LIB RECRUIT & TESTING	\$ 2,500	\$ 1,200	\$ 2,000	\$ 3,000	\$ 864	\$ 1,296	\$ 2,500	\$ 2,410	\$ 3,000	\$ 711	\$ 1,250	\$ 3,000
38	2015011 933200	TUITION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000
39	2015011 933800	CONFERENCES & TRAINING	\$ 25,000	\$ 3,901	\$ 10,000	\$ 15,000	\$ 4,775	\$ 7,162	\$ 17,250	\$ 8,039	\$ 15,000	\$ 11,167	\$ 15,000	\$ 16,500
40	2015011 935100	EQPT RNTL-COPIER MAINTENANCE	\$ 22,500	\$ 6,851	\$ 5,667	\$ 8,501	\$ 2,802	\$ 4,203	\$ 8,000	\$ 2,851	\$ 5,000	\$ 46	\$ 500	\$ 5,000
41	2015011 935101	EQPT RNTS-LEASE PAYMENTS	\$ -	\$ -	\$ 20,000	\$ 30,000	\$ -	\$ -	\$ 22,000	\$ 14,015	\$ 20,000	\$ 12,894	\$ 20,000	\$ 20,000
42	2015011 935102	EQPT RNTL-POSTAGE MACHINE	\$ 2,000	\$ 1,919	\$ 1,332	\$ 1,998	\$ 484	\$ 727	\$ 2,000	\$ 969	\$ 2,000	\$ 727	\$ 1,250	\$ 2,000

	A	B	G	H	I	J	K	L	M	N	P	Q	R	S
4	FUND OBJECT	DESCRIPTION	FY21 REVISED BUDGET	FY21 ACTUAL	SY21 REVISED BUDGET	SY21 REVISED BUDGET ANNUALIZED	SY21 ACTUAL	SY21 ACTUALS ANNUALIZED	FY22 REVISED BUDGET	FY22 YTD ACTUALS	FY23 REVISED BUDGET 0% LEVY INCREASE	FY23 ACTUALS (9/01/2023)	FY23 ACTUALS ANNUALIZED	FY24 Budget - Proposed
43	2015011 935900	LIB CONSULT SERV	\$ 70,400	\$ 70,353	\$ 32,000	\$ 48,000	\$ 26,481	\$ 39,722	\$ 28,800	\$ 10,050	\$ 20,000	\$ 2,595	\$ 5,000	\$ 20,000
44	2015011 936000	PUBLIC RELATIONS	\$ 30,500	\$ 6,736	\$ 30,500	\$ 45,750	\$ 21,312	\$ 31,968	\$ 28,600	\$ 28,379	\$ 20,000	\$ 15,282	\$ 20,000	\$ 22,000
45	2015011 936001	PUBLIC RELATIONS NEWSLETTER	\$ 16,000	\$ 6,770	\$ 12,000	\$ 18,000	\$ 11,513	\$ 17,270	\$ 22,250	\$ 22,236	\$ 20,000	\$ 17,830	\$ 20,000	\$ 23,000
46	2015011 937800	LIB BNK SERV CHG	\$ 3,500	\$ 3,179	\$ 2,478	\$ 3,717	\$ 2,474	\$ 3,712	\$ 4,500	\$ 4,475	\$ 3,600	\$ 2,429	\$ 3,600	\$ 3,800
47	2015011 937900	LIB INSURANCE	\$ 7,500	\$ 7,101	\$ 7,500	\$ 11,250	\$ 2,952	\$ 4,428	\$ 7,500	\$ 7,082	\$ 7,500	\$ 2,387	\$ 4,000	\$ 7,500
48	2015011 938501	GNL CNTRL SVC/TELEPHONE	\$ 12,500	\$ 9,672	\$ 8,333	\$ 12,500	\$ 6,906	\$ 10,359	\$ 12,500	\$ 11,828	\$ 12,500	\$ 11,646	\$ 12,500	\$ 14,000
49	2015011 938502	GNL CNTRL SVC/POSTAGE	\$ 14,500	\$ 9,281	\$ 9,667	\$ 14,501	\$ 4,149	\$ 6,224	\$ 12,500	\$ 12,424	\$ 12,000	\$ 9,598	\$ 12,000	\$ 12,000
50	2015011 938503	GNL CNTRL SVC/INTERNET	\$ 12,500	\$ 8,865	\$ 8,333	\$ 12,500	\$ 7,295	\$ 10,942	\$ 11,500	\$ 8,866	\$ 11,500	\$ 3,642	\$ 6,000	\$ 10,000
51	2015011 938504	GNL CNTRL SVC/PRINTING	\$ 11,500	\$ 120	\$ 4,902	\$ 7,353	\$ 93	\$ 139	\$ 4,400	\$ 2,436	\$ 3,500	\$ 2,810	\$ 3,500	\$ 3,500
52	2015011 938506	GNL CNTRL SVC/BIBLIOTHECA	\$ -	\$ -	\$ 22,953	\$ 22,000	\$ 22,953	\$ 34,430	\$ 24,500	\$ 23,227	\$ 24,500	\$ -	\$ 24,500	\$ 26,000
53	2015011 938509	GNL CNTRL SVC/PAYROLL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 18,269	\$ 30,000	\$ 38,000
54	2015011 941600	AUDIT FEES	\$ 8,200	\$ 8,200	\$ 8,400	\$ 8,400	\$ 8,400	\$ 8,400	\$ 9,000	\$ 8,700	\$ 9,300	\$ 9,000	\$ 9,000	\$ 9,500
55	2015011 942500	GENERAL COUNSEL	\$ 25,000	\$ 8,548	\$ 16,667	\$ 25,001	\$ 2,094	\$ 3,141	\$ 19,800	\$ 13,736	\$ 25,000	\$ 5,892	\$ 10,000	\$ 25,000
56	2015011 951001	OFF SPLS-PHOTOCOPY	\$ 7,500	\$ 4,668	\$ 3,333	\$ 5,000	\$ 2,903	\$ 4,354	\$ 5,400	\$ 3,180	\$ 5,000	\$ 1,526	\$ 2,500	\$ 5,000
57	5015011 951002	OFF SPLS-OTHER SUPPLIES	\$ 4,300	\$ 2,345	\$ 3,867	\$ 5,801	\$ 3,691	\$ 5,537	\$ 5,800	\$ 5,800	\$ 4,800	\$ 4,487	\$ 4,800	\$ 4,800
58	2015011 951003	OFF SPLS FURNISHINGS	\$ 127,000	\$ 6,398	\$ 63,650	\$ 95,475	\$ 25,708	\$ 38,562	\$ 64,200	\$ 41,585	\$ 37,615	\$ 1,332	\$ 35,000	\$ 73,500
59	2015011 951100	LIBRARY SUPPLIES	\$ 2,500	\$ 24	\$ 1,467	\$ 2,201	\$ 437	\$ 656	\$ 2,500	\$ 2,411	\$ 1,500	\$ 329	\$ 700	\$ 1,500
60	2015011 951103	STAFF APPRECIATION	\$ 1,650	\$ 1,499	\$ 1,100	\$ 1,650	\$ 1,100	\$ 1,650	\$ 2,000	\$ 1,981	\$ 2,000	\$ 1,249	\$ 2,000	\$ 2,500
61	2015011 952000	COMPUTER MATERIALS	\$ 30,000	\$ 28,062	\$ 12,000	\$ 18,000	\$ 3,190	\$ 4,785	\$ 30,000	\$ 20,289	\$ 39,710	\$ 23,842	\$ 39,710	\$ 31,500
62	2015011 990800	COMPUTER EQUIPMENT	\$ 70,000	\$ 3,687	\$ 29,000	\$ 43,500	\$ 19,001	\$ 28,502	\$ 27,500	\$ 27,202	\$ 50,000	\$ 28,473	\$ 43,000	\$ 195,000
63	<b>Total Library Administration</b>		<b>\$ 1,315,916</b>	<b>\$ 981,249</b>	<b>\$ 831,925</b>	<b>\$ 1,231,258</b>	<b>\$ 640,970</b>	<b>\$ 957,255</b>	<b>\$ 1,289,414</b>	<b>\$ 1,153,405</b>	<b>\$ 1,668,789</b>	<b>\$ 928,177</b>	<b>\$ 1,475,357</b>	<b>\$ 1,888,950</b>
64														
65	<b>2015012</b>	<b>Library Facility (Maintenance)</b>												
66	2015012 910000	REGULAR SALARIES	\$ 176,883	\$ 150,743	\$ 117,615	\$ 176,423	\$ 106,984	\$ 160,475	\$ 182,731	\$ 171,906	\$ 194,541	\$ 103,800	\$ 158,753	\$ 209,860
67	2015012 932103	BLDG MNT CNTR-GENL MAINT	\$ 101,000	\$ 50,171	\$ 83,333	\$ 125,000	\$ 77,061	\$ 115,591	\$ 77,272	\$ 70,001	\$ 100,000	\$ 41,967	\$ 63,000	\$ 100,000
68	2015012 932104	BLDG MNT CNTR-ELEV MAINT	\$ 6,500	\$ 4,434	\$ 4,333	\$ 6,500	\$ 768	\$ 1,152	\$ 6,500	\$ 4,250	\$ 6,500	\$ 3,945	\$ 6,500	\$ 6,500
69	2015012 932105	BUDG MNT CNTR-HVAC EQUIP	\$ 30,500	\$ 22,540	\$ 24,333	\$ 36,500	\$ 23,429	\$ 35,144	\$ 65,000	\$ 58,769	\$ 30,000	\$ 16,021	\$ 24,032	\$ 30,000
70	2015012 952100	BUILDING SUPPLIES	\$ 19,500	\$ 10,312	\$ 13,000	\$ 19,500	\$ 7,094	\$ 10,640	\$ 20,000	\$ 18,533	\$ 18,000	\$ 9,686	\$ 14,529	\$ 18,000
71	2015012 955000	NATURAL GAS	\$ 15,000	\$ 9,817	\$ 10,000	\$ 15,000	\$ 8,867	\$ 13,300	\$ 25,000	\$ 22,486	\$ 22,000	\$ 5,566	\$ 8,349	\$ 10,000
72	2015012 990100	MACHINERY AND EQUIPMENT	\$ 30,000	\$ 28,832	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
73	2015012 990400	MOTOR EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
74	2015012 996300	BUILDING REPAIRS	\$ 1,182,877	\$ 619,484	\$ 620,000	\$ 930,000	\$ 224,461	\$ 336,692	\$ 604,985	\$ 186,970	\$ 679,008	\$ 27,601	\$ 589,000	\$ 500,000
75	<b>Total Library Facility</b>		<b>\$ 1,562,260</b>	<b>\$ 896,333</b>	<b>\$ 872,614</b>	<b>\$ 1,308,921</b>	<b>\$ 448,663</b>	<b>\$ 672,995</b>	<b>\$ 981,488</b>	<b>\$ 532,915</b>	<b>\$ 1,050,049</b>	<b>\$ 208,587</b>	<b>\$ 864,163</b>	<b>\$ 874,360</b>
76														
77	<b>2015013</b>	<b>Library Technical Services</b>												
78	2015013 910000	REGULAR SALARIES	\$ 293,025	\$ 286,730	\$ 197,077	\$ 295,616	\$ 192,793	\$ 289,189	\$ 243,755	\$ 239,674	\$ 253,431	\$ 148,815	\$ 253,431	\$ 260,656
79	2015013 910010	SAL/LIBRARIANS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
80	2015013 931702	DATA PROCESSING/OCLC	\$ 15,500	\$ 13,803	\$ 10,333	\$ 15,500	\$ 9,950	\$ 14,925	\$ 15,000	\$ 14,569	\$ 15,000	\$ 12,085	\$ 15,000	\$ 16,300
81	2015013 935100	EQPT RNTL-MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
82	2015013 949300	TRANSFER OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
83	2015013 951100	LIBRARY SUPPLIES	\$ 19,500	\$ 11,674	\$ 13,000	\$ 19,500	\$ 6,755	\$ 10,132	\$ 19,500	\$ 19,344	\$ 19,500	\$ 6,990	\$ 12,000	\$ 20,000
84	2015013 990100	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
85	<b>Total Library Technical Services</b>		<b>\$ 328,025</b>	<b>\$ 312,207</b>	<b>\$ 220,410</b>	<b>\$ 330,615</b>	<b>\$ 209,498</b>	<b>\$ 314,247</b>	<b>\$ 278,255</b>	<b>\$ 273,587</b>	<b>\$ 287,931</b>	<b>\$ 167,890</b>	<b>\$ 280,431</b>	<b>\$ 296,956</b>
86														

	A	B	G	H	I	J	K	L	M	N	P	Q	R	S
4	FUND OBJECT	DESCRIPTION	FY21 REVISED BUDGET	FY21 ACTUAL	SY21 REVISED BUDGET	SY21 REVISED BUDGET ANNUALIZED	SY21 ACTUAL	SY21 ACTUALS ANNUALIZED	FY22 REVISED BUDGET	FY22 YTD ACTUALS	FY23 REVISED BUDGET 0% LEVY INCREASE	FY23 ACTUALS (9/01/2023)	FY23 ACTUALS ANNUALIZED	FY24 Budget - Proposed
96	<b>2015015</b>	<b>Library Youth Services</b>												
97	2015015 910000	REGULAR SALARIES	\$ 549,054	\$ 432,910	\$ 348,602	\$ 522,903	\$ 310,478	\$ 465,716	\$ 530,262	\$ 500,433	\$ 532,390	\$ 316,101	\$ 532,390	\$ 568,532
98	2015015 915200	OVERTIME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21	\$ 21	\$ -	\$ 20	\$ 20	\$ -
99	2015015 938506	GNL CNTRL SVC/PROGRAM	\$ 31,500	\$ 21,697	\$ 21,000	\$ 31,500	\$ 17,460	\$ 26,190	\$ 31,510	\$ 31,507	\$ 43,000	\$ 23,385	\$ 40,089	\$ 40,000
100	2015015 951100	LIBRARY SUPPLIES	\$ 5,500	\$ 2,086	\$ 3,667	\$ 5,501	\$ 3,556	\$ 5,334	\$ 5,490	\$ 5,185	\$ 5,500	\$ 3,273	\$ 5,500	\$ 5,500
101	2015015 954002	LIB RSRCS-CHILDREN BOOKS	\$ 82,000	\$ 74,376	\$ 54,340	\$ 81,510	\$ 54,336	\$ 81,504	\$ 73,925	\$ 73,916	\$ 75,000	\$ 36,699	\$ 62,912	\$ 75,000
102	2015015 954003	LIB RSRCS-PERIODICALS	\$ 1,500	\$ 75	\$ 1,000	\$ 1,500	\$ -	\$ -	\$ 3,000	\$ 2,607	\$ 1,500	\$ 664	\$ 1,200	\$ 800
103	2015015 954004	LIB RSRCS-AUDIO BOOKS	\$ 19,000	\$ 13,376	\$ 12,667	\$ 19,001	\$ 12,286	\$ 18,430	\$ 18,075	\$ 17,659	\$ 19,000	\$ 9,075	\$ 15,557	\$ 19,000
104	2015015 954005	LIB RSRCS-AUDIO VISUAL	\$ 19,000	\$ 6,198	\$ 13,500	\$ 20,250	\$ 12,408	\$ 18,612	\$ 19,000	\$ 12,941	\$ 8,000	\$ 4,302	\$ 7,375	\$ 8,000
105	2015015 954008	LIB RSRCS-MISCELLANEOUS	\$ 3,000	\$ -	\$ 1,640	\$ 2,460	\$ 743	\$ 1,115	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -
106	2015015 954010	LIB RSRCS-VIDEOGAMES	\$ 6,000	\$ 4,569	\$ 4,360	\$ 6,540	\$ 4,293	\$ 6,440	\$ 6,000	\$ 5,860	\$ 5,000	\$ 3,754	\$ 5,000	\$ 7,000
107	2015015 954012	LIB RSRCS-E-BOOK	\$ 10,500	\$ 5,491	\$ 5,160	\$ 7,740	\$ 4,624	\$ 6,936	\$ 12,750	\$ 12,075	\$ 21,000	\$ 9,495	\$ 16,277	\$ 18,000
108	2015015 954015	LIB RSRCS-RECORD MUSIC	\$ 5,000	\$ 615	\$ 833	\$ 1,250	\$ 287	\$ 431	\$ 1,250	\$ 207	\$ -	\$ -	\$ -	\$ -
109	2015015 954019	LIB RSRCS-CHILDREN NONFICTION	\$ 34,500	\$ 23,636	\$ 26,833	\$ 40,250	\$ 23,235	\$ 34,853	\$ 43,500	\$ 42,352	\$ 36,500	\$ 18,964	\$ 32,509	\$ 36,500
110		<b>Total Library Children's Services</b>	<b>\$ 766,554</b>	<b>\$ 585,029</b>	<b>\$ 493,602</b>	<b>\$ 740,403</b>	<b>\$ 443,707</b>	<b>\$ 665,561</b>	<b>\$ 747,783</b>	<b>\$ 704,764</b>	<b>\$ 746,890</b>	<b>\$ 425,731</b>	<b>\$ 718,829</b>	<b>\$ 778,332</b>
111														
112	<b>2015016</b>	<b>Library Patron Services</b>												
113	2015016 910000	REGULAR SALARIES	\$ 465,530	\$ 414,583	\$ 309,662	\$ 464,493	\$ 298,171	\$ 447,256	\$ 469,414	\$ 433,026	\$ 482,960	\$ 282,016	\$ 482,960	\$ 501,833
114	2015016 915200	OVERTIME										\$ 1,682	\$ 1,682	\$ -
115	2015016 931701	DATA PROCESSING	\$ 74,500	\$ 66,623	\$ 74,500	\$ 111,750	\$ 43,091	\$ 64,636	\$ 77,000	\$ 63,569	\$ 77,000	\$ 46,295	\$ 77,000	\$ 80,000
116	2015016 951100	LIBRARY SUPPLIES	\$ 8,700	\$ 8,516	\$ 7,200	\$ 10,800	\$ 2,350	\$ 3,525	\$ 7,200	\$ 4,226	\$ 7,200	\$ 3,297	\$ 6,087	\$ 6,200
117		<b>Total Library Circulation</b>	<b>\$ 548,730</b>	<b>\$ 489,722</b>	<b>\$ 391,362</b>	<b>\$ 587,043</b>	<b>\$ 343,611</b>	<b>\$ 515,417</b>	<b>\$ 553,614</b>	<b>\$ 500,821</b>	<b>\$ 567,160</b>	<b>\$ 333,290</b>	<b>\$ 567,729</b>	<b>\$ 588,033</b>
118														

	A	B	G	H	I	J	K	L	M	N	P	Q	R	S
4	FUND OBJECT	DESCRIPTION	FY21 REVISED BUDGET	FY21 ACTUAL	SY21 REVISED BUDGET	SY21 REVISED BUDGET ANNUALIZED	SY21 ACTUAL	SY21 ACTUALS ANNUALIZED	FY22 REVISED BUDGET	FY22 YTD ACTUALS	FY23 REVISED BUDGET 0% LEVY INCREASE	FY23 ACTUALS (9/01/2023)	FY23 ACTUALS ANNUALIZED	FY24 Budget - Proposed
119	<b>2015017</b>	<b>Library Adult Services</b>												
120	2015017 910000	REGULAR SALARIES	\$ 551,897	\$ 473,586	\$ 384,192	\$ 576,288	\$ 347,298	\$ 520,947	\$ 577,675	\$ 540,579	\$ 602,979	\$ 324,288	\$ 602,979	\$ 596,689
121	2015017 938506	GNL CNTRL SVC/PROGRAM	\$ 30,000	\$ 14,022	\$ 20,000	\$ 30,000	\$ 9,179	\$ 13,768	\$ 28,875	\$ 23,604	\$ 25,000	\$ 15,653	\$ 25,000	\$ 25,000
122	2015017 938507	GNL CNTRL SVC/YA PROGRAMS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123	2015017 951100	LIBRARY SUPPLIES	\$ 3,000	\$ 1,324	\$ 2,000	\$ 3,000	\$ 1,401	\$ 2,101	\$ 2,500	\$ 1,597	\$ 2,500	\$ 180	\$ 500	\$ 2,000
124	2015017 951102	LIBRARY MAKERSPACE SUPPLIES	\$ 1,500	\$ -	\$ 1,000	\$ 1,500	\$ 998	\$ 1,497	\$ 1,500	\$ 1,210	\$ 1,500	\$ 991	\$ 1,500	\$ 2,000
125	2015017 954001	LIB RSRCS-ADULT BOOKS FICTION	\$ 64,000	\$ 58,068	\$ 42,667	\$ 64,001	\$ 41,224	\$ 61,836	\$ 65,125	\$ 65,125	\$ 64,000	\$ 43,269	\$ 64,000	\$ 64,000
126	2015017 954003	LIB RSRCS-PERIODICALS	\$ 18,000	\$ 13,964	\$ 12,000	\$ 18,000	\$ 3,889	\$ 5,834	\$ 19,000	\$ 18,171	\$ 20,000	\$ 19,360	\$ 20,000	\$ 23,000
127	2015017 954004	LIB RSRCS-AUDIO BOOK	\$ 16,049	\$ 16,049	\$ 12,967	\$ 19,451	\$ 12,593	\$ 18,890	\$ 20,000	\$ 19,998	\$ 21,000	\$ 11,788	\$ 21,000	\$ 21,000
128	2015017 954005	LIB RSRCS-AUDIO VISUAL	\$ 40,500	\$ 37,131	\$ 30,200	\$ 45,300	\$ 29,438	\$ 44,157	\$ 40,500	\$ 34,460	\$ 40,500	\$ 19,451	\$ 35,910	\$ 31,500
129	2015017 954006	LIB RSRCS-MICRO	\$ 2,000	\$ 1,385	\$ 1,433	\$ 1,433	\$ 1,426	\$ 2,140	\$ 2,500	\$ 1,441	\$ 2,500	\$ 1,458	\$ 2,500	\$ 2,500
130	*2015015 954008	LIB RSRCS-MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 727	\$ -	\$ -	\$ -	\$ -
131	2015017 954010	LIB RSRCS-CD ROM/VIDEOGAMES	\$ 2,000	\$ 1,841	\$ 1,359	\$ 2,039	\$ 1,359	\$ 2,038	\$ 2,000	\$ 1,862	\$ 2,000	\$ 1,198	\$ 2,000	\$ 2,000
132	2015017 954011	LIB RSRCS-MWL	\$ 22,000	\$ 7,105	\$ 14,667	\$ 22,001	\$ 5,641	\$ 8,461	\$ 18,000	\$ 9,308	\$ 18,000	\$ 5,552	\$ 8,400	\$ 10,000
133	2015017 954012	LIB RSRCS-E-BOOKS	\$ 84,500	\$ 84,500	\$ 59,500	\$ 89,250	\$ 59,500	\$ 89,250	\$ 86,500	\$ 86,500	\$ 92,000	\$ 67,000	\$ 92,000	\$ 107,000
134	2015017 954013	LIB RSRCS-YA GAMES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
135	2015017 954015	LIB RSRCS-RECORD	\$ 7,951	\$ 2,161	\$ 2,907	\$ 4,361	\$ 2,330	\$ 3,495	\$ 8,000	\$ 6,736	\$ 6,000	\$ 3,096	\$ 4,650	\$ 5,000
136	2015017 954017	LIB RSRCS-ADULT NONFICTION	\$ 78,000	\$ 63,023	\$ 48,800	\$ 73,200	\$ 45,153	\$ 67,730	\$ 74,000	\$ 64,121	\$ 74,000	\$ 44,873	\$ 74,000	\$ 74,000
137	2015017 954018	LIB RSRCS-DATABASES	\$ 135,000	\$ 107,974	\$ 135,000	\$ 202,500	\$ 83,087	\$ 124,631	\$ 108,000	\$ 95,138	\$ 130,000	\$ 108,574	\$ 130,000	\$ 130,000
138	2015017 954020	LIB RSRCS - EXP LIB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 1,006	\$ 2,000	\$ 2,500
139		<b>Total Library Adult Services</b>	<b>\$ 1,056,397</b>	<b>\$ 882,133</b>	<b>\$ 768,692</b>	<b>\$ 1,152,322</b>	<b>\$ 644,516</b>	<b>\$ 966,774</b>	<b>\$ 1,057,175</b>	<b>\$ 970,576</b>	<b>\$ 1,104,479</b>	<b>\$ 667,736</b>	<b>\$ 1,086,439</b>	<b>\$ 1,098,189</b>
140														
141		<b>TOTAL LIBRARY EXPENDITURES</b>	<b>\$ 5,577,882</b>	<b>\$ 4,146,673</b>	<b>\$ 3,578,605</b>	<b>\$ 5,350,562</b>	<b>\$ 2,730,966</b>	<b>\$ 4,092,249</b>	<b>\$ 4,907,729</b>	<b>\$ 4,136,067</b>	<b>\$ 5,425,298</b>	<b>\$ 2,731,411</b>	<b>\$ 4,992,947</b>	<b>\$ 5,524,820</b>
142														
143		<b>LIBRARY SURPLUS (DEFICIT)</b>	<b>\$ (1,097,653)</b>	<b>\$ 283,495</b>	<b>\$ (1,708,772)</b>	<b>\$ (3,475,805)</b>	<b>\$ (744,495)</b>	<b>\$ (2,088,112)</b>	<b>\$ (702,452)</b>	<b>\$ 291,380</b>	<b>\$ (877,137)</b>	<b>\$ (186,386)</b>	<b>\$ (782,651)</b>	<b>\$ (1,098,166)</b>
144	<b>9/6/2023</b>													

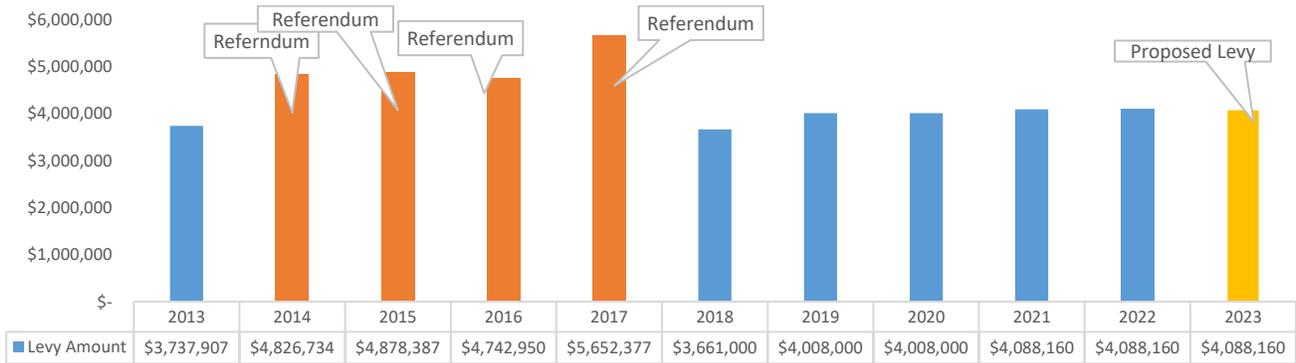


# Memorandum

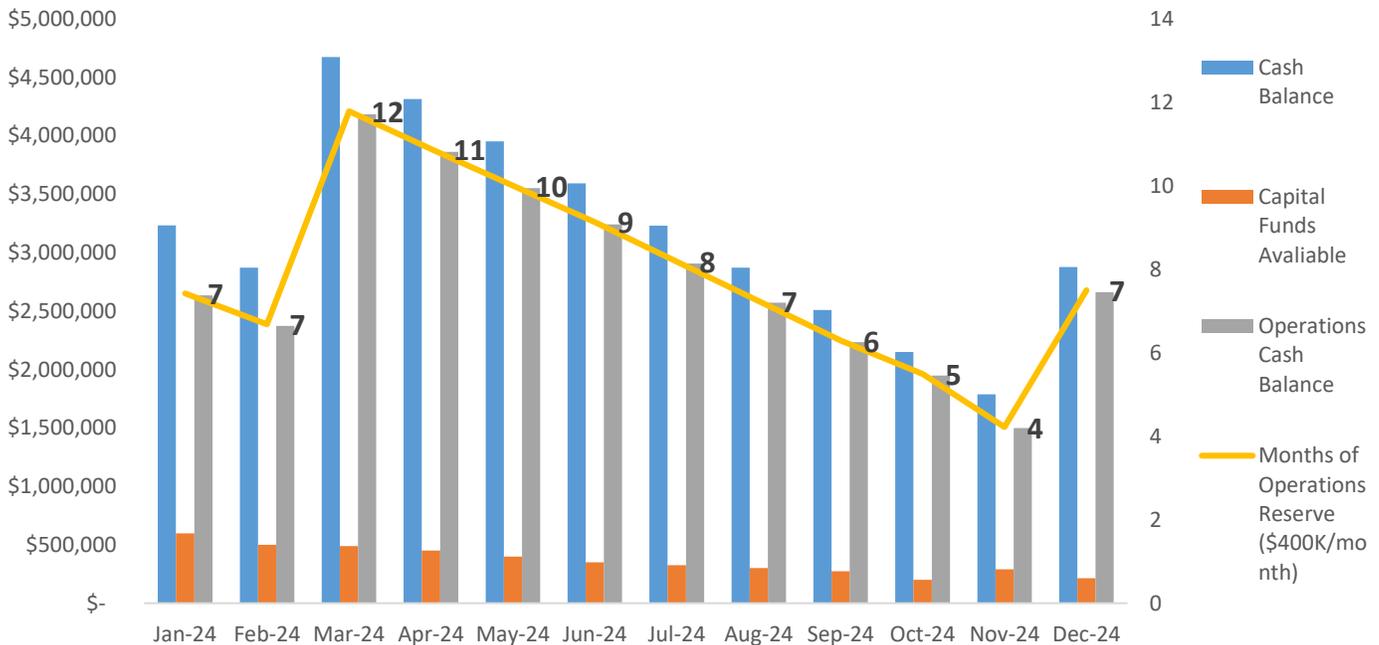
**Memo Date:** September 8, 2023  
**From:** Joanna Bertucci, Library Director  
**Meeting Type:** Budget & Finance Committee of the Whole Meeting  
**Meeting Date:** September 12, 2023  
**Action Requested:** For approval  
**Subject:** 2023 Levy Resolution

## Background and FY24

Annually in September or October, the Library Board of Trustees reviews and approves a levy request for funding of the upcoming fiscal year. A chart of historical levies is below.



The 2023 levy request will fund the Library’s FY24 budget, as property taxes are levied in arrears. The 2023 Library levy resolution for **\$4,088,160** is anticipated to bring the Library Fund Balance (omitting Gift Funds) at FY24 year-end to an estimated \$2,877,422 OR 7 months of operating expenses. This is based on the current FY24 draft budget and a forecast of FY23 year-end.

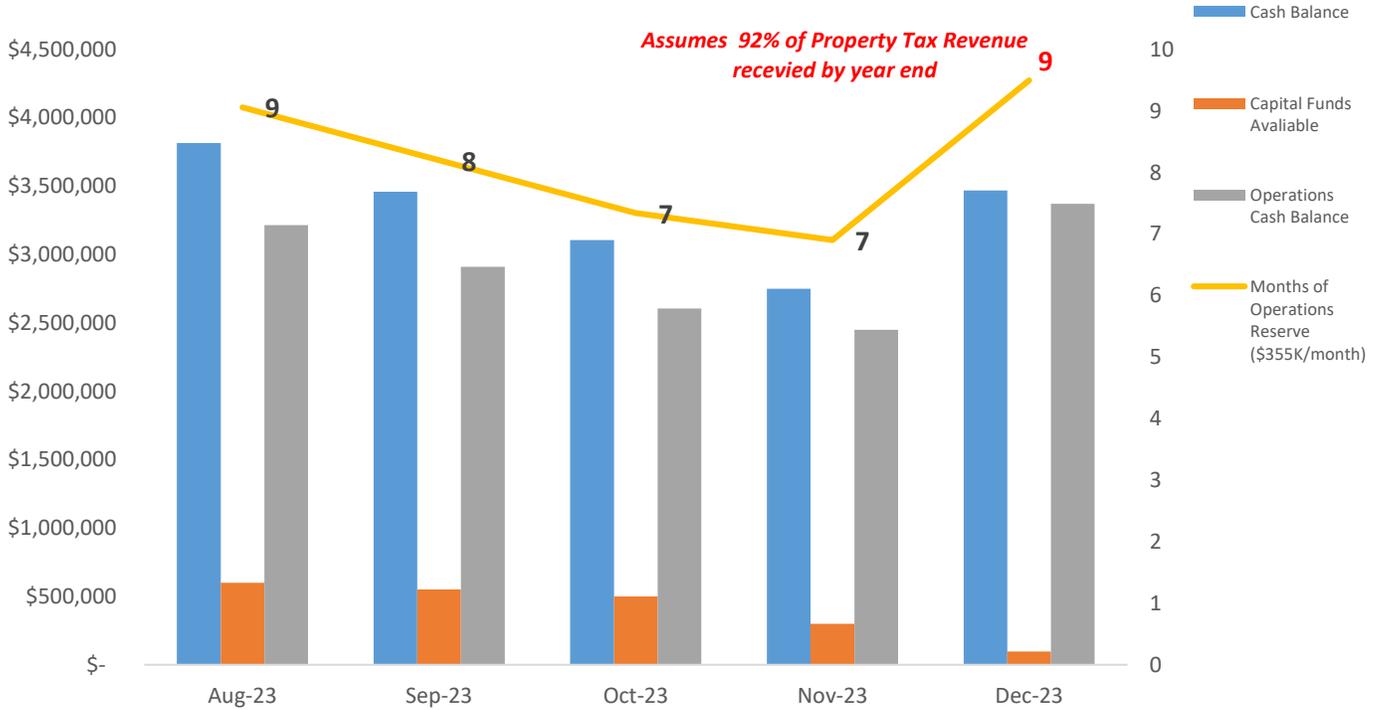




# Memorandum

## FY23 Year End Outlook:

This year we are experiencing a slight delay in second installment 2022 tax receipts because of technology updates at the Cook County Assessor’s Office. Tax bills are due 12/1/2023. It is unlikely that we will collect our full allocation by 12/31/2023. Any delayed or late payments are anticipated to be received in early 2024. Our healthy fund balance puts the library in a strong position moving into 2024.



## Recommended Motion

- Approve the Library 2023 Levy Resolution in the amount of **\$4,088,160**

## Attachments:

- Library 2023 Levy Resolution

**3-YR Levy Forecast**  
**7-Sep-23**

	8 months - 0% levy increase from prior year		12 months - 2% levy increase from prior year						4%	5%	5%	
	FY21 Actual	SY21 Revised Budget	SY21 Actual	FY22 Revised Budget	FY22 Actual	FY23 Revised Budget	FY23 - Year End Forecast	FY24 - Proposed	FY25 - FORECAST	FY26 - FORECAST	FY27 - FORECAST	
<b>Revenues</b>												
Property Tax Revenue - Net	\$ 4,182,675	\$ 1,767,135	\$ 2,022,089	\$ 4,088,661	\$ 4,281,935	\$ 4,302,661	\$ 3,964,885	\$ 4,218,161	\$ 4,386,887	\$ 4,606,232	\$ 4,836,543	
<i>Property Tax Revenue - Delayed payments - due 12/1/2023</i>								\$ 300,000				
State Grants	\$ 46,850	\$ 46,850	\$ 55,283	\$ 55,283	\$ 58,493	\$ 108,500	\$ 108,500	\$ 58,493	\$ 58,555	\$ 58,855	\$ 108,500	
Other Receipts	\$ 43,928	\$ 55,848	\$ 35,045	\$ 61,333	\$ 87,019	\$ 137,000	\$ 219,911	\$ 150,000	\$ 200,000	\$ 300,000	\$ 300,000	
<b>TOTAL REVENUE</b>	<b>\$ 4,273,453</b>	<b>\$ 1,869,833</b>	<b>\$ 2,112,417</b>	<b>\$ 4,205,277</b>	<b>\$ 4,427,447</b>	<b>\$ 4,548,161</b>	<b>\$ 4,293,296</b>	<b>\$ 4,726,654</b>	<b>\$ 4,645,442</b>	<b>\$ 4,965,087</b>	<b>\$ 5,245,043</b>	
<b>Operating Expenditures</b>												
Salaries	\$ 2,048,505	\$ 1,620,686	\$ 1,469,693	\$ 2,379,103	\$ 2,226,764	\$ 2,453,799	\$ 2,384,537	\$ 2,546,525	\$ 2,622,921	\$ 2,675,379	\$ 2,728,887	FY25 3%; FY26/27 2%
Employee Benefits	\$ 332,807	\$ 152,705	\$ 151,705	\$ 355,169	\$ 351,507	\$ 655,266	\$ 561,205	\$ 716,395	\$ 737,887	\$ 760,023	\$ 782,824	3% Annual
Data Processing	\$ 237,885	\$ 180,033	\$ 144,157	\$ 257,000	\$ 249,729	\$ 322,000	\$ 322,000	\$ 273,300	\$ 281,499	\$ 289,944	\$ 298,642	3% Annual
Building Maintenance	\$ 97,274	\$ 134,999	\$ 117,219	\$ 193,772	\$ 174,039	\$ 176,500	\$ 116,410	\$ 164,500	\$ 166,145	\$ 167,806	\$ 169,485	1% Annual
Membership, Recruiting and Training	\$ 6,751	\$ 15,333	\$ 8,240	\$ 33,500	\$ 15,549	\$ 29,000	\$ 22,250	\$ 31,500	\$ 31,815	\$ 32,133	\$ 32,454	1% Annual
Equipment Rental	\$ 8,770	\$ 26,999	\$ 3,286	\$ 32,000	\$ 17,835	\$ 27,000	\$ 21,750	\$ 27,000	\$ 27,270	\$ 27,543	\$ 27,818	1% Annual
Consulting	\$ 70,353	\$ 32,000	\$ 23,853	\$ 32,000	\$ 10,050	\$ 20,000	\$ 5,000	\$ 20,000	\$ 30,000	\$ 20,000	\$ 20,000	FY25 Strategic Plan
Public Relations	\$ 13,506	\$ 42,500	\$ 32,825	\$ 44,600	\$ 50,615	\$ 40,000	\$ 40,000	\$ 45,000	\$ 45,900	\$ 46,818	\$ 47,754	2% Annual
General Contractual	\$ 73,937	\$ 105,166	\$ 73,461	\$ 139,100	\$ 125,448	\$ 165,100	\$ 161,189	\$ 179,800	\$ 183,396	\$ 187,064	\$ 190,805	2% Annual
Audit	\$ 8,200	\$ 8,200	\$ 8,400	\$ 9,000	\$ 8,700	\$ 9,300	\$ 9,000	\$ 9,500	\$ 9,785	\$ 10,079	\$ 10,381	3% Annual
Special Counsel	\$ 8,548	\$ 16,667	\$ 2,094	\$ 25,000	\$ 13,736	\$ 25,000	\$ 10,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	Flat
Supplies	\$ 37,034	\$ 99,384	\$ 47,799	\$ 117,000	\$ 84,539	\$ 85,115	\$ 68,587	\$ 120,500	\$ 121,705	\$ 122,922	\$ 124,151	1% Annual
Staff Appreciation	\$ 1,499	\$ 1,100	\$ 1,100	\$ 2,000	\$ 1,981	\$ 2,000	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	Flat
Computer Materials	\$ 28,062	\$ 12,000	\$ 3,190	\$ 30,000	\$ 20,203	\$ 39,710	\$ 39,710	\$ 31,500	\$ 32,445	\$ 33,418	\$ 34,421	3% Increase
Library Resources	\$ 521,537	\$ 481,833	\$ 431,463	\$ 626,000	\$ 571,202	\$ 646,500	\$ 597,289	\$ 636,800	\$ 643,168	\$ 649,600	\$ 656,096	1% Increase
<b>Total Operating</b>	<b>\$ 3,494,668</b>	<b>\$ 2,929,605</b>	<b>\$ 2,518,485</b>	<b>\$ 4,275,244</b>	<b>\$ 3,921,898</b>	<b>\$ 4,696,290</b>	<b>\$ 4,360,927</b>	<b>\$ 4,829,820</b>	<b>\$ 4,961,436</b>	<b>\$ 5,050,229</b>	<b>\$ 5,151,219</b>	
<b>Capital Expenditures</b>												
Machinery and Equipment	\$ 28,832	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Computer Equipment	\$ 3,687	\$ 29,000	\$ 19,001	\$ 22,500	\$ 27,202	\$ 50,000	\$ 43,000	\$ 195,000	\$ 30,000	\$ 30,000	\$ 30,000	
Building Repairs	\$ 619,484	\$ 620,000	\$ 285,015	\$ 609,985	\$ 186,970	\$ 679,008	\$ 589,000	\$ 500,000	\$ 575,000	\$ 250,000	\$ 250,000	
<b>Total Capital</b>	<b>\$ 652,003</b>	<b>\$ 649,000</b>	<b>\$ 304,016</b>	<b>\$ 632,485</b>	<b>\$ 214,172</b>	<b>\$ 729,008</b>	<b>\$ 632,000</b>	<b>\$ 695,000</b>	<b>\$ 605,000</b>	<b>\$ 280,000</b>	<b>\$ 280,000</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,146,671</b>	<b>\$ 3,578,605</b>	<b>\$ 2,822,501</b>	<b>\$ 4,907,729</b>	<b>\$ 4,136,069</b>	<b>\$ 5,425,298</b>	<b>\$ 4,992,927</b>	<b>\$ 5,524,820</b>	<b>\$ 5,566,436</b>	<b>\$ 5,330,229</b>	<b>\$ 5,431,219</b>	
<b>Unrestricted Balance Projections</b>												
Beginning Unrestricted Balance (as of December 31)	\$ 4,701,575		\$ 4,828,354		\$ 4,083,861	\$ 4,375,239	\$ 4,375,239	\$ 3,675,608	\$ 2,877,442	\$ 1,956,449	\$ 1,591,306	
Excess Budgeted (Deficit)	\$ 126,782		\$ (710,084)		\$ 291,377	\$ (877,137)	\$ (699,631)	\$ (798,166)	\$ (920,993)	\$ (365,143)	\$ (186,175)	
Ending Unrestricted Balance	\$ 4,828,354		\$ 4,118,270		\$ 4,375,239	\$ 3,498,102	\$ 3,675,608	\$ 2,877,442	\$ 1,956,449	\$ 1,591,306	\$ 1,405,131	
Average monthly operating expenses	\$ 291,222		314,811		326,825	391,358	363,411	402,485	413,453	420,852	429,268	
# of months of operating expenses			13		13	9	10	7	5	4	3	

**RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES  
OF THE CITY OF PARK RIDGE,  
COOK COUNTY, ILLINOIS,  
PROVIDING FOR THE 2023 TAX LEVY**

**WHEREAS**, the City of Park Ridge Public Library (“Library”) is a municipal city library under the Illinois Local Library Act (75 ILCS 5/1, *et seq.*); and,

**WHEREAS**, the Library’s taxes shall be levied by the City of Park Ridge (“City”), in the amounts determined by the Library Board (“Board”) and collected in like manner with other general taxes of the City and the proceeds shall be deposited in a special fund known as the Library Fund (75 ILCS 5/3-5); and,

**WHEREAS**, at its meeting of September 19, 2023, the City of Park Ridge Public Library (“Library”) approved the Library’s 2023 tax levy for collection in 2024; and,

**WHEREAS**, following FY2024, the Board of Trustees of the Library intends to budget and levy in accordance with the Illinois Local Library Act (75 ILCS 5/1 *et seq.*) pertaining to municipal libraries;

**WHEREAS**, this levy request for operation of the Library in 2024, is in the public interest and in the interest of the library and its patrons;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF LIBRARY TRUSTEES CITY OF PARK RIDGE PUBLIC LIBRARY, AS FOLLOWS:**

**Section 1.** That the foregoing preambles are incorporated into this Section as though fully stated herein.

**Section 2.** The Library Board does hereby state and declare that the financial needs of the Library to be satisfied from tax receipts, in addition to the amount received from other sources, is Four Million Eighty-Eight Thousand One Hundred Sixty and No/100 Dollars (\$4,088,160.00) for 2024.

**Section 3.** To the extent any motion, resolution, or ordinance previously adopted by the Library Board of Trustees is inconsistent with this Resolution, it is hereby repealed.

**Section 4.** That the meeting at which this Resolution was approved was in all things conducted in strict compliance with the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.*

**Section 5.** That if any one or more sections or clauses of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not effect, impair or invalidate the remaining provisions of this Resolution and the remaining provisions of the Resolution shall be interpreted as if the offending Section or clause never existed.

**Section 6.** That this Resolution shall become effective from and after its passage.

**PASSED and ADOPTED on this 19<sup>th</sup> day of September, 2023.**

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT OR NOT VOTING:

Approved:

Attest:

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Deepika Thiagarajan  
President, Board of Library Trustees

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Lauren Rapisand  
Secretary, Board of Library Trustees



# Memorandum

**Memo Date:** September 15, 2023  
**From:** Joanna Bertucci, Library Director  
 John Priala, Facility Manager  
**Meeting Type:** Regular Board Meeting  
**Meeting Date:** September 19, 2023  
**Subject:** Asbestos abatement – Children’s Room washrooms  
**Request Action:** For Approval

**Background:**

On September 12, 2023, Stuckey Construction detected the presence of asbestos on the pipefittings in the chase wall during demolition. This was not unexpected as asbestos was detected on 1<sup>st</sup> floor piping and subsequently remediated during the 20/21 Life Safety/Sprinkler project.

Due to the location of the pipes, work on the washrooms has ceased and will not resume until the asbestos is abated. As per our contract with Williams Architects, if hazardous materials are suspected, “...materials will be removed by the Owner under a separate contract.”

In order to start this process, I have authorized Mr. Priala to hire Ramboll to perform an assessment for a fee of \$1,300. The Library has a prior relationship with Ramboll and Mr. Priala was very satisfied with their service. Ramboll will be onsite Monday, September 18. Based on their assessment, Ramboll will propose a separate fee for the abatement project planning, bidding, and oversight. Ramboll would act as the Library’s representative, similar to our relationship with Williams Architects and Green Associates. As part of this process, Ramboll would secure bids for remediation and make a recommendation to the Library for contract award.

For comparison, costs from the 2021 project are detailed below.

Vendor	Project Component	Cost (January-March 2021)
Ramboll	Assessment	\$1,400
Ramboll	Project planning, bidding, and oversight	\$5,600
CEC Environmental, Inc.	Asbestos abatement	\$9,150
<b>Total Project Cost:</b>		<b>\$16,150</b>

In order to keep the project moving forward, I am requesting that the Board authorize the Library Director to spend up to \$20,000 on this project. If approvals are aligned with Board meetings, the project would be delayed. If the Board is not comfortable with this proposal, another option would be to convene Special Meetings as approvals need to be made.

**Recommendation:**

Authorize the Library Director not to exceed \$20,000 for asbestos remediation including assessment, project planning, bidding, oversight, and abatement, paid from the Capital Improvements budget.

**City of Park Ridge, IL  
Warrant List Fund Totals  
08/16/2023**

<b>Fund</b>	<b>Description</b>	<b>Amount</b>
201	Library Fund	\$113,931.13
201	Grant Fund	\$ 0.00
201	North Suburban	\$ 11,131.63
<hr/>		
	<b>Report Total</b>	<b>\$ 125,062.76</b>

# CITY OF PARK RIDGE



## PAID INVOICES REPORT

WARRANT: L081623

TO FISCAL 2024/08 01/01/2023 TO 12/31/2023

VENDOR NAME	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED
6095 ABC COMMERCIAL	08/03/23	214476		217053	P	08/14/23	2015012	BLDG MNT CNTR-GENL MAINT	2,541.00	2,541.00
INVOICE: 20230783										
VENDOR TOTALS		17,787.00					20,328.00	YTD PAID	2,541.00	2,541.00
6921 ADVANTAGE ARCHIVES LLC	08/03/23	214478		217054	P	08/14/23	2015017	LIB RSRCS--MICROFILM	1,458.40	1,458.40
INVOICE: 38061										
VENDOR TOTALS		1,458.40					1,458.40	YTD PAID	1,458.40	1,458.40
1136 ADVOCATE HEALTH AND HOSPITALS CORPORATION	08/10/23	214737		217055	P	08/14/23	2015011	LIB RECRUIT & TESTING	104.00	104.00
INVOICE: 847919										
VENDOR TOTALS		2,608.00					3,358.00	YTD PAID	104.00	104.00
48 ALLIANCE ENTERTAINMENT	08/03/23	214479		217056	P	08/14/23	2015017	LIB RSRCS-RECORDINGS MUSI	114.28	114.28
INVOICE: PL574017860										
VENDOR TOTALS		2,725.89					2,878.88	YTD PAID	114.28	114.28
302670 AMAZON CAPITAL SERVICES	08/03/23	214480		217058	P	08/14/23	2015013	LIBRARY SUPPLIES	16.69	16.69
INVOICE: 1J0W7LNQWV3N										
INVOICE: 1J0W7LNQWV3N										
INVOICE: 1WF3TQXX1GG7										
INVOICE: 1FLGLHG9V7KR										
INVOICE: 161W7JCG911J										
INVOICE: 1QF3CVD9MM6L										
INVOICE: 1YX39m16mq4V										
INVOICE: 1W1VXDP13CF										
INVOICE: 1J0W7LNQWQ41										
INVOICE: 1JMKK3TT317K										
INVOICE: 1HT9LD1C34H4										
INVOICE: 08/03/23 214490										
INVOICE: 1JTVP7491JKP										
INVOICE: 08/03/23 214491										
INVOICE: 1KF6RHLMYLC3										
INVOICE: 08/03/23 214492										
INVOICE: 1P7NT4RIT9TP										

# CITY OF PARK RIDGE

## PAID INVOICES REPORT

WARRANT: L081623

TO FISCAL 2024/08 01/01/2023 TO 12/31/2023

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	99.93
157823	INVOICE:	08/03/23	214493		217058	P	08/14/23	2015015	LIB RSRCS-VIDEOGAMES	99.93
	1WR1X7VPV7RR									
157824	INVOICE:	08/03/23	214494		217058	P	08/14/23	2015015	LIB RSRCS-VIDEOGAMES	34.99
	1RL1X4C3G6P3									
157825	INVOICE:	08/03/23	214495		217058	P	08/14/23	2015015	LIB RSRCS-VIDEOGAMES	19.93
	13JFVG633VY7									
157826	INVOICE:	08/03/23	214496		217058	P	08/14/23	2015013	LIBRARY SUPPLIES	24.66
	1F76QRPRRWYK									
157827	INVOICE:	08/03/23	214497		217058	P	08/14/23	2015011	OFF SPLS--OTHER SUPPLIES	8.81
	1CGD7VKXCRPJ									
157828	INVOICE:	08/03/23	214498		217058	P	08/14/23	2015012	BUILDING SUPPLIES	290.70
	1QXDG09X4DTC									
157829	INVOICE:	08/03/23	214499		217058	P	08/14/23	2015016	LIBRARY SUPPLIES	78.63
	1C974W9V7CYF									
157830	INVOICE:	08/03/23	214500		217058	P	08/14/23	2015015	LIB RSRCS-CHILDRENS BOOKS	92.82
	1GMH1DPDRJY4									
157831	INVOICE:	08/03/23	214501		217058	P	08/14/23	2015015	LIB RSRCS-CHILDREN BOOKS	99.77
	1QF3CVD9JD44									
157832	INVOICE:	08/03/23	214502		217058	P	08/14/23	2015015	LIB RSRCS-VIDEOGAMES	57.18
	1GM9D9YVDXNC									
157833	INVOICE:	08/03/23	214503		217058	P	08/14/23	2015015	LIB RSRCS-CHILDREN BOOKS	229.40
	1CD6LH43W6RV									
157834	INVOICE:	08/03/23	214504		217058	P	08/14/23	2015015	LIB RSRCS-CHILDREN BOOKS	23.79
	13WTP4WLM4PX									
157835	INVOICE:	08/03/23	214505		217058	P	08/14/23	2015015	LIB RSRCS-CHILDREN BOOKS	47.94
	13JFVG633LV1									
157836	INVOICE:	08/03/23	214506		217058	P	08/14/23	2015017	LIB RSRCS-RECORDINGS MUSI	11.89
	13JFVG63L6K3									
157837	INVOICE:	08/03/23	214507		217058	P	08/14/23	2015017	LIB RSRCS-ADULT BOOKS NF	80.14
	13JKKKNCNCQJ									
157838	INVOICE:	08/03/23	214508		217058	P	08/14/23	2015017	LIB RSRCS-ADULT BOOKS NF	222.26
	1FPLCJ43CLC3									
157839	INVOICE:	08/03/23	214509		217058	P	08/14/23	2015017	LIB RSRCS-ADULT BOOKS NF	14.04
	1YDJWVX3KDK									
157840	INVOICE:	08/03/23	214510		217058	P	08/14/23	2015017	LIB RSRCS-ADULT BOOKS NF	17.09
	1L9LXWJ1WNO									
157841	INVOICE:	08/03/23	214511		217058	P	08/14/23	2015017	LIB RSRCS-ADULT BOOKS NF	24.95
	1HYN96WQDWD									
157842	INVOICE:	08/03/23	214512		217058	P	08/14/23	2015017	LIB RSRCS-ADULT BOOKS NF	38.99
	1KPW3NCJ6WCY									
157843	INVOICE:	08/03/23	214513		217057	P	08/14/23	2015011	OFF SPLS--OTHER SUPPLIES	16.30
	1VFH6TRQQ7V									
157844	INVOICE:	08/03/23	214514		217058	P	08/14/23	2015015	GNL CNTRL SVC/PROGRAM	-6.78
	1QXDG09XQ4NK									
157846	INVOICE:	08/03/23	214516		217058	P	08/14/23	2015011	PUBLIC RELATIONS	24.97
	1W7LRG4NPGW1									
157848	INVOICE:	08/03/23	214518		217058	P	08/14/23	2015017	LIB RSRCS-ADULT BOOKS NF	-25.60
	17PKW7446VGX									
158067	INVOICE:	08/10/23	214738		217058	P	08/14/23	2015017	LIB RSRCS--ADULT BOOKS FI	229.85
	1NN4VVLDV3YF									
158068	INVOICE:	08/10/23	214739		217058	P	08/14/23	2015017	LIB RSRCS-ADULT BOOKS NF	94.06



# CITY OF PARK RIDGE



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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	AMOUNT
INVOICE:	13X36MPN3L3K									
158069	08/10/23	214740			217058	P	08/14/23	2015017	LIB RSRCS-ADULT BOOKS NF	53.15
INVOICE:	11PXDHMYCWMY									
158070	08/10/23	214741			217058	P	08/14/23	2015017	LIB RSRCS-ADULT BOOKS NF	19.99
INVOICE:	1NXNGLNNGWH9									
158071	08/10/23	214742			217058	P	08/14/23	2015017	LIB RSRCS-ADULT BOOKS NF	176.67
INVOICE:	13P93FNPPTF7									
158072	08/10/23	214743			217058	P	08/14/23	2015017	LIBRARY SUPPLIES - MAKERS	71.80
INVOICE:	147X6DDF13FK									
158073	08/10/23	214744			217058	P	08/14/23	2015012	BUILDING SUPPLIES	-29.99
INVOICE:	1VT4D4NI9WNX									
158074	08/10/23	214745			217058	P	08/14/23	2015012	BUILDING SUPPLIES	29.99
INVOICE:	1PVJRMQR3YD9									
158075	08/10/23	214746			217058	P	08/14/23	2015017	LIB RSRCS - EXP LIB	10.45
INVOICE:	1NXNGLNNGWTR									
158076	08/10/23	214747			217058	P	08/14/23	2015015	LIBRARY SUPPLIES	6.47
INVOICE:	1PXKRLMN771T									
158077	08/10/23	214748			217058	P	08/14/23	2015015	LIBRARY SUPPLIES	145.83
INVOICE:	1J4YW6IM4NGG									
VENDOR TOTALS									36,371.52 YTD PAID	2,979.99
800 AMERICAN EAGLE COM										
157849	08/03/23	214519			217059	P	08/14/23	2015011	LIB DATA PROC SV	483.50
INVOICE:	383928									
VENDOR TOTALS									3,441.00 YTD PAID	483.50
8863 AMY HANSEN										
157870	08/03/23	214540			217060	P	08/14/23	2015017	GNL CNTRL SVC/PROGRAM	250.00
INVOICE:	ADM080323									
VENDOR TOTALS									250.00 YTD PAID	250.00
5008 ANCEL GLINK PC										
158078	08/10/23	214749			217061	P	08/14/23	2015011	GENERAL COUNSEL	225.00
INVOICE:	98348									
VENDOR TOTALS									107,505.09 YTD PAID	225.00
3583 ANDERSON LOCK COMPANY LTD										
157850	08/03/23	214520			217062	P	08/14/23	2015012	BLDG MNT CNTR-GENL MAINT	3,194.40
INVOICE:	7107070									
VENDOR TOTALS									8,697.09 YTD PAID	3,194.40
8568 RADIATE HOLDINGS LP										
157851	08/03/23	214521			217063	P	08/14/23	2015011	GNL CNTRL SVC-INTERNET	814.99
INVOICE:	4436589010016353									

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VENDOR NAME DOCUMENT INV DATE VOUCHER PO CHECK NO T CHK DATE GL ACCOUNT GL ACCOUNT DESCRIPTION

VENDOR TOTALS		13,208.21	YTD INVOICED	14,182.31	YTD PAID	814.99
101020	BAKER AND TAYLOR BOOKS					
157700	08/02/23 214370	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	18.02
	INVOICE: 2037655796					
157701	08/02/23 214371	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	18.17
	INVOICE: 2037655797					
157702	08/02/23 214372	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	48.28
	INVOICE: 2037655798					
157703	08/02/23 214373	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	16.86
	INVOICE: 2037655799					
157704	08/02/23 214374	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	30.34
	INVOICE: 2037655800					
157705	08/02/23 214375	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	94.98
	INVOICE: 2037655801					
157706	08/02/23 214376	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	51.93
	INVOICE: 2037655802					
157707	08/02/23 214377	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	49.23
	INVOICE: 2037655803					
157708	08/02/23 214378	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	34.58
	INVOICE: 2037655804					
157709	08/02/23 214379	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	41.19
	INVOICE: 2037655805					
157710	08/02/23 214380	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	16.89
	INVOICE: 2037657229					
157711	08/02/23 214381	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	16.89
	INVOICE: 2037657230					
157712	08/02/23 214382	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	16.41
	INVOICE: 2037657231					
157713	08/02/23 214383	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	471.07
	INVOICE: 2037657232					
157714	08/02/23 214384	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	74.48
	INVOICE: 2037680292					
157715	08/02/23 214385	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	436.28
	INVOICE: 2037671132					
157716	08/02/23 214386	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	31.98
	INVOICE: 2037635729					
157717	08/02/23 214387	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	17.02
	INVOICE: 2037635730					
157718	08/02/23 214388	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	18.02
	INVOICE: 2037635731					
157719	08/02/23 214389	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	49.03
	INVOICE: 2037635732					
157720	08/02/23 214390	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	331.87
	INVOICE: 2037635733					
157721	08/02/23 214391	217064	P 08/14/23 2015017	954017	LIB RSRCS--ADULT BOOKS NF	90.11
	INVOICE: 2037690001					
157722	08/02/23 214392	217064	P 08/14/23 2015017	954001	LIB RSRCS--ADULT BOOKS FI	52.39
	INVOICE: 2037645139					
157723	08/02/23 214393	217064	P 08/14/23 2015017	954001	LIB RSRCS--ADULT BOOKS FI	36.05



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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
INVOICE: 2037672634										
157724 08/02/23 214394				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	8.66
INVOICE: 2037672635										
157725 08/02/23 214395				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	649.99
INVOICE: 2037646961										
157726 08/02/23 214396				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	1,019.04
INVOICE: 2037672641										
157727 08/02/23 214397				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	277.49
INVOICE: 2037683775										
157728 08/02/23 214398				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	36.05
INVOICE: 2037672636										
157729 08/02/23 214399				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	140.81
INVOICE: 2037654595										
157730 08/02/23 214400				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	241.57
INVOICE: 2037668081										
157731 08/02/23 214401				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	126.07
INVOICE: 2037662187										
157732 08/02/23 214402				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	54.76
INVOICE: 2037662184										
157733 08/02/23 214403				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	12.25
INVOICE: 2037672637										
157734 08/02/23 214404				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	17.45
INVOICE: 2037672638										
157735 08/02/23 214405				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	65.78
INVOICE: 2037672639										
157736 08/02/23 214406				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	14.20
INVOICE: 2037672640										
157737 08/02/23 214407				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	26.89
INVOICE: 2037684152										
157738 08/02/23 214408				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	8.06
INVOICE: 2037684153										
157739 08/02/23 214409				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	46.13
INVOICE: 2037684154										
157740 08/02/23 214410				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	68.13
INVOICE: 2037684155										
157741 08/02/23 214411				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	33.78
INVOICE: 2037684156										
157742 08/02/23 214412				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	46.03
INVOICE: 684157										
157743 08/02/23 214413				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	78.90
INVOICE: 2037684158										
157744 08/02/23 214414				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	8.06
INVOICE: 2037662180										
157746 08/02/23 214416				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	9.86
INVOICE: 2037662181										
157747 08/02/23 214417				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	16.86
INVOICE: 2037662182										
157748 08/02/23 214418				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	16.88
INVOICE: 2037662183										
157749 08/02/23 214419				217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	12.85
INVOICE: 2037662185										

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	AMOUNT
157750	INVOICE:	08/02/23	214420		217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	29.12
157751	INVOICE:	08/02/23	214421		217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	18.01
157752	INVOICE:	08/02/23	214422		217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	18.02
157753	INVOICE:	08/02/23	214423		217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	8.06
157754	INVOICE:	08/02/23	214424		217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	47.97
157755	INVOICE:	08/02/23	214425		217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	79.82
157756	INVOICE:	08/02/23	214426		217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	27.99
157757	INVOICE:	08/02/23	214427		217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	24.52
157758	INVOICE:	08/02/23	214428		217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	50.66
157759	INVOICE:	08/02/23	214429		217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	9.86
157761	INVOICE:	08/02/23	214431		217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	41.86
157762	INVOICE:	08/02/23	214432		217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	16.88
157763	INVOICE:	08/02/23	214433		217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	16.32
157764	INVOICE:	08/02/23	214434		217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	18.01
157765	INVOICE:	08/02/23	214435		217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	58.33
157766	INVOICE:	08/02/23	214436		217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	16.32
157767	INVOICE:	08/02/23	214437		217064	P	08/14/23	2015017	954011 LIB RSRCS -MWL	72.10
157768	INVOICE:	08/02/23	214438		217064	P	08/14/23	2015017	954011 LIB RSRCS -MWL	69.85
157769	INVOICE:	08/02/23	214439		217064	P	08/14/23	2015017	954011 LIB RSRCS -MWL	38.32
157770	INVOICE:	08/02/23	214440		217064	P	08/14/23	2015017	954011 LIB RSRCS -MWL	36.05
157771	INVOICE:	08/02/23	214441		217064	P	08/14/23	2015017	954011 LIB RSRCS -MWL	72.06
157772	INVOICE:	08/02/23	214442		217064	P	08/14/23	2015015	954002 LIB RSRCS-CHILDREN BOOKS	95.15
157773	INVOICE:	08/02/23	214443		217064	P	08/14/23	2015015	954002 LIB RSRCS-CHILDREN BOOKS	497.76
157774	INVOICE:	08/02/23	214444		217064	P	08/14/23	2015015	954002 LIB RSRCS-CHILDREN BOOKS	14.94
157775	INVOICE:	08/02/23	214445		217064	P	08/14/23	2015015	954002 LIB RSRCS-CHILDREN BOOKS	24.11
157776	INVOICE:	08/02/23	214446		217064	P	08/14/23	2015015	954002 LIB RSRCS-CHILDREN BOOKS	24.67



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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
INVOICE: 2037655713										
157777	08/02/23	214447		217064	P	08/14/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	31.28
INVOICE: 2037655714										
157778	08/02/23	214448		217064	P	08/14/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	11.77
INVOICE: 2037655716										
157779	08/02/23	214449		217064	P	08/14/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	29.28
INVOICE: 2037678264										
157780	08/02/23	214450		217064	P	08/14/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	27.52
INVOICE: 2037640059										
157781	08/02/23	214451		217064	P	08/14/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	53.56
INVOICE: 2037631018										
157782	08/02/23	214452		217064	P	08/14/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	11.35
INVOICE: 2037666944										
157783	08/02/23	214453		217064	P	08/14/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	114.34
INVOICE: 2037655644										
157784	08/02/23	214454		217064	P	08/14/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	153.03
INVOICE: 2037681191										
157785	08/02/23	214455		217064	P	08/14/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	2,044.49
INVOICE: 2037648737										
157786	08/02/23	214456		217064	P	08/14/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	16.07
INVOICE: 2037681190										
157787	08/02/23	214457		217064	P	08/14/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	17.74
INVOICE: 2037670920										
157788	08/02/23	214458		217064	P	08/14/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	11.77
INVOICE: 2037670921										
157790	08/02/23	214460		217064	P	08/14/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	18.08
INVOICE: 2037670922										
157791	08/02/23	214461		217064	P	08/14/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	52.89
INVOICE: 2037670923										
157792	08/02/23	214462		217064	P	08/14/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	56.24
INVOICE: 2037694381										
157793	08/02/23	214463		217064	P	08/14/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	40.97
INVOICE: 2037681192										
157794	08/02/23	214464		217064	P	08/14/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	31.13
INVOICE: 2037694380										
157795	08/02/23	214465		217064	P	08/14/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	131.14
INVOICE: 2037679779										
157796	08/02/23	214466		217064	P	08/14/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	101.84
INVOICE: 2037679780										
157797	08/02/23	214467		217064	P	08/14/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	444.06
INVOICE: 2037662026										
157798	08/02/23	214468		217064	P	08/14/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	137.95
INVOICE: 2037662055										
158019	08/09/23	214690		217064	P	08/14/23	2015015	938506	GNL CNTRL SVC/PROGRAM	527.63
INVOICE: 2037687618										
158020	08/09/23	214691		217064	P	08/14/23	2015015	938506	GNL CNTRL SVC/PROGRAM	283.41
INVOICE: 2037681582										
158021	08/09/23	214692		217064	P	08/14/23	2015015	938506	GNL CNTRL SVC/PROGRAM	515.06
INVOICE: 2037687617										
158022	08/09/23	214693		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	210.27
INVOICE: 2037672579										

# CITY OF PARK RIDGE



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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
158023	INVOICE:	08/09/23	214694		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	16.33
	2037693317										
158024	INVOICE:	08/09/23	214695		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	12.82
	2037693318										
158025	INVOICE:	08/09/23	214696		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	19.16
	2037693319										
158026	INVOICE:	08/09/23	214697		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	18.02
	2037693320										
158027	INVOICE:	08/09/23	214698		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	30.87
	2037693321										
158028	INVOICE:	08/09/23	214699		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	16.89
	2037693322										
158029	INVOICE:	08/09/23	214700		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	15.82
	2037693323										
158030	INVOICE:	08/09/23	214701		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	37.11
	2037693324										
158031	INVOICE:	08/09/23	214702		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	94.50
	2037703300										
158032	INVOICE:	08/09/23	214703		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	16.89
	2037672567										
158033	INVOICE:	08/09/23	214704		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	16.33
	2037672568										
158034	INVOICE:	08/09/23	214705		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	16.44
	2037672569										
158035	INVOICE:	08/09/23	214706		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	35.60
	037672570										
158036	INVOICE:	08/09/23	214707		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	14.76
	2037672571										
158037	INVOICE:	08/09/23	214708		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	38.88
	2037672572										
158038	INVOICE:	08/09/23	214709		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	18.02
	2037672573										
158039	INVOICE:	08/09/23	214710		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	25.81
	2037672574										
158040	INVOICE:	08/09/23	214711		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	55.21
	2037672575										
158041	INVOICE:	08/09/23	214712		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	52.62
	2037672576										
158042	INVOICE:	08/09/23	214713		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	17.43
	2037672577										
158043	INVOICE:	08/09/23	214714		217064	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	65.54
	2037672578										
158044	INVOICE:	08/09/23	214715		217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	33.78
	2037699580										
158045	INVOICE:	08/09/23	214716		217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	16.89
	037699581										
158046	INVOICE:	08/09/23	214717		217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	16.88
	2067699582										
158047	INVOICE:	08/09/23	214718		217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	51.80
	2037699583										
158048	INVOICE:	08/09/23	214719		217064	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	11.05

# CITY OF PARK RIDGE



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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD INVOICED	YTD PAID
INVOICE:	2037699584										
158049	08/09/23 214720				217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	87.93	
INVOICE:	2037699585										
158050	08/09/23 214721				217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	92.99	
INVOICE:	2037699586										
158051	08/09/23 214722				217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	21.29	
INVOICE:	2037699587										
158052	08/09/23 214723				217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	243.87	
INVOICE:	2037696276										
158053	08/09/23 214724				217064	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	59.80	
INVOICE:	2037698766										
158054	08/09/23 214725				217064	P	08/14/23	2015017	954011 LIB RSRCS -MWL	33.78	
INVOICE:	2037694159										
158055	08/09/23 214726				217064	P	08/14/23	2015017	954011 LIB RSRCS -MWL	26.89	
INVOICE:	2037694160										
158056	08/09/23 214727				217064	P	08/14/23	2015017	954011 LIB RSRCS -MWL	33.78	
INVOICE:	2037694161										
158057	08/09/23 214728				217064	P	08/14/23	2015017	954011 LIB RSRCS -MWL	101.27	
INVOICE:	2037694162										
158058	08/09/23 214729				217064	P	08/14/23	2015015	954002 LIB RSRCS-CHILDREN BOOKS	25.65	
INVOICE:	2037699274										
158059	08/09/23 214730				217064	P	08/14/23	2015015	954002 LIB RSRCS-CHILDREN BOOKS	260.14	
INVOICE:	20376599275										
158060	08/09/23 214731				217064	P	08/14/23	2015015	954002 LIB RSRCS-CHILDREN BOOKS	-61.96	
INVOICE:	00013285427										
158061	08/09/23 214732				217064	P	08/14/23	2015015	954002 LIB RSRCS-CHILDREN BOOKS	-18.99	
INVOICE:	0003286084										
158062	08/09/23 214733				217064	P	08/14/23	2015015	954019 LIB RSRCS-CHILDRENS BOOKS	205.54	
INVOICE:	2037694657										
158063	08/09/23 214734				217064	P	08/14/23	2015015	954019 LIB RSRCS-CHILDRENS BOOKS	11.35	
INVOICE:	2037694655										
158065	08/09/23 214736				217064	P	08/14/23	2015015	954019 LIB RSRCS-CHILDRENS BOOKS	22.71	
INVOICE:	2037694656										
<b>VENDOR TOTALS</b>										108,282.29	111,808.07
489 BLACKSTONE AUDIO INC											13,509.74
157852	08/03/23 214522				217065	P	08/14/23	2015017	954004 LIB RSRCS-RECORDING AUDIO	38.95	
INVOICE:	2110518										
157853	08/03/23 214523				217065	P	08/14/23	2015017	954004 LIB RSRCS-RECORDING AUDIO	43.45	
INVOICE:	2109329										
158079	08/10/23 214750				217065	P	08/14/23	2015017	954004 LIB RSRCS-RECORDING AUDIO	490.84	
INVOICE:	2112530										
158080	08/10/23 214751				217065	P	08/14/23	2015017	954004 LIB RSRCS-RECORDING AUDIO	203.73	
INVOICE:	2112561										
<b>VENDOR TOTALS</b>										5,549.56	5,588.51
300553 CENGAGE LEARNING INC											776.97
157854	08/03/23 214524				217066	P	08/14/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	25.59	
INVOICE:	81625231										

# CITY OF PARK RIDGE



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157855	08/03/23	214525		217066	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	452.64	
INVOICE:		81619691									
VENDOR TOTALS				8,605.67	YTD	INVOICED		8,713.63	YTD	PAID	478.23
303044	CENTER POINT INC										
158081	08/10/23	214752		217067	P	08/14/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	30.22	
INVOICE:		2034221									
VENDOR TOTALS				631.74	YTD	INVOICED		660.41	YTD	PAID	30.22
302631	CHILDRENS PLUS INC										
157856	08/03/23	214526		217068	P	08/14/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	-68.57	
INVOICE:		232681									
157857	08/03/23	214527		217068	P	08/14/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	3,497.29	
INVOICE:		232508									
VENDOR TOTALS				8,560.22	YTD	INVOICED		8,560.22	YTD	PAID	3,428.72
102908	COMPUTER VIEW INC										
157858	08/03/23	214528		217069	P	08/14/23	2015011	931700	LIB DATA PROC SV	38,550.00	
INVOICE:		29707									
157859	08/03/23	214529		217069	P	08/14/23	2015011	952000	MATERIALS	325.00	
INVOICE:		29721									
157860	08/03/23	214530		217069	P	08/14/23	2015011	952000	MATERIALS	108.00	
INVOICE:		29727									
157861	08/03/23	214531		217069	P	08/14/23	2015011	931700	LIB DATA PROC SV	410.00	
INVOICE:		29710									
157862	08/03/23	214532		217069	P	08/14/23	2015011	931700	LIB DATA PROC SV	1,176.00	
INVOICE:		29711									
VENDOR TOTALS				183,617.70	YTD	INVOICED		183,617.70	YTD	PAID	40,569.00
55134	COOPERATIVE COMPUTER										
157864	08/03/23	214534		217070	P	08/14/23	2015016	931701	DATA PROCESSING/CLSI	15,113.32	
INVOICE:		2163									
157864	08/03/23	214534		217070	P	08/14/23	2015013	931702	DATA PROCESSING/OCLC	3,851.63	
INVOICE:		2163									
VENDOR TOTALS				57,551.53	YTD	INVOICED		57,551.53	YTD	PAID	18,964.95
19972	DEMCO INC										
158084	08/10/23	214755		217071	P	08/14/23	2015013	951100	LIBRARY SUPPLIES	803.92	
INVOICE:		7340768									
VENDOR TOTALS				5,048.00	YTD	INVOICED		5,334.11	YTD	PAID	803.92
7277	FIRST COMMUNICATIONS LLC										
158085	08/10/23	214756		217072	P	08/14/23	2015011	938501	GNL CNTRL SVC/TELEPHONE	1,190.27	
INVOICE:		125661473									

# CITY OF PARK RIDGE



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TO FISCAL 2024/08 01/01/2023 TO 12/31/2023

VENDOR NAME	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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VENDOR TOTALS 7,736.36 YTD INVOICED 7,736.36 YTD PAID 1,190.27

8496 GORDON FLESCH COMPANY INC 08/03/23 214536 217073 P 08/14/23 2015011 935101 EQPT RNTL-LEASE PAYMENTS 1,474.44  
 INVOICE: I00844086  
 157868 08/03/23 214538 217073 P 08/14/23 2015011 935100 EQPT RNTL-MAINTENANCE 45.93  
 INVOICE: IN14294857

VENDOR TOTALS 12,939.56 YTD INVOICED 12,939.56 YTD PAID 1,520.37

301503 GREY HOUSE PUBLISHING 08/03/23 214539 217074 P 08/14/23 2015017 954017 LIB RSRCS-ADULT BOOKS NF 134.10  
 INVOICE: 980981

VENDOR TOTALS 134.10 YTD INVOICED 134.10 YTD PAID 134.10

8548 HYPTE SOLUTIONS LLC 08/10/23 214757 217075 P 08/14/23 2015011 936000 PUBLIC RELATIONS 358.13  
 INVOICE: 233146

VENDOR TOTALS 358.13 YTD INVOICED 358.13 YTD PAID 358.13

7842 INGRAM LIBRARY SERVICES 08/03/23 214541 217076 P 08/14/23 2015017 954017 LIB RSRCS-ADULT BOOKS NF 288.03  
 INVOICE: 67627144  
 157872 08/03/23 214542 217076 P 08/14/23 2015017 954001 LIB RSRCS--ADULT BOOKS FI 292.77  
 INVOICE: 67627145  
 157874 08/03/23 214544 217076 P 08/14/23 2015017 954017 LIB RSRCS-ADULT BOOKS NF 237.18  
 INVOICE: 67627256  
 157875 08/03/23 214545 217076 P 08/14/23 2015017 954017 LIB RSRCS-ADULT BOOKS NF 323.28  
 INVOICE: 67624084  
 158087 08/10/23 214758 217076 P 08/14/23 2015015 954019 LIB RSRCS-CHILDRENS BOOKS 176.61  
 INVOICE: 67629238  
 158088 08/10/23 214759 217076 P 08/14/23 2015017 954017 LIB RSRCS-ADULT BOOKS NF 305.42  
 INVOICE: 67628666  
 158089 08/10/23 214760 217076 P 08/14/23 2015017 954017 LIB RSRCS-ADULT BOOKS NF 244.61  
 INVOICE: 67629873

VENDOR TOTALS 15,321.44 YTD INVOICED 16,112.74 YTD PAID 1,867.90

8748 LASER PIANO SERVICE 08/10/23 214761 217077 P 08/14/23 2015011 951002 OFF SPLS--OTHER SUPPLIES 175.00  
 INVOICE: 2408

VENDOR TOTALS 1,675.00 YTD INVOICED 1,850.00 YTD PAID 175.00

101892 MIDWEST TAPE 08/03/23 214546 217078 P 08/14/23 2015017 954005 LIB RSRCS-AV/DVD/BL 80.58  
 INVOICE: 504124443  
 157877 08/03/23 214547 217078 P 08/14/23 2015017 954005 LIB RSRCS-AV/DVD/BL 65.22

# CITY OF PARK RIDGE



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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
INVOICE:	504145430										
157878	08/03/23 214548				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	37.49
INVOICE:	504077903										
157879	08/03/23 214549				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	258.92
INVOICE:	504077902										
157880	08/03/23 214550				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	26.24
INVOICE:	504077901										
157881	08/03/23 214551				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	149.95
INVOICE:	504077900										
157882	08/03/23 214552				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	127.46
INVOICE:	504074108										
157883	08/03/23 214553				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	65.31
INVOICE:	504089443										
157884	08/03/23 214554				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	21.74
INVOICE:	504114148										
157885	08/03/23 214555				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	208.43
INVOICE:	504114144										
157886	08/03/23 214556				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	48.73
INVOICE:	504114143										
157887	08/03/23 214557				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	58.47
INVOICE:	504114145										
157888	08/03/23 214558				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	41.98
INVOICE:	504114147										
157889	08/03/23 214559				217078	P	08/14/23	2015015	954004	LIB RSRCS-RECORDING AUDIO	19.78
INVOICE:	504114127										
158091	08/10/23 214762				217078	P	08/14/23	2015013	951100	LIBRARY SUPPLIES	215.98
INVOICE:	504152355										
158092	08/10/23 214763				217078	P	08/14/23	2015015	954005	LIB RSRCS-AV/DVD/BLURAY	67.47
INVOICE:	504161905										
158093	08/10/23 214764				217078	P	08/14/23	2015015	954005	LIB RSRCS-AV/DVD/BLURAY	89.65
INVOICE:	504151834										
158094	08/10/23 214765				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	71.22
INVOICE:	504165886										
158095	08/10/23 214766				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	89.96
INVOICE:	504165887										
158096	08/10/23 214767				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	15.74
INVOICE:	504165889										
158097	08/10/23 214768				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	232.40
INVOICE:	504165631										
158098	08/10/23 214769				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	170.93
INVOICE:	504145880										
158099	08/10/23 214770				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	99.06
INVOICE:	504145882										
158100	08/10/23 214771				217078	P	08/14/23	2015017	954005	LIB RSRCS-AV/DVD/BL	78.33
INVOICE:	504151832										
158101	08/10/23 214772				217078	P	08/14/23	2015017	954012	LIB RSRCS-E-BOOKS	7,000.00
INVOICE:	504178702										
VENDOR TOTALS					45,028.96	YTD INVOICED		49,703.03	YTD PAID		9,341.04
924 OVERDRIVE INC											

# CITY OF PARK RIDGE



## PAID INVOICES REPORT

WARRANT: L081623

TO FISCAL 2024/08 01/01/2023 TO 12/31/2023

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	NO.	SUB.	AMOUNT	
157891	INVOICE:	08/03/23	214561		217079	P	08/14/23	201	430819	NO. SUB. DIGITAL CONSORTI	442.35		
157892	INVOICE:	0751DA23263176			217079	P	08/14/23	201	430819	NO. SUB. DIGITAL CONSORTI	3,191.34		
157893	INVOICE:	0751CO23221220			217079	P	08/14/23	201	430819	NO. SUB. DIGITAL CONSORTI	98.68		
157894	INVOICE:	0751CP23274836			217079	P	08/14/23	201	430819	NO. SUB. DIGITAL CONSORTI	54.95		
157895	INVOICE:	0751DA2264915			217079	P	08/14/23	201	430819	NO. SUB. DIGITAL CONSORTI	529.11		
158102	INVOICE:	0751DA23269391			217079	P	08/14/23	201	430819	NO. SUB. DIGITAL CONSORTI	797.01		
158103	INVOICE:	0751CO23282582			217079	P	08/14/23	201	430819	NO. SUB. DIGITAL CONSORTI	466.95		
158104	INVOICE:	0751DA23283593			217079	P	08/14/23	201	430819	NO. SUB. DIGITAL CONSORTI	1,089.27		
158105	INVOICE:	0751CO23281779			217079	P	08/14/23	201	430819	NO. SUB. DIGITAL CONSORTI	3,136.26		
158106	INVOICE:	0751CO23278752			217079	P	08/14/23	201	430819	NO. SUB. DIGITAL CONSORTI	325.71		
158107	INVOICE:	0751DA23277980			217079	P	08/14/23	201	430819	NO. SUB. DIGITAL CONSORTI	1,000.00		
	INVOICE:	08/10/23 214778											
	INVOICE:	H0097464											
VENDOR TOTALS										137,426.06	YTD INVOICED	141,444.63	YTD PAID
8416	PEERLESS NETWORK INC	08/03/23	214566		217080	P	08/14/23	2015011	938501	GNL CNTRL SVC/TELEPHONE	50.29		
	INVOICE:	28165											
VENDOR TOTALS										574.31	YTD INVOICED	739.85	YTD PAID
61391	PIONEER PRESS	08/03/23	214568		217081	P	08/14/23	2015017	954003	LIB RSRCS--PERIODICALS	32.50		
	INVOICE:	ADM0803233											
VENDOR TOTALS										167.09	YTD INVOICED	232.99	YTD PAID
8790	PLAYAWAY PRODUCTS LLC	08/03/23	214569		217082	P	08/14/23	2015015	954004	LIB RSRCS-RECORDING AUDIO	118.98		
	INVOICE:	435371											
157900	INVOICE:	08/03/23 214570			217082	P	08/14/23	2015015	954004	LIB RSRCS-RECORDING AUDIO	59.49		
	INVOICE:	434964											
157901	INVOICE:	08/03/23 214571			217082	P	08/14/23	2015015	954004	LIB RSRCS-RECORDING AUDIO	909.34		
	INVOICE:	435414											
157902	INVOICE:	08/03/23 214572			217082	P	08/14/23	2015015	954004	LIB RSRCS-RECORDING AUDIO	55.24		
	INVOICE:	435367											
157903	INVOICE:	08/03/23 214573			217082	P	08/14/23	2015015	954004	LIB RSRCS-RECORDING AUDIO	24.99		
	INVOICE:	435532											
158108	INVOICE:	08/10/23 214779			217082	P	08/14/23	2015017	954004	LIB RSRCS-RECORDING AUDIO	994.36		
	INVOICE:	436982											
158109	INVOICE:	08/10/23 214780			217082	P	08/14/23	2015015	954004	LIB RSRCS-RECORDING AUDIO	24.99		

# CITY OF PARK RIDGE



## PAID INVOICES REPORT

WARRANT: L081623

TO FISCAL 2024/08 01/01/2023 TO 12/31/2023

VENDOR NAME	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
INVOICE: 437498										
158110	08/10/23	214781		217082	P	08/14/23	2015015	954004	LIB RSRCS-RECORDING AUDIO	24.99
INVOICE: 437505										
VENDOR TOTALS								14,704.56	YTD PAID	2,212.38
101774 POLONIA BOOKSTORE										
157904	08/03/23	214574		217083	P	08/14/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	201.95
INVOICE: 74498										
VENDOR TOTALS								1,611.20	YTD PAID	201.95
92 LORI L PRESTON										
157905	08/03/23	214575		217084	P	08/14/23	2015011	951103	STAFF APPRECIATION	230.74
INVOICE: ADM0803234										
VENDOR TOTALS								389.74	YTD PAID	230.74
301937 PROQUEST LLC										
158111	08/10/23	214782		217085	P	08/14/23	2015017	954018	LIB RSRCS-ONLINE DATABASE	1,403.99
INVOICE: 70803229										
VENDOR TOTALS								17,064.39	YTD PAID	1,403.99
5530 REACHING ACROSS ILLINOIS LIBRARY SYSTEMS										
158112	08/10/23	214783		217086	P	08/14/23	2015017	954018	LIB RSRCS-ONLINE DATABASE	825.00
INVOICE: 11182										
VENDOR TOTALS								4,847.00	YTD PAID	825.00
102551 CACINI INC										
157906	08/03/23	214576		217087	P	08/14/23	2015011	936000	PUBLIC RELATIONS	126.00
INVOICE: 43943										
157907	08/03/23	214577		217087	P	08/14/23	2015011	936000	PUBLIC RELATIONS	166.00
INVOICE: 43566										
157908	08/03/23	214578		217087	P	08/14/23	2015011	936000	PUBLIC RELATIONS	89.50
INVOICE: 43365										
157909	08/03/23	214579		217087	P	08/14/23	2015011	936000	PUBLIC RELATIONS	16.00
INVOICE: 43744										
VENDOR TOTALS								4,376.00	YTD PAID	397.50
6423 TEAM ONE REPAIR INC										
157910	08/03/23	214580		217088	P	08/14/23	2015016	951100	LIBRARY SUPPLIES	1,170.00
INVOICE: 1452713										
VENDOR TOTALS								1,170.00	YTD PAID	1,170.00
3247 EDWARD A TIDD										
158113	08/10/23	214784		217089	P	08/14/23	2015012	932103	BLDG MNT CNTR-GENL MAINT	30.47
INVOICE: ADM081023										

# CITY OF PARK RIDGE



## PAID INVOICES REPORT

WARRANT: L081623

TO FISCAL 2024/08 01/01/2023 TO 12/31/2023

VENDOR NAME DOCUMENT INV DATE VOUCHER PO CHECK NO T CHK DATE GL ACCOUNT GL ACCOUNT DESCRIPTION

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	67.96 YTD INVOICED	67.96 YTD PAID	30.47
300439	TODAYS BUSINESS SOLUTIONS INC 158114 INVOICE: 08032344	08/10/23	214785		217090	P	08/14/23	2015011	938501 GNL CNTRL SVC/TELEPHONE	938501	46.72	46.72
	VENDOR TOTALS				553.24	YTD INVOICED			553.24	YTD PAID		46.72
5003	UNIQUE MANAGEMENT SERVICES INC 158115 INVOICE: 6115426	08/10/23	214786		217091	P	08/14/23	2015011	937800 LIB BNK SERV CHG	937800	39.40	39.40
	VENDOR TOTALS				443.25	YTD INVOICED			443.25	YTD PAID		39.40
300318	UNITED STATES POSTAL SERVICE 158116 INVOICE: ADM0810232	08/10/23	214787		217092	P	08/14/23	2015011	938502 GNL CNTRL SVC/POSTAGE	938502	1,555.10	1,555.10
	VENDOR TOTALS				36,586.55	YTD INVOICED			39,449.13	YTD PAID		1,555.10
4402	VERIFY 157911 INVOICE: 1544344	08/03/23	214581		217093	P	08/14/23	2015011	933100 LIB RECRUIT & TESTING	933100	36.00	36.00
	VENDOR TOTALS				1,241.95	YTD INVOICED			1,421.95	YTD PAID		36.00
300800	WAREHOUSE DIRECT INC 157912 INVOICE: 55361851	08/03/23	214582		217094	P	08/14/23	2015011	951002 OFF SPLS--OTHER SUPPLIES	951002	6.99	6.99
	INVOICE: 55282191				217094	P	08/14/23	2015015	951100 LIBRARY SUPPLIES	951100	33.34	33.34
	INVOICE: 55430060				217094	P	08/14/23	2015011	951002 OFF SPLS--OTHER SUPPLIES	951002	44.64	44.64
	VENDOR TOTALS				3,512.24	YTD INVOICED			3,778.52	YTD PAID		84.97
7036	THERESA MURPHY 157890 INVOICE: ADM0803232	08/03/23	214560		217095	P	08/14/23	2015017	938506 GNL CNTRL SVC/PROGRAM	938506	300.00	300.00
	VENDOR TOTALS				900.00	YTD INVOICED			900.00	YTD PAID		300.00
REPORT TOTALS										125,062.76		

TOTAL PRINTED CHECKS 43 AMOUNT 125,062.76

\*\* END OF REPORT - Generated by Edward Tidd \*\*

**City of Park Ridge, IL  
Warrant List Fund Totals  
08/31/2023**

<b>Fund</b>	<b>Description</b>	<b>Amount</b>
201	Library Fund	\$34,720.24
201	Grant Fund	\$0.00
201	North Suburban	\$2,849.18
<hr/>		
	<b>Report Total</b>	<b>\$ 37,569.42</b>

# CITY OF PARK RIDGE



## PAID INVOICES REPORT

WARRANT: L083123

TO FISCAL 2024/08 01/01/2023 TO 12/31/2023

VENDOR NAME DOCUMENT INV DATE VOUCHER PO CHECK NO T CHK DATE GL ACCOUNT GL ACCOUNT DESCRIPTION

5132 ADP, INC.  
 158652 08/28/23 215326 217245 P 08/31/23 2015011 938509 GNL CNTRL SVC/PAYROLL 92.50  
 INVOICE: 638453655

VENDOR TOTALS 93,226.47 YTD INVOICED 104,280.00 YTD PAID

8960 ARESRING INC  
 158707 08/28/23 215381 217246 P 08/31/23 2015011 938501 GNL CNTRL SVC/TELEPHONE 440.53  
 INVOICE: 175092838  
 158708 08/28/23 215382 217246 P 08/31/23 2015011 938501 GNL CNTRL SVC/TELEPHONE 556.61  
 INVOICE: 175092839

VENDOR TOTALS 997.14 YTD INVOICED 997.14 YTD PAID

48 ALLIANCE ENTERTAINMENT  
 158319 08/18/23 214991 217247 P 08/31/23 2015017 954015 LIB RSRCS-RECORDINGS MUSI 224.18  
 INVOICE: PLS74426938

VENDOR TOTALS 2,950.07 YTD INVOICED 3,103.06 YTD PAID

302670 AMAZON CAPITAL SERVICES  
 158320 08/18/23 214992 217248 P 08/31/23 2015015 954002 LIB RSRCS-CHILDREN BOOKS 123.89  
 INVOICE: 11FXDGP6Y41X  
 158321 08/18/23 214993 217248 P 08/31/23 2015017 954001 LIB RSRCS--ADULT BOOKS FI 36.25  
 INVOICE: 19FMJHY6FCM1  
 158322 08/18/23 214994 217248 P 08/31/23 2015017 954017 LIB RSRCS-ADULT BOOKS NF 14.99  
 INVOICE: 1J1CPF4Y6DLT  
 158323 08/18/23 214995 217248 P 08/31/23 2015017 954017 LIB RSRCS-ADULT BOOKS NF 47.97  
 INVOICE: 1LG3TTDW7TWW  
 158324 08/18/23 214996 217248 P 08/31/23 2015012 952100 BUILDING SUPPLIES 401.43  
 INVOICE: 1XP7CFJQC�H6  
 158325 08/18/23 214997 217248 P 08/31/23 2015012 952100 BUILDING SUPPLIES 83.69  
 INVOICE: 193DFRFFK14T  
 158326 08/18/23 214998 217248 P 08/31/23 2015012 952100 LIBRARY SUPPLIES 21.10  
 INVOICE: 1WF9F1NGGMW  
 158327 08/18/23 214999 217248 P 08/31/23 2015015 938506 GNL CNTRL SVC/PROGRAM 34.58  
 INVOICE: 1FR914WXH9J7  
 158328 08/18/23 215000 217248 P 08/31/23 2015017 951102 LIBRARY SUPPLIES - MAKERS 7.42  
 INVOICE: 1H3V476WJNGV  
 158329 08/18/23 215001 217248 P 08/31/23 2015012 952100 BUILDING SUPPLIES 44.98  
 INVOICE: 1ML3KPC19MP6  
 158330 08/18/23 215002 217248 P 08/31/23 2015012 952100 BUILDING SUPPLIES 457.50  
 INVOICE: 1MHFTXHGHNF  
 158331 08/18/23 215003 217248 P 08/31/23 2015016 951100 LIBRARY SUPPLIES 104.99  
 INVOICE: 16WWTPIVINGJW  
 158332 08/18/23 215004 217248 P 08/31/23 2015015 938506 GNL CNTRL SVC/PROGRAM 204.45  
 INVOICE: 1V0V4VHMLJ6F  
 158333 08/18/23 215005 217248 P 08/31/23 2015015 951100 LIBRARY SUPPLIES 171.49  
 INVOICE: 1DY31L9KK3GH  
 158334 08/18/23 215006 217248 P 08/31/23 2015015 938506 GNL CNTRL SVC/PROGRAM 57.20  
 INVOICE: 1P6XVYVLJ9TK

# CITY OF PARK RIDGE



## PAID INVOICES REPORT

WARRANT: L083123

TO FISCAL 2024/08 01/01/2023 TO 12/31/2023

VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO.	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
158653 INVOICE:	08/28/23 215327 171X34FDLFCV	217248	P	08/31/23	2015012	952100	BUILDING SUPPLIES 290.70
158654 INVOICE:	08/28/23 215328 1VFYKXPXPMYJ	217248	P	08/31/23	2015012	952100	BUILDING SUPPLIES 61.44
158655 INVOICE:	08/28/23 215329 IRKGMW7PMIHH	217248	P	08/31/23	2015012	952100	BUILDING SUPPLIES 179.99
158656 INVOICE:	08/28/23 215330 1FVGLFHRFNIC	217248	P	08/31/23	2015015	938506	GNL CNTRL SVC/PROGRAM 240.78
158657 INVOICE:	08/28/23 215331 1WGNR7GNDM9	217248	P	08/31/23	2015015	938506	GNL CNTRL SVC/PROGRAM 12.98
158658 INVOICE:	08/28/23 215332 176G6WFWPYL	217248	P	08/31/23	2015016	951100	LIBRARY SUPPLIES 29.74
158659 INVOICE:	08/28/23 215333 1CDGVHJVCTJQ	217248	P	08/31/23	2015012	952100	BUILDING SUPPLIES 42.49
158660 INVOICE:	08/28/23 215334 1XP7CFJQYNTW	217248	P	08/31/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS 20.87
158661 INVOICE:	08/28/23 215335 17VM7DXM7JPD	217248	P	08/31/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS 13.73
158662 INVOICE:	08/28/23 215336 1MJ3HN436P9J	217248	P	08/31/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS 66.95
158663 INVOICE:	08/28/23 215337 14KTJDPKH7F	217248	P	08/31/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS 12.99
158664 INVOICE:	08/28/23 215338 1PCYPV4HGWCY	217248	P	08/31/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI 222.14
158665 INVOICE:	08/28/23 215339 16LP6KXDLXD	217248	P	08/31/23	2015012	952100	BUILDING SUPPLIES 59.98
158667 INVOICE:	08/28/23 215341 1HGTML4VJQO9	217248	P	08/31/23	2015015	938506	GNL CNTRL SVC/PROGRAM 28.13
158668 INVOICE:	08/28/23 215342 1PXT44K6W3	217248	P	08/31/23	2015011	951002	OFF SPLS--OTHER SUPPLIES 14.01
VENDOR TOTALS		51,147.70	YTD INVOICED		39,480.37	YTD PAID	3,108.85
5483 ANDERSON SAFFORD	08/18/23 215008	217249	P	08/31/23	2015011	951100	LIBRARY SUPPLIES 31.50
158336 INVOICE:	10312						
VENDOR TOTALS		201.50	YTD INVOICED		342.61	YTD PAID	31.50
4193 ATOMATIC MECHANICAL SERVICES INC	08/18/23 215009	217250	P	08/31/23	2015012	932105	BLDG MNT CNTR-HVAC EQUIP 981.00
158337 INVOICE:	SRV2304252						
VENDOR TOTALS		14,277.50	YTD INVOICED		14,277.50	YTD PAID	981.00
101020 BAKER AND TAYLOR BOOKS	08/17/23 214918	217251	P	08/31/23	2015015	938506	GNL CNTRL SVC/PROGRAM 6.53
158247 INVOICE:	2037712139						
158248 INVOICE:	08/17/23 214919 2037681830	217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 34.35
158249 INVOICE:	08/17/23 214920	217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 19.16

# CITY OF PARK RIDGE



## PAID INVOICES REPORT

WARRANT: L083123

TO FISCAL 2024/08 01/01/2023 TO 12/31/2023

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 2037681831	08/17/23	214921		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 17.45
INVOICE: 2037681832	08/17/23	214922		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 13.45
INVOICE: 2037681833	08/17/23	214923		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 12.85
INVOICE: 2037681834	08/17/23	214924		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 35.48
INVOICE: 2037681835	08/17/23	214925		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 17.45
INVOICE: 2037681836	08/17/23	214926		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 48.92
INVOICE: 2037681837	08/17/23	214927		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 18.01
INVOICE: 2037681838	08/17/23	214928		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 51.93
INVOICE: 2037681839	08/17/23	214929		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 155.54
INVOICE: 2037681840	08/17/23	214930		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 11.33
INVOICE: 2037703839	08/17/23	214931		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 78.95
INVOICE: 2037703840	08/17/23	214932		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 16.89
INVOICE: 2037703841	08/17/23	214933		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 34.95
INVOICE: 2037703842	08/17/23	214934		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 18.02
INVOICE: 2037703843	08/17/23	214935		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 16.89
INVOICE: 2037703844	08/17/23	214936		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 36.05
INVOICE: 2037703845	08/17/23	214937		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 19.16
INVOICE: 2037703846	08/17/23	214938		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 16.86
INVOICE: 2037703847	08/17/23	214939		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 54.93
INVOICE: 2037703848	08/17/23	214940		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 36.45
INVOICE: 2037703849	08/17/23	214942		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 18.22
INVOICE: 2037703850	08/17/23	214943		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 17.09
INVOICE: 2037703851	08/17/23	214944		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 18.02
INVOICE: 2037697548	08/17/23	214945		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 29.86
INVOICE: 2037697549	08/17/23	214946		217251	P	08/31/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 16.89
INVOICE: 2037697550	08/17/23	214946							

# CITY OF PARK RIDGE



## PAID INVOICES REPORT

WARRANT: L083123

TO FISCAL 2024/08 01/01/2023 TO 12/31/2023

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
158276 INVOICE:	08/17/23	214947		217251	P	08/31/23	2015017	9540017	LIB RSRCS--ADULT BOOKS NF	16.33
158277 INVOICE:	08/17/23	214948		217251	P	08/31/23	2015017	9540017	LIB RSRCS--ADULT BOOKS NF	128.81
158278 INVOICE:	08/17/23	214949		217251	P	08/31/23	2015017	9540017	LIB RSRCS--ADULT BOOKS NF	389.34
158279 INVOICE:	08/17/23	214950		217251	P	08/31/23	2015017	9540001	LIB RSRCS--ADULT BOOKS FI	16.89
158280 INVOICE:	08/17/23	214951		217251	P	08/31/23	2015017	9540001	LIB RSRCS--ADULT BOOKS FI	8.06
158281 INVOICE:	08/17/23	214952		217251	P	08/31/23	2015017	9540001	LIB RSRCS--ADULT BOOKS FI	12.34
158282 INVOICE:	08/17/23	214953		217251	P	08/31/23	2015017	9540001	LIB RSRCS--ADULT BOOKS FI	12.31
158283 INVOICE:	08/17/23	214954		217251	P	08/31/23	2015017	9540001	LIB RSRCS--ADULT BOOKS FI	934.29
158284 INVOICE:	08/17/23	214955		217251	P	08/31/23	2015017	9540001	LIB RSRCS--ADULT BOOKS FI	354.26
158285 INVOICE:	08/17/23	214956		217251	P	08/31/23	2015015	9540002	LIB RSRCS--CHILDREN BOOKS	14.27
158286 INVOICE:	08/17/23	214957		217251	P	08/31/23	2015015	9540002	LIB RSRCS--CHILDREN BOOKS	12.34
158287 INVOICE:	08/17/23	214958		217251	P	08/31/23	2015015	9540002	LIB RSRCS--CHILDREN BOOKS	75.07
158288 INVOICE:	08/17/23	214959		217251	P	08/31/23	2015015	9540002	LIB RSRCS--CHILDREN BOOKS	93.14
158289 INVOICE:	08/17/23	214960		217251	P	08/31/23	2015015	9540002	LIB RSRCS--CHILDREN BOOKS	56.74
158290 INVOICE:	08/17/23	214961		217251	P	08/31/23	2015015	9540002	LIB RSRCS--CHILDREN BOOKS	17.07
158291 INVOICE:	08/17/23	214962		217251	P	08/31/23	2015015	9540019	LIB RSRCS--CHILDRENS BOOKS	11.30
158292 INVOICE:	08/17/23	214963		217251	P	08/31/23	2015015	9540019	LIB RSRCS--CHILDRENS BOOKS	79.94
158293 INVOICE:	08/17/23	214964		217251	P	08/31/23	2015015	9540019	LIB RSRCS--CHILDRENS BOOKS	18.32
158294 INVOICE:	08/17/23	214965		217251	P	08/31/23	2015015	9540019	LIB RSRCS--CHILDRENS BOOKS	13.47
158295 INVOICE:	08/17/23	214966		217251	P	08/31/23	2015015	9540019	LIB RSRCS--CHILDRENS BOOKS	23.91
158296 INVOICE:	08/17/23	214967		217251	P	08/31/23	2015015	9540019	LIB RSRCS--CHILDRENS BOOKS	79.71
158618 INVOICE:	08/28/23	215292		217251	P	08/31/23	2015017	9540017	LIB RSRCS--ADULT BOOKS NF	18.45
158619 INVOICE:	08/28/23	215293		217251	P	08/31/23	2015017	9540017	LIB RSRCS--ADULT BOOKS NF	50.82
158620 INVOICE:	08/28/23	215294		217251	P	08/31/23	2015017	9540017	LIB RSRCS--ADULT BOOKS NF	19.15
158621 INVOICE:	08/28/23	215295		217251	P	08/31/23	2015017	9540017	LIB RSRCS--ADULT BOOKS NF	15.32
158622 INVOICE:	08/28/23	215296		217251	P	08/31/23	2015017	9540017	LIB RSRCS--ADULT BOOKS NF	14.20

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INVOICE: 158623	08/28/23	215297		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	88.77
INVOICE: 158624	08/28/23	215298		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	18.01
INVOICE: 158625	08/28/23	215299		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	42.69
INVOICE: 158626	08/28/23	215300		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	78.95
INVOICE: 158627	08/28/23	215301		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	77.71
INVOICE: 158628	08/28/23	215302		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	66.02
INVOICE: 158629	08/28/23	215303		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	311.96
INVOICE: 158630	08/28/23	215304		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	30.95
INVOICE: 158631	08/28/23	215305		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	54.07
INVOICE: 158632	08/28/23	215306		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	16.89
INVOICE: 158633	08/28/23	215307		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	17.46
INVOICE: 158634	08/28/23	215308		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	37.16
INVOICE: 158635	08/28/23	215309		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	13.45
INVOICE: 158636	08/28/23	215310		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	113.73
INVOICE: 158637	08/28/23	215311		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	19.08
INVOICE: 158638	08/28/23	215312		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	82.63
INVOICE: 158639	08/28/23	215313		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	56.16
INVOICE: 158640	08/28/23	215314		217251	P	08/31/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	179.40
INVOICE: 158641	08/28/23	215315		217251	P	08/31/23	2015017	954001 LIB RSRCS--ADULT BOOKS FI	193.15
INVOICE: 158642	08/28/23	215316		217251	P	08/31/23	2015015	954002 LIB RSRCS-CHILDREN BOOKS	11.35
INVOICE: 158644	08/28/23	215318		217251	P	08/31/23	2015015	954002 LIB RSRCS-CHILDREN BOOKS	17.07
INVOICE: 158645	08/28/23	215319		217251	P	08/31/23	2015015	954002 LIB RSRCS-CHILDREN BOOKS	232.32
INVOICE: 158647	08/28/23	215321		217251	P	08/31/23	2015015	954002 LIB RSRCS-CHILDREN BOOKS	21.66
INVOICE: 158648	08/28/23	215322		217251	P	08/31/23	2015015	954002 LIB RSRCS-CHILDREN BOOKS	39.73
INVOICE: 158649	08/28/23	215323		217251	P	08/31/23	2015015	954002 LIB RSRCS-CHILDREN BOOKS	14.75

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158650	08/28/23	215324		217251	P	08/31/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	1,354.42
INVOICE:	2037721135									
158651	08/28/23	215325		217251	P	08/31/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	1,194.33
INVOICE:	2037721937									
VENDOR TOTALS		116,023.69	YTD INVOICED					119,549.47	YTD PAID	7,741.40
489 BLACKSTONE AUDIO INC	08/18/23	215011		217252	P	08/31/23	2015017	954004	LIB RSRCS-RECORDING AUDIO	146.20
INVOICE:	2112926									
158670	08/28/23	215344		217252	P	08/31/23	2015017	954004	LIB RSRCS-RECORDING AUDIO	43.44
INVOICE:	2114012									
VENDOR TOTALS		5,739.20	YTD INVOICED					5,778.15	YTD PAID	189.64
6330 BOB BURTON	08/18/23	215012		217253	P	08/31/23	2015017	938506	GNL CNTRL SVC/PROGRAM	200.00
INVOICE:	ADM0818232									
VENDOR TOTALS		200.00	YTD INVOICED					200.00	YTD PAID	200.00
300553 CENGAGE LEARNING INC	08/18/23	215013		217254	P	08/31/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	182.34
INVOICE:	81664789									
158342	08/18/23	215014		217254	P	08/31/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	93.57
INVOICE:	81679946									
158343	08/18/23	215015		217254	P	08/31/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	29.59
INVOICE:	81679651									
158344	08/18/23	215016		217254	P	08/31/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	59.18
INVOICE:	81690446									
158345	08/18/23	215017		217254	P	08/31/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	58.38
INVOICE:	81690208									
158671	08/28/23	215345		217254	P	08/31/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	105.56
INVOICE:	81724077									
158672	08/28/23	215346		217254	P	08/31/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	24.79
INVOICE:	81738038									
VENDOR TOTALS		9,159.08	YTD INVOICED					9,267.04	YTD PAID	553.41
13239 CENTER OF CONCERN	08/18/23	215018		217255	P	08/31/23	2015017	938506	GNL CNTRL SVC/PROGRAM	200.00
INVOICE:	ADM0818233									
VENDOR TOTALS		1,600.00	YTD INVOICED					1,600.00	YTD PAID	200.00
303044 CENTER POINT INC	08/28/23	215347		217256	P	08/31/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	28.67
INVOICE:	20364814									
158674	08/28/23	215348		217256	P	08/31/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	28.67
INVOICE:	2033325									

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VENDOR TOTALS	689.08 YTD INVOICED	717.75 YTD PAID	57.34
5814 CHASE 158677 INVOICE: 08/28/23 215351 ADM0828232 217257 P 08/31/23 2015011 931700 LIB DATA PROC SV 377.95			
158677 INVOICE: 08/28/23 215351 ADM0828232 217257 P 08/31/23 2015011 933800 CONFERENCES & TRAINING 775.00			
158677 INVOICE: 08/28/23 215351 ADM0828232 217257 P 08/31/23 2015011 932400 LIB MEMBER DUES 404.00			
158677 INVOICE: 08/28/23 215351 ADM0828232 217257 P 08/31/23 2015011 936000 PUBLIC RELATIONS 1,120.19			
158677 INVOICE: 08/28/23 215351 ADM0828232 217257 P 08/31/23 2015011 951002 OFF SPLS--OTHER SUPPLIES 453.71			
158677 INVOICE: 08/28/23 215351 ADM0828232 217257 P 08/31/23 2015012 932103 BLDG MNT CNTR-GENL MAINT 617.50			
158677 INVOICE: 08/28/23 215351 ADM0828232 217257 P 08/31/23 2015015 951100 LIBRARY SUPPLIES 162.74			
158677 INVOICE: 08/28/23 215351 ADM0828232 217257 P 08/31/23 2015017 951100 LIBRARY SUPPLIES 70.00			
158677 INVOICE: 08/28/23 215351 ADM0828232 217257 P 08/31/23 2015017 954003 LIB RSRCS--PERIODICALS 1,406.12			
<b>VENDOR TOTALS</b>	<b>29,965.30 YTD INVOICED</b>	<b>32,790.05 YTD PAID</b>	<b>5,387.21</b>
5403 CHASE PAYMENTECH 158709 INVOICE: 08/29/23 215383 ADM082923 16816 W 08/31/23 2015011 937800 LIB BNK SERV CHG 24.08			
<b>VENDOR TOTALS</b>	<b>17,393.14 YTD INVOICED</b>	<b>20,431.36 YTD PAID</b>	<b>24.08</b>
7750 CHICAGO FILTER SUPPLY 158347 INVOICE: 08/18/23 215019 74808 217258 P 08/31/23 2015012 932105 BLDG MNT CNTR-HVAC EQUIP 171.84			
<b>VENDOR TOTALS</b>	<b>1,743.86 YTD INVOICED</b>	<b>1,743.86 YTD PAID</b>	<b>171.84</b>
102908 COMPUTER VIEW INC 158678 INVOICE: 08/28/23 215352 29762 217259 P 08/31/23 2015011 952000 MATERIALS 426.00			
<b>VENDOR TOTALS</b>	<b>184,043.70 YTD INVOICED</b>	<b>184,043.70 YTD PAID</b>	<b>426.00</b>
55134 COOPERATIVE COMPUTER 158348 INVOICE: 08/18/23 215020 2170 217260 P 08/31/23 2015016 931701 DATA PROCESSING/CLSI 44.24			
<b>VENDOR TOTALS</b>	<b>57,595.77 YTD INVOICED</b>	<b>57,595.77 YTD PAID</b>	<b>44.24</b>
7543 LAN ENG 158350 INVOICE: 08/18/23 215022 217261 P 08/31/23 2015015 938506 GNL CNTRL SVC/PROGRAM 43.65			

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INVOICE: ADM0818235									
VENDOR TOTALS		260.38	YTD INVOICED		260.38	YTD PAID			43.65
7592 JENNIFER HEALY	08/18/23 215024	217262	P 08/31/23 2015011	933800			CONFERENCES & TRAINING		975.96
158352	INVOICE: ADM0818236								
VENDOR TOTALS		1,536.03	YTD INVOICED		1,536.03	YTD PAID			975.96
102496 HOME DEPOT CREDIT SERVICES	08/18/23 215025	217263	P 08/31/23 2015012	952100			BUILDING SUPPLIES		60.69
158353	INVOICE: ADM0818237								
VENDOR TOTALS		5,598.64	YTD INVOICED		7,203.15	YTD PAID			60.69
7842 INGRAM LIBRARY SERVICES	08/18/23 215026	217264	P 08/31/23 2015017	954001			LIB RSRCS--ADULT BOOKS FI		454.84
158354	INVOICE: 67632346								
158679	08/28/23 215353	217264	P 08/31/23 2015017	954017			LIB RSRCS-ADULT BOOKS NF		246.30
	INVOICE: 67633777								
158680	08/28/23 215354	217264	P 08/31/23 2015015	954002			LIB RSRCS-CHILDREN BOOKS		414.09
	INVOICE: 67633941								
VENDOR TOTALS		16,436.67	YTD INVOICED		17,227.97	YTD PAID			1,115.23
8366 JOANNA BERTUCCI	08/18/23 215010	217265	P 08/31/23 2015011	933800			CONFERENCES & TRAINING		20.96
158338	INVOICE: ADM081823								
158669	08/28/23 215343	217265	P 08/31/23 2015011	951103			STAFF APPRECIATION		257.44
	INVOICE: ADM082823								
VENDOR TOTALS		641.20	YTD INVOICED		641.20	YTD PAID			278.40
42450 KIWANIS PARK RIDGE NOON	08/18/23 215027	217266	P 08/31/23 2015011	932400			LIB MEMBER DUES		150.00
158355	INVOICE: ADM0818238								
VENDOR TOTALS		150.00	YTD INVOICED		150.00	YTD PAID			150.00
8907 LYNNANNE PEARSON	08/18/23 215039	217267	P 08/31/23 2015017	938506			GNL CNTRL SVC/PROGRAM		225.00
158366	INVOICE: ADM08182312								
VENDOR TOTALS		225.00	YTD INVOICED		225.00	YTD PAID			225.00
1061 MARY MASON	08/18/23 215028	217268	P 08/31/23 2015015	951100			LIBRARY SUPPLIES		1.25
158356	INVOICE: ADM0818239								
158356	08/18/23 215028	217268	P 08/31/23 2015015	938506			GNL CNTRL SVC/PROGRAM		58.91
	INVOICE: ADM0818239								

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VENDOR TOTALS	457.12	YTD INVOICED	519.79	YTD PAID	60.16
101892 MIDWEST TAPE					
158357 INVOICE: 08/18/23 215029	217269	P 08/31/23 2015015	954005	LIB RSRCS-AV/DVD/BLURAY	100.52
504187184					
158358 INVOICE: 08/18/23 215030	217269	P 08/31/23 2015015	954005	LIB RSRCS-AV/DVD/BLURAY	58.52
504187183					
158359 INVOICE: 08/18/23 215031	217269	P 08/31/23 2015015	954005	LIB RSRCS-AV/DVD/BLURAY	217.28
501187181					
158360 INVOICE: 08/18/23 215032	217269	P 08/31/23 2015017	954005	LIB RSRCS-AV/DVD/BL	110.55
504187185					
158681 INVOICE: 08/28/23 215355	217269	P 08/31/23 2015017	954005	LIB RSRCS-AV/DVD/BL	20.99
504209800					
158682 INVOICE: 08/28/23 215356	217269	P 08/31/23 2015017	954005	LIB RSRCS-AV/DVD/BL	29.98
504209789					
158683 INVOICE: 08/28/23 215357	217269	P 08/31/23 2015017	954005	LIB RSRCS-AV/DVD/BL	77.21
504209787					
158684 INVOICE: 08/28/23 215358	217269	P 08/31/23 2015017	954005	LIB RSRCS-AV/DVD/BL	138.70
504209786					
158686 INVOICE: 08/28/23 215360	217269	P 08/31/23 2015017	954005	LIB RSRCS-AV/DVD/BL	34.53
504215919					
158687 INVOICE: 08/28/23 215361	217269	P 08/31/23 2015017	954005	LIB RSRCS-AV/DVD/BL	23.28
504215918					
158688 INVOICE: 08/28/23 215362	217269	P 08/31/23 2015015	954005	LIB RSRCS-AV/DVD/BLURAY	11.63
504214567					
158689 INVOICE: 08/28/23 215363	217269	P 08/31/23 2015015	954005	LIB RSRCS-AV/DVD/BLURAY	39.98
504209781					
158690 INVOICE: 08/28/23 215364	217269	P 08/31/23 2015015	954004	LIB RSRCS-RECORDING AUDIO	52.99
504209529					
VENDOR TOTALS	45,945.12	YTD INVOICED	50,619.19	YTD PAID	916.16
57766 NICOR GAS					
158361 INVOICE: 08/18/23 215033	217270	P 08/31/23 2015012	955000	NATURAL GAS	164.92
ADM08182310					
VENDOR TOTALS	32,764.94	YTD INVOICED	56,149.82	YTD PAID	164.92
924 OVERDRIVE INC					
158364 INVOICE: 08/18/23 215036	217271	P 08/31/23 201	430819	NO. SUB. DIGITAL CONSORTI	2,477.05
00751CO23288226					
158365 INVOICE: 08/18/23 215037	217271	P 08/31/23 201	430819	NO. SUB. DIGITAL CONSORTI	179.98
00751DA23289254					
158691 INVOICE: 08/28/23 215365	217271	P 08/31/23 201	430819	NO. SUB. DIGITAL CONSORTI	70.00
00751DA23291251					
158692 INVOICE: 08/28/23 215366	217271	P 08/31/23 201	430819	NO. SUB. DIGITAL CONSORTI	122.15
00751DA23294653					
VENDOR TOTALS	140,275.24	YTD INVOICED	144,293.81	YTD PAID	2,849.18

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8416 PEERLESS NETWORK INC 158694 INVOICE: 30578	08/28/23	215368	217272	P	08/31/23	2015011 938501	GNL CNTRL SVC/TELEPHONE	115.14
<b>VENDOR TOTALS</b>		689.45 YTD INVOICED				854.99 YTD PAID		115.14
229 PITNEY BOWES INC 158695 INVOICE: 310626062	08/28/23	215369	217273	P	08/31/23	2015011 935102	EQPT RNTL-POSTAGE MACHINE	242.22
<b>VENDOR TOTALS</b>		9,625.25 YTD INVOICED				9,625.25 YTD PAID		242.22
8790 PLAYAWAY PRODUCTS LLC 158367 INVOICE: 438105	08/18/23	215040	217274	P	08/31/23	2015015 954004	LIB RSRCS-RECORDING AUDIO	448.92
158368 INVOICE: 437944	08/18/23	215041	217274	P	08/31/23	2015015 954004	LIB RSRCS-RECORDING AUDIO	54.99
158369 INVOICE: 437773	08/18/23	215042	217274	P	08/31/23	2015015 954004	LIB RSRCS-RECORDING AUDIO	69.99
<b>VENDOR TOTALS</b>		15,278.46 YTD INVOICED				15,278.46 YTD PAID		573.90
6880 ROBBINS SCHWARTZ 158696 INVOICE: 955950,951,952,953	08/28/23	215370	217275	P	08/31/23	2015011 942500	GENERAL COUNSEL	260.00
<b>VENDOR TOTALS</b>		4,936.00 YTD INVOICED				6,652.00 YTD PAID		260.00
7912 ROBERT K CHASE 158349 INVOICE: ADM0818234	08/18/23	215021	217276	P	08/31/23	2015015 938506	GNL CNTRL SVC/PROGRAM	450.00
<b>VENDOR TOTALS</b>		1,200.00 YTD INVOICED				1,200.00 YTD PAID		450.00
6493 SUN AND MOON YOGA 158370 INVOICE: ADM08182313	08/18/23	215043	217277	P	08/31/23	2015017 938506	GNL CNTRL SVC/PROGRAM	750.00
<b>VENDOR TOTALS</b>		5,250.00 YTD INVOICED				5,250.00 YTD PAID		750.00
300439 TODAYS BUSINESS SOLUTIONS INC 158371 INVOICE: 15253	08/18/23	215044	217278	P	08/31/23	2015011 931700	LIB DATA PROC SV	695.00
<b>VENDOR TOTALS</b>		1,248.24 YTD INVOICED				1,248.24 YTD PAID		695.00
2193 VERIZON WIRELESS 158372 INVOICE: 9940934081	08/18/23	215045	217279	P	08/31/23	2015011 938501	GNL CNTRL SVC/TELEPHONE	141.74

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TO FISCAL 2024/08 01/01/2023 TO 12/31/2023

VENDOR NAME DOCUMENT INV DATE VOUCHER PO CHECK NO T CHK DATE GL ACCOUNT GL ACCOUNT DESCRIPTION

VENDOR TOTALS		37,461.54	YTD INVOICED		42,842.92	YTD PAID	141.74
8881 VOGUE PRINTERS INC							
158697	08/28/23	215371	217280 P	08/31/23	2015011	936001	5,360.00
INVOICE: 21069							
VENDOR TOTALS		12,432.00	YTD INVOICED		12,432.00	YTD PAID	5,360.00
300800 WAREHOUSE DIRECT INC							
158373	08/18/23	215046	217281 P	08/31/23	2015011	951002	-6.99
INVOICE: C55361851							
158374	08/18/23	215047	217281 P	08/31/23	2015015	951100	88.74
INVOICE: 55471140							
158374	08/18/23	215047	217281 P	08/31/23	2015011	951001	49.99
INVOICE: 55471140							
VENDOR TOTALS		3,643.98	YTD INVOICED		3,910.26	YTD PAID	131.74
8325 WILLIAMS ASSOCIATES ARCHITECTS LTD							
158375	08/18/23	215048	217282 P	08/31/23	2015011	935900	1,380.00
INVOICE: 0021894							
VENDOR TOTALS		7,291.21	YTD INVOICED		7,898.09	YTD PAID	1,380.00
8939 WRITE TURN LLC							
158363	08/18/23	215035	217283 P	08/31/23	2015015	938506	200.00
INVOICE: ADM08182311							
VENDOR TOTALS		200.00	YTD INVOICED		200.00	YTD PAID	200.00
REPORT TOTALS							37,569.42

COUNT	AMOUNT
39	37,545.34
1	24.08
TOTAL PRINTED CHECKS	
TOTAL WIRE TRANSFERS	

\*\* END OF REPORT - Generated by Edward Tidd \*\*