



Park Ridge Public Library  
Regular Board Meeting – AGENDA – January 16, 2024 at 7:00 PM

**Meeting Location:**

Park Ridge Public Library – 20 S. Prospect, Park Ridge – 1<sup>st</sup> Floor Meeting Room

1. Call to Order
2. Roll Call
3. Public Comment on Non-Agenda Items
4. Consent Agenda

\* Items listed below are considered routine by the Library Board and will be enacted by one motion. There will be no discussion of these items unless a Board member so requests, in which event the item will be removed from Consent for further discussion immediately after the Consent Agenda is approved.

- a. Approval of Minutes of the December 19, 2023 Regular Meeting of the Library Board
- b. Ratify Bills Payable-Warrant Register for:

Period 12		Period 12	
Library Fund Warrants	\$63,406.27	Library Fund Warrants	\$107,956.13
Payroll	\$85,913.31	Payroll	\$88,701.34
Per Capita Grant Fund	\$0.00	Per Capita Grant Fund	\$0.00
North Suburban Digital Consortium	\$6,196.19	North Suburban Digital Consortium	\$845.06
Total	\$244,807.19	Total	\$197,502.53

- c. Approve Cash Statement for all accounts for December 2023
- d. Ratify disbursements from the Petty Cash Fund, \$66.91
- e. Ratify disbursements from the Gift Fund, \$0.00
- f. Approve revisions to policies A1. Levy and Budget, A2. Library Fund, A3. Purchasing, A4. Payments for Goods and Services, A6. Expense Reimbursement, A7. Credit Card Use and A8. Capital Assets, as amended.
- g. Approve revisions to C21. Display Case/Exhibits policy.

5. Treasurer’s Report
  - a. Approve the Consolidated Year to Date Revenue and Expenditures Report for December 2023
6. President’s Report
7. Secretary’s Report
8. Library Director's Report
  - a. Statistics
  - b. Narrative
9. Friends of the Library Report
10. Unfinished Business
11. New Business
12. Adjournment

All topics on the Agenda are potential Action Items.