



Park Ridge Public Library
Regular Board Meeting – AGENDA – February 20, 2024 at 7:00 PM

Meeting Location:

Park Ridge Public Library – 20 S. Prospect, Park Ridge – 1st Floor Meeting Room

1. Call to Order
2. Roll Call
3. Public Comment on Non-Agenda Items
4. Consent Agenda

* Items listed below are considered routine by the Library Board and will be enacted by one motion. There will be no discussion of these items unless a Board member so requests, in which event the item will be removed from Consent for further discussion immediately after the Consent Agenda is approved.

- a. Approval of Minutes of the January 16, 2024 Regular Meeting of the Library Board
- b. Approval of Minutes of the November 14, 2023 Special Meeting of the Library Board
- c. Ratify Bills Payable-Warrant Register for:

Period 1, January 18, 2023		Period 1, January 31, 2024	
Library Fund Warrants	\$63,406.27	Library Fund Warrants	\$107,956.13
	\$85,913.31		
Payroll	\$89,290.66	Payroll	\$88,701.34
Per Capita Grant Fund	\$0.00	Per Capita Grant Fund	\$0.00
North Suburban Digital Consortium	\$6,196.19	North Suburban Digital Consortium	\$845.06
Total	\$244,807.19	Total	\$197,502.53
FY23 Period 13, January 26, 2024			
Library Fund Warrants	\$239,001.33		
Per Capita Grant Fund	\$0.00		
North Suburban Digital Consortium	\$ 5,463.74		
Total	\$244,465.07		

- d. Approve Cash Statement for all accounts for FY23 Period 13 and for January 2024
- e. Ratify disbursements from the Petty Cash Fund, \$66.91
- f. Ratify disbursements from the Gift Fund, \$0.00
- g. Approve FY23 to FY24 Capital Budget carry forwards in the total amount of \$222,200 of Building Improvement Funds for the Ice Melt System, Exterior improvements project, Interior improvements project, and remaining funds from the 2021 Fire Suppression project.

5. Treasurer’s Report
 - a. Approve the Consolidated Year to Date Revenue and Expenditures Report for FY23 Period 13
 - b. Approve the Consolidated Year to Date Revenue and Expenditures Report for January 2024
6. President’s Report
7. Secretary’s Report
8. Library Director's Report
 - a. Statistics
 - b. Narrative
 - c. Services Value Added Report
9. Friends of the Library Report
10. Unfinished Business
11. CLOSED SESSION pursuant to 5 ILCS 120/2(c)(21), for review of Closed Session minutes of the Park Ridge Public Library Board of Trustees and also pursuant to 5 ILCS 120/2(c)(8), for discussion of a patron matter.
12. New Business
 - a. Approve suspension of patron’s Library privileges
13. Adjournment

All topics on the Agenda are potential Action Items.

MINUTES

PARK RIDGE PUBLIC LIBRARY

Regular Meeting of the Board of Trustees
Held at the Park Ridge Public Library
20 S. Prospect Avenue, Park Ridge, IL
January 16, 2024 at 7:00 p.m.

CALL TO ORDER

President Thiagarajan called the meeting to order at 7:00 p.m.

ROLL CALL

Trustees Present: Anita De Frank, Alexandra Hanba, Vice-President; Josh Kiem, Danielle Powers, Lauren Rapisand, Secretary; Theresa Renaldi, Gregg Rusk, Treasurer; David Somheil, Deepika Thiagarajan, President
Others Present: Joanna Bertucci, Library Director; Angela Berger, Anastasia Rachmaciej, Laura Scott, Joan Wrenn, Library Staff

PUBLIC COMMENT

No comments were made.

CONSENT AGENDA

President Thiagarajan directed the Board’s attention to the list of items on the Consent Agenda and stated that if a trustee(s) would like an item removed from Consent, the item will be removed for further discussion after the Consent Agenda is approved.

The following items are included on the Consent Agenda:

- Approval of Minutes of the December 19, 2023 Regular Meeting of the Library Board
- Ratify Bills Payable Warrant Register for Period 12, FY23 December 16, 2023 in the amount of \$244,807.19, and December 31, 2023 in the amount of \$197,502.53.
- Approve Cash Statement for all accounts for December, 2023
- Ratify disbursements from the Petty Cash Fund, \$66.91 and the Gift Fund, \$0.00
- Approve revisions to Policies A1. Levy and Budget; A2. Library Fund; A3. Purchasing; A4. Payments for Goods and Services; A6. Expense Reimbursement; A7. Credit Card Use and A8. Capital Assets
- Approve revisions to Policy C21. Display Case/Exhibits

Vice President Hanba made a

MOTION: To approve the Consent Agenda, as presented

Trustee Powers seconded the motion

Roll Call Vote: Yes: De Frank, Hanba, Kiem, Powers, Rapisand, Renaldi, Rusk, Somheil, Thiagarajan

Motion passed

TREASURER’S REPORT

Treasurer Rusk reviewed the Consolidated YTD Revenue and Expenditures report through December, 2023 which represents completion of 100% of the fiscal year, noting that total revenues are 71% of budget with \$1.3 million in additional tax revenue expected to be recorded during Period 13. On the expense side, operating expenses are at 90% of budget, capital expenditures are at 38% of budget which results in total expenditures at 83% of budget. Additional FY23 expenses will be recorded in Period 13 and Treasurer Rusk stated that he expects a large carryover of Capital Projects funds into 2024 as building project schedule for 2023 will be finished and paid for in 2024.

Treasurer Rusk made a

MOTION: To approve the Consolidated Year to Date Revenue and Expenditures Report for December, 2023

MINUTES

PARK RIDGE PUBLIC LIBRARY

Regular Meeting of the Board of Trustees

Held at the Park Ridge Public Library

20 S. Prospect Avenue, Park Ridge, IL

January 16, 2024 at 7:00 p.m.

Trustee Renaldi seconded the motion

Roll Call Vote: Yes: De Frank, Hanba, Kiem, Powers, Rapisand, Renaldi, Rusk, Somheil, Thiagarajan

Motion passed

PRESIDENT'S REPORT

None

SECRETARY'S REPORT

Secretary Rapisand reviewed the Secretary's report included in the packet on page 31 noting Library website News items and press articles.

DIRECTOR'S REPORT

Highlights from the Director's Report beginning on page 32 of the packet were noted. For FY23, total Circulation increased by 9% over 2022 with circulation of digital materials driving that growth. Other notable statistics include a 20% increase in door counts over 2022, increased usage of the Studio and of meeting and study rooms, and a 59% increase in youth programming attendance.

Director Bertucci noted that for the February, 2024 packet, she will complete an analysis of data from comparable libraries. She explained that data for this analysis comes from IPLAR data so when that data is updated, the analysis can be completed.

The Library's new website is now being reviewed by the managers and will then go to Library staff for review. The website runs on a WordPress platform which results in improved functionality and ease of updating. Trustee Renaldi asked when the new website will be launched and Director Bertucci replied that it would launch by the end of February.

The Friends will be rescheduling their Cozy Pop-up Sale that was scheduled for January 13, 2024 but had to be postponed due to extreme cold weather.

FRIENDS OF THE LIBRARY

The Friends held their 2023 Annual meeting in December and approved the Library's 2024 Wish List for \$24,000 plus an additional \$500 for library employee appreciation.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

President Thiagarajan made a

MOTION: To adjourn the meeting

Secretary Rapisand seconded the motion

Voice Vote: All in favor

Motion passed

The meeting adjourned at 7:10 p.m.

MINUTES

PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Special Meeting of the Board of Trustees

Held at the Park Ridge Public Library – 20 S. Prospect Avenue, Park Ridge, IL

November 14, 2023 at 7:00 p.m.

CALL TO ORDER

President Thiagarajan called the meeting to order at 7:50 p.m.

ROLL CALL

Trustees Present: Anita De Frank, Alexandra Hanba, Vice-President; Josh Kiem, Danielle Powers, Lauren Rapisand, Secretary; Theresa Renaldi, Gregg Rusk, Treasurer; David Somheil, Deepika Thiagarajan, President

Trustee Attendance

Via Remote: David Somheil

APPROVAL OF REMOTE ATTENDANCE

As Trustee Somheil is attending the meeting remotely, it is necessary that a vote be taken to approve this remote attendance. President Thiagarajan asked the reason for remote attendance and Trustee Somheil stated that he is calling into the meeting due to personal illness. There being no objection, Vice- President Hanba made a

MOTION: to approve the remote attendance of Trustee Somheil

President Thiagarajan seconded the motion.

Roll Call Vote: Yes: De Frank, Hanba, Kiem, Powers, Rapisand, Renaldi, Rusk, Thiagarajan

Motion passed

PUBLIC COMMENT

No comments were made.

MOTION TO ADJOURN TO CLOSED SESSION

President Thiagarajan made a

MOTION: To adjourn to closed session pursuant to 5 ILCS 120/2 (c) (1), for discussion of a personnel matter

Secretary Rapisand seconded the motion.

Roll Call Vote: Yes: De Frank, Hanba, Kiem, Powers, Rapisand, Renaldi, Rusk, Somheil, Thiagarajan

Motion passed

MOTION TO RETURN TO OPEN SESSION

Vice-President Hanba made a

MOTION: To return to Open session

Treasurer Rusk seconded the motion.

Roll Call Vote: Yes: De Frank, Hanba, Kiem, Powers, Rapisand, Renaldi, Rusk, Somheil, Thiagarajan

Motion passed

ADJOURNMENT

Trustee Rapisand made a

MOTION: To adjourn the meeting

Trustee Renaldi seconded the motion

Voice Vote: All in favor

Motion passed

President Thiagarajan adjourned the meeting at 9:14 p.m.

Cash Statement
Period 13 - December 2023

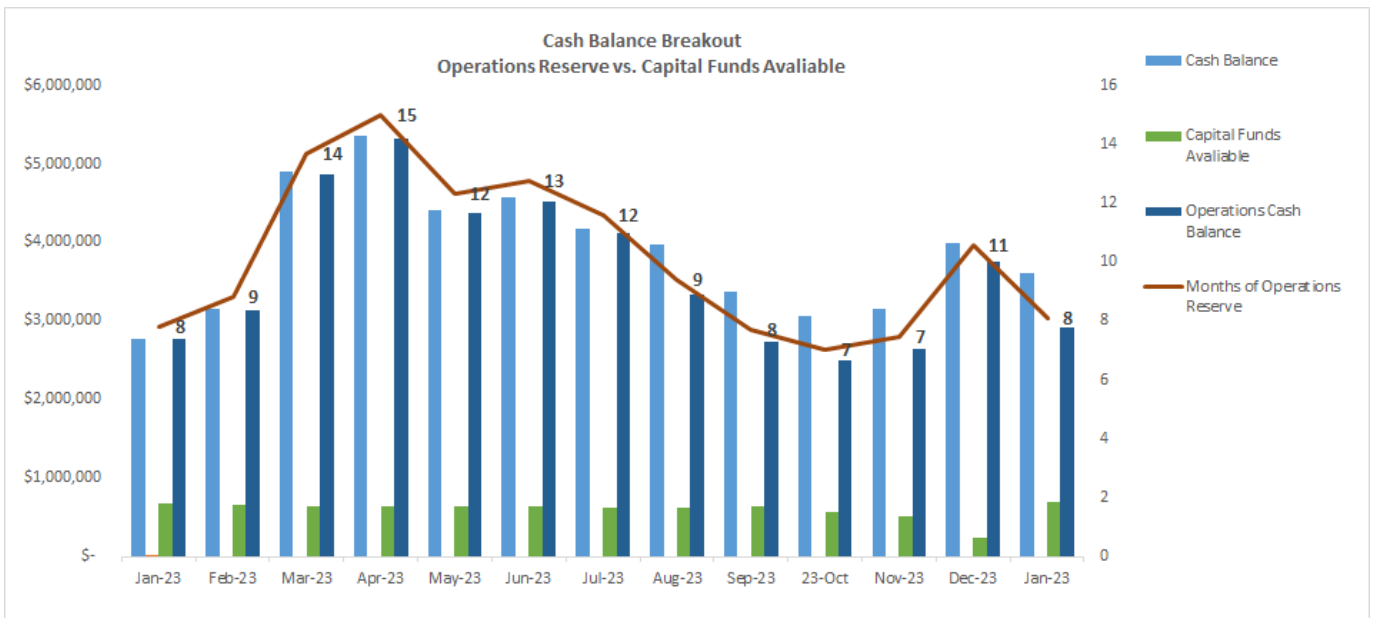
CHASE BANK - OPERATING ACCOUNT	
City Administered Library Fund	\$3,985,040
LIBERTY BANK - PETTY CASH ACCOUNT	
Library Administered - Primary use to reimburse lost/paid patron fees	
<i>Signers on account are Library Director, Finance/HR Manager and Adult Services Manager</i>	\$ 211
CASH ON HAND - GENERAL	
Library Administered	\$ 530
BMO HARRIS - CD	
Library Administered - 13 month term with APY 5.25%; Maturity Date: 11/27/24	
<i>Opened as a low interest checking account when Liberty Restricted Gift Account balance reached FDIC insurance limit; rolled into a CD 10/27/23.</i>	
<i>Signers: L ibrary Director and Finance/HR Manager.</i>	\$ 125,503
LIBERTY BANK - RESTRICTED GIFT ACCOUNT	
Library Administered - Both Restricted and Unrestricted Donations - APY of 0.01%	
<i>Signers on account are Library Director, Finance/HR Manager and Adult Services Manager</i>	\$ 188,944
HUNTINGTON BANK - MALINOWSKI BEQUEST	
Library Administered - 335 day term with an APR of 5.07%; Maturity Date 7/07/2024	
<i>Signers on account are Library Director and Finance/HR Manager</i>	\$125,000
VILLAGE BANK AND TRUST - MALINOWSKI BEQUEST	
Library Administered CD - 12 month term with an APY of 5.20%; Maturity Date 6/08/2024	
<i>Signers on account are Library Director and Finance and Administration Services Manager</i>	\$125,000
PARKWAY BANK - ENDOWMENT FUNDS	
Library Administered CD - 10 month term with an APY of 4.98%; Maturity Date 11/18/2024	
<i>Signers on account are Library Director, Finance/HR Manager and Adult Services Manager</i>	\$ 166,153
*NORTHERN TRUST - BRUCE MICHEL LIBRARY TRUST	
Michel Family Administered	\$208,282

*The Bruce Michel Library Trust funds are held at Northern Trust and designated for technology upgrades. Quarterly statements are received. Balance reported is as of Dec. 31, 2023.

**Cash Statement
Period 1-January 2024**

CHASE BANK - OPERATING ACCOUNT	
City Administered Library Fund	\$3,614,225
LIBERTY BANK - PETTY CASH ACCOUNT	
Library Administered - Primary use to reimburse lost/paid patron fees	
Signers on account are Library Director, Finance and Administration Services Manager and Adult Services Manager	\$ 211
CASH ON HAND - GENERAL	
Library Administered	\$ 530
BMO HARRIS - CD	
Library Administered - 13 month term with APY 5.25%; Maturity Date: 11/27/24	
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Park Ridge Public Library
Ratification and Approval of Disbursements/Payments
Jan-24

Approval of payment from Gift Fund:	\$350.00
	<u>\$ -</u>

Ratify Disbursements from Petty Cash Account:

1647 Christian Bryzinski	\$ 23.36
1648 IL Sec. of State	\$ 50.00
1649 Beverly Steinke	\$ 10.00
	<u>\$ 83.36</u>



Memorandum

Memo Date: February 5, 2024
From: Joanna Bertucci, Library Director
 Joan Wrenn, Finance & HR Manager
Meeting Type: Budget & Finance Committee of the Whole
Meeting Date: February 13, 2024
Action Requested: Approval
Subject: FY23 to FY24 Budget Carry Forwards

Background:

Annually in February, Library Administration reviews expenditure and budget lines related to prior year capital projects to determine which projects were not completed and/or have funds budgeted for the project still remaining. Funds allocated for these projects are then brought to the attention of the Budget and Finance Committee with a recommendation to carry forward those budget amounts into the new fiscal year.

FY23 to FY24 Carry Forwards - Building Improvements:

1. The **Ice Melt Project** remains an open ticket item due to continued testing of the system. \$12,877 has been carried forward since FY20 and should be carried forward to the present for anticipated project completion.
2. The **Exterior Improvements Project** remaining contract amount as of the close of Period 13 is \$70,509.
3. The **Interior Improvements Project** remaining contract amount as of the close of Period 13 is \$54,182.
4. The remainder of funds originally allocated for the **Fire Suppression Project** carried forward from SY21 is \$84,632.

Account Description	Original Budget	Adjustment	Revised Budget
Building Improvements – Budget FY24	\$500,000		
Building Improvements – Ice Melt System		+\$12,877	
Building Improvements – Exterior Improvements project		+\$70,509	
Building Improvements – Interior Improvements project		+\$54,182	
Building Improvements – Fire suppression project remainder		+\$84,632	
Adjustment TOTAL	\$500,000	+\$222,200	= \$722,200

Recommendation:

The Board adopt the FY23 to FY24 building improvements carry forwards as presented.

Suggested motion:

Approve FY23 to FY24 Capital Budget carry forward in the total amount of \$222,200 of Building Improvement Funds for the Ice Melt System, Exterior improvements project, Interior improvements project, and remaining funds from the 2021 Fire Suppression project.

Park Ridge Public Library
Consolidated YTD Revenue and Expenditures
Period 13-December 2023

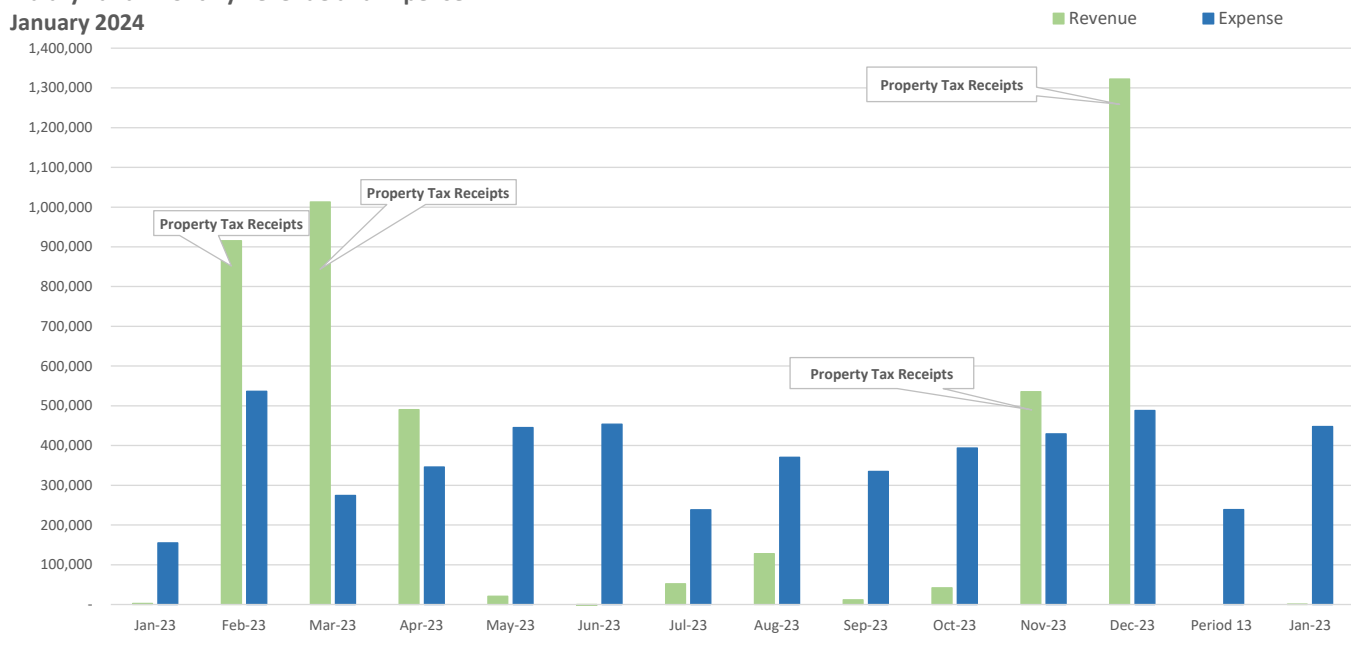
REVENUE ACCOUNTS		BUDGET	REVISED BUDGET	YTD ACTUAL	% RECEIVED	NOTES
Local Government Taxes		\$ 4,302,661	\$ 4,302,661	\$ -	4,198,883	98%
State Grants		\$ 108,500	\$ 108,500	\$ -	108,493	100%
Other Receipts		\$ 137,000	\$ 137,000	\$ -	241,918	177%
Total Revenue		\$ 4,548,161	\$ 4,548,161	\$ -	4,549,294	100%

ACCOUNT #	OPERATING ACCOUNTS	BUDGET	REVISED BUDGET	YTD EXPENDITURES	% SPENT		
9100	Salaries	\$ 2,453,799	\$ 2,430,799	\$ -	2,281,058	94%	
9210	Employee Benefits	\$ 655,266	\$ 678,266	\$ -	582,950	86%	
9317	Data Processing	\$ 322,000	\$ 319,150	\$ -	278,807	87%	
9321	Building Maintenance	\$ 176,500	\$ 173,500	\$ -	126,551	73%	
9324	Membership, Recruiting, Training	\$ 29,000	\$ 29,000	\$ -	22,601	78%	
9351	Equipment Rental	\$ 27,000	\$ 27,000	\$ -	21,514	80%	
9359	Consulting Services	\$ 20,000	\$ 15,000	\$ -	2,595	17%	
9360	Public Relations	\$ 40,000	\$ 48,800	\$ -	46,605	96%	
9385	General Contractural	\$ 105,100	\$ 108,400	\$ -	97,594	90%	
9385	General Contractural - Programs	\$ 60,000	\$ 68,000	\$ -	64,490	95%	Transfer \$8K from YS Resources to Programs
9416	Audit	\$ 9,300	\$ 9,000	\$ -	9,000	100%	
9425	Special Counsel	\$ 25,000	\$ 23,500	\$ -	14,141	60%	
9510	Supplies	\$ 62,500	\$ 86,665	\$ -	69,425	80%	Carry Forward \$22,615 from FY22
9511	Staff Appreciation	\$ 2,000	\$ 2,500	\$ -	2,372	95%	
9520	Computer Materials	\$ 30,000	\$ 39,710	\$ -	34,982	88%	Carry Forward \$9,710 from FY22
9540	Library Resources	\$ 646,500	\$ 637,000	\$ -	597,078	94%	Decreased by \$8K to Programs
	Total Operating Budget	\$ 4,663,965	\$ 4,696,290	\$ -	4,251,764	91%	
	Capital Projects Budget						
9908	Computer Equipment	\$ 50,000	\$ 50,000	\$ -	38,027	76%	
9963	Building Repairs	\$ 290,000	\$ 679,008	\$ -	456,807	67%	Carry Forward \$389,008 from FY22
	Total Capital Projects Budget	\$ 340,000	\$ 729,008	\$ -	494,834	68%	
	TOTAL BUDGET	\$ 5,003,965	\$ 5,425,298	\$ -	4,746,597	87%	
	LIBRARY SURPLUS (DEFICIT)	\$ (455,804)	\$ (877,137)	\$ -	(197,303)		

Park Ridge Public Library Consolidated YTD Revenue and Expenditures Period 1-January 2024						
REVENUE ACCOUNTS	BUDGET	REVISED BUDGET	JANUARY ACTUAL	YTD ACTUAL	% RECEIVED	NOTES
Local Government Taxes	\$ 4,218,161	\$ 4,218,161	\$ 31	\$ 31	0%	
State Grants	\$ 58,493	\$ 58,493	\$ -	\$ -	0%	
Other Receipts	\$ 199,000	\$ 199,000	\$ -	\$ -	0%	
Total Revenue	\$ 4,475,654	\$ 4,475,654	\$ 31	\$ 31	0%	

ACCOUNT #	OPERATING ACCOUNTS	BUDGET	REVISED BUDGET	JANUARY ACTUAL	YTD EXPENDITURES	% SPENT
9100	Salaries	\$ 2,546,525	\$ 2,546,525	\$ 189,009	\$ 189,009	7%
9210	Employee Benefits	\$ 716,648	\$ 716,648	\$ 24,836	\$ 24,836	3%
9317	Data Processing	\$ 273,300	\$ 273,300	\$ 84,111	\$ 84,111	31%
9321	Building Maintenance	\$ 164,500	\$ 164,500	\$ 7,148	\$ 7,148	4%
9324	Membership, Recruiting, Training	\$ 31,500	\$ 31,500	\$ 1,693	\$ 1,693	5%
9351	Equipment Rental	\$ 27,000	\$ 27,000	\$ 1,603	\$ 1,603	6%
9359	Consulting Services	\$ 20,000	\$ 20,000	\$ -	\$ -	0%
9360	Public Relations	\$ 45,000	\$ 45,000	\$ 596	\$ 596	1%
9385	General Contractural	\$ 114,800	\$ 114,800	\$ 7,657	\$ 7,657	7%
9385	General Contractural - Programs	\$ 65,000	\$ 65,000	\$ 4,789	\$ 4,789	7%
9416	Audit	\$ 9,500	\$ 9,500	\$ -	\$ -	0%
9425	Special Counsel	\$ 25,000	\$ 25,000	\$ -	\$ -	0%
9510	Supplies	\$ 120,500	\$ 120,500	\$ 18,840	\$ 18,840	16%
9511	Staff Appreciation	\$ 2,500	\$ 2,500	\$ 10	\$ 10	0%
9520	Computer Materials	\$ 31,500	\$ 31,500	\$ 11,343	\$ 11,343	36%
9540	Library Resources	\$ 636,800	\$ 636,800	\$ 96,083	\$ 96,083	15%
	Total Operating Budget	\$ 4,830,073	\$ 4,830,073	\$ 447,718	\$ 447,718	9%
	Capital Projects Budget					
9908	Computer Equipment	\$ 195,000	\$ 195,000	\$ -	\$ -	0%
9963	Building Repairs	\$ 500,000	\$ 500,000	\$ 204	\$ 204	0%
	Total Capital Projects Budget	\$ 695,000	\$ 695,000	\$ 204	\$ 204	0%
	TOTAL BUDGET	\$ 5,525,073	\$ 5,525,073	\$ 447,922	\$ 447,922	8%
	LIBRARY SURPLUS (DEFICIT)	\$ (1,049,419)	\$ (1,049,419)	\$ (447,891)	\$ (447,891)	

Library Fund: Monthly Revenue and Expense
January 2024



Park Ridge Public Library - Secretary's Report
February 20, 2024

PRPL Web Site News Items

- [Library holds Preschool & Enrichment Fair, January 20 - General News - News | Park Ridge Library](#) January 15, 2024
- [The Library will be closed Friday, January 26, for staff training. - General News - News | Park Ridge Library](#) January 23, 2024
- [Friends raise \\$3,000+ at winter pop-up sale - General News - News | Park Ridge Library](#) February 13, 2024

Press Articles

- [STROLL Park Ridge by STROLL Park Ridge & Be Local NW Chicagoland Magazines - Issuu](#) – article about the Calming Space, written by Jen Healy, Marketing Supervisor



Jan. 2024

	Jan-24	Dec-23	YTD	2023 YTD	2022 YTD	2019 YTD	% Change 2023 to 2024	Analysis
CIRCULATION OVERVIEW								
Physical Items	50,110	47,410	50,110	54,808	51,196	56,044	-9%	Total Circulation is up 6% over prior year with physical item circulation down 9% and circulation of digital materials up 62%.
Digital Items	22,867	20,141	22,867	14,119	11,025	7,104	62%	
TOTAL	72,977	67,551	72,977	68,927	62,221	63,148	6%	
PROGRAMS								
Adult Programs	42	18	42	27	28	9	56%	Number of adult programs and attendance exceeds all reported prior years
Adult Attendees	785	484	785	608	645	117	29%	
Youth Programs	61	49	61	54	26	13	13%	Youth programs and attendance also exceeds all reported year.
Youth Attendees	1986	1682	1,986	1,850	359	453	7%	
OUTREACH								
Home Delivery - Patrons served	26	21	26	24	29	17	8%	Home delivery stats include both homebound and other deliveries. Homebound deliveries have increased while demand for other deliveries has declined. Support for local book clubs continues to be a well used service.
Home Delivery - Materials loaned	106	79	106	91	104	93	16%	
Book clubs served	45	24	45	42	35	42	7%	
Items loaned to book clubs	392	182	392	392	299	380	0%	
TECHNOLOGY								
Wi-Fi Sessions	46,689	47,851	46,689	48,663	22,506	64,728	-4%	Use of public computers is consistent with prior year. Usage has increased from 2022 levels, but has not returned to pre-Covid levels, consistent with national trends. 2% more unique clients are wi-fi users while overall # of sessions is down 4%
Wi-Fi - unique clients	1,562	1,903	1,562	1,525	1,029	-	2%	
Public PC Sessions	1,064	1,188	1,064	1,064	643	1,448	0%	
WEBSITE								
Visits	17,776	14,407	17,776	19,461	17,372	19,178	-9%	Both the number of visits to the website and the number of unique users are down from the prior year. New website roll out planned in 2024.
Unique users	7,993	6,869	7,993	9,385	8,149	9,026	-15%	
USERS								
New cards issued	157	161	157	187	135	88	-16%	December saw 157 new cards issued. Total number of cardholders increased 3% over January, 2023 levels. The number of unique users is consistent with prior year data.
Total PRPL cardholders	19,079	19,020	19,079	18,605	18,921	23,646	3%	
Unique users	9,035	9,035	9,035	9,089	2,867	4,142	-1%	
BUILDING USAGE								
Door count	21,058	21,912	21,058	20,850	13,393	4,366	1%	January door counts are up 1% over prior year.
Meetings rooms-community use	9	2	9	3	5	n/a	200%	Meeting room usage by community groups has increased significantly vs. prior year.
Study Rooms - hours of use	1,044	1,024	1,044	899	978	n/a	16%	Study room usage is 16% greater than in Jan. 2023.
The Studio - hours of use	43	50	43	24	1	n/a	79%	Studio usage for January is 79% greater than in January 2023.
The Media Lab - hours of use	41	75	41	81	28	n/a	-49%	Media Lab usage is down in January when compared with prior year.
STRATEGIC PLAN: Provide support to local teachers, students, homeschool families and learners of all ages								
School Loans	12	18	12	20	10	35	-40%	The number of school loans is down for the month of January while # of items loaned is flat, indicating larger sized loans. Number of teacher cards has increased 39% over prior year levels.
Items loaned to Teachers	444	534	444	449	443	682	-1%	
Total Teacher Library cards	159	160	159	114	83	n/a	39%	
Cardholders*	48%	48%	48%	47%	48%	63%		Percentage of cardholders increased 1% over 2023 levels; down from pre-pandemic levels, but consistent with national averages and that of comparable libraries.
NOTES:								
City of Park Ridge, 2020 Census		39,656						
City of Park Ridge, 2010 Census		37,479						



Park Ridge Public Library

TO: Library Board of Trustees
FROM: Joanna Bertucci, Library Director
DATE: February 20, 2024
SUBJECT: Library Director's Report

Administration & Board:

- Our annual certification was filed with the Illinois State Library on January 19, 2024.
- ILL Coordinator, Tony Letrich, completed the FY23 ILLNET (interlibrary loan borrowing and lending report) and submitted it to the Illinois State Library on January 19, 2024.
- Ms. Wrenn updated the filer list for the May 2024 Cook County Statement of Economic Interest Filing. Trustees, the Library Director, and department managers are required to file a statement with Cook County.
- I attended the quarterly meeting of the CCS Governing Board on February 14, 2024.

Staff Updates and Professional Development:

- Fifty-seven members of Library staff attended our January 26 staff training day. Our morning featured a presentation by Martina Mathisen entitled *Keeping Calm under Pressure*. Youth Services Manager, Staci Greenwald, and Teen Services Supervisor, Emily Fardoux, gave a presentation on the tween/teen brain and their behavior in the Library. The afternoon gave staff an opportunity to “tour” the library in interdepartmental small groups. Staff had a chance to explore the Studio and use the laser engraver to make a monogrammed pencil, program an RFID tag and learn about materials processing in Technical Services, spend time with therapy dogs, watch live drawing demos with our talented Graphic Artist, and enjoy a cup of coffee and sweet treats in our Café PRPL. Feedback from the day was overwhelmingly positive. Staff indicated that they enjoyed seeing the work of other departments and spending time with colleagues who they may not see every day.
 - *“Loved the opportunity to get to know staff from other departments that I would not normally interact with - the small group sessions really built camaraderie!”*
 - *“I really liked the afternoon of different stations- the combination of 'here's what this department/space does' and just having staff spend time together I felt was very valuable.”*
 - *“I thought the speaker was great, lots of information that is applicable to all areas of life! I also liked hearing from Staci and Emily. It was good to hear from staff on a timely topic.”*
- Graphic Artist, Kerstin Henke, was promoted from half time to full-time on February 5. Having Kerstin here approximately 10 more hours a week will help support our Marketing Coordinator with social media engagement, website management, and will also allow more time for the development of our very robust print and digital promotions and special projects throughout the Library.

Strategic Plan Monthly Progress:

- **Encourage individual growth and lifelong learning**
 - Planning meetings continue for the 2024 Picture Book Genrefiction project. Youth Services staff, Technical services staff, Marketing staff and I met to discuss the designs for our

iconography and label production. Technical Services staff have started relabeling and updating item records for our J Picture Dinosaur book collection.

- Presented by Excellerate Learning Studio, our **Acting the Digital SAT** information session gave high school students and their caregivers insight into what to expect with the new digital SAT including question count, time limits, and scoring.
- **Build up a strong workforce and local businesses**
 - The Youth Services Department collaborated with the Language Academy for our international languages story time programs.
- **Align with strategy and set the stage for development**
 - No activity in January
- **Develop Civic Education for an informed and engaged citizenry.**
 - Youth Commission partnership
 - Middle and High School Coordinator, Maddie McGuire, represents the Library at the monthly Youth Commission meetings. Currently the youth Commission is planning for their annual food drive to help support the Maine Township Food Pantry.
 - Library tours for youth groups
 - These tours encourage groups like scouts to learn more about their community while supporting their scouting journeys.

Finance and Human Resources

- First installment 2023 property tax bills were mailed February 1 and are due March 1.
- Ms. Wrenn and I updated signature cards on January 19 for our account at Parkway Bank. We also re-invested our certificate of deposit into a 10-month CD with an APY of 4.98%. The CD is currently valued at \$166,153.
- Library Bookkeeper, Ed Tidd, has filed an application with eRate for hardware to expand our switches. This hardware was recommended by CVI and has a total estimated cost of \$7,000. With our 50% eRate discount, we can expect to spend approximately \$3,750 on this new equipment.

Building and Grounds:

- An RFQ for architectural and/or engineering services for our upcoming HVAC project was issued February 5. A non-mandatory walk through for interested firms is scheduled for February 19. Mr. Priala is fielding questions about our project from interested firms. Responses are due March 1.
- A City of Park Ridge Public Works crew was onsite in January to repair loose blue stone pavers on the patio in front of the Library. No action has been taken on the blue stone paver work on the Touhy side patio and stairs.
- Mr. Priala and CVI Systems Engineer, Tim Brzny, are continuing to work with Comcast on the logistics for our fiber internet circuit upgrade.

Marketing and Public Relations:

- We are in the final stages of copyediting and updating photos on the website before we share with staff. Upon further review with some department managers, we are working to make the sitemap more consistent between Kids and Teens, and updating the photos using professional photographs as opposed to stock images.
- The spring newsletter is in production and we are excited to report that we will be highlighting two patrons. The first photo and story is about eighth grader Owen Hanba, who created a seed library as his Eagle Scout project. The second features Janet Jack, a patron who has had her 1,000th book delivered through our Homebound Delivery service. The cover is another beautiful illustration by our graphic designer, Kerstin, of the Reading Garden that ties nicely with the seed garden story. Newsletters are scheduled to be in mailboxes in late February.

Outreach

- I spoke about library programs and services at a meeting of the First Tuesday Men’s Group at St. Luke’s Lutheran Church on February 6. I also presented information about upcoming spring programs to the Park Ridge Kiwanis Group on February 14.

Notable Programs, Collections, and Services:

- *Winter Reading Club* ended Friday, February 9, 2024. We had 260 adults log over 900 titles and completed 19 activities. 89% of kids and teens who signed up finished at least 20 days of reading and 71% read for 30 days. We are encouraged to see so much enthusiasm for Winter Reading.

- 98 artists participated in our second annual *Tiny Art Show*. Patrons were once again very excited to participate and display their artistic talent to the community.



- Our annual *Battle of the Books* competition started on January 22. It has been great having so many kids in the building on Monday and Thursday afternoons excited about reading!

- Preschool Coordinator, Liz Fichter, planned and hosted our annual *Preschool & Enrichment Fair* on January 20 at St. Andrew’s Lutheran School gym. Dozens of local preschools, daycares and early childhood organizations were on hand to answer questions for parents and caregivers. We are grateful to St. Andrews for the use of their gym; however, for 2025 we are exploring options to bring the Preschool Fair back to the Library.



Respectfully Submitted,

Joanna Bertucci
February 16, 2024



28

Park Ridge Public Library - February 2024

Your Suggestions in Action

- **Loft Noise**

We've discussed several times that the Loft can be quite loud when it's full – next time you stop by, look up & check out our new sound-dampening ceiling tiles! We have already noticed a little bit of a difference, and the ceiling is nearly finished (we need to get some more tiles to finish up). Still TBD on comfy seating, though...



- **Winter & Summer Reading**

- Y'all had some great suggestions for our reading clubs and I'm excited to say that we had 116 participants in our Winter Reading Club (almost twice as many as last year). Over half of those participants completed Winter Reading (logging 20 days of reading) and earned prize books; about a third of the participants logged 40 days of reading.
- We've got some fun things planned for summer, and don't worry - your suggestion of a goat mascot is being heavily considered. More news on that in April!!!

- **Spring Break TAB Meeting**

We'll be meeting on the first [Tuesday of April](#), right after Spring Break! I'll preview our summer project, and we can continue to brainstorm ideas and share feedback. See below for preregistration details.

- **Teen Reviews**

Need a bit of community services? Submit [video reviews](#) for the Library's social media channels (and earn a service hour).

Spring Program Pre-Registration

As requested at the Winter Break meeting, we will be offering **pre-registration** for our spring programs (except for events in The Studio due to the low capacity of the programs). If you are interested in pre-registering for any events, please fill out this [Google Form](#) and indicate your program choices.



Park Ridge Public Library

20 S. PROSPECT AVENUE, PARK RIDGE, IL 60068

Operational and Services Value Add Report

Month: February

Fiscal Year: 2024

Status	Project	Goal	Plan	Results	Cost Savings	New Costs	Results (Was the project successful? Do we have data to report success? If not successful, why?)	Year
In Progress	Website redevelopment	Current website was developed in 2015; backend functionality is not intuitive.	RFQ for website redevelopment	\$27,000 one-time; \$2,750 annual fees (maintenance and hosting) <i>Progress as of 2/16/2024: All Managers have reviewed the new site. Ms. Healy is meeting with YS to ensure consistency between the youth and teen pages. Expected to launch mid-March 2024.</i>	≈ \$1,000 annually; maintenance & hosting	\$27,000 one time cost to build website, and training staff on backend		2023-2024
In Progress	Internet provider	Move the Library from month to month Internet service with Astound	eRate solicitation	Contract with Comcast: \$4,000 year	≈ \$5,600 annually	\$0	Project has been significantly delayed due to Comcast	2023-2024
In Progress	Picture Book Genre-ification Project	Reorganizing our picture book collection with a face-out display and introducing distinct, easily recognizable icon-identifiable categories will enhance accessibility for pre-readers and non-native English speakers. This approach empowers these patrons to select materials and will likely increase circulation of our picture book collection.	Youth Services: Development categories, subcategories, and reclassify materials according to new classification scheme. Technical Services: Reclassify and relabel existing collection according to new classification scheme. Patron Services: Shelves will learn new shelving procedures. Marketing: work with YS to develop iconography, labels, and signage. Facility/Administration: Coordinate and oversee shelving install.	<i>Progress as of 2/16/2024: The team has met several times to review iconography and label vendor options. Technical services has started beta testing with our Dinosaur picture book collection.</i>	\$0	\$31,600 - Per Capita Grant Request		2024
In Progress	Streamline Meeting Room Reservation process	Opportunity for cost savings in staff time; new website will allow for more control of forms and backend management. Explore possibility of accepting online payment for meeting rooms. Streamline process to save the time of patrons	John Priala, Joan Wrenn, Ed Tidd, and I met in late January to discuss streamlining the process which includes offering our application as a fillable form on our website and giving patrons set up options. Mr. Priala is confirming the set up diagrams and Jen Healy is working on the website components.					2024
In Progress: Onboarding new hires through ADP system in progress to save time and reduce paperwork to make process more efficient	Payroll Migration	City of Park Ridge decided to transfer payroll processing and payroll software costs from the City to the Library budget. This change will provide a clearer depiction of the Library's overhead; Library has full autonomy over system, no reliance on City staff for new hires, changes, issues, etc.			\$0	\$27,000 year one; \$20,000 years two and three		2022-2024

Pending	Database offering analysis	Determine cost per use; benchmark an acceptable cost per use to justify offering. Market collection to drive usage. Goal: Collection is well used and offers what we need to deliver core services as well as popular/trendy services						2024
Pending	Strategic Plan update	Issue RFP for Strategic Plan consultant on or before July 8. Board or Committee to interview firms. Begin work in January 2025.		Goal: 3-year plan that can be extended; measurable outcomes				2024



[Return to Agenda](#)

February 2024 Report

- Garnered \$3,286.50 from Winter Pop-up Sale of games, puzzles, and children's books and DVDs on Saturday, February 3, 2024.

**City of Park Ridge, IL
Warrant List Fund Totals
12/31/2023 Period 13**

Fund	Description	Amount
201	Library Fund	\$239,001.33
201	Grant Fund	\$0.00
201	North Suburban	\$5,463.74
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	Report Total	\$ 244,465.07

CITY OF PARK RIDGE



PAID INVOICES REPORT

WARRANT: L012624

TO FISCAL 2023/13 01/01/2024 TO 12/31/2024

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	AMOUNT
6095 ABC COMMERCIAL 163062 INVOICE: 20231288	01/22/24	219770		218555	P	01/26/24	2015012 932103	BLDG MNT CNTR-GENL MAINT	2,541.00
VENDOR TOTALS			30,030.00	YTD INVOICED			2,541.00	YTD PAID	2,541.00
5132 ADP INC 163063 INVOICE: 650223860	01/22/24	219771		218556	P	01/26/24	2015011 938509	GNL CNTRL SVC/PAYROLL	714.27
VENDOR TOTALS			135,777.12	YTD INVOICED			12,707.49	YTD PAID	714.27
1136 ADVOCATE HEALTH AND HOSPITALS CORPORATION 163064 INVOICE: 853404	01/22/24	219772		218557	P	01/26/24	2015011 933100	LIB RECRUIT & TESTING	52.00
VENDOR TOTALS			12,389.00	YTD INVOICED			106.00	YTD PAID	52.00
302670 AMAZON CAPITAL SERVICES 163067 INVOICE: 16LNPPNLT3M	01/22/24	219775		218558	P	01/26/24	2015015 938506	GNL CNTRL SVC/PROGRAM	522.44
163068 INVOICE: 1MRJ6GRCNLFN	01/22/24	219776		218558	P	01/26/24	2015015 938506	GNL CNTRL SVC/PROGRAM	19.99
163070 INVOICE: 1N1HNL3KXNGD	01/22/24	219778		218558	P	01/26/24	2015017 951102	LIBRARY SUPPLIES - MAKERS	288.92
163071 INVOICE: 1H9VXJDV1YVX	01/22/24	219779		218558	P	01/26/24	2015017 938506	GNL CNTRL SVC/PROGRAM	52.92
163072 INVOICE: 17JGK1V3QKKR	01/22/24	219780		218558	P	01/26/24	2015012 932103	BLDG MNT CNTR-GENL MAINT	207.39
163073 INVOICE: 1H4FFMF34JHP	01/22/24	219781		218558	P	01/26/24	2015011 951002	OFF SPLS--OTHER SUPPLIES	21.00
163074 INVOICE: 1Y6HJPX6H7D9	01/22/24	219782		218558	P	01/26/24	2015011 952000	MATERIALS	245.00
163075 INVOICE: 1MWCVVMFMTM	01/22/24	219783		218558	P	01/26/24	2015012 952100	BUILDING SUPPLIES	881.03
163076 INVOICE: 1WLD3JMQ6CT6	01/22/24	219784		218558	P	01/26/24	2015017 954017	LIB RSRCS-ADULT BOOKS NF	26.21
163077 INVOICE: 1PXNYCVHQDHX	01/22/24	219785		218558	P	01/26/24	2015012 952100	BUILDING SUPPLIES	487.20
163078 INVOICE: 17VHXG9667DX	01/22/24	219786		218558	P	01/26/24	2015016 951100	LIBRARY SUPPLIES	16.99
163079 INVOICE: 1C7JP4T73QDF	01/22/24	219787		218558	P	01/26/24	2015012 952100	BUILDING SUPPLIES	35.99
163080 INVOICE: 1V196J7KHQ9J	01/22/24	219788		218558	P	01/26/24	2015012 952100	BUILDING SUPPLIES	-18.19
163081 INVOICE: 1KT1YHK3HW7G	01/22/24	219789		218558	P	01/26/24	2015012 952100	BUILDING SUPPLIES	-32.75
163082 INVOICE: 1QHDLMJ1QXK	01/22/24	219790		218558	P	01/26/24	2015012 952100	BUILDING SUPPLIES	54.99

CITY OF PARK RIDGE



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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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VENDOR TOTALS		52,666.07	YTD INVOICED					3,864.94	YTD PAID	2,809.13
800	AMERICAN EAGLE COM	01/22/24	219791		218559	P	01/26/24	2015011	LIB DATA PROC SV	483.50
	INVOICE: 394878									
VENDOR TOTALS		8,486.67	YTD INVOICED					483.50	YTD PAID	483.50
8568	RADIATE HOLDINGS LP	01/22/24	219792		218560	P	01/26/24	2015011	GNL CNTRL SVC-INTERNET	804.99
	INVOICE: 4436589010016625									
VENDOR TOTALS		15,928.36	YTD INVOICED					804.99	YTD PAID	804.99
4193	ATOMATIC MECHANICAL SERVICES INC	01/22/24	219793		218561	P	01/26/24	2015012	BUILDING/BUILDING IMPROVE	6,950.00
	INVOICE: JC30684343294									
163086		01/22/24	219794		218561	P	01/26/24	2015012	BLDG MNT CNTR-HVAC EQUIP	2,900.00
	INVOICE: JC30683343294									
VENDOR TOTALS		19,886.60	YTD INVOICED					9,850.00	YTD PAID	9,850.00
101020	BAKER AND TAYLOR BOOKS	01/22/24	219795		218562	P	01/26/24	2015017	LIB RSRCS-ADULT BOOKS NF	48.65
	INVOICE: 2038001404									
163088		01/22/24	219796		218562	P	01/26/24	2015017	LIB RSRCS-ADULT BOOKS NF	12.98
	INVOICE: 038001405									
163089		01/22/24	219797		218562	P	01/26/24	2015017	LIB RSRCS-ADULT BOOKS NF	17.33
	INVOICE: 2038001406									
163090		01/22/24	219798		218562	P	01/26/24	2015017	LIB RSRCS-ADULT BOOKS NF	26.32
	INVOICE: 2038001407									
163091		01/22/24	219799		218562	P	01/26/24	2015017	LIB RSRCS-ADULT BOOKS NF	14.29
	INVOICE: 2038001408									
163092		01/22/24	219800		218562	P	01/26/24	2015017	LIB RSRCS-ADULT BOOKS NF	32.16
	INVOICE: 2038001409									
163093		01/22/24	219801		218562	P	01/26/24	2015017	LIB RSRCS-ADULT BOOKS NF	53.24
	INVOICE: 2038001410									
163094		01/22/24	219802		218562	P	01/26/24	2015017	LIB RSRCS-ADULT BOOKS NF	17.91
	INVOICE: 2038001411									
163095		01/22/24	219803		218562	P	01/26/24	2015017	LIB RSRCS-ADULT BOOKS NF	21.37
	INVOICE: 2038001412									
163097		01/22/24	219805		218562	P	01/26/24	2015017	LIB RSRCS-ADULT BOOKS NF	96.14
	INVOICE: 2038001413									
163098		01/22/24	219806		218562	P	01/26/24	2015017	LIB RSRCS-ADULT BOOKS NF	113.71
	INVOICE: 2038009934									
163099		01/22/24	219807		218562	P	01/26/24	2015017	LIB RSRCS--ADULT BOOKS FI	13.07
	INVOICE: 2037999955									
163100		01/22/24	219808		218562	P	01/26/24	2015017	LIB RSRCS--ADULT BOOKS FI	17.30
	INVOICE: 2037999956									
163101		01/22/24	219809		218562	P	01/26/24	2015017	LIB RSRCS--ADULT BOOKS FI	8.21

CITY OF PARK RIDGE



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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
INVOICE:	203799957										
163102	01/22/24	219810			218562	P	01/26/24	2015017	954001	LIB RSRCS--ADULT BOOKS FI	49.97
INVOICE:	203799958										
163103	01/22/24	219811			218562	P	01/26/24	2015017	954001	LIB RSRCS--ADULT BOOKS FI	43.55
INVOICE:	203799959										
163104	01/22/24	219812			218562	P	01/26/24	2015017	954001	LIB RSRCS--ADULT BOOKS FI	144.21
INVOICE:	2038011010										
163105	01/22/24	219813			218562	P	01/26/24	2015017	954011	LIB RSRCS -MWL	76.22
INVOICE:	2037991742										
163106	01/22/24	219814			218562	P	01/26/24	2015015	954002	LIB RSRCS-CHILDREN BOOKS	19.37
INVOICE:	2038001608										
163107	01/22/24	219815			218562	P	01/26/24	2015015	954002	LIB RSRCS-CHILDREN BOOKS	32.62
INVOICE:	2038001609										
163109	01/22/24	219817			218562	P	01/26/24	2015015	954002	LIB RSRCS-CHILDREN BOOKS	55.38
INVOICE:	2038001610										
163110	01/22/24	219818			218562	P	01/26/24	2015015	954002	LIB RSRCS-CHILDREN BOOKS	32.62
INVOICE:	2038001611										
163111	01/22/24	219819			218562	P	01/26/24	2015015	954002	LIB RSRCS-CHILDREN BOOKS	66.20
INVOICE:	2038001612										
163112	01/22/24	219820			218562	P	01/26/24	2015015	954002	LIB RSRCS-CHILDREN BOOKS	11.55
INVOICE:	2038001613										
163113	01/22/24	219821			218562	P	01/26/24	2015015	954002	LIB RSRCS-CHILDREN BOOKS	11.55
INVOICE:	2038012285										
163114	01/22/24	219822			218562	P	01/26/24	2015015	954002	LIB RSRCS-CHILDREN BOOKS	114.96
INVOICE:	2038012286										
163115	01/22/24	219823			218562	P	01/26/24	2015015	954002	LIB RSRCS-CHILDREN BOOKS	14.18
INVOICE:	2038012287										
163116	01/22/24	219824			218562	P	01/26/24	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	53.02
INVOICE:	2038009969										
VENDOR TOTALS									3,432.57	YTD PAID	1,218.08
489 BLACKSTONE AUDIO INC											
163118	01/22/24	219826			218563	P	01/26/24	2015017	954004	LIB RSRCS-RECORDING AUDIO	88.68
INVOICE:	2133315										
163119	01/22/24	219827			218563	P	01/26/24	2015017	954004	LIB RSRCS-RECORDING AUDIO	110.52
INVOICE:	2133881										
VENDOR TOTALS									742.01	YTD PAID	199.20
8516 CATHERINE DUDLEY											
163128	01/22/24	219836			218564	P	01/26/24	2015011	933800	CONFERENCES & TRAINING	11.27
INVOICE:	ADM0122243										
VENDOR TOTALS									11.27	YTD PAID	11.27
300553 CENGAGE LEARNING INC											
163120	01/22/24	219828			218565	P	01/26/24	2015017	954001	LIB RSRCS--ADULT BOOKS FI	107.16
INVOICE:	83070335										
163121	01/22/24	219829			218565	P	01/26/24	2015017	954001	LIB RSRCS--ADULT BOOKS FI	30.39
INVOICE:	83084420										
VENDOR TOTALS									11.27	YTD PAID	11.27

CITY OF PARK RIDGE



PAID INVOICES REPORT

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TO FISCAL 2023/13 01/01/2024 TO 12/31/2024

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VENDOR TOTALS	8,618.71	YTD INVOICED	163.94	YTD PAID	137.55
5814 CHASE					
163122	01/22/24 219830	218566 P 01/26/24 2015011	931700	LIB DATA PROC SV	92.59
INVOICE: ADM0122242					
163122	01/22/24 219830	218566 P 01/26/24 2015011	933800	CONFERENCES & TRAINING	399.00
INVOICE: ADM0122242					
163122	01/22/24 219830	218566 P 01/26/24 2015011	936000	PUBLIC RELATIONS	-10.71
INVOICE: ADM0122242					
163122	01/22/24 219830	218566 P 01/26/24 2015011	951103	STAFF APPRECIATION	535.94
INVOICE: ADM0122242					
163122	01/22/24 219830	218566 P 01/26/24 2015017	951102	LIBRARY SUPPLIES - MAKERS	357.87
INVOICE: ADM0122242					
163122	01/22/24 219830	218566 P 01/26/24 2015017	954003	LIB RSRCS--PERIODICALS	331.50
INVOICE: ADM0122242					
VENDOR TOTALS	39,887.67	YTD INVOICED	1,706.19	YTD PAID	1,706.19

5403 CHASE PAYMENTECH					
163196	01/24/24 219906	16885 W 01/26/24 2015011	937800	LIB BNK SERV CHG	17.42
INVOICE: ADM012424					
VENDOR TOTALS	38,203.60	YTD INVOICED	2,264.79	YTD PAID	17.42

7750 CHICAGO FILTER SUPPLY					
163123	01/22/24 219831	218567 P 01/26/24 2015012	932105	BLDG MNT CNTR-HVAC EQUIP	1,038.63
INVOICE: 78651					
VENDOR TOTALS	1,566.85	YTD INVOICED	1,038.63	YTD PAID	1,038.63

7517 JPH ENTERPRISES INC					
163124	01/22/24 219832	218568 P 01/26/24 2015011	936000	PUBLIC RELATIONS	261.00
INVOICE: 73655					
163125	01/22/24 219833	218568 P 01/26/24 2015011	936000	PUBLIC RELATIONS	288.00
INVOICE: 73613					
163126	01/22/24 219834	218568 P 01/26/24 2015011	936000	PUBLIC RELATIONS	168.00
INVOICE: 73562					
VENDOR TOTALS	2,657.00	YTD INVOICED	717.00	YTD PAID	717.00

103002 CRIMSON MULTIMEDIA DISTRIBUTION INC					
163127	01/22/24 219835	218569 P 01/26/24 2015015	954010	LIB RSRCS-VIDEOGAMES	43.66
INVOICE: 013051					
VENDOR TOTALS	892.11	YTD INVOICED	43.66	YTD PAID	43.66

302023 ELIZABETH FICHTER					
163198	01/22/24 219908	218570 P 01/26/24 2015011	933800	CONFERENCES & TRAINING	42.31
INVOICE: ADM0124243					
163198	01/22/24 219908	218570 P 01/26/24 2015015	938506	GNL CNTRL SVC/PROGRAM	81.36
INVOICE: ADM0124243					
VENDOR TOTALS					

CITY OF PARK RIDGE



PAID INVOICES REPORT

WARRANT: L012624

TO FISCAL 2023/13 01/01/2024 TO 12/31/2024

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	AMOUNT	
INVOICE: ADM0124243											
163199		01/22/24	219909		218570	P	01/26/24	2015011	933800	58.43	
INVOICE: ADM0124244											
163199		01/22/24	219909		218570	P	01/26/24	2015015	938506	63.35	
INVOICE: ADM0124244											
VENDOR TOTALS											
					302.39	YTD	INVOICED		245.45	YTD PAID	245.45
301264	FOX VALLEY FIRE AND SAFETY										
163129		01/22/24	219837		218571	P	01/26/24	2015012	932103	852.00	
INVOICE: IN00646862											
VENDOR TOTALS											
					18,265.24	YTD	INVOICED		1,560.99	YTD PAID	852.00
4739	GREEN ASSOCIATES INC										
163131		01/22/24	219839		218572	P	01/26/24	2015012	996300	13,129.02	
INVOICE: 3023380											
163132		01/22/24	219841		218572	P	01/26/24	2015012	996300	6,841.45	
INVOICE: 3022995											
VENDOR TOTALS											
					7,487.89	YTD	INVOICED		19,970.47	YTD PAID	19,970.47
8548	HYPTE SOLUTIONS LLC										
163133		01/22/24	219842		218573	P	01/26/24	2015011	936000	210.98	
INVOICE: 238274											
VENDOR TOTALS											
					691.31	YTD	INVOICED		210.98	YTD PAID	210.98
8366	JOANNA BERTUCCI										
163117		01/22/24	219825		218574	P	01/26/24	2015011	951103	89.98	
INVOICE: ADM012224											
VENDOR TOTALS											
					213.88	YTD	INVOICED		89.98	YTD PAID	89.98
301833	LAKESHORE LEARNING MATERIALS										
163200		01/22/24	219910		218575	P	01/26/24	2015015	938506	1,452.45	
INVOICE: 865393122123											
VENDOR TOTALS											
					12.99	YTD	INVOICED		1,452.45	YTD PAID	1,452.45
8748	LASER PIANO SERVICE										
163134		01/22/24	219843		218576	P	01/26/24	2015011	951002	185.00	
INVOICE: 1474											
VENDOR TOTALS											
					350.00	YTD	INVOICED		185.00	YTD PAID	185.00
1061	MARY MASON										
163201		01/22/24	219911		218577	P	01/26/24	2015015	938506	62.85	
INVOICE: ADM0124245											

CITY OF PARK RIDGE



PAID INVOICES REPORT

WARRANT: L012624

TO FISCAL 2023/13 01/01/2024 TO 12/31/2024

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VENDOR TOTALS	701.92 YTD INVOICED	62.85 YTD PAID
101892 MIDWEST TAPE		
163135 INVOICE: 01/22/24 219844	218578 P 01/26/24 2015017	954005 LIB RSRCS-AV/DVD/BL
163136 INVOICE: 01/22/24 219845	218578 P 01/26/24 2015017	954005 LIB RSRCS-AV/DVD/BL
163137 INVOICE: 01/22/24 219846	218578 P 01/26/24 2015017	954005 LIB RSRCS-AV/DVD/BL
163138 INVOICE: 01/22/24 219847	218578 P 01/26/24 2015017	954005 LIB RSRCS-AV/DVD/BL
163139 INVOICE: 01/22/24 219848	218578 P 01/26/24 2015017	954005 LIB RSRCS-AV/DVD/BL
163140 INVOICE: 01/22/24 219849	218578 P 01/26/24 2015017	954005 LIB RSRCS-AV/DVD/BL
163141 INVOICE: 01/22/24 219850	218578 P 01/26/24 2015015	954005 LIB RSRCS-AV/DVD/BLURAY
163142 INVOICE: 01/22/24 219851	218578 P 01/26/24 2015015	954005 LIB RSRCS-AV/DVD/BLURAY
4270 MUELLERMIST SERVICE CORP	86,228.38 YTD INVOICED	717.35 YTD PAID
163142 INVOICE: 132061	218579 P 01/26/24 2015012	932103 BLDG MNT CNTR-GENL MAINT
1193 ORIENTAL TRADING COMPANY INC	8,267.80 YTD INVOICED	509.00 YTD PAID
163143 INVOICE: 72896925201	218580 P 01/26/24 2015015	938506 GNL CNTRL SVC/PROGRAM
60311 OTIS ELEVATOR CORPORATION	720.37 YTD INVOICED	47.99 YTD PAID
163144 INVOICE: CY17664001	218581 P 01/26/24 2015012	932104 BLDG MNT CNTR-ELEV MAINT
924 OVERDRIVE INC	7,829.82 YTD INVOICED	3,539.84 YTD PAID
163145 INVOICE: 01/22/24 219854	218582 P 01/26/24 201	430819 NO. SUB. DIGITAL CONSORTI
163146 INVOICE: 00751C023461365	218582 P 01/26/24 201	430819 NO. SUB. DIGITAL CONSORTI
163147 INVOICE: 00751C023463419	218582 P 01/26/24 201	430819 NO. SUB. DIGITAL CONSORTI
163148 INVOICE: 00751DA23451545	218582 P 01/26/24 201	430819 NO. SUB. DIGITAL CONSORTI
163149 INVOICE: 00751DA23455974	218582 P 01/26/24 201	430819 NO. SUB. DIGITAL CONSORTI
163150 INVOICE: 00751C023455388	218582 P 01/26/24 201	430819 NO. SUB. DIGITAL CONSORTI
163150 INVOICE: 01/22/24 219859	218582 P 01/26/24 201	430819 NO. SUB. DIGITAL CONSORTI

CITY OF PARK RIDGE



PAID INVOICES REPORT

WARRANT: L012624

TO FISCAL 2023/13 01/01/2024 TO 12/31/2024

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 00751DA23460064 163151 01/22/24 219860 INVOICE: 00751CO23459714				218582	P	01/26/24	201	430819 NO. SUB. DIGITAL CONSORTI	870.24
VENDOR TOTALS	199,030.51	YTD INVOICED						10,352.92 YTD PAID	5,463.74
8790 PLAYAWAY PRODUCTS LLC 163152 01/22/24 219861 INVOICE: 449319				218583	P	01/26/24	2015017	954004 LIB RSRCS-RECORDING AUDIO	24.99
VENDOR TOTALS	.00	YTD INVOICED						669.40 YTD PAID	24.99
101774 POLONIA BOOKSTORE 163153 01/22/24 219862 INVOICE: 75779				218584	P	01/26/24	2015017	954017 LIB RSRCS-ADULT BOOKS NF	203.15
VENDOR TOTALS	2,883.80	YTD INVOICED						203.15 YTD PAID	203.15
6880 ROBBINS SCHWARTZ 163154 01/22/24 219863 INVOICE: 966746				218585	P	01/26/24	2015011	942500 GENERAL COUNSEL	397.00
VENDOR TOTALS	12,330.00	YTD INVOICED						397.00 YTD PAID	397.00
3887 LAURA SCOTT 163155 01/22/24 219864 INVOICE: ADM022244				218586	P	01/26/24	2015017	938506 GNL CNTRL SVC/PROGRAM	87.96
VENDOR TOTALS	1,201.67	YTD INVOICED						87.96 YTD PAID	87.96
8996 STUCKEY CONSTRUCTION 163156 01/22/24 219865 INVOICE: ADM012245				218587	P	01/26/24	2015012	996300 BUILDING/BUILDING IMPROVE	189,985.50
VENDOR TOTALS	.00	YTD INVOICED						189,985.50 YTD PAID	189,985.50
5003 UNIQUE MANAGEMENT SERVICES INC 163157 01/22/24 219866 INVOICE: 6121787				218588	P	01/26/24	2015011	936000 PUBLIC RELATIONS	300.00
163194 01/22/24 219904 INVOICE: 6120947				218588	P	01/26/24	2015011	937800 LIB BNK SERV CHG	88.65
163195 01/22/24 219905 INVOICE: 6119825				218588	P	01/26/24	2015011	951002 OFF SPLS--OTHER SUPPLIES	49.25
VENDOR TOTALS	572.10	YTD INVOICED						437.90 YTD PAID	437.90
4402 VERIFY 163159 01/22/24 219868 INVOICE: ADM0122246				218589	P	01/26/24	2015011	933100 LIB RECRUIT & TESTING	21.00

CITY OF PARK RIDGE



PAID INVOICES REPORT

WARRANT: L012624

TO FISCAL 2023/13 01/01/2024 TO 12/31/2024

VENDOR NAME DOCUMENT INV DATE VOUCHER PO CHECK NO T CHK DATE GL ACCOUNT GL ACCOUNT DESCRIPTION

VENDOR TOTALS	1,995.45 YTD INVOICED	21.00 YTD PAID	21.00
2193 VERIZON WIRELESS 163162 01/22/24 219871 INVOICE: 9953099007	218590 P 01/26/24 2015011	938501	GNL CNTRL SVC/TELEPHONE 135.89
VENDOR TOTALS	63,678.63 YTD INVOICED	135.89 YTD PAID	135.89
8881 VOGUE PRINTERS INC 163163 01/22/24 219872 INVOICE: 21440	218591 P 01/26/24 2015011	936001	PUBLIC RELATIONS NEWSLETT 324.51
VENDOR TOTALS	.00 YTD INVOICED	324.51 YTD PAID	324.51
30080 WAREHOUSE DIRECT INC 163164 01/22/24 219873 INVOICE: 56373850	218592 P 01/26/24 2015012	932103	BLDG MNT CNTR-GENL MAINT 16.46
163164 01/22/24 219873 INVOICE: 56373850	218592 P 01/26/24 2015017	951100	LIBRARY SUPPLIES 390.24
VENDOR TOTALS	7,295.82 YTD INVOICED	406.70 YTD PAID	406.70
		REPORT TOTALS	244,465.07

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	38	244,447.65
TOTAL WIRE TRANSFERS	1	17.42

** END OF REPORT - Generated by Edward Tidd **

**City of Park Ridge, IL
Warrant List Fund Totals
01/16/2024**

Fund	Description	Amount
201	Library Fund	\$121,458.92
201	Grant Fund	\$0.00
201	North Suburban	\$4,889.18
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	Report Total	\$ 126,348.10



CITY OF PARK RIDGE

PAID INVOICES REPORT

WARRANT: L011624

TO FISCAL 2024/01 01/01/2024 TO 12/31/2024

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD INVOICED	YTD PAID
5132 ADP INC 162998 INVOICE: 651153644	01/11/24	219705		218516	P	01/18/24	2015011	938509 GNL CNTRL SVC/PAYROLL	1,436.82	1,436.82
VENDOR TOTALS										
								13,421.76	13,421.76	YTD PAID
8960 AITRESRING INC 163000 INVOICE: 180094258 163002 INVOICE: 180094257	01/11/24	219707		218517	P	01/18/24	2015011	938501 GNL CNTRL SVC/TELEPHONE	355.59	355.59
				218517	P	01/18/24	2015011	938501 GNL CNTRL SVC/TELEPHONE	480.19	480.19
VENDOR TOTALS										
								835.78	835.78	YTD PAID
48 ALLIANCE ENTERTAINMENT 162928 INVOICE: PLS77690603	01/11/24	219635		218518	P	01/18/24	2015017	954015 LIB RSRCS-RECORDINGS MUSI	131.98	131.98
VENDOR TOTALS										
								244.10	244.10	YTD PAID
302670 AMAZON CAPITAL SERVICES 162929 INVOICE: 1JHGG9VKNCKP 162930 INVOICE: 136JN76NQG 162931 INVOICE: 1WPKWG69LKRJ 162932 INVOICE: 1D1MH9C37KGY 162933 INVOICE: 1CKTVN7NHGN6 162934 INVOICE: 13QV1DKHP7RV 162935 INVOICE: 117XDVRDP9KW 162936 INVOICE: 1L6HDC6MD1P7 162937 INVOICE: 16YXLYMPLPLC 162938 INVOICE: 1CP37H69FQHX 162939 INVOICE: 17PJ43YTDFCN 162940 INVOICE: 116WQXC3NJWH 162941 INVOICE: 1HKWLXVLDWM6 162951 INVOICE: 1PPTV7KG4F1G 162952 INVOICE: 137VFLWC9RDT	01/11/24	219636		218519	P	01/18/24	2015015	954005 LIB RSRCS-AV/DVD/BLURAY	9.96	9.96
				218519	P	01/18/24	2015015	954002 LIB RSRCS-CHILDREN BOOKS	53.02	53.02
				218519	P	01/18/24	2015017	954001 LIB RSRCS--ADULT BOOKS FI	14.89	14.89
				218519	P	01/18/24	2015017	954011 LIB RSRCS -MML	46.17	46.17
				218519	P	01/18/24	2015017	954001 LIB RSRCS--ADULT BOOKS FI	156.39	156.39
				218519	P	01/18/24	2015017	954017 LIB RSRCS-ADULT BOOKS NF	177.02	177.02
				218519	P	01/18/24	2015017	954017 LIB RSRCS-ADULT BOOKS NF	52.15	52.15
				218519	P	01/18/24	2015012	932103 BLDG MNT CNTR-GENL MAINT	42.44	42.44
				218519	P	01/18/24	2015012	932105 BLDG MNT CNTR-HVAC EQUIP	171.33	171.33
				218519	P	01/18/24	2015015	938506 GNL CNTRL SVC/PROGRAM	158.83	158.83
				218519	P	01/18/24	2015015	938506 GNL CNTRL SVC/PROGRAM	11.07	11.07
				218519	P	01/18/24	2015015	951100 LIBRARY SUPPLIES	97.57	97.57
				218519	P	01/18/24	2015011	951002 OFF SPLS--OTHER SUPPLIES	15.12	15.12
				218519	P	01/18/24	2015011	951002 OFF SPLS--OTHER SUPPLIES	26.88	26.88
				218519	P	01/18/24	2015017	951102 LIBRARY SUPPLIES - MAKERS	17.98	17.98

CITY OF PARK RIDGE



PAID INVOICES REPORT

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TO FISCAL 2024/01 01/01/2024 TO 12/31/2024

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162953	INVOICE: 11M4PXJR6L1Y	01/11/24	219660		218519	P	01/18/24	2015012 932103	BLDG MNT CNTR-GENL MAINT	4,606.19	4,606.19
VENDOR TOTALS											
										1,370.72	1,370.72
3583	ANDERSON LOCK COMPANY LTD	01/11/24	219661		218520	P	01/18/24	2015012 932103	BLDG MNT CNTR-GENL MAINT		3,115.00
162954	INVOICE: 7109955	01/11/24	219661								3,115.00
VENDOR TOTALS											
										.00	3,184.38
101020	BAKER AND TAYLOR LLC	01/11/24	219602		218521	P	01/18/24	2015017 954017	LIB RSRCS-ADULT BOOKS NF		43.46
162894	INVOICE: 2038018361	01/11/24	219603		218521	P	01/18/24	2015017 954017	LIB RSRCS-ADULT BOOKS NF		90.92
162896	INVOICE: 2037018362	01/11/24	219604		218521	P	01/18/24	2015017 954017	LIB RSRCS-ADULT BOOKS NF		20.17
162897	INVOICE: 2038018363	01/11/24	219605		218521	P	01/18/24	2015017 954017	LIB RSRCS-ADULT BOOKS NF		58.55
162898	INVOICE: 2037018364	01/11/24	219606		218521	P	01/18/24	2015017 954017	LIB RSRCS-ADULT BOOKS NF		17.32
162899	INVOICE: 2038018365	01/11/24	219607		218521	P	01/18/24	2015017 954017	LIB RSRCS-ADULT BOOKS NF		35.81
162900	INVOICE: 2038018366	01/11/24	219608		218521	P	01/18/24	2015017 954017	LIB RSRCS-ADULT BOOKS NF		97.01
162901	INVOICE: 2038018367	01/11/24	219609		218521	P	01/18/24	2015017 954001	LIB RSRCS--ADULT BOOKS FI		544.68
162902	INVOICE: 2038028048	01/11/24	219610		218521	P	01/18/24	2015017 954001	LIB RSRCS--ADULT BOOKS FI		140.63
162903	INVOICE: 2038028049	01/11/24	219611		218521	P	01/18/24	2015017 954001	LIB RSRCS--ADULT BOOKS FI		115.10
162904	INVOICE: 2038028050	01/11/24	219612		218521	P	01/18/24	2015017 954001	LIB RSRCS--ADULT BOOKS FI		17.32
162905	INVOICE: 2038016676	01/11/24	219613		218521	P	01/18/24	2015017 954001	LIB RSRCS--ADULT BOOKS FI		145.61
162906	INVOICE: 2038016677	01/11/24	219614		218521	P	01/18/24	2015017 954001	LIB RSRCS--ADULT BOOKS FI		19.59
162907	INVOICE: 2038016678	01/11/24	219615		218521	P	01/18/24	2015017 954001	LIB RSRCS--ADULT BOOKS FI		58.69
162908	INVOICE: 2038016679	01/11/24	219616		218521	P	01/18/24	2015017 954001	LIB RSRCS--ADULT BOOKS FI		82.01
162909	INVOICE: 2038021967	01/11/24	219617		218521	P	01/18/24	2015017 954001	LIB RSRCS--ADULT BOOKS FI		200.14
162910	INVOICE: 2038019530	01/11/24	219618		218521	P	01/18/24	2015017 954011	LIB RSRCS -MWL		35.82
162911	INVOICE: 2038021787	01/11/24	219619		218521	P	01/18/24	2015017 954011	LIB RSRCS -MWL		32.35
162912	INVOICE: 2038021788	01/11/24	219620		218521	P	01/18/24	2015017 954011	LIB RSRCS -MWL		109.73
162913	INVOICE: 2038030837	01/11/24	219621		218521	P	01/18/24	2015017 954011	LIB RSRCS -MWL		35.80
162914	INVOICE: 2038030837	01/11/24	219621								



CITY OF PARK RIDGE

PAID INVOICES REPORT

WARRANT: L011624

TO FISCAL 2024/01 01/01/2024 TO 12/31/2024

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INVOICE:	2038030838									
162915	01/11/24	219622			218521	P	01/18/24	2015015	954002 LIB RSRCS-CHILDREN BOOKS	12.14
INVOICE:	2038021302									
162916	01/11/24	219623			218521	P	01/18/24	2015015	954002 LIB RSRCS-CHILDREN BOOKS	16.16
INVOICE:	2038008233									
162917	01/11/24	219624			218521	P	01/18/24	2015015	954002 LIB RSRCS-CHILDREN BOOKS	17.33
INVOICE:	2038032188									
162918	01/11/24	219625			218521	P	01/18/24	2015015	954002 LIB RSRCS-CHILDREN BOOKS	11.55
INVOICE:	2038029275									
162919	01/11/24	219626			218521	P	01/18/24	2015015	954002 LIB RSRCS-CHILDREN BOOKS	58.75
INVOICE:	2038029276									
162920	01/11/24	219627			218521	P	01/18/24	2015015	954002 LIB RSRCS-CHILDREN BOOKS	18.35
INVOICE:	2038029277									
162921	01/11/24	219628			218521	P	01/18/24	2015015	954002 LIB RSRCS-CHILDREN BOOKS	16.31
INVOICE:	2038016699									
162922	01/11/24	219629			218521	P	01/18/24	2015015	954002 LIB RSRCS-CHILDREN BOOKS	17.33
INVOICE:	2038016700									
162923	01/11/24	219630			218521	P	01/18/24	2015015	954002 LIB RSRCS-CHILDREN BOOKS	12.71
INVOICE:	2038016701									
162924	01/11/24	219631			218521	P	01/18/24	2015015	954002 LIB RSRCS-CHILDREN BOOKS	17.33
INVOICE:	2038016702									
162925	01/11/24	219632			218521	P	01/18/24	2015015	954002 LIB RSRCS-CHILDREN BOOKS	78.30
INVOICE:	2038016703									
162926	01/11/24	219633			218521	P	01/18/24	2015015	954002 LIB RSRCS-CHILDREN BOOKS	21.21
INVOICE:	2038016704									
162927	01/11/24	219634			218521	P	01/18/24	2015015	954002 LIB RSRCS-CHILDREN BOOKS	16.31
INVOICE:	2038021843									
VENDOR TOTALS									5,765.68 YTD PAID	2,214.49

489 BLACKSTONE AUDIO INC										
162955	01/11/24	219662			218522	P	01/18/24	2015017	954004 LIB RSRCS-RECORDING AUDIO	43.45
INVOICE:	2134357									
162956	01/11/24	219663			218522	P	01/18/24	2015017	954004 LIB RSRCS-RECORDING AUDIO	403.46
INVOICE:	2134709									
162957	01/11/24	219664			218522	P	01/18/24	2015017	954004 LIB RSRCS-RECORDING AUDIO	47.95
INVOICE:	2134861									
162959	01/11/24	219666			218522	P	01/18/24	2015017	954004 LIB RSRCS-RECORDING AUDIO	47.95
INVOICE:	2134821									
VENDOR TOTALS									742.01 YTD PAID	542.81

300553 CENGAGE LEARNING INC										
162960	01/11/24	219667			218523	P	01/18/24	2015017	954001 LIB RSRCS--ADULT BOOKS FI	26.39
INVOICE:	83111356									
VENDOR TOTALS									6,243.63 YTD PAID	26.39

4372 CENTER FOR THE STUDY OF SERVICES										
162963	01/11/24	219670			218524	P	01/18/24	2015017	954018 LIB RSRCS-ONLINE DATABASE	450.00
INVOICE:	CHI125125462024									

CITY OF PARK RIDGE



PAID INVOICES REPORT

WARRANT: L011624

TO FISCAL 2024/01 01/01/2024 TO 12/31/2024

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VENDOR TOTALS	.00	YTD INVOICED	450.00	YTD PAID	450.00
102908 COMPUTER VIEW INC					
162961 01/11/24 219668	218525	P	01/18/24	2015011	952000
INVOICE: 29877					MATERIALS
162962 01/11/24 219669	218525	P	01/18/24	2015011	931700
INVOICE: 29813					LIB DATA PROC SV
VENDOR TOTALS	26,141.00	YTD INVOICED	75,407.00	YTD PAID	36,575.00
8740 EXCELLERATE LEARNING STUDIO					
162976 01/11/24 219683	218526	P	01/18/24	2015015	938506
INVOICE: ADM0111243					GNL CNTRL SVC/PROGRAM
VENDOR TOTALS	.00	YTD INVOICED	125.00	YTD PAID	125.00
8496 GORDON FLESCH COMPANY INC					
162965 01/11/24 219672	218527	P	01/18/24	2015011	935101
INVOICE: I00883440					EQPT RNTL-LEASE PAYMENTS
VENDOR TOTALS	1,449.44	YTD INVOICED	1,603.88	YTD PAID	1,474.44
4516 IHLS OCLC					
162966 01/11/24 219673	218528	P	01/18/24	2015013	931702
INVOICE: 29741					DATA PROCESSING/OCLC
VENDOR TOTALS	653.04	YTD INVOICED	816.97	YTD PAID	816.97
7842 INGRAM LIBRARY SERVICES					
162967 01/11/24 219674	218529	P	01/18/24	2015017	954001
INVOICE: 67675718					LIB RSRCS--ADULT BOOKS FI
162968 01/11/24 219675	218529	P	01/18/24	2015017	954001
INVOICE: 67675717					LIB RSRCS--ADULT BOOKS FI
VENDOR TOTALS	244.44	YTD INVOICED	399.67	YTD PAID	129.40
915 LACONI					
162969 01/11/24 219676	218530	P	01/18/24	2015011	932400
INVOICE: ADM011124					LIB MEMBER DUES
VENDOR TOTALS	150.00	YTD INVOICED	150.00	YTD PAID	150.00
8865 LANGUAGE ACADEMY LLC					
162970 01/11/24 219677	218531	P	01/18/24	2015015	938506
INVOICE: ADM0111242					GNL CNTRL SVC/PROGRAM
VENDOR TOTALS	.00	YTD INVOICED	50.00	YTD PAID	50.00
2383 LIBRARY FURNITURE INTERNATIONAL INC					
162971 01/11/24 219678	218532	P	01/18/24	2015011	951003
					OFF SPLS FURNISHINGS
VENDOR TOTALS					15,800.00

CITY OF PARK RIDGE



PAID INVOICES REPORT

WARRANT: L011624

TO FISCAL 2024/01 01/01/2024 TO 12/31/2024

VENDOR NAME DOCUMENT INV DATE VOUCHER PO CHECK NO T CHK DATE GL ACCOUNT GL ACCOUNT DESCRIPTION

INVOICE: 8994									
VENDOR TOTALS		.00	YTD INVOICED	15,800.00	YTD PAID	15,800.00			
6964	LINKEDIN CORPORATION								
162972	01/11/24 219679	218533	P 01/18/24 2015017	954018	LIB RSRCS-ONLINE DATABASE	7,000.00			
INVOICE: 10112198158									
VENDOR TOTALS		6,868.28	YTD INVOICED	7,000.00	YTD PAID	7,000.00			
302464	MARK A DVORAK								
162964	01/11/24 219671	218534	P 01/18/24 2015017	938506	GNL CNTRL SVC/PROGRAM	300.00			
INVOICE: ADM121237									
VENDOR TOTALS		.00	YTD INVOICED	300.00	YTD PAID	300.00			
101892	MIDWEST TAPE								
162973	01/11/24 219680	218535	P 01/18/24 2015017	954005	LIB RSRCS-AV/DVD/BL	25.49			
INVOICE: 504888917									
162974	01/11/24 219681	218535	P 01/18/24 2015017	954005	LIB RSRCS-AV/DVD/BL	44.98			
INVOICE: 504888916									
162975	01/11/24 219682	218535	P 01/18/24 2015017	954005	LIB RSRCS-AV/DVD/BL	95.21			
INVOICE: 504888914									
VENDOR TOTALS		1,837.42	YTD INVOICED	2,198.18	YTD PAID	165.68			
101509	MORNINGSTAR INC								
162977	01/11/24 219684	218536	P 01/18/24 2015017	954018	LIB RSRCS-ONLINE DATABASE	8,603.00			
INVOICE: 1C									
VENDOR TOTALS		.00	YTD INVOICED	8,603.00	YTD PAID	8,603.00			
102063	NEWSBANK								
162978	01/11/24 219685	218537	P 01/18/24 2015017	954018	LIB RSRCS-ONLINE DATABASE	13,792.00			
INVOICE: RNL102045									
VENDOR TOTALS		.00	YTD INVOICED	13,792.00	YTD PAID	13,792.00			
6246	NICHE ACADEMY LLC								
162979	01/11/24 219686	218538	P 01/18/24 2015017	954018	LIB RSRCS-ONLINE DATABASE	1,290.00			
INVOICE: 9062									
VENDOR TOTALS		1,290.00	YTD INVOICED	1,290.00	YTD PAID	1,290.00			
924	OVERDRIVE INC								
162980	01/11/24 219687	218539	P 01/18/24 201	430819	NO. SUB. DIGITAL CONSORTI	330.10			
INVOICE: 00751DA24008490									
162981	01/11/24 219688	218539	P 01/18/24 201	430819	NO. SUB. DIGITAL CONSORTI	886.36			
INVOICE: 00751C024006128									
162982	01/11/24 219689	218539	P 01/18/24 201	430819	NO. SUB. DIGITAL CONSORTI	65.00			
INVOICE: 00751DA24006575									

CITY OF PARK RIDGE



PAID INVOICES REPORT

WARRANT: L011624

TO FISCAL 2024/01 01/01/2024 TO 12/31/2024

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	NO.	SUB.	YTD PAID	YTD INVOICED
162983 INVOICE: 00751C024002404	01/11/24	219690		218539	P	01/18/24	201	430819	NO. SUB. DIGITAL CONSORTI		2,495.94	
162984 INVOICE: 00751DA24001712	01/11/24	219691		218539	P	01/18/24	201	430819	NO. SUB. DIGITAL CONSORTI		111.78	
162985 INVOICE: H0101732	01/11/24	219692		218539	P	01/18/24	201	430819	NO. SUB. DIGITAL CONSORTI		1,000.00	
VENDOR TOTALS								14,963.70			4,889.18	
9021 PATRICIA SKALKA 162990 INVOICE: 0111246	01/11/24	219697		218540	P	01/18/24	2015017	938506	GNL CNTRL SVC/PROGRAM		250.00	
VENDOR TOTALS								.00			250.00	
8974 PAUL TIMM 162994 INVOICE: ADM0111247	01/11/24	219701		218541	P	01/18/24	2015017	938506	GNL CNTRL SVC/PROGRAM		200.00	
VENDOR TOTALS								.00			200.00	
229 PITNEY BOWES BANK INC 163011 INVOICE: ADM011824	01/18/24	219718		218542	P	01/18/24	2015011	938502	GNL CNTRL SVC/POSTAGE		2,000.00	
VENDOR TOTALS								66.39			2,000.00	
8790 PLAYAWAY PRODUCTS LLC 162986 INVOICE: 449971	01/11/24	219693		218543	P	01/18/24	2015017	954004	LIB RSRCS-RECORDING AUDIO		644.41	
VENDOR TOTALS								.00			644.41	
301937 PROQUEST LLC 162988 INVOICE: 70803230	01/11/24	219695		218544	P	01/18/24	2015017	954018	LIB RSRCS-ONLINE DATABASE		2,807.97	
162989 INVOICE: 70823488	01/11/24	219696		218544	P	01/18/24	2015017	954018	LIB RSRCS-ONLINE DATABASE		15,477.97	
VENDOR TOTALS								5,664.99			18,285.94	
102551 CACINI INC 163001 INVOICE: 44358	01/11/24	219708		218545	P	01/18/24	2015011	936000	PUBLIC RELATIONS		238.00	
VENDOR TOTALS								36.00			238.00	
834 SOUTHPOINT INSURANCE AGENCY 162991 INVOICE: 52279	01/11/24	219698		218546	P	01/18/24	2015011	937900	LIB INSURANCE		2,650.00	

CITY OF PARK RIDGE

PAID INVOICES REPORT

WARRANT: L011624

TO FISCAL 2024/01 01/01/2024 TO 12/31/2024

VENDOR NAME DOCUMENT INV DATE VOUCHER PO CHECK NO T CHK DATE GL ACCOUNT GL ACCOUNT DESCRIPTION

VENDOR TOTALS	2,460.00	YTD INVOICED	2,650.00	YTD PAID	2,650.00
6493 SUN AND MOON YOGA 162993 01/11/24 219700 INVOICE: ADM0111246		218547 P 01/18/24 2015017 938506	GNL CNTRL SVC/PROGRAM		750.00
VENDOR TOTALS	600.00	YTD INVOICED	750.00	YTD PAID	750.00
8952 TWISTED TREE YOGA CORPORATION 162995 01/11/24 219702 INVOICE: ADM0111248		218548 P 01/18/24 2015015 938506	GNL CNTRL SVC/PROGRAM		75.00
162996 01/11/24 219703 INVOICE: ADM01112410		218549 P 01/18/24 2015015 938506	GNL CNTRL SVC/PROGRAM		120.00
VENDOR TOTALS	.00	YTD INVOICED	195.00	YTD PAID	195.00
8961 ZNIMKA CREATIONS LLC 162997 01/11/24 219704 INVOICE: ADM0111249		218550 P 01/18/24 2015017 938506	GNL CNTRL SVC/PROGRAM		165.00
VENDOR TOTALS	.00	YTD INVOICED	165.00	YTD PAID	165.00
REPORT TOTALS					126,348.10

TOTAL PRINTED CHECKS 35 AMOUNT 126,348.10

** END OF REPORT - Generated by Edward Tidd **

**City of Park Ridge, IL
Warrant List Fund Totals
01/31/2024**

Fund	Description	Amount
201	Library Fund	\$112,615.94
201	Grant Fund	\$0.00
201	North Suburban	\$4,610.78
<hr/>		
	Report Total	\$ 117,226.72

CITY OF PARK RIDGE

PAID INVOICES REPORT

WARRANT: L013124

TO FISCAL 2024/01 01/01/2024 TO 12/31/2024

VENDOR NAME	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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5132 ADP INC	01/29/24	219916		218640	P	02/01/24	2015011	938509	GNL CNTRL SVC/PAYROLL	714.27
163206	INVOICE:	653007406								
VENDOR TOTALS				.00	YTD INVOICED			13,421.76	YTD PAID	714.27
48 ALLIANCE ENTERTAINMENT	01/29/24	219917		218641	P	02/01/24	2015017	954015	LIB RSRCS-RECORDINGS MUSI	112.12
163207	INVOICE:	PLS7774814								
VENDOR TOTALS				.00	YTD INVOICED			244.10	YTD PAID	112.12
302670 AMAZON CAPITAL SERVICES	01/29/24	219919		218642	P	02/01/24	2015015	954010	LIB RSRCS-VIDEOGAMES	21.23
163209	INVOICE:	19WVG7167P66								
163210	01/29/24	219920		218642	P	02/01/24	2015015	938506	GNL CNTRL SVC/PROGRAM	42.45
163211	INVOICE:	13KKV139LFFD								
163212	01/29/24	219921		218642	P	02/01/24	2015016	951100	LIBRARY SUPPLIES	6.99
163213	INVOICE:	19YCX11L419								
163214	01/29/24	219922		218642	P	02/01/24	2015011	952000	MATERIALS	7.98
163215	INVOICE:	13CLW376JPC6								
163216	01/29/24	219923		218642	P	02/01/24	2015015	954010	LIB RSRCS-VIDEOGAMES	-43.89
163217	INVOICE:	1CPYQ0G1HGJG								
163218	01/29/24	219924		218642	P	02/01/24	2015017	951100	LIBRARY SUPPLIES	51.99
163219	INVOICE:	1MRWX61110YE								
163220	01/29/24	219925		218642	P	02/01/24	2015017	951102	LIBRARY SUPPLIES - MAKERS	21.82
163221	INVOICE:	1C67KNOM1306								
163222	01/29/24	219926		218642	P	02/01/24	2015011	951002	OFF SPLS--OTHER SUPPLIES	13.57
163223	INVOICE:	16Y7XGGL1V49								
163224	01/29/24	219927		218642	P	02/01/24	2015011	933800	CONFERENCES & TRAINING	25.90
163225	INVOICE:	1MM6RRQ66G06								
163226	01/29/24	219928		218642	P	02/01/24	2015012	952100	BUILDING SUPPLIES	39.01
163227	INVOICE:	1XVH44YQC67M								
163228	01/29/24	219929		218642	P	02/01/24	2015015	954010	LIB RSRCS-VIDEOGAMES	43.89
163229	INVOICE:	146VMDLGFCCG7								
163230	01/29/24	219930		218642	P	02/01/24	2015012	932103	BLDG MNT CNTR-GENL MAINT	25.59
163231	INVOICE:	19NKY4DD64WY								
163232	01/29/24	219931		218642	P	02/01/24	2015011	936000	PUBLIC RELATIONS	17.98
163233	INVOICE:	1QK6LWJX6LVT								
163234	01/29/24	219932		218642	P	02/01/24	2015015	938506	GNL CNTRL SVC/PROGRAM	178.29
163235	INVOICE:	1NRTDRPW1PLP								
163236	01/29/24	219933		218642	P	02/01/24	2015017	954001	LIB RSRCS--ADULT BOOKS FI	20.08
163237	INVOICE:	1PH6K1JXW63Y								
163238	01/29/24	219934		218642	P	02/01/24	2015013	951100	LIBRARY SUPPLIES	28.03
163239	INVOICE:	1GK9V6WY1V								
163240	01/29/24	219935		218642	P	02/01/24	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	28.84
163241	INVOICE:	146PQ6KMRJ7J								
163242	01/29/24	219936		218642	P	02/01/24	2015017	954017	LIB RSRCS-ADULT BOOKS NF	25.50
163243	INVOICE:	1RM3HNRQ9HWP								
163244	01/29/24	219937		218642	P	02/01/24	2015017	954017	LIB RSRCS-ADULT BOOKS NF	24.33
163245	INVOICE:	1QDJYTKHXDF9								

CITY OF PARK RIDGE



PAID INVOICES REPORT

WARRANT: L013124 TO FISCAL 2024/01 01/01/2024 TO 12/31/2024

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	9.98
163228	INVOICE: 13YKK43MYKIC	01/29/24	219938		218642	P	02/01/24	2015017	LIB RSRCS-ADULT BOOKS NF	9.98
163229	INVOICE: 1QY9X6G4G4XM	01/29/24	219939		218642	P	02/01/24	2015017	LIB RSRCS-ADULT BOOKS NF	42.75
163230	INVOICE: 1JYHJWYGM36L	01/29/24	219940		218642	P	02/01/24	2015012	BLDG MNT CNTR-GENL MAINT	12.85
163231	INVOICE: 1MOTYHNVX46J	01/29/24	219941		218642	P	02/01/24	2015012	BLDG MNT CNTR-GENL MAINT	47.99
163232	INVOICE: 1FY1LK6XLQL4	01/29/24	219942		218642	P	02/01/24	2015017	LIB RSRCS-ADULT BOOKS NF	37.27
163233	INVOICE: 161X3WVGJNH3	01/29/24	219943		218642	P	02/01/24	2015015	GNL CNTRL SVC/PROGRAM	10.83
VENDOR TOTALS		1,370.72 YTD INVOICED		4,606.19 YTD PAID						741.25
4193	ATOMATIC MECHANICAL SERVICES INC				218643	P	02/01/24	2015012	BLDG MNT CNTR-HVAC EQUIP	2,587.10
163234	INVOICE: SRV2400399	01/29/24	219944							2,587.10
VENDOR TOTALS		.00 YTD INVOICED		12,437.10 YTD PAID						2,587.10
101020	BAKER AND TAYLOR LLC				218644	P	02/01/24	2015017	LIB RSRCS-ADULT BOOKS NF	137.59
163247	INVOICE: 2038050027	01/29/24	219957		218644	P	02/01/24	2015017	LIB RSRCS-ADULT BOOKS NF	50.81
163249	INVOICE: 2038050028	01/29/24	219959		218644	P	02/01/24	2015017	LIB RSRCS-ADULT BOOKS NF	17.91
163250	INVOICE: 2038050029	01/29/24	219960		218644	P	02/01/24	2015017	LIB RSRCS-ADULT BOOKS NF	14.28
163253	INVOICE: 2038050030	01/29/24	219963		218644	P	02/01/24	2015017	LIB RSRCS-ADULT BOOKS NF	35.56
163254	INVOICE: 2038050031	01/29/24	219964		218644	P	02/01/24	2015017	LIB RSRCS-ADULT BOOKS NF	36.96
163255	INVOICE: 2038050032	01/29/24	219965		218644	P	02/01/24	2015017	LIB RSRCS-ADULT BOOKS NF	36.96
163256	INVOICE: 2038050033	01/29/24	219966		218644	P	02/01/24	2015017	LIB RSRCS-ADULT BOOKS NF	139.64
163257	INVOICE: 2038044366	01/29/24	219967		218644	P	02/01/24	2015017	LIB RSRCS-ADULT BOOKS NF	75.57
163258	INVOICE: 2038044367	01/29/24	219968		218644	P	02/01/24	2015017	LIB RSRCS-ADULT BOOKS NF	55.13
163259	INVOICE: 2038044368	01/29/24	219969		218644	P	02/01/24	2015017	LIB RSRCS-ADULT BOOKS NF	107.41
163260	INVOICE: 2038044369	01/29/24	219970		218644	P	02/01/24	2015017	LIB RSRCS-ADULT BOOKS NF	120.68
163261	INVOICE: 2038041419	01/29/24	219971		218644	P	02/01/24	2015017	LIB RSRCS-ADULT BOOKS NF	35.81
163262	INVOICE: 2038044704	01/29/24	219972		218644	P	02/01/24	2015017	LIB RSRCS--ADULT BOOKS FI	126.48
163263	INVOICE: 2038044705	01/29/24	219973		218644	P	02/01/24	2015017	LIB RSRCS--ADULT BOOKS FI	72.17
163265	INVOICE: 01/29/24 219975	01/29/24	219975		218644	P	02/01/24	2015017	LIB RSRCS--ADULT BOOKS FI	

CITY OF PARK RIDGE



PAID INVOICES REPORT

WARRANT: L013124

TO FISCAL 2024/01 01/01/2024 TO 12/31/2024

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO.	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
INVOICE:	2038044706										
163266	01/29/24	219976			218644	P	02/01/24	2015017	954001	LIB RSRCS--ADULT BOOKS FI	318.13
INVOICE:	2038042274										
163268	01/29/24	219978			218644	P	02/01/24	2015017	954001	LIB RSRCS--ADULT BOOKS FI	40.79
INVOICE:	2038046537										
163269	01/29/24	219979			218644	P	02/01/24	2015015	954002	LIB RSRCS--CHILDREN BOOKS	14.41
INVOICE:	2038044853										
163270	01/29/24	219980			218644	P	02/01/24	2015017	954017	LIB RSRCS--ADULT BOOKS NF	479.31
INVOICE:	2038025217										
163271	01/29/24	219981			218644	P	02/01/24	2015017	954017	LIB RSRCS--ADULT BOOKS NF	129.36
INVOICE:	2038025218										
163273	01/29/24	219983			218644	P	02/01/24	2015017	954017	LIB RSRCS--ADULT BOOKS NF	55.44
INVOICE:	2038025219										
163274	01/29/24	219984			218644	P	02/01/24	2015017	954017	LIB RSRCS--ADULT BOOKS NF	17.33
INVOICE:	2038025220										
163275	01/29/24	219985			218644	P	02/01/24	2015017	954017	LIB RSRCS--ADULT BOOKS NF	38.40
INVOICE:	2038025221										
163276	01/29/24	219986			218644	P	02/01/24	2015017	954001	LIB RSRCS--ADULT BOOKS FI	176.98
INVOICE:	2038031496										
VENDOR TOTALS					4,453.46	YTD INVOICED			5,765.68	YTD PAID	2,333.11
7399	ANNETTE HELEN BOCHENEK										
163277	01/29/24	219987			218645	P	02/01/24	2015017	938506	GNL CNTRL SVC/PROGRAM	350.00
INVOICE:	ADM0129242										
VENDOR TOTALS					.00	YTD INVOICED			350.00	YTD PAID	350.00
3729	CASE LOTS INC										
163278	01/29/24	219988			218646	P	02/01/24	2015012	952100	BUILDING SUPPLIES	899.64
INVOICE:	22474										
VENDOR TOTALS					604.80	YTD INVOICED			2,945.39	YTD PAID	899.64
12962	CDW GOVERNMENT INC										
163279	01/29/24	219989			218647	P	02/01/24	2015011	952000	MATERIALS	178.50
INVOICE:	NW41609										
VENDOR TOTALS					.00	YTD INVOICED			178.50	YTD PAID	178.50
300553	CENGAGE LEARNING INC										
163280	01/29/24	219990			218648	P	02/01/24	2015017	954018	LIB RSRCS--ONLINE DATABASE	1,267.44
INVOICE:	83099356										
163281	01/29/24	219991			218648	P	02/01/24	2015017	954018	LIB RSRCS--ONLINE DATABASE	2,957.35
INVOICE:	83099355										
163282	01/29/24	219992			218648	P	02/01/24	2015015	954002	LIB RSRCS--CHILDREN BOOKS	21.59
INVOICE:	8324287										
163283	01/29/24	219993			218648	P	02/01/24	2015017	954018	LIB RSRCS--ONLINE DATABASE	1,575.00
INVOICE:	83099354										
163284	01/29/24	219994			218648	P	02/01/24	2015017	954001	LIB RSRCS--ADULT BOOKS FI	179.94
INVOICE:	93184186										

CITY OF PARK RIDGE



PAID INVOICES REPORT

WARRANT: L013124

TO FISCAL 2024/01 01/01/2024 TO 12/31/2024

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	78.37
163285	INVOICE: 83239900	01/29/24	219995		218648	P	02/01/24	2015017	954001 LIB RSRCS--ADULT BOOKS FI	78.37
VENDOR TOTALS			4,329.12	YTD INVOICED				6,243.63	YTD PAID	6,079.69
13239	CENTER OF CONCERN	01/29/24	219996		218649	P	02/01/24	2015017	938506 GNL CNTRL SVC/PROGRAM	200.00
163286	INVOICE: ADM0129243	01/29/24	219996							
VENDOR TOTALS			200.00	YTD INVOICED				200.00	YTD PAID	200.00
303044	CENTER POINT INC	01/29/24	219997		218650	P	02/01/24	2015017	954001 LIB RSRCS--ADULT BOOKS FI	85.31
163287	INVOICE: 2069833	01/29/24	219997							
VENDOR TOTALS			28.67	YTD INVOICED				85.31	YTD PAID	85.31
5814	CHASE	01/29/24	219998		218651	P	02/01/24	2015011	931700 LIB DATA PROC SV	78.99
163288	INVOICE: ADM0129244	01/29/24	219998							
163288	INVOICE: ADM0129244	01/29/24	219998		218651	P	02/01/24	2015011	933800 CONFERENCES & TRAINING	1,150.00
163288	INVOICE: ADM0129244	01/29/24	219998		218651	P	02/01/24	2015011	936000 PUBLIC RELATIONS	78.60
163288	INVOICE: ADM0129244	01/29/24	219998		218651	P	02/01/24	2015015	938506 GNL CNTRL SVC/PROGRAM	39.44
163288	INVOICE: ADM0129244	01/29/24	219998		218651	P	02/01/24	2015017	954003 LIB RSRCS--PERIODICALS	419.00
VENDOR TOTALS			577.90	YTD INVOICED				3,472.22	YTD PAID	1,766.03
5403	CHASE PAYMENTECH	01/30/24	220090		16890	W	01/31/24	2015011	937800 LIB BNK SERV CHG	19.83
163379	INVOICE: ADM013024	01/30/24	220090							
VENDOR TOTALS			.00	YTD INVOICED				2,573.48	YTD PAID	19.83
7517	JPH ENTERPRISES INC	01/29/24	220000		218652	P	02/01/24	2015011	936000 PUBLIC RELATIONS	261.00
163290	INVOICE: 73762	01/29/24	220000							
VENDOR TOTALS			265.00	YTD INVOICED				978.00	YTD PAID	261.00
102908	COMPUTER VIEW INC	01/29/24	220003		218653	P	02/01/24	2015011	952000 MATERIALS	282.00
163293	INVOICE: 29885	01/29/24	220003							
163340	INVOICE: 29884	01/29/24	220050		218653	P	02/01/24	2015011	931700 LIB DATA PROC SV	38,550.00
VENDOR TOTALS			26,141.00	YTD INVOICED				75,407.00	YTD PAID	38,832.00

CITY OF PARK RIDGE



PAID INVOICES REPORT

WARRANT: L013124

TO FISCAL 2024/01 01/01/2024 TO 12/31/2024

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
55134 COOPERATIVE COMPUTER SERVICES	163292	01/29/24	220002		218654	P	02/01/24	2015016	931701 DATA PROCESSING/CLSI	15,113.32
	INVOICE: 2236									
	163292	01/29/24	220002		218654	P	02/01/24	2015013	931702 DATA PROCESSING/OCLC	3,851.63
	INVOICE: 2236									
VENDOR TOTALS		19,293.29	YTD INVOICED					18,964.95	YTD PAID	18,964.95
19972 DEMCO INC	163295	01/29/24	220005		218655	P	02/01/24	2015015	951100 LIBRARY SUPPLIES	1,092.94
	INVOICE: 7416636									
	163296	01/29/24	220006		218655	P	02/01/24	2015013	951100 LIBRARY SUPPLIES	1,110.61
	INVOICE: 7418298									
	163297	01/29/24	220007		218655	P	02/01/24	2015013	951100 LIBRARY SUPPLIES	-152.40
	INVOICE: C37024									
VENDOR TOTALS		535.25	YTD INVOICED					2,051.15	YTD PAID	2,051.15
25165 EBSCO SUBSCRIPTION SERV	163298	01/29/24	220008		218656	P	02/01/24	2015017	954018 LIB RSRCS-ONLINE DATABASE	3,601.00
	INVOICE: 10002238001									
VENDOR TOTALS		3,189.00	YTD INVOICED					3,601.00	YTD PAID	3,601.00
9009 FAMBRO MANAGEMENT LLC	163299	01/29/24	220009		218657	P	02/01/24	2015015	938506 GNL CNTRL SVC/PROGRAM	190.00
	INVOICE: ADM0129246									
VENDOR TOTALS		.00	YTD INVOICED					190.00	YTD PAID	190.00
8496 GORDON FLESCH COMPANY INC	163300	01/29/24	220010		218658	P	02/01/24	2015011	935100 EQPT RNTL-MAINTENANCE	129.44
	INVOICE: IN14530549									
VENDOR TOTALS		1,449.44	YTD INVOICED					1,603.88	YTD PAID	129.44
9002 GREGORY ALEXANDER	163208	01/29/24	219918		218659	P	02/01/24	2015017	938506 GNL CNTRL SVC/PROGRAM	250.00
	INVOICE: ADM012924									
VENDOR TOTALS		.00	YTD INVOICED					250.00	YTD PAID	250.00
5041 TIFFANY ANN GATES ETCHHELL	163301	01/29/24	220011		218660	P	02/01/24	2015015	938506 GNL CNTRL SVC/PROGRAM	125.00
	INVOICE: ADM0129247									
VENDOR TOTALS		125.00	YTD INVOICED					125.00	YTD PAID	125.00
36865 ILLINOIS LIBRARY ASSOC	163302	01/29/24	220012		218661	P	02/01/24	2015011	932400 LIB MEMBER DUES	300.00
	INVOICE: 277970									

CITY OF PARK RIDGE



PAID INVOICES REPORT

WARRANT: L013124

TO FISCAL 2024/01 01/01/2024 TO 12/31/2024

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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VENDOR TOTALS									
301426	INFO USA MARKETING INC		300.00	YTD INVOICED			300.00	YTD PAID	300.00
163294	01/29/24 220004		218662	P	02/01/24	2015017	954018	LIB RSRCS-ONLINE DATABASE	9,400.00
	INVOICE: 10004173466								
VENDOR TOTALS									
7842	INGRAM LIBRARY SERVICES		.00	YTD INVOICED			9,400.00	YTD PAID	9,400.00
163303	01/29/24 220013		218663	P	02/01/24	2015017	954001	LIB RSRCS--ADULT BOOKS FI	270.27
	INVOICE: 63017770								
VENDOR TOTALS									
9063	JOANN WRENN		244.44	YTD INVOICED			399.67	YTD PAID	270.27
163339	01/29/24 220049		218664	P	02/01/24	2015011	951103	STAFF APPRECIATION	9.99
	INVOICE: ADM01292410								
VENDOR TOTALS									
5303	KINGS III OF AMERICA INC		.00	YTD INVOICED			9.99	YTD PAID	9.99
163304	01/29/24 220014		218665	P	02/01/24	2015012	932104	BLDG MNT CNTR-ELEV MAINT	202.35
	INVOICE: 2600379								
VENDOR TOTALS									
3493	MANGO LANGUAGES		196.47	YTD INVOICED			202.35	YTD PAID	202.35
163305	01/29/24 220015		218666	P	02/01/24	2015017	954018	LIB RSRCS-ONLINE DATABASE	3,038.70
	INVOICE: INV013437								
VENDOR TOTALS									
101892	MIDWEST TAPE		.00	YTD INVOICED			3,038.70	YTD PAID	3,038.70
163306	01/29/24 220016		218667	P	02/01/24	2015017	954005	LIB RSRCS-AV/DVD/BL	85.59
	INVOICE: 504925537								
163307	01/29/24 220017		218667	P	02/01/24	2015017	954005	LIB RSRCS-AV/DVD/BL	104.96
	INVOICE: 504925225								
163308	01/29/24 220018		218667	P	02/01/24	2015017	954005	LIB RSRCS-AV/DVD/BL	32.24
	INVOICE: 504925224								
163309	01/29/24 220019		218667	P	02/01/24	2015017	954005	LIB RSRCS-AV/DVD/BL	22.49
	INVOICE: 504924223								
163310	01/29/24 220020		218667	P	02/01/24	2015017	954005	LIB RSRCS-AV/DVD/BL	74.21
	INVOICE: 504925222								
163311	01/29/24 220021		218667	P	02/01/24	2015017	954005	LIB RSRCS-AV/DVD/BL	498.52
	INVOICE: 504925220								
163312	01/29/24 220022		218667	P	02/01/24	2015017	954005	LIB RSRCS-AV/DVD/BL	38.24
	INVOICE: 504924599								
163313	01/29/24 220023		218667	P	02/01/24	2015017	954005	LIB RSRCS-AV/DVD/BL	29.99
	INVOICE: 504941328								
163314	01/29/24 220024		218667	P	02/01/24	2015017	954005	LIB RSRCS-AV/DVD/BL	44.98

CITY OF PARK RIDGE



PAID INVOICES REPORT

WARRANT: L013124

TO FISCAL 2024/01 01/01/2024 TO 12/31/2024

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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INVOICE:	504941327								
163315	01/29/24	220025			218667	P	02/01/24	2015017	954005
INVOICE:	504941326								
163316	01/29/24	220026			218667	P	02/01/24	2015017	954005
INVOICE:	504941324								
163317	01/29/24	220027			218667	P	02/01/24	2015013	951100
INVOICE:	504896784								

VENDOR TOTALS 1,837.42 YTD INVOICED 2,198.18 YTD PAID

924 OVERDRIVE INC									
163319	01/29/24	220029			218668	P	02/01/24	201	430819
INVOICE:	00751DA24014298								
163320	01/29/24	220030			218668	P	02/01/24	201	430819
INVOICE:	00751DA24020977								
163321	01/29/24	220031			218668	P	02/01/24	201	430819
INVOICE:	00751C024018736								
163322	01/29/24	220032			218668	P	02/01/24	201	430819
INVOICE:	00751C024013341								

VENDOR TOTALS 6,202.32 YTD INVOICED 14,963.70 YTD PAID

8790 PLAYAWAY PRODUCTS LLC									
163323	01/29/24	220033			218669	P	02/01/24	2015017	954004
INVOICE:	450762								

VENDOR TOTALS .00 YTD INVOICED 745.89 YTD PAID

301937 PROQUEST LLC									
163324	01/29/24	220034			218670	P	02/01/24	2015017	954018
INVOICE:	70827074								

VENDOR TOTALS 5,664.99 YTD INVOICED 24,234.18 YTD PAID

5530 REACHING ACROSS ILLINOIS LIBRARY SYSTEMS									
163327	01/29/24	220037			218671	P	02/01/24	2015017	938506
INVOICE:	11958								
163328	01/29/24	220038			218671	P	02/01/24	2015017	954018
INVOICE:	11889								

VENDOR TOTALS 522.00 YTD INVOICED 1,146.00 YTD PAID

4023 RAINBOW ANIMAL ASSISTED THERAPY									
163325	01/29/24	220035			218672	P	02/01/24	2015015	938506
INVOICE:	ADM0129248								
163326	01/29/24	220036			218672	P	02/01/24	2015015	938506
INVOICE:	ADM0126249								

VENDOR TOTALS 50.00 YTD INVOICED 200.00 YTD PAID

303473 RECORD INFORMATION SERVICES INC									
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CITY OF PARK RIDGE



PAID INVOICES REPORT

WARRANT: L013124

TO FISCAL 2024/01 01/01/2024 TO 12/31/2024

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	AMOUNT
163329 INVOICE: 54073	01/29/24	220039		218673	P	02/01/24	2015017	954018 LIB RSRCS-ONLINE DATABASE	804.00
VENDOR TOTALS				804.00	YTD INVOICED			804.00	YTD PAID
7912 ROBERT K CHASE 163289 INVOICE: ADM0129245	01/29/24	219999		218674	P	02/01/24	2015015	938506 GNL CNTRL SVC/PROGRAM	400.00
VENDOR TOTALS				150.00	YTD INVOICED			400.00	YTD PAID
303227 SCHOLASTIC 163330 INVOICE: 56188117	01/29/24	220040		218675	P	02/01/24	2015017	954018 LIB RSRCS-ONLINE DATABASE	1,311.13
VENDOR TOTALS				1,210.00	YTD INVOICED			1,311.13	YTD PAID
303362 TUTOR COM 163331 INVOICE: INV000018085	01/29/24	220041		218676	P	02/01/24	2015017	954018 LIB RSRCS-ONLINE DATABASE	2,000.00
VENDOR TOTALS				.00	YTD INVOICED			2,000.00	YTD PAID
5625 VALUE LINE PUBLISHING LLC 163332 INVOICE: KF762189241	01/29/24	220042		218677	P	02/01/24	2015017	954018 LIB RSRCS-ONLINE DATABASE	4,850.00
VENDOR TOTALS				.00	YTD INVOICED			4,850.00	YTD PAID
300800 WAREHOUSE DIRECT INC 163333 INVOICE: 56484031	01/29/24	220043		218678	P	02/01/24	2015015	938506 GNL CNTRL SVC/PROGRAM	51.78
163334 INVOICE: 56469220	01/29/24	220044		218678	P	02/01/24	2015011	951001 OFF SPLS--PHOTOCOPY	222.92
163335 INVOICE: 56484030	01/29/24	220045		218678	P	02/01/24	2015011	951001 OFF SPLS--PHOTOCOPY	49.99
163336 INVOICE: 56520650	01/29/24	220046		218678	P	02/01/24	2015011	933800 CONFERENCES & TRAINING	66.91
163337 INVOICE: 56513920	01/29/24	220047		218678	P	02/01/24	2015016	951100 LIBRARY SUPPLIES	37.98
163337 INVOICE: 56513920	01/29/24	220047		218678	P	02/01/24	2015011	951001 OFF SPLS--PHOTOCOPY	72.95
VENDOR TOTALS				370.37	YTD INVOICED			909.23	YTD PAID
8325 WILLIAMS ASSOCIATES ARCHITECTS LTD 163338 INVOICE: 0022257	01/29/24	220048		218679	P	02/01/24	2015012	996300 BUILDING/BUILDING IMPROVE	204.02
VENDOR TOTALS				.00	YTD INVOICED			204.02	YTD PAID

CITY OF PARK RIDGE



PAID INVOICES REPORT

WARRANT: L013124

TO FISCAL 2024/01 01/01/2024 TO 12/31/2024

VENDOR NAME DOCUMENT INV DATE VOUCHER PO CHECK NO T CHK DATE GL ACCOUNT GL ACCOUNT DESCRIPTION

REPORT TOTALS 117,226.72

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	40	117,206.89
TOTAL WIRE TRANSFERS	1	19.83

** END OF REPORT - Generated by Edward Tidd **