



Park Ridge Public Library
Regular Board Meeting – AGENDA – December 19, 2023 at 7:00 PM

Meeting Location:

Park Ridge City Hall Council Chambers, 505 Butler Place, Park Ridge, IL

- 1. Call to Order
2. Roll Call
3. Public Comment on Non-Agenda Items
4. Consent Agenda

\* Items listed below are considered routine by the Library Board and will be enacted by one motion. There will be no discussion of these items unless a Board member so requests, in which event the item will be removed from Consent for further discussion immediately after the Consent Agenda is approved.

- a. Approval of Minutes of the November 21, 2023 Regular Meeting of the Library Board
b. Ratify Bills Payable-Warrant Register for:

Table with 4 columns: Period 11, Amount, Period 11, Amount. Rows include Library Fund Warrants, Payroll, Per Capita Grant Fund, North Suburban Digital Consortium, and Total.

- c. Approve Cash Statement for all accounts for November 2023
d. Ratify disbursements from the Petty Cash Fund, \$20.00
e. Ratify disbursements from the Gift Fund, \$570.00
f. Approve the 2024 Board Meeting calendar
g. Approve Library Furniture International quote LFI QT-3946rev.2 in the amount of \$31,600 for purchase of shelving for Children’s Department
h. Approve CIV Quote 202685 for \$19,108 for replacement of security camera server and Quote 202686 for \$1,235 for installation of an additional security camera
i. Approve the FY24 Per Capita Grant Application

- 5. Treasurer’s Report
a. Approve the Consolidated Year to Date Revenue and Expenditures Report for November 2023
6. President’s Report
7. Secretary’s Report
8. Library Director's Report
a. Statistics
b. Narrative
9. Friends of the Library Report
10. Unfinished Business
11. New Business
a. Approve Library Director compensation for FY24
12. CLOSED SESSION pursuant to 5 ILCS 120/2(c)(1), for discussion of a personnel matter
13. Adjournment

All topics on the Agenda are potential Action Items.

**MINUTES**

**PARK RIDGE PUBLIC LIBRARY**

20 S. Prospect Avenue, Park Ridge, IL 60068

Regular Meeting of the Board of Trustees

Held in Council Chambers at City Hall – 505 Butler Place, Park Ridge, IL

November 21, 2023 at 7:00 p.m.

**CALL TO ORDER**

President Thiagarajan called the meeting to order at 7:00 p.m.

**ROLL CALL**

Trustees Present: Anita De Frank, Josh Kiem, Danielle Powers, Lauren Rapisand, Secretary; Theresa Renaldi, Gregg Rusk, Treasurer; David Somheil, Deepika Thiagarajan, President

Trustees Absent: Alexandra Hanba, Vice-President

Others Present: Joanna Bertucci, Library Director; Anastasia Rachmaciej, Laura Scott, Joan Wrenn, Library Staff  
Cathy Thompson

**PUBLIC COMMENT**

No comments were made.

**CONSENT AGENDA**

President Thiagarajan read the list of items on the Consent Agenda and stated that if a trustee(s) would like an item removed from Consent, the item will be removed for further discussion after the Consent Agenda is approved.

The following items are included on the Consent Agenda:

- Approval of Minutes of the October 17, 2023 Regular Meeting of the Library Board
- Ratify Bills Payable Warrant Register for Period 10, FY23 October 16, 2023 in the amount of \$143,232.41, and October 31, 2023 in the amount of \$215,568.12.
- Approve Cash Statement for all accounts for October, 2023
- Ratify disbursements from the Petty Cash Fund, \$78.98 and the Gift Fund, \$1,043.91
- Transfer \$23,000 from Administration – Regular Salaries to Administration – PPO
- Transfer \$25,000 from Administration – HMO to Administration – PPO
- Transfer \$1,500 from Library Maintenance – Natural Gas to Administration – Telephone
- Transfer \$2,500 from Adult Services – MWL (Most Wanted) to Adult Services – Library E-Book
- Transfer \$1,000 from Adult Services – Microfilm to Adult Services – Library E-Book
- Transfer \$5,000 from Adult Services – DVD to Adult Services – Library E-Book
- Approve quotation from ATOMATIC in the amount of \$6,950 for the installation of one (1) Cook 210C17D VF fan rated for 3000 CFM with 3/4HP and one (1) curb adapter.
- Approve #27. Paid Leave for All Workers Act Policy
- Approve 2024 Days Closed calendar

Secretary Rapisand made a

**MOTION:** To approve the Consent Agenda, as presented, with the exception of Item A. – Approval of Minutes of the October 17, 2023 Regular Meeting of the Library Board

President Thiagarajan seconded the motion

Roll Call Vote: Yes: De Frank, Kiem, Powers, Rapisand, Renaldi, Rusk, Somheil, Thiagarajan

**Motion passed**

**MINUTES**

**PARK RIDGE PUBLIC LIBRARY**

20 S. Prospect Avenue, Park Ridge, IL 60068

Regular Meeting of the Board of Trustees

Held in Council Chambers at City Hall – 505 Butler Place, Park Ridge, IL

November 21, 2023 at 7:00 p.m.

President Thiagarajan made a

**MOTION:** To approve the minutes of the October 17, 2023 regular Board meeting

Trustee Renaldi seconded the motion

Roll Call Vote: Yes: De Frank, Kiem, Powers, Rapisand, Renaldi, Somheil, Thiagarajan

Abstain: Rusk

**Motion passed**

**TREASURER’S REPORT**

Treasurer Rusk reviewed the Consolidated YTD Revenue and Expenditures report through October, 2023 which represents completion of 83% of the fiscal year, noting that total revenues are 58% of budget. On the expense side, operating expenses are at 73% of budget, capital expenditures are at 19% of budget which results in total expenditures at 66% of budget. Director Bertucci noted that tax bills for the second installment of taxes are due December 1, 2023.

Treasurer Rusk made a

**MOTION:** To approve the Consolidated Year to Date Revenue and Expenditures Report for October, 2023

Trustee Powers seconded the motion

Roll Call Vote: Yes: De Frank, Kiem, Powers, Rapisand, Renaldi, Rusk, Somheil, Thiagarajan

**Motion passed**

**PRESIDENT’S REPORT**

None

**SECRETARY’S REPORT**

Secretary Rapisand reviewed the Secretary’s report included in the packet on page 19 noting Library website News items. In regard to the Friends’ book sale, she suggested that increasing promotion of the after sale book give-away for teachers would be helpful in helping local teachers stock their classroom libraries.

**DIRECTOR’S REPORT**

Highlights from the Director’s Report beginning on page 20 of the packet were noted. Director Bertucci stated that she attended the City Council’s budget workshop on October 30<sup>th</sup>. In addition, she plans to attend the first reading of the budget and levy ordinance. There were no questions with regard to the library’s requests so she is not planning to attend the final reading unless requested to do so.

Director Bertucci noted that Ms. Wrenn, the Library’s new Finance and H/R manager is attending tonight’s meeting and will also attend all future meetings. Ms. Wrenn has been auditing the Library’s ADP set-up and doing some clean-up work on that. She has also conducted an I-9 audit due to the transition of personnel records from the City to the Library.

The Library’s new website is in the final stages of development and has a more simplified and streamlined look and feel. An early 2024 roll-out is expected. In addition to the improvements on the front-end of the site, the site will operate on a Word Press platform which will also be much more user friendly than the proprietary content management system that supports the current website.

Updates on the Library’s eContent were provided by Director Bertucci. Enhancements to the Libby software include magazines that mimic the consumer subscriber experience very closely. In October alone, our checkout statistics increased by 114% for magazines. Also noted was a change in Overdrive that will now allow

**MINUTES**

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November 21, 2023 at 7:00 p.m.

D64 students to access the Overdrive youth collection. In addition, when logging onto the Overdrive site, the PRPL newsletter will be on the home screen which will help to make patrons more aware of Library offerings. In response to a question, Director Bertucci noted her collaboration with Andy Dogan in creating a presentation on the importance of libraries having a current Capital Needs Assessment. Also noted was the attendance of staff and trustees at a reception held at the Des Plaines Library for State Senator Laura Murphy who is a strong advocate for libraries.

**FRIENDS OF THE LIBRARY**

Director Bertucci reported that the Friends will hold their semi-annual meeting on December 6<sup>th</sup> at which time the Library will submit its annual “wish list”. The Friends have indicated that they could fund up to \$25,000 in requests for 2024 and the Library will submit their list accordingly. 2024 marks the 100<sup>th</sup> anniversary of Summer Reading Club so some of the additional funding coming from the Friends will support additional programming during the summer.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**ADJOURNMENT**

Trustee Rapisand made a

**MOTION:** To adjourn the meeting

Trustee Renaldi seconded the motion

Voice Vote: All in favor

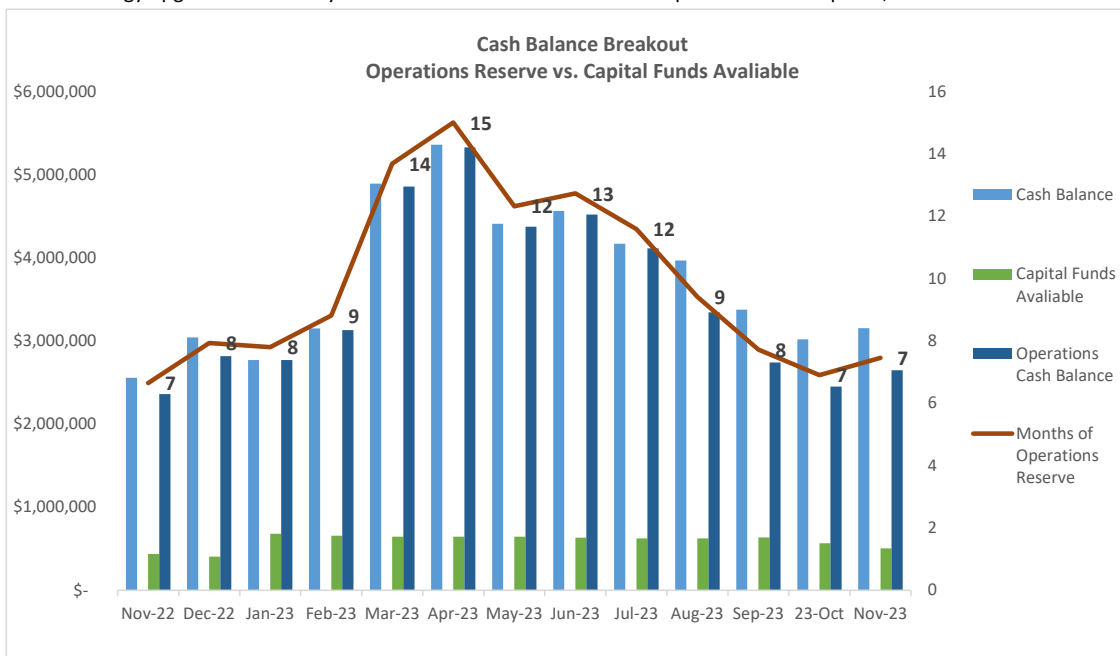
**Motion passed**

President Thiagarajan adjourned the meeting at 7:19 p.m.

**Cash Statement  
Period 11 - November 2023**

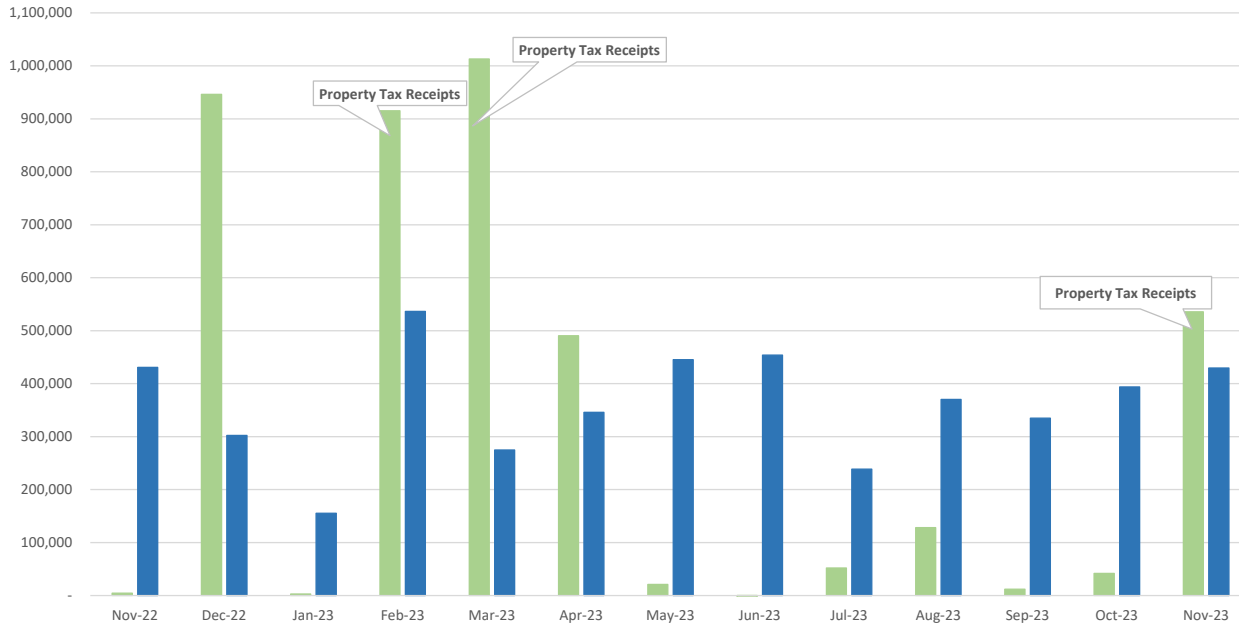
<b>CHASE BANK - OPERATING ACCOUNT</b>	
City Administered Library Fund	\$3,152,040
<b>LIBERTY BANK - PETTY CASH ACCOUNT</b>	
Library Administered - Primary use to reimburse lost/paid patron fees	
Signers on account are Library Director, Finance and Administration Services Manager and Adult Services Manager	\$ 277
<b>CASH ON HAND - GENERAL</b>	
Library Administered	\$ 530
<b>BMO HARRIS - CD</b>	
Library Administered - 13 month term with APY 5.25%; Maturity Date: 11/27/24	
<i>Opened as a low interest checking account when Liberty Restricted Gift Account balance reached FDIC insurance limit; rolled into a CD 10/27/23.</i>	
Signers: L ibrary Director and Finance/HR Manager.	\$ 125,503
<b>LIBERTY BANK - RESTRICTED GIFT ACCOUNT</b>	
Library Administered - Both Restricted and Unrestricted Donations - APY of 0.01%	
Signers on account are Library Director, Finance and Administration Services Manager and Adult Services Manager	\$ 188,943
<b>HUNTINGTON BANK - MALINOWSKI BEQUEST</b>	
Library Administered - 335 day term with an APR of 5.07%; Maturity Date 7/07/2024	
Signers on account are Library Director and Finance and Administration Services Manager	\$125,000
<b>VILLAGE BANK AND TRUST - MALINOWSKI BEQUEST</b>	
Library Administered CD - 12 month term with an APY of 5.20%; Maturity Date 6/08/2024	
Signers on account are Library Director and Finance and Administration Services Manager	\$125,000
<b>PARKWAY BANK - ENDOWMENT FUNDS</b>	
Library Administered CD - 13 month term with an APY of 3.10%; Maturity Date 1/05/2024	
Signers on account are Library Director, Finance and Administration Services Manager and Adult Services Manager	\$ 161,048
<b>*NORTHERN TRUST - BRUCE MICHEL LIBRARY TRUST</b>	
Michel Family Administered	\$195,173

\*The Bruce Michel Library Trust funds are held at Northern Trust and designated for technology upgrades. Quarterly statements are received. Balance reported is as of Sept. 30, 2023.



### Library Fund Monthly Revenue and Expense

■ Revenue   ■ Expense



Park Ridge Public Library  
Ratification and Approval of Disbursements/Payments  
November, 2023

Approval for payment from Gift Fund:

Center of Concern	\$	200.00
Twisted Studio	\$	370.00
Total:	\$	<u>570.00</u>

Ratify Disbursements from Petty Cash Account:

1643 Melanie Lee	\$	20.00
Total:	\$	<u>20.00</u>



# Memorandum

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**Memo Date:** December 6, 2023  
**From:** Deepika Thiagarajan, Board President  
Joanna Bertucci, Library Director  
**Meeting Type:** Planning & Operations Committee of the Whole Meeting  
**Meeting Date:** December 12, 2023  
**Action Requested:** For discussion and approval  
**Subject:** 2024 Board Meeting Calendar

**Background:**

The draft calendar for the 2024 meetings of the Library Board of Trustees is attached. Deviations from the standard schedule are in bold font.

**Recommended Motion:**

- Approve the 2024 Board Meeting calendar as presented





## 2024 Library Board of Trustees Meeting Schedule

<b>Committee of the Whole Meetings</b> <i>All meetings are held at 7:00 p.m.</i> <i>Meetings are held at the Library, unless otherwise noted below</i>	<b>Library Board Meetings</b> <i>All meetings are held at 7:00 p.m.</i> <i>Meetings are held at City Hall, unless otherwise noted below</i>
Tuesday, January 9, 2024 Tuesday February 13, 2024 Tuesday, March 12, 2024 Tuesday, April 9, 2024 Tuesday, May 14, 2024 Tuesday, June 11, 2024 Tuesday, July 9, 2024 Tuesday, August 13, 2024 Tuesday, September 10, 2024 Tuesday, October 8, 2024 Tuesday, November 12, 2024 Tuesday, December 10, 2024	Tuesday, January 16, 2024 - <b>Park Ridge Public Library</b> Tuesday, February 20, 2024 – <b>Park Ridge Public Library</b> Tuesday, March 19, 2024 Tuesday, April 16, 2024 Tuesday, May 21, 2024 Tuesday, June 18, 2024 Tuesday, July 16, 2024 Tuesday, August 20, 2024 Tuesday, September 17, 2024 Tuesday, October 15, 2024 Tuesday, November 19, 2024 Tuesday, December 19, 2024

**Special Meeting: Tuesday, March 5, 2024**

Meetings are subject to change. Please check [www.parkridgelibrary.org](http://www.parkridgelibrary.org) for most up to date schedule.

# Memorandum

**Memo Date:** December 1, 2023  
**From:** Joanna Bertucci, Library Director  
**Meeting Type:** Planning & Operations Committee of the Whole Meeting  
**Meeting Date:** December 12, 2023  
**Action Requested:** For discussion and approval  
**Subject:** Picture book shelving project

**Background:**

For FY2024, we have earmarked the \$58,500 FY23 Per Capita Grant funding to be used to acquire more shelving and retrofit our existing picture book shelving units. The aim is to facilitate an **entirely face-out presentation of our picture book collection.**

The current picture book shelving was installed during the 2018 Library Renovation project, with Library Furniture International (LFI) serving as the supplier. The fixtures, designed and manufactured by Biblmodel, were procured through LFI. Adhering to the Library's purchasing policy, Mr. Priala contacted Biblmodel directly for a quote. It was revealed that Biblmodel does not sell their fixtures directly to end-users, and LFI is the exclusive distributor for our geographic region.

The attached quote from LFI encompasses seven additional shelving units (66”H x 36”W) to provide additional space for this collection as books facing out require more linear feet of shelving, than books shelved spine out. This expansion aligns with our goal to enhance accessibility and visibility of the picture book collection.

**Current 36” shelving unit.**



**Existing shelving unit with 100% face-out shelving**



- We will remove the top shelves and repurpose them for use elsewhere in the Library's collections.
- We will position the new units on the wall on the perimeter of the play area, and will house three shelves, with the top (fourth) shelf a slanted fixture to allow for face out picture book display.





# Memorandum

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Reorganizing our picture book collection with a face-out display and introducing distinct, easily recognizable **icon-identifiable categories** will enhance accessibility for pre-readers and non-native English speakers. This approach empowers these patrons to select materials.

Notably, our most circulated picture books already follow this format, with approximately 75% of *Favorite Characters* books and around 50% of *Things That Go* titles consistently checked out. In contrast, picture books organized alphabetically by author see circulation rates at approximately 30%.

As we assign new categories, each title will be evaluated to ensure alignment with current collection development criteria. Additionally, a diversity audit will be conducted, scrutinizing both characters and creators to ensure representation of varied identities and experiences. By creating categories centered on universal themes like *Starting School* and *Families*, we aim to elevate the visibility of diverse titles. This comprehensive process will shed light on underrepresented identities and experiences in our collection, guiding targeted future purchases to address these gaps.

Our objective is to have the new furniture installed in the spring, completing the conversion project before May 31, 2024, to avoid any disruption during the busy summer reading season.

## Recommended Motion:

- Approve LFT QT.3946-rev. 2 for \$31,600

11/8/2023

LFI QT-3946 rev.2 Proposal For:

Library Furniture International  
 797 Glenn Ave  
 Wheeling IL 60090  
 ph: 847-564-9497  
 Tips #230301

Factory: Biblo

Park Ridge Public Library

Lead Time: 8-10 weeks

ITEM	QTY	MFG	CATALOG NO.	DESCRIPTION	UNIT NET	EXTENSION
<b>SH-1</b>	<b>7</b>	<b>Biblo XPO</b>		<b>Single Face Shelving</b>	<b>\$ 887.00</b>	<b>\$ 6,209.00</b>
				SF 66"H x 36"W x 15-3/4"D 4 rows high 15"D picture book browsing bin 12"D picture book browsing bin face out display shelf		
			base row 2-3 row 4			
			STEEL COLOR:	Light Grey		
			SIGNAGE:	4" high		
			CASTERS:	N/A		
			END PANELS	Yes, EP-1		
			CANOPY TOPS	N/A		
	1			STARTER		
	6			ADDER		
<b>EP-1</b>	<b>2</b>			<b>Laminate End Panel</b>	<b>\$ 457.00</b>	<b>\$ 914.00</b>
	2			66"H x 13"W at top, 18-3/4"W at base x 1" Wilsonart Island Grain Y0314-60 with Klearvue Satin Stainless edge		
<b>EP-2</b>	<b>4</b>			<b>Laminate End Panel</b>	<b>\$ 428.57</b>	<b>\$ 1,714.28</b>
	4			for existing shelving 48"H x 13"W at top, 18-3/4"W at base x 1" Wilsonart Island Grain Y0314-60 with Klearvue Satin Stainless edge		
<b>SH-2</b>	<b>56</b>	<b>Biblomodel</b>		<b>Browsing Bins-for existing shelving</b>	<b>\$ 230.10</b>	<b>\$ 12,885.60</b>
				**Installation not included, add \$670 if required. **Any existing shelves to be removed by library ahead of installation of browsing bins.		
			STEEL COLOR:	Light Grey		
	56			12"D PICTURE BOOK BROWSING BINS		
<b>MISC</b>				<b>BIBLO STEEL SURCHARGE</b>		<b>\$ 3,698.00</b>
TOTAL FOB FACTORY					\$	25,420.87
INSTALLATION + FREIGHT * prevailing wage *					\$	6,179.12
<b>TOTAL</b>					<b>\$</b>	<b>31,600.00</b>
<b>50% DEPOSIT</b>					<b>\$</b>	<b>15,800.00</b>

11/8/2023

Factory: Biblo

Lead Time: 8-10 weeks

LFI QT-3946 rev.2 Proposal For:

Park Ridge Public Library

Library Furniture International  
797 Glenn Ave  
Wheeling IL 60090  
ph: 847-564-9497  
Tips #230301

ITEM	QTY	MFG	CATALOG NO.	DESCRIPTION	UNIT NET	EXTENSION
<p><b>QUOTATION TERMS</b></p> <p><b>* quote is valid until 12/31/23</b></p> <p>* quotes are based on stated quantities; any change in quantity may require re-quoting</p> <p>* prices include standard materials/finishes unless otherwise noted</p> <p>* customer is responsible for verifying all final details of order including, but not limited to, size, color, finish, etc.; if there are any questions on this quote, please contact LFI at 847-564-9497 to clarify details prior to accepting quote</p> <p>* LFI assumes use of customer's dumpster for waste removal. If customer requests LFI to provide dumpster, additional costs will be billed to customer.</p> <p>* Storage Costs---if finished product requires storage at LFI warehouse due to customer's site not being ready for installation at the agreed upon time, LFI reserves the right to assess a storage charge</p> <p><b>PAYMENT TERMS</b></p> <p><b>50% deposit; balance due upon completion</b></p> <p><b>TO ACCEPT THIS QUOTE:</b></p> <p>* sign and date below as formal acknowledgement of the quote terms</p> <p>* please forward a deposit if one is required per the quote terms</p> <p>* please fax back to LFI at 847-564-9337 and we will begin processing your order.. You can also email your order to matt@libraryfurniture-intl.com or your Project Manager contact</p> <p>* LFI will coordinate and schedule in-bound freight of your order.</p> <p>* An LFI installer will meet the delivery truck, off-load, unpack, place items and inspect your order for damage. If there is damage or missing items, LFI will handle the claim and coordination with factory.</p> <p>* By NOT contracting LFI for installation, then the client is responsible for handling all issues mentioned above. LFI will provide the name and tracking number of the freight carrier, however, the client is responsible for making freight claims.</p> <p>* Factories and freight carriers will require digital photography of any damage related issues.</p>						
					<p>Signature _____ Date _____</p>	
					<p>TOTAL \$ 31,600.00</p>	

Proposal for: Staci Greenwald Leah Raven  
sgreenwald@parkridgelibrary.org  
lraven@parkridgelibrary.org  
847-825-3123

Quote Created by LFI  
11/8/2023 at 3:16 PM  
MR/LK



# Memorandum

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**Memo Date:** December 6, 2023  
**From:** Joanna Bertucci, Library Director  
**Meeting Type:** Planning & Operations Committee of the Whole Meeting  
**Meeting Date:** December 12, 2023  
**Action Requested:** For discussion and approval  
**Subject:** Security Camera Virtual Server and additional camera

**Background:**

The security server at the Library is currently a virtual guest on the Library's server. The storage capacity, set at 18 TB, has been upgraded to the maximum available on the current server, reaching full capacity. The Library's policy requires that security camera footage be retained for 20 days. Presently, the existing security server stores approximately 15-17 days of recordings, depending on detected activity.

The proposed server configuration aims to expand storage capacity, ensuring compliance with the 20-day retention policy. Additionally, it will enable the utilization of high-definition recording capabilities, enhancing the clarity of recorded images.

In addition, CVI has provided a quote for installing an additional security camera in the stairwell. This camera will cover the second-floor landing area and adjacent stairs, improving visibility and coverage.

**Recommended Motion:**

Approve CVI Quote 202685 for \$19,108 for the Security Camera Server  
Approve CVI Quote 202686 for \$1,235 for an additional security camera



**Computer View, Inc.**  
 2777 Finley Road  
 Suite 13  
 Downers Grove, Illinois 60515  
 United States  
<http://www.cview.net>  
 (P) 847-290-9286  
 (F) 847-290-9602

Quotation (Open)	
<b>Date</b>	Nov 08, 2023 06:31 PM CST
<b>Modified Date</b>	Nov 08, 2023 06:35 PM CST
<b>Quote #</b>	202685 - rev 1 of 1
<b>Description</b>	Security Server
<b>SalesRep</b>	Poluchowicz, Roxy (P) 847-290-9286 ext. 114 (F) 847-290-9602
<b>Customer Contact</b>	Bertucci, Joanna (P) (847) 720-3203 jbertucci@parkridgelibrary.org

**Customer**  
 Park Ridge Public Library (PR0003)  
 Bertucci, Joanna  
 20 South Prospect Avenue  
 Park Ridge, IL 60068-4188  
 United States  
 (P) 847-825-3123  
 (F) 847-825-0001

**Bill To**  
 Park Ridge Public Library  
 Bertucci, Joanna  
 20 South Prospect Avenue  
 Park Ridge, IL 60068-4188  
 United States  
 (P) (847) 720-3203  
 jbertucci@parkridgelibrary.org

**Ship To**  
 Park Ridge Public Library  
 Bertucci, Joanna  
 20 South Prospect Avenue  
 Park Ridge, IL 60068-4188  
 United States  
 (P) (847) 720-3203  
 jbertucci@parkridgelibrary.org

<b>Customer PO:</b>	<b>Terms:</b> Undefined	<b>Ship Via:</b> UPS Ground
<b>Special Instructions:</b>		<b>Carrier Account #:</b>

#	Description	Part #	Qty	Unit Price	Total
<b>Security Server</b>					
1	HPE DL380 Gen11 12LFF NC CTO Server	P52533-B21	1	\$3,500.00	\$3,500.00
2	Intel Xeon Silver 4410Y 2 GHz - 12-core - 24 threads - 30 MB cache - FCLGA4677 Socket - for P/N: P53568-001	P49610-B21	1	\$707.00	\$707.00
3	HPE SmartMemory DDR5 - module - 32 GB - DIMM 288-pin - 4800 MHz / PC5-38400 - CL40 - 1.1 V - registered - ECC	P43328-B21	2	\$272.00	\$544.00
4	HPE Midline Hard drive - 8 TB - 3.5" LFF Low Profile - SAS 12Gb/s - 7200 rpm	834031-B21	8	\$346.00	\$2,768.00
5	HPE MR416i-p Gen11 SPDM Storage controller - up to 240 physical drives, up to 64 logical drives - 16 Channel - SATA 6Gb/s / SAS 12Gb/s / PCIe 4.0 (NVMe) - RAID RAID 0, 1, 5, 6, 10, 50, 60 - PCIe 4.0 x8	P47777-B21	1	\$1,064.00	\$1,064.00
6	Broadcom BCM57412 Network adapter - PCIe 3.0 x8 - 1Gb Ethernet / 10Gb Ethernet SFP+ x 2 - for ProLiant DL20 Gen10, DL325 Gen10, DL360 Gen10, DL380 Gen10, ML30 Gen10, XL220n Gen10	P26259-B21	1	\$188.00	\$188.00
7	Broadcom BCM5719 Network adapter - PCIe 2.0 x4 - Gigabit Ethernet x 4 - for Apollo 4200 Gen10; ProLiant DL20 Gen10, DL325 Gen10, DL360 Gen10, DL380 Gen10, ML30 Gen10	P51178-B21	1	\$74.00	\$74.00
8	HPE 96W Smart Storage Storage device battery - lithium ion - for Apollo 4200 Gen10; ProLiant DL360 Gen10, DL365 Gen10, DL380 Gen10, ML30 Gen10	P01366-B21	1	\$40.00	\$40.00
9	HPE Enablement Cable Kit SATA / SAS cable kit - for ProLiant DL360 Gen11	P48918-B21	1	\$11.00	\$11.00
10	HPE Flex Slot Platinum Power supply - hot-plug (plug-in module) - Flex Slot - 80 PLUS Platinum - AC 230 V - 800 Watt	P38995-B21	2	\$92.00	\$184.00
11	HPE Power cable - power IEC 60320 C13 straight to NEMA 5-15 (P) - AC 110 V - 10 A - 6 ft - black - Canada, United States - for HPE MSL2024, MSL4048; Apollo 4510 Gen9; ProLiant DL180 Gen10, DL380 G6, XL290n Gen10	AF556A	2	\$9.00	\$18.00
12	HPE Enablement kit - CPU1 to OCP2 x8 - for ProLiant DL360 Gen11	P51911-B21	1	\$25.00	\$25.00
13	HPE LFF Tri-Mode Cable Kit Storage cable kit - for ProLiant DL380 Gen11 Network Choice	P56995-B21	1	\$53.00	\$53.00
14	HPE Processor heatsink kit - standard	P49145-B21	1	\$37.00	\$37.00
15	HPE Easy Install Rail 3 Kit Rack rail kit - for ProLiant DL380 Gen11 Network Choice	P52341-B21	15	\$45.00	\$45.00

16 HPE Integrated Lights-Out Advanced License + 3 Years 24x7 Support - 1 server - electronic - for ProLiant DL160 Gen10, DL180 Gen10, DL20 Gen10, DX360 Gen10, ML30 Gen10, XL290n Gen10	E6U64ABE	1	\$233.00	\$233.00
17 HPE Greenlake COM EN 5Y ProLiant aaS	R7A12AAE	1	\$750.00	\$750.00
18 HPE Pointnext Tech Care Essential Service Extended service agreement - parts and labor - 5 years - on-site - 24x7 - response time: 4 h - for ProLiant DL380 Gen11 Network Choice	H93J8E	1	\$5,500.00	\$5,500.00
<b>Software</b>				
19 Microsoft Windows Server Standard Edition License & software assurance - 16 cores - academic - Open Value - additional product, 1 Year Acquired Year 1 - Single Language	9EM- 00723	1	\$267.00	\$267.00
20 Installation / Configuration	INST	1	\$3,100.00	\$3,100.00

N.B.: This project requires a 50% deposit.

**Subtotal: \$19,108.00**  
Shipping: \$0.00  
**Total: \$19,108.00**

Thank you for choosing Computer View Inc. Please sign, date and FAX or email this form to order. The quote is good for 20 days.

These prices DO NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. All prices are subject to change without notice. Supply subject to availability.





**Computer View, Inc.**  
 2777 Finley Road  
 Suite 13  
 Downers Grove, Illinois 60515  
 United States  
<http://www.cview.net>  
 (P) 847-290-9286  
 (F) 847-290-9602

Quotation (Open)	
<b>Date</b>	Nov 08, 2023 06:47 PM CST
<b>Modified Date</b>	Nov 08, 2023 06:58 PM CST
<b>Quote #</b>	202686 - rev 1 of 1
<b>Description</b>	Security Camera
<b>SalesRep</b>	Poluchowicz, Roxy (P) 847-290-9286 ext. 114 (F) 847-290-9602
<b>Customer Contact</b>	Bertucci, Joanna (P) (847) 720-3203 jbertucci@parkridgelibrary.org

**Customer**  
 Park Ridge Public Library (PR0003)  
 Bertucci, Joanna  
 20 South Prospect Avenue  
 Park Ridge, IL 60068-4188  
 United States  
 (P) 847-825-3123  
 (F) 847-825-0001

**Bill To**  
 Park Ridge Public Library  
 Bertucci, Joanna  
 20 South Prospect Avenue  
 Park Ridge, IL 60068-4188  
 United States  
 (P) (847) 720-3203  
 jbertucci@parkridgelibrary.org

**Ship To**  
 Park Ridge Public Library  
 Bertucci, Joanna  
 20 South Prospect Avenue  
 Park Ridge, IL 60068-4188  
 United States  
 (P) (847) 720-3203  
 jbertucci@parkridgelibrary.org

<b>Customer PO:</b>	<b>Terms:</b> Undefined	<b>Ship Via:</b> UPS Ground
<b>Special Instructions:</b>		<b>Carrier Account #:</b>

#	Description	Part #	Qty	Unit Price	Total
<b>Security Camera</b>					
1	5MP Indoor Vandal Resistant Dome Camera with AI Engine, H.265/H.264/MJPEG, 2.9-9MM 3.1X Motorized Zoom Lens, IR LED, IP66, IK10, FIPS 140-2 Level 3 Compliant, 5-Yr Warranty, VI 7.9.2 or Higher	WV-S22500-V3L	1	\$695.00	\$695.00
2	Installation / Configuration	INST	1	\$540.00	\$540.00

Thank you for choosing Computer View Inc. Please sign, date and FAX or email this form to order. The quote is good for 20 days.

These prices DO NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. All prices are subject to change without notice. Supply subject to availability.

**Subtotal: \$1,235.00**  
**Shipping: \$0.00**  
**Total: \$1,235.00**



# Memorandum

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**Memo Date:** December 8, 2023  
**From:** Joanna Bertucci, Library Director  
**Meeting Type:** Resources Committee of the Whole Meeting  
**Meeting Date:** December 12, 2023  
**Action Requested:** For approval  
**Subject:** FY24 Per Capita grant application

## Background

The Illinois State Library's annual Public Library Per Capita Grant application requires review of library services and standards. A complete review by the Library Director and Board of Trustees of *Serving our Public 4.0 Standards for Illinois Public Libraries* is required for the January 2023 submission. At the November 14, 2023 Committee of the Whole Meeting, Resources Committee Chair Thiagarajan led the Board in a discussion of the standards.

At this time, I am respectfully putting forth the FY24 Per Capita grant application for Board approval at the December 19, 2023 Regular Board Meeting.

## Recommended Action:

Approve the FY24 Per Capita Grant application



**ALEXI GIANNOULIAS • Secretary of State & State Librarian**  
Illinois State Library, Gwendolyn Brooks Building  
300 S. Second St., Springfield, IL 62701-1796

**ilsos.gov**

**Illinois State Library**

**ILLINOIS PUBLIC LIBRARY PER CAPITA AND  
EQUALIZATION AID GRANT APPLICATION**

As required by The Illinois Library System Act (23 Ill. Adm. Code 3030.200 (a)(2)(I) and (J)), to be eligible for funding, the applying public library shall have completed the Illinois Public Library Annual Report (IPLAR) and the annual certification process to confirm eligibility for grants administered by the Illinois State Library.

The Library Board of Trustees agrees to expend the funds received for the purposes outlined in the application as approved by the Illinois State Library, and as stipulated by the Illinois Library Systems Act (75 ILCS 10/8 and 10/8.1) and Illinois State Library Grant Programs (23 Ill. Adm. Code 3035.115 and 3035.135).

The Library Board of Trustees affirms that all grant funds received as a result of this application shall be used to provide public library service to its community by supplementing the library’s regular budget and that it will not reduce, nor cause to have reduced, the public library’s levy in the current or next fiscal year.

The Library Board of Trustees agrees that the Illinois State Library or its designee shall have the right to examine any of the records directly related to this grant.

**Legal Name of Library:** \_\_\_\_\_

**Library’s Control Number:** \_\_\_\_\_ **Branch Number:** \_\_\_\_\_ **Today’s Date:** \_\_\_\_\_

**Contact information of the person completing this grant application:**

**Preparer’s Name:** \_\_\_\_\_  
*(First Name)* *(Last Name)*

**Preparer’s Title:** \_\_\_\_\_

**Preparer’s Phone Number:** \_\_\_\_\_

**Preparer’s Email Address:** \_\_\_\_\_

**By checking this box, I certify: 1) that I have the authority to submit this application on behalf of the Library Board of Trustees, and 2) that the statements herein are true, complete and accurate to the best of my knowledge. The Library Board of Trustees is aware that any false, fictitious or fraudulent statements or claims may be subject to civil, criminal or administrative penalties.**

**Changes in the population count** for the eligible service area must be documented and supporting information that details the increase or decrease shall be submitted electronically with this application. Documentation must include one of the following:

- A U.S. Census certification (e.g., correction or special census) that has been filed with the Office of the Secretary of State Index Department prior to submission of the application.
- For population changes, annexations or disconnects that are typically not documented by the U.S. Census, the library must submit appropriate and substantial supporting information, including a certified population count. Examples include, but are not limited to: legal documentation from an appropriate municipal corporate authority or a library district's referenda questions and certified results.

If the population has not changed, no additional documentation is necessary.

**Service Area Population** \_\_\_\_\_

**Part I. Review of *Serving Our Public 4.0: Standards for Illinois Public Libraries* (© Illinois Library Association, 2019)**

To be eligible for a per capita grant, a public library shall show that it will either meet or show progress toward meeting the Illinois library standards as most recently adopted by the Illinois Library Association (75 ILCS 10/8.1).

A grant applicant with below standard performance levels must raise or improve its performance levels in relation to the standards according to the objectives, time frames and priorities the library shall state in the application and which are consistent with the terms of the plan of service of the system of which it is a member. (23 ILAC 3035.115)

The Library Director and the Board of Trustees shall review the entirety of *Serving Our Public 4.0: Standards for Illinois Public Libraries*. To complete this application, refer to the checklist at the conclusion of each chapter.

**Chapter 1: Core Standards**

**Explain** the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all Core Standards, please indicate. (150 word limit)

## Chapter 2: Governance and Administration

**Explain** the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Governance and Administration checklist, please indicate. (150 word limit)

## Chapter 3: Personnel

**Explain** the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Personnel checklist, please indicate. (150 word limit)

## Chapter 4: Access

**Explain** the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Access checklist, please indicate. (150 word limit)

## Chapter 5: Building Infrastructure and Maintenance

**Explain** the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Building Infrastructure and Maintenance checklists, please indicate. (150 word limit)

## Chapter 6: Safety

**Explain** the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Safety checklist, please indicate. (150 word limit)

## Chapter 7: Collection Management

**Explain** the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Collection Management checklist, please indicate. (150 word limit)

## Chapter 8: System Member Responsibilities and Resource Sharing

**Explain** the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the System Membership Responsibilities and Resource Sharing checklist, please indicate. (150 word limit)

## Chapter 9: Public Services: Reference and Reader's Advisory Services

**Explain** the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Reference Service checklist and the Reader's Advisory Service checklist, please indicate. (150 word limit)



## Chapter 10: Programming

**Explain** the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Programming checklist, please indicate. (150 word limit)

## Chapter 11: Youth/Young Adult Services

**Explain** the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Youth/Young Adult Services checklist, please indicate. (150 word limit)

## Chapter 12: Technology

**Explain** the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Technology checklist, please indicate. (150 word limit)

## Chapter 13: Marketing, Promotion and Collaboration

**Explain** the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Marketing, Promotion and Collaboration checklist, please indicate. (150 word limit)

## Part II: Planned Use of Grant Funds

**Describe** objectives and priorities for use of grant monies to meet or improve performance levels in relation to the standards in *Serving Our Public 4.0: Standards for Illinois Public Libraries* (23 ILAC 3035.115). Use general categories in identifying actual planned expenditures. Do NOT include monetary figures or specific brands.

Park Ridge Public Library Consolidated YTD Revenue and Expenditures Period 11-November 2023							
REVENUE ACCOUNTS	BUDGET	REVISED BUDGET	NOVEMBER ACTUAL	YTD ACTUAL	% RECEIVED	NOTES	
Local Government Taxes	\$ 4,302,661	\$ 4,302,661	\$ 530,224	\$ 2,899,772	67%		
State Grants	\$ 108,500	\$ 108,500	\$	\$ 108,493	100%		
Other Receipts	\$ 137,000	\$ 137,000	\$ 5,451	\$ 212,450	155%		
<b>Total Revenue</b>	<b>\$ 4,548,161</b>	<b>\$ 4,548,161</b>	<b>\$ 535,675</b>	<b>\$ 3,220,715</b>	<b>71%</b>		
ACCOUNT #	OPERATING ACCOUNTS	BUDGET	REVISED BUDGET	NOVEMBER ACTUAL	YTD EXPENDITURES	% SPENT	
9100	Salaries	\$ 2,453,799	\$ 2,430,799	\$ 178,657	\$ 2,019,551	83%	
9210	Employee Benefits	\$ 655,266	\$ 678,266	\$ 47,432	\$ 527,967	78%	
9317	Data Processing	\$ 322,000	\$ 319,150	\$ 22,575	\$ 273,711	86%	
9321	Building Maintenance	\$ 176,500	\$ 173,500	\$ 9,695	\$ 108,681	63%	
9324	Membership, Recruiting, Training	\$ 29,000	\$ 29,000	\$ 1,478	\$ 20,760	72%	
9351	Equipment Rental	\$ 27,000	\$ 27,000	\$ 1,914	\$ 19,743	73%	
9359	Consulting Services	\$ 20,000	\$ 15,000	\$ -	\$ 2,595	17%	
9360	Public Relations	\$ 40,000	\$ 48,800	\$ 4,927	\$ 38,739	79%	
9385	General Contractural	\$ 105,100	\$ 108,100	\$ 33,048	\$ 91,427	85%	
9385	General Contractural - Programs	\$ 60,000	\$ 68,000	\$ 5,954	\$ 55,905	82%	Transfer \$8K from YS Resources to Programs
9416	Audit	\$ 9,300	\$ 9,300	\$ -	\$ 9,000	97%	
9425	Special Counsel	\$ 25,000	\$ 23,500	\$ 3,964	\$ 13,519	58%	
9510	Supplies	\$ 62,500	\$ 86,665	\$ 6,487	\$ 58,859	68%	Carry Forward \$22,615 from FY22
9511	Staff Appreciation	\$ 2,000	\$ 2,500	\$ 69	\$ 1,354	54%	
9520	Computer Materials	\$ 30,000	\$ 39,710	\$ 319	\$ 30,118	76%	Carry Forward \$9,710 from FY22
9540	Library Resources	\$ 646,500	\$ 637,000	\$ 50,966	\$ 543,467	85%	Decreased by \$8K to Programs
	<b>Total Operating Budget</b>	<b>\$ 4,663,965</b>	<b>\$ 4,696,290</b>	<b>\$ 367,485</b>	<b>\$ 3,815,395</b>	<b>81%</b>	
	<b>Capital Projects Budget</b>						
9908	Computer Equipment	\$ 50,000	\$ 50,000	\$ -	\$ 28,473	57%	
9963	Building Repairs	\$ 290,000	\$ 679,008	\$ 62,068	\$ 175,236	26%	Carry Forward \$389,008 from FY22
	<b>Total Capital Projects Budget</b>	<b>\$ 340,000</b>	<b>\$ 729,008</b>	<b>\$ 62,068</b>	<b>\$ 203,709</b>	<b>28%</b>	
	<b>TOTAL BUDGET</b>	<b>\$ 5,003,965</b>	<b>\$ 5,425,298</b>	<b>\$ 429,553</b>	<b>\$ 4,019,104</b>	<b>74%</b>	
	<b>LIBRARY SURPLUS (DEFICIT)</b>	<b>\$ (455,804)</b>	<b>\$ (877,137)</b>	<b>\$ 106,122</b>	<b>\$ (798,389)</b>		

Park Ridge Public Library - Secretary's Report  
December 19, 2023

PRPL Web Site News Items

- [Calming Space now open in Children's department - General News - News | Park Ridge Library](#)

Press Articles

- [Park Ridge Library opens low-sensory space for children on the spectrum - Chicago Tribune - ProQuest](#) November 21, 2023
- [Fall Book Sale Earns \\$6,100 For Library - Journal & Topics Media Group \(journal-topics.com\)](#) December 13, 2023
- [Toys For Tots Drive Is Underway In Park Ridge - Journal & Topics Media Group \(journal-topics.com\)](#) November 29, 2023



Park Ridge Public Library

**TO:** Library Board of Trustees  
**FROM:** Joanna Bertucci, Library Director  
**DATE:** December 19, 2023  
**SUBJECT:** Library Director's Report

### Administration & Board

- The Sitkiewicz Family/Marion's Mark donated \$10,000 to the Library in December. Ms. Donna Sitkiewicz was able to secure a \$10,000 matching grant from her employer, Exelon, for a combined gift total of \$20,000.
- On December 6, Jen Healy, Laura Scott, and I attended the Friends of the Library semi-annual Board meeting. The Friends unanimously approved our funding request for \$25,000. A copy of our request letter is appended to this report.
- On December 13, Jen Healy, Laura Scott and I attend the Park Ridge Chamber of Commerce Holiday Party. Following that event, Ms. Scott and I attended a meeting of Action Ridge held at the Park Ridge Community Church. Action Ridge leadership invited me speak about how the Library helps to connect unhoused individuals with social services.

### Staff Updates and Professional Development:

- Patron Services Coordinator, Tony Letrich, celebrated his 35<sup>th</sup> Anniversary on November 28!
- We welcomed Daisy Bowe to our Patron Services Team in November. Daisy is our newest part-time Patron Services Associate.
- Reader Services staff Claire Griebler and Sarah Roots attended the Adult Reading Roundtable (ARRT) Conference at the Naperville Public Library on November 30. They attended sessions on reader's advisory, weeding and writing book reviews. They enjoyed a presentation by keynote speaker Shelby Van Pelt, author of *Remarkably Bright Creatures*. They both came back with great ideas to implement at our library.



### Strategic Plan Monthly Progress:

- **Encourage individual growth and lifelong learning**
  - On November 4, 38 local book club members attended a virtual author talk with Claire Lombardo, author of the New York Times bestseller *The Most Fun We Ever Had*. In addition to hearing about her writing journey, participants were able to connect with other book clubs and learn about the Library's new book discussion sets.
- **Build up a strong workforce and local businesses**
  - The Youth Services department collaborated with the Language Academy for our international languages story time programs.
- **Align with strategy and set the stage for development**
  - No activity in November

- **Develop Civic Education for an informed and engaged citizenry.**
  - In December the Library hosted 3 giving opportunities for the community as part of our annual season of giving initiative:
    - Cozy Comforts collection of new hats, scarves, gloves and mittens in support of WINGS.
    - Toys for Tots partnership with the Park Ridge Police Department. Over 500 new toys have been donated to this cause! 2023 has been a record-breaking year for donations.
    - Food Drive in partnership with the Good Food Pantry begins Saturday, December 16.
  - In addition, Library staff participated in the Salvation Army Angel Tree program. Library staff donated 15 bags of toys, clothing, and books.

### Finance and Human Resources

- With approximately 2-weeks until the end of the fiscal year, the Technical Services Department receiving and acquisitions staff have been closely monitoring department encumbrances to ensure that budget lines are on track for the end of the year.
- I have obtained access to the Cook County Taxing Agency Extranet and now get emailed reports from the County when the Library receives property tax distributions. Since November 30, the library has received an **additional \$1,273,686 in property tax revenue, bringing us to 97% of anticipated tax revenue for FY23.**
- The Library initiated the following budget transfers in December:
  - \$23,000 from Administration – Regular Salaries to Administration – PPO
  - \$25,000 from Administration – HMO to Administration – PPO
  - \$1,500 from Library Maintenance – Natural Gas to Administration – Telephone
  - \$2,500 from Adult Services – MWL (Most Wanted) to Adult Services – Library E-Book
  - \$1,000 from Adult Services – Microfilm to Adult Services – Library E-Book
  - \$5,000 from Adult Services – DVD to Adult Services – Library E-Book
  - \$500 from Patron Services – Supplies to Administration – Staff Appreciation
  - \$3,500 from Youth Services – Programs to Youth Services – Fiction Books

### Building and Grounds:

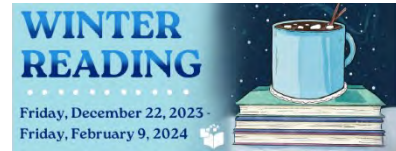
- Facility Manager, John Priala, continued to manage our two building projects in November. In addition, the new exhaust fan was installed on Wednesday, December 6.
- Mr. Priala and CVI Systems Engineer, Tim Brzny, are continuing to work with Comcast on the logistics for our fiber internet circuit upgrade.

### Marketing and Public Relations

- The winter issue of the newsletter hit mailboxes November 24, the day after Thanksgiving. We received reports from desk staff of patrons signing up for programs as soon as it was received. The new issue was posted that same day to the website and to Libby.
- Promotion on social media of the construction work in the Children’s department was well received. A video of the finished calming space was one of our most popular Instagram reels to date, with more than 100 “likes” and reached 175% more accounts (1,048) than our typical reels. Photos have been sent to media outlets who expressed interest in the press release. The space will be featured in the February issue of *Stroll Park Ridge*, as well as an upcoming edition of the Herald-Advocate.

### Partnerships, Outreach and Advocacy

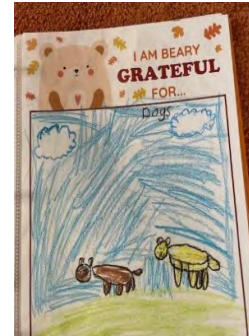
- The new drip campaign to occasional users began in December. A series of six monthly emails will go to patrons who have not used their library card in the last 3-9 months. The emails will remind or introduce patrons to features and benefits of the library, from finding a great book to read to borrowing from the Exploration Library or attending a free presentation on high school test prep.



**Notable Programs, Collections, and Services:**

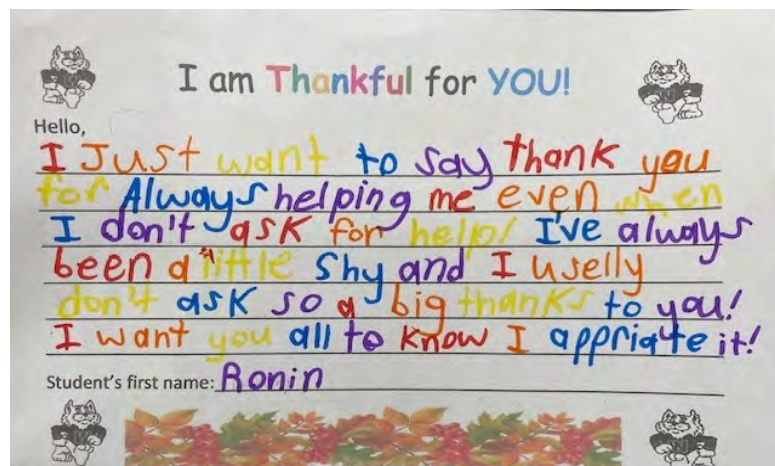
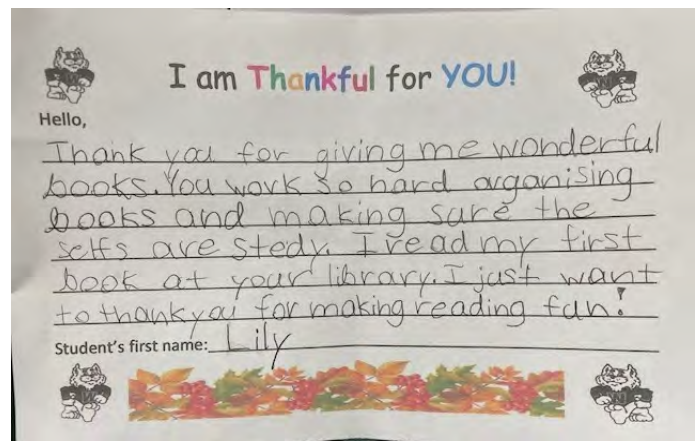
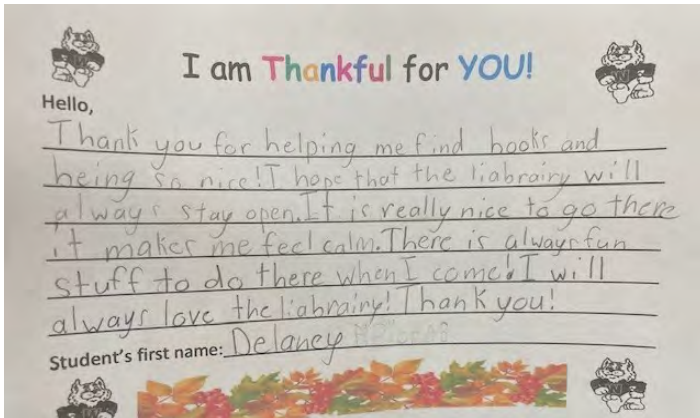
- Winter Reading for all ages begins Friday, December 22!
- On November 14, fifty patrons attended our *History of Billy Joel* program presented by music historian Gary Wenstrup.

- Our *Beary Grateful* project in the Children’s Room yielded over 230 responses and drawings from our youth population who responded prompt, “I am Berry Grateful for...”



to the

- The Washington School PTO, led by Trustee Rapisand, presented over 100 notes of gratitude for our Library staff.





- November was an exciting month in Youth Services; the new Calming Space opened Sunday, December 3. The space features adjustable lighting, comfortable seating, and a variety of soother manipulatives to create a calm and welcoming environment for overstimulated little ones. It can also be used as a mother's room. We are tracking usage and honing our procedures for accessing the space.



Respectfully Submitted,

Joanna Bertucci  
December 15, 2023

**PARK RIDGE PUBLIC LIBRARY  
LIBRARY DIRECTOR'S REPORT – NOVEMBER, 2023**

**PERSONNEL**

1. **Appointments:** The following personnel have been appointed to positions as noted below:

Mary "Daisy" Bowe, Patron Services Associate, Patron Services, effective November 27

2. **Departures:** The following personnel have left the Library as noted below:

3. **Changes in Status:** The following personnel have had changes to their position as noted below.

4. **Volunteers:** The following personnel have been accepted as volunteer workers in the Library as noted below:

None



Nov.  2023

	Nov-23	Oct-23	YTD	2022 YTD	2021 YTD	2019 YTD	% Change 2022 to 2023	Analysis
<b>CIRCULATION OVERVIEW</b>								
Physical Items	49,567	54,522	592,996	587,884	522,962	715,023	1%	Total Circulation is up 8% over prior year and circulation of digital materials continues to drive that growth.
Digital Items	19,600	19,258	163,669	110,127	113,328	80,170	49%	
<b>TOTAL</b>	<b>69,167</b>	<b>73,780</b>	<b>756,665</b>	<b>698,011</b>	<b>636,290</b>	<b>795,193</b>	<b>8%</b>	
<b>PROGRAMS</b>								
Adult Programs	28	29	301	313	131	302	-4%	Number of adult programs is on par with pre-Covid levels however program attendance has increased 92% since 2019. Youth programs and attendance exceed all reported years. A 56% increase in attendance with a 7% increase in # of programs indicates greater per program attendance.
Adult Attendees	690	427	6,911	7,095	5,277	3,587	-3%	
Youth Programs	52	53	527	492	366	388	7%	
Youth Attendees	1480	1880	16,075	10,274	5,564	13,287	56%	
<b>OUTREACH</b>								
Home Delivery - Patrons served	31	20	312	331	246	191	-6%	Home delivery stats include both homebound and other deliveries. Homebound deliveries are steady while demand for other deliveries has declined. Support for local book clubs has increased both in terms of number of clubs served and number of items loaned.
Home Delivery - Materials loaned	125	77	1,137	1,245	1,060	1,039	-9%	
Book clubs served	52	47	506	467	410	468	8%	
Items loaned to book clubs	455	400	4,311	4,043	3,533	4,274	7%	
<b>TECHNOLOGY</b>								
Wi-Fi Sessions	36,966	41,474	475,060	500,528	348,118	993,120	-5%	Use of public computers is up 29% over prior year. While usage has increased from 2022 levels, it has not returned to pre-Covid levels, consistent with national trends. 21% more unique clients are wi-fi users while overall # of sessions is down 5%
Wi-Fi - unique clients	1,700	1,817	16,993	14,095	9,091	-	21%	
Public PC Sessions	1,234	1,363	14,389	11,174	4,961	21,958	29%	
<b>WEBSITE</b>								
Visits	14,891	15,724	194,857	191,018	215,270	201,589	2%	Both the number of visits to the website and the number of unique users increased over the prior year and now approximate 2019 levels. New website to roll out in 2024.
Unique users	7,065	7,111	94,694	93,908	100,842	99,428	1%	
<b>USERS</b>								
New cards issued	153	179	2,053	2,104	1,756	2,088	-2%	November saw 153 new cards issued. The number of unique card users increased YTD by 1% over 2022, indicating that more individuals are using the library. Total number of cardholders and number of unique users are both on par with prior year.
Total PRPL cardholders	18,970	18,931	18,931	18,656	19,196	24,343	1%	
Unique users	8,994	9,004	9,004	8,946	3,986	3,905	1%	
<b>BUILDING USAGE</b>								
Door count	23,061	24,878	261,142	219,095	117,741	234,411	19%	YTD Door counts are 19% higher than YTD 2022 and exceed pre-COVID levels. Meeting room usage is a newly reported stat. Will need more data to establish trends. Study room usage is 9% greater than in 2022. Studio usage continues to grow as programming and training increases. Media Lab usage has also significantly increased (22%) compared with 2022 YTD.
Meetings rooms - total bookings	5	8	74	34	4	23	118%	
Study Rooms - hours of use	1,134	1,257	11,909	10,902	4,104	n/a	9%	
The Studio - hours of use	40	45	451	181	n/a	n/a	149%	
The Media Lab - hours of use	55	56	745	609	n/a	n/a	22%	
<b>STRATEGIC PLAN: Provide support to local teachers, students, homeschool families and learners of all ages</b>								
School Loans	31	24	210	144	118	266	46%	The number of school loans is up 46% over 2022. The number of items loaned to teachers increased 5% over prior year. Number of teacher cards has increased 8% over 2022 and 88% over 2021 & 2019 levels.
Items loaned to Teachers	606	500	4,297	4,092	3,553	5,614	5%	
Total Teacher Library cards	157	154	152	141	82	81	8%	
<b>Cardholders*</b>	<b>48%</b>	<b>48%</b>	<b>48%</b>	<b>47%</b>	<b>48%</b>	<b>65%</b>		Percentage of cardholders is down from pre-pandemic levels, but consistent with national averages.
<b>NOTES:</b>								
City of Park Ridge, 2020 Census		39,656						
City of Park Ridge, 2010 Census		37,479						



Park Ridge Public Library

December 1, 2023

Friends of the Park Ridge Library Board  
20 S. Prospect  
Park Ridge, IL 60068

Dear Friends of the Park Ridge Library Board Members,

On behalf of the Board and staff of the Park Ridge Public Library, I want to thank your members for your dedication to our Library. Your active support helps staff fulfill the Library's mission and vision in service to our wonderful Park Ridge community. On behalf of Library staff, I respectfully request \$25,000 in funding from the Friends of the Library for the 2024 fiscal year. Specified below are the details of our request.

\$12,500 to support the Library's variety of reading program prizes, which includes:

- \$10,000 for youth reading program prizes
- \$2,500 for adult reading program prizes

In 2024, the Library will celebrate the 100<sup>th</sup> Anniversary of our Summer Reading program. We are requesting \$5,000 to support the Library's Summer Kickoff Party, which includes a keynote Children's performer, giveaways, and food vendors. If approved, this request will help us celebrate this milestone in a momentous way.

In addition, the following requests will help us continue to provide and market high touch programs and services to our community.

- \$1,500 for two adult programs (music or concert event to be determined).
- \$1,000 for the movie license subscriptions. The Library hosts a number of film programs throughout the year. In order to comply concerning public viewing laws, the library must obtain necessary licensure.
- \$1,000 for the purchase of additional items for our Exploration Library collection.
- \$1,000 for manipulatives, devices, and supportive materials for our new Calming Space and our monthly Sensory Friendly Hour.
- \$1,000 for Reader Services Book Discussion Picnic and Book Club mixer programs.
- \$2,000 for an iPad Pro and Apple Pencil for our Graphic Artist.

I greatly appreciate your consideration of these requests and forward to attending your December 6 meeting.

Most sincerely,  
Joanna Bertucci, Library Director

City of Park Ridge, IL  
Warrant List Fund Totals  
11/16/2023

Fund	Description	Amount
201	Library Fund	\$122,036.27
201	Grant Fund	\$0.00
201	North Suburban	\$5,516.21
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	Report Total	\$ 98,617.68

# CITY OF PARK RIDGE



## PAID INVOICES REPORT

WARRANT: L111623

TO FISCAL 2024/11 01/01/2023 TO 12/31/2023

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
6095 ABC COMMERCIAL	160967	11/07/23	217662		218019	P	11/16/23	2015012	932103 BLDG MNT CNTR-GENL MAINT	2,541.00
	INVOICE: 20231086									2,541.00
VENDOR TOTALS										27,951.00
5132 ADP, INC.	160968	11/07/23	217663		218020	P	11/16/23	2015011	938509 GNL CNTRL SVC/PAYROLL	680.79
	INVOICE: 645097095									689.16
	INVOICE: 646098396									434.32
	INVOICE: 646558130									1,804.27
VENDOR TOTALS										138,823.63
1136 ADVOCATE HEALTH AND HOSPITALS CORPORATION	161224	11/10/23	217920		218021	P	11/16/23	2015011	933100 LIB RECRUIT & TESTING	52.00
	INVOICE: 850800									52.00
VENDOR TOTALS										4,653.00
302943 AJ GALLAGHER RISK MGMT SVCS PR	161097	11/09/23	217793		218022	P	11/16/23	2015011	937900 LIB INSURANCE	3,164.25
	INVOICE: 4908434									3,164.25
VENDOR TOTALS										4,027.25
48 ALLIANCE ENTERTAINMENT	160970	11/07/23	217666		218023	P	11/16/23	2015017	954015 LIB RSRCS-RECORDINGS MUSI	307.04
	INVOICE: PLS75566798									92.11
	INVOICE: PLS75720640									114.00
	INVOICE: PLS75701123									513.15
VENDOR TOTALS										4,251.80
302670 AMAZON CAPITAL SERVICES	160977	11/07/23	217672		218024	P	11/16/23	2015017	954017 LIB RSRCS-ADULT BOOKS NF	174.09
	INVOICE: 1WQV64NK3LHC									65.20
	INVOICE: 1YGXNQ339LJ									69.00
	INVOICE: 1X4X16117P16									- .09
	INVOICE: 1F343FK3W9NQ									44.08
	INVOICE: 1N9K1JLRHDNG									431.00
	INVOICE: 11PJM3CMKQXT									
VENDOR TOTALS										4,098.81

# CITY OF PARK RIDGE



## PAID INVOICES REPORT

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TO FISCAL 2024/11 01/01/2023 TO 12/31/2023

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
160984 INVOICE:	11/07/23	217679		218024	P	11/16/23	2015015	938506	GNL CNTRL SVC/PROGRAM	51.84
160986 INVOICE:	11/07/23	217681		218024	P	11/16/23	2015015	951100	LIBRARY SUPPLIES	4.10
160987 INVOICE:	11/07/23	217682		218024	P	11/16/23	2015015	938506	GNL CNTRL SVC/PROGRAM	642.46
160988 INVOICE:	11/07/23	217683		218024	P	11/16/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	31.99
160989 INVOICE:	11/07/23	217684		218024	P	11/16/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	54.80
160991 INVOICE:	11/07/23	217686		218024	P	11/16/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	-12.60
160992 INVOICE:	11/07/23	217688		218024	P	11/16/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI	28.38
160994 INVOICE:	11/07/23	217689		218024	P	11/16/23	2015017	954005	LIB RSRCS-AV/DVD/BL	85.24
160995 INVOICE:	11/07/23	217690		218024	P	11/16/23	2015017	954010	LIB RSRCS-VIDEOGAMES	22.44
160996 INVOICE:	11/07/23	217692		218024	P	11/16/23	2015017	954010	LIB RSRCS-VIDEOGAMES	-22.44
160997 INVOICE:	11/07/23	217693		218024	P	11/16/23	2015017	954010	LIB RSRCS-VIDEOGAMES	-125.99
161000 INVOICE:	11/07/23	217696		218024	P	11/16/23	2015017	954010	LIB RSRCS-VIDEOGAMES	188.74
161001 INVOICE:	11/07/23	217697		218024	P	11/16/23	2015015	954010	LIB RSRCS-VIDEOGAMES	79.76
161003 INVOICE:	11/07/23	217699		218024	P	11/16/23	2015015	954010	LIB RSRCS-VIDEOGAMES	59.98
161004 INVOICE:	11/07/23	217700		218024	P	11/16/23	2015015	954010	LIB RSRCS-VIDEOGAMES	-29.75
161006 INVOICE:	11/07/23	217702		218024	P	11/16/23	2015016	951100	LIBRARY SUPPLIES	21.09
161008 INVOICE:	11/07/23	217704		218024	P	11/16/23	2015015	938506	GNL CNTRL SVC/PROGRAM	86.83
161010 INVOICE:	11/07/23	217706		218024	P	11/16/23	2015011	951003	OFF SPLS FURNISHINGS	121.99
161011 INVOICE:	11/07/23	217707		218024	P	11/16/23	2015016	951100	LIBRARY SUPPLIES	6.99
161013 INVOICE:	11/07/23	217709		218024	P	11/16/23	2015017	951100	LIBRARY SUPPLIES	156.64
161014 INVOICE:	11/07/23	217710		218024	P	11/16/23	2015012	952100	BUILDING SUPPLIES	189.00
161015 INVOICE:	11/07/23	217711		218024	P	11/16/23	2015012	952100	BUILDING SUPPLIES	27.49
161016 INVOICE:	11/07/23	217712		218024	P	11/16/23	2015011	951002	OFF SPLS--OTHER SUPPLIES	137.54
161017 INVOICE:	11/07/23	217713		218024	P	11/16/23	2015011	936000	PUBLIC RELATIONS	27.67
161018 INVOICE:	11/07/23	217714		218024	P	11/16/23	2015015	954010	LIB RSRCS-VIDEOGAMES	29.75
161019 INVOICE:	11/07/23	217715		218024	P	11/16/23	2015015	954010	LIB RSRCS-VIDEOGAMES	- .47



# CITY OF PARK RIDGE

## PAID INVOICES REPORT

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TO FISCAL 2024/11 01/01/2023 TO 12/31/2023

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
INVOICE:											
161020	IMTXKRRJ17P	11/07/23	217716		218024	P	11/16/23	2015015	954010	LIB RSRCS-VIDEOGAMES	-39.00
INVOICE:											
161021	19TNGT34VYFK	11/07/23	217717		218024	P	11/16/23	2015015	954010	LIB RSRCS-VIDEOGAMES	680.93
INVOICE:											
161022	1HW9VCTDHFFW	11/07/23	217718		218024	P	11/16/23	2015017	954010	LIB RSRCS-VIDEOGAMES	20.47
INVOICE:											
161098	1R7F9JL63J1X	11/09/23	217794		218024	P	11/16/23	2015015	954010	LIB RSRCS-VIDEOGAMES	39.99
INVOICE:											
161099	1G9C369X4TCY	11/09/23	217795		218024	P	11/16/23	2015017	954015	LIB RSRCS-RECORDINGS MUSI	12.69
INVOICE:											
161100	1CQFFDWB4HKD	11/09/23	217796		218024	P	11/16/23	2015017	954015	LIB RSRCS-RECORDINGS MUSI	-12.69
INVOICE:											
161101	1PVF66MT16KR	11/09/23	217797		218024	P	11/16/23	2015017	954015	LIB RSRCS-RECORDINGS MUSI	13.98
INVOICE:											
161102	1Y3CLXCHJNKK	11/09/23	217798		218024	P	11/16/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	23.95
INVOICE:											
161103	1QPXKLC4J3V1	11/09/23	217799		218024	P	11/16/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	5.90
INVOICE:											
161105	14Q16PJP4TQL	11/09/23	217801		218024	P	11/16/23	2015015	954002	LIB RSRCS-CHILDRENS BOOKS	242.23
INVOICE:											
161106	1FP6L7F63PHK	11/09/23	217802		218024	P	11/16/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	38.30
INVOICE:											
161107	1VQX17KLV7V	11/09/23	217803		218024	P	11/16/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	-14.99
INVOICE:											
161108	1NNRD4JV4H9X	11/09/23	217804		218024	P	11/16/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	112.64
INVOICE:											
161109	19W9F5LG6T3J	11/09/23	217805		218024	P	11/16/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	35.84
INVOICE:											
161110	1GLDEN6C4QHV	11/09/23	217806		218024	P	11/16/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	18.90
INVOICE:											
161111	1D4LH97P43CC	11/09/23	217807		218024	P	11/16/23	2015015	951100	LIBRARY SUPPLIES	641.01
INVOICE:											
161112	1VHQL3YDQ34L	11/09/23	217808		218024	P	11/16/23	2015015	951100	LIBRARY SUPPLIES	23.99
INVOICE:											
161225	1NKP7741V46	11/10/23	217921		218024	P	11/16/23	2015015	938506	GNL CNTRL SVC/PROGRAM	31.96
INVOICE:											
161226	1LRQ973FGR3N	11/10/23	217922		218024	P	11/16/23	2015012	952100	BUILDING SUPPLIES	73.03
INVOICE:											
161227	116XRM74J3RT	11/10/23	217923		218024	P	11/16/23	2015012	952100	BUILDING SUPPLIES	292.32
INVOICE:											
161227	1LKJJKQ6R7M										
VENDOR TOTALS										54,183.11 YTD PAID	4,888.20
800 AMERICAN EAGLE COM											
161030	11/07/23 217726				218025	P	11/16/23	2015011	931700	LIB DATA PROC SV	483.50
INVOICE:											
VENDOR TOTALS										4,891.50 YTD PAID	483.50
5008 ANCEL GLINK PC											
VENDOR TOTALS										4,471.50 YTD INVOICED	



# CITY OF PARK RIDGE



## PAID INVOICES REPORT

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TO FISCAL 2024/11 01/01/2023 TO 12/31/2023

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
161175 INVOICE: 1001170	11/09/23	217871		218026	P	11/16/23	2015011	GENERAL COUNSEL	281.25
VENDOR TOTALS 152,181.18 YTD INVOICED 166,409.35 YTD PAID									
8568 RADIATE HOLDINGS LP 161031 INVOICE: 4436589010016516	11/07/23	217727		218027	P	11/16/23	2015011	GNL CNTRL SVC-INTERNET	814.99
VENDOR TOTALS 20,598.20 YTD INVOICED 21,254.36 YTD PAID									
4193 ATOMATIC MECHANICAL SERVICES INC 161032 INVOICE: MA60171	11/07/23	217728		218028	P	11/16/23	2015012	BLDG MNT CNTR-HVAC EQUIP	1,695.50
VENDOR TOTALS 21,074.12 YTD INVOICED 21,074.12 YTD PAID									
101020 BAKER AND TAYLOR BOOKS 160827 INVOICE: 2037887503	11/02/23	217520		218029	P	11/16/23	2015015	LIB RSRCS-E-BOOKS	1,356.26
160828 INVOICE: 2037905999	11/02/23	217521		218029	P	11/16/23	2015017	LIB RSRCS-ADULT BOOKS NF	132.59
160829 INVOICE: 2037889554	11/02/23	217522		218029	P	11/16/23	2015017	LIB RSRCS-ADULT BOOKS NF	161.75
160830 INVOICE: 2037898551	11/02/23	217523		218029	P	11/16/23	2015017	LIB RSRCS--ADULT BOOKS FI	384.06
160831 INVOICE: 2037890844	11/02/23	217524		218029	P	11/16/23	2015017	LIB RSRCS--ADULT BOOKS FI	19.42
160832 INVOICE: 2037889361	11/02/23	217525		218029	P	11/16/23	2015017	LIB RSRCS -MWL	34.25
160833 INVOICE: 2037889362	11/02/23	217526		218029	P	11/16/23	2015017	LIB RSRCS -MWL	40.41
160834 INVOICE: 2037889363	11/02/23	217527		218029	P	11/16/23	2015017	LIB RSRCS -MWL	133.53
160835 INVOICE: 2037877843	11/02/23	217528		218029	P	11/16/23	2015015	LIB RSRCS-CHILDREN BOOKS	49.39
160839 INVOICE: 2037877845	11/02/23	217532		218029	P	11/16/23	2015015	LIB RSRCS-CHILDREN BOOKS	9.10
160840 INVOICE: 2037877844	11/02/23	217533		218029	P	11/16/23	2015015	LIB RSRCS-CHILDREN BOOKS	50.94
160841 INVOICE: 2037868264	11/02/23	217534		218029	P	11/16/23	2015015	LIB RSRCS-CHILDREN BOOKS	20.97
160842 INVOICE: 2037868265	11/02/23	217535		218029	P	11/16/23	2015015	LIB RSRCS-CHILDREN BOOKS	15.59
160843 INVOICE: 2037868266	11/02/23	217536		218029	P	11/16/23	2015015	LIB RSRCS-CHILDREN BOOKS	6.11
160844 INVOICE: 2037868267	11/02/23	217537		218029	P	11/16/23	2015015	LIB RSRCS-CHILDREN BOOKS	21.38
160845 INVOICE: 2037868268	11/02/23	217538		218029	P	11/16/23	2015015	LIB RSRCS-CHILDREN BOOKS	104.23
160846 INVOICE: 2037868268	11/02/23	217539		218029	P	11/16/23	2015015	LIB RSRCS-CHILDREN BOOKS	228.06



# CITY OF PARK RIDGE

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VENDOR NAME	INV DATE	VOUCHER	PO	CHECK NO.	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
INVOICE: 160848	2037868269	11/02/23	217541	218029	P	11/16/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	12.13
INVOICE: 160849	2037873486	11/02/23	217542	218029	P	11/16/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	35.82
INVOICE: 160850	2037873487	11/02/23	217543	218029	P	11/16/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	50.92
INVOICE: 161069	2037873488	11/08/23	217765	218029	P	11/16/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	21.17
INVOICE: 161070	2037853438	11/08/23	217766	218029	P	11/16/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	29.22
INVOICE: 161071	2037853439	11/08/23	217767	218029	P	11/16/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	41.54
INVOICE: 161072	2037853440	11/08/23	217768	218029	P	11/16/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	35.81
INVOICE: 161073	2037853441	11/08/23	217769	218029	P	11/16/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	83.02
INVOICE: 161074	2037853442	11/08/23	217770	218029	P	11/16/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	11.25
INVOICE: 161075	2037853443	11/08/23	217771	218029	P	11/16/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	195.67
INVOICE: 161076	2037853444	11/08/23	217772	218029	P	11/16/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	17.28
INVOICE: 161077	2037895483	11/08/23	217773	218029	P	11/16/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	31.70
INVOICE: 161078	2037895484	11/08/23	217774	218029	P	11/16/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	18.48
INVOICE: 161079	2037895485	11/08/23	217775	218029	P	11/16/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	802.76
INVOICE: 161080	2037895486	11/08/23	217776	218029	P	11/16/23	2015017	954011	LIB RSRCS -MWL	36.56
INVOICE: 161081	37914269	11/08/23	217777	218029	P	11/16/23	2015017	954011	LIB RSRCS -MWL	56.56
INVOICE: 161082	2037914270	11/08/23	217778	218029	P	11/16/23	2015017	954011	LIB RSRCS -MWL	138.61
INVOICE: 161083	2037814272	11/08/23	217779	218029	P	11/16/23	2015017	954011	LIB RSRCS -MWL	34.65
INVOICE: 161084	2037814271	11/08/23	217780	218029	P	11/16/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	7.27
INVOICE: 161085	2037911396	11/08/23	217781	218029	P	11/16/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	114.87
INVOICE: 161086	2037889914	11/08/23	217782	218029	P	11/16/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	4.08
INVOICE: 161087	2037883080	11/08/23	217783	218029	P	11/16/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	18.87
INVOICE: 161088	2037883081	11/08/23	217784	218029	P	11/16/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	551.29
INVOICE: 161089	2037883082	11/08/23	217785	218029	P	11/16/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	2,374.17
INVOICE: 161090	2037883083	11/08/23	217786	218029	P	11/16/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	101.55
INVOICE: 2037881234										

# CITY OF PARK RIDGE

## PAID INVOICES REPORT

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TO FISCAL 2024/11 01/01/2023 TO 12/31/2023

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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161091	INVOICE:	11/08/23	217787		218029	P	11/16/23	2015015 954002	LIB RSRCS-CHILDREN BOOKS	97.34
		2037898182								
161092	INVOICE:	11/08/23	217788		218029	P	11/16/23	2015015 954002	LIB RSRCS-CHILDREN BOOKS	26.65
		2037881235								
161093	INVOICE:	11/08/23	217789		218029	P	11/16/23	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	45.04
		2037894140								
161094	INVOICE:	11/08/23	217790		218029	P	11/16/23	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	28.38
		2037894141								

VENDOR TOTALS 162,654.24 YTD INVOICED 166,180.02 YTD PAID 7,790.70

6910 BIBLIOTHECA LLC	161270	INVOICE:	11/10/23	217967	218030	P	11/16/23	2015011 938506	GNL CNTRL SVC/PROGRAM	23,518.24
				QUOUS14126						

VENDOR TOTALS 23,518.24 YTD INVOICED 23,518.24 YTD PAID

489 BLACKSTONE AUDIO INC	161033	INVOICE:	11/07/23	217729	218031	P	11/16/23	2015017 954004	LIB RSRCS-RECORDING AUDIO	82.38
				2124455						
	161034	INVOICE:	11/07/23	217730	218031	P	11/16/23	2015017 954004	LIB RSRCS-RECORDING AUDIO	34.99
				2124470						
	161114	INVOICE:	11/09/23	217810	218031	P	11/16/23	2015017 954004	LIB RSRCS-RECORDING AUDIO	306.81
				2125829						
	161115	INVOICE:	11/09/23	217811	218031	P	11/16/23	2015017 954004	LIB RSRCS-RECORDING AUDIO	922.57
				2125270						

VENDOR TOTALS 8,251.61 YTD INVOICED 8,290.56 YTD PAID 1,346.75

301674 BOOKPAGE	161035	INVOICE:	11/07/23	217731	218032	P	11/16/23	2015011 936000	PUBLIC RELATIONS	720.00
				S81151						

VENDOR TOTALS 720.00 YTD INVOICED 720.00 YTD PAID

300553 CENGAGE LEARNING INC	161036	INVOICE:	11/07/23	217732	218033	P	11/16/23	2015015 954002	LIB RSRCS-CHILDREN BOOKS	19.99
				82883542						
	161116	INVOICE:	11/09/23	217812	218033	P	11/16/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	24.00
				82943643						
	161117	INVOICE:	11/09/23	217813	218033	P	11/16/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	31.99
				82939926						
	161118	INVOICE:	11/09/23	217814	218033	P	11/16/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	28.79
				82928851						

VENDOR TOTALS 11,250.41 YTD INVOICED 11,358.37 YTD PAID 104.77

102908 COMPUTER VIEW INC	161037	INVOICE:	11/07/23	217733	218034	P	11/16/23	2015011 931700	LIB DATA PROC SV	12,850.00
				29801						
	161228	INVOICE:	11/10/23	217924	218034	P	11/16/23	2015011 952000	MATERIALS	319.00



# CITY OF PARK RIDGE

## PAID INVOICES REPORT

WARRANT: L111623 TO FISCAL 2024/11 01/01/2023 TO 12/31/2023

VENDOR NAME DOCUMENT INV DATE VOUCHER PO CHECK NO T CHK DATE GL ACCOUNT GL ACCOUNT DESCRIPTION

INVOICE: 29817									
VENDOR TOTALS		202,434.70	YTD INVOICED		202,434.70	YTD PAID			13,169.00
6788 COMPUTYPE INC	11/07/23 217734		218035 P 11/16/23 2015013		951100	LIBRARY SUPPLIES			679.92
INVOICE: 693757									
VENDOR TOTALS		679.92	YTD INVOICED		679.92	YTD PAID			679.92
103002 CRIMSON MULTIMEDIA DISTRIBUTION INC	11/07/23 217735		218036 P 11/16/23 2015017		954010	LIB RSRCS-VIDEOGAMES			144.37
INVOICE: 012065									
161120	11/09/23 217816		218036 P 11/16/23 2015015		954010	LIB RSRCS-VIDEOGAMES			43.69
INVOICE: 012235									
161121	11/09/23 217817		218036 P 11/16/23 2015013		951100	LIBRARY SUPPLIES			153.83
INVOICE: 012274									
VENDOR TOTALS		566.76	YTD INVOICED		566.76	YTD PAID			341.89
19972 DEMCO INC	11/07/23 217736		218037 P 11/16/23 2015013		951100	LIBRARY SUPPLIES			51.41
INVOICE: 7386939									
161041	11/07/23 217737		218037 P 11/16/23 2015013		951100	LIBRARY SUPPLIES			447.64
INVOICE: 7386492									
VENDOR TOTALS		6,807.23	YTD INVOICED		7,093.34	YTD PAID			499.05
301264 FOX VALLEY FIRE AND SAFETY	11/07/23 217739		218038 P 11/16/23 2015012		932103	BLDG MNT CNTR-GENL MAINT			723.99
INVOICE: IN00638266									
VENDOR TOTALS		9,764.86	YTD INVOICED		10,612.86	YTD PAID			723.99
8496 GORDON FLESCH COMPANY INC	11/07/23 217740		218039 P 11/16/23 2015011		935101	EQPT RNTL-LEASE PAYMENTS			1,474.44
INVOICE: I00867712									
VENDOR TOTALS		18,576.43	YTD INVOICED		18,576.43	YTD PAID			1,474.44
5018 ANASTASIA GREENWALD	11/07/23 217741		218040 P 11/16/23 2015011		933800	CONFERENCES & TRAINING			698.11
INVOICE: ADM1107232									
VENDOR TOTALS		917.60	YTD INVOICED		967.60	YTD PAID			698.11
8548 HYPTE SOLUTIONS LLC	11/07/23 217742		218041 P 11/16/23 2015011		936000	PUBLIC RELATIONS			796.57
INVOICE: 236342									

# CITY OF PARK RIDGE



## PAID INVOICES REPORT

WARRANT: L111623

TO FISCAL 2024/11 01/01/2023 TO 12/31/2023

VENDOR NAME DOCUMENT INV DATE VOUCHER PO CHECK NO T CHK DATE GL ACCOUNT GL ACCOUNT DESCRIPTION

VENDOR TOTALS	1,154.70	YTD INVOICED	1,154.70	YTD PAID	796.57
7842 INGRAM LIBRARY SERVICES					
161047 11/07/23 217743	218042	P 11/16/23 2015015	954002	LIB RSRCS-CHILDREN BOOKS	119.15
INVOICE: 67656026					
161048 11/07/23 217744	218042	P 11/16/23 2015015	954002	LIB RSRCS-CHILDREN BOOKS	209.48
INVOICE: 62993193					
161049 11/07/23 217745	218042	P 11/16/23 2015017	954017	LIB RSRCS-ADULT BOOKS NF	334.00
INVOICE: 67657968					
VENDOR TOTALS	22,343.22	YTD INVOICED	23,134.52	YTD PAID	662.63
8366 JOANNA BERTUCCI					
161113 11/09/23 217809	218043	P 11/16/23 2015011	933800	CONFERENCES & TRAINING	20.83
INVOICE: ADM110923					
161113 11/09/23 217809	218043	P 11/16/23 2015011	951002	OFF SPLS--OTHER SUPPLIES	10.00
INVOICE: ADM110923					
161113 11/09/23 217809	218043	P 11/16/23 2015011	951103	STAFF APPRECIATION	69.08
INVOICE: ADM110923					
VENDOR TOTALS	741.11	YTD INVOICED	741.11	YTD PAID	99.91
8906 KELLY DULL					
161042 11/07/23 217738	218044	P 11/16/23 2015017	938506	GNL CNTRL SVC/PROGRAM	250.00
INVOICE: ADM110723					
VENDOR TOTALS	250.00	YTD INVOICED	250.00	YTD PAID	250.00
8865 LANGUAGE ACADEMY LLC					
161050 11/07/23 217746	218045	P 11/16/23 2015015	938506	GNL CNTRL SVC/PROGRAM	50.00
INVOICE: ADM110723					
VENDOR TOTALS	300.00	YTD INVOICED	300.00	YTD PAID	50.00
1061 MARY MASON					
161122 11/09/23 217818	218046	P 11/16/23 2015015	951100	LIBRARY SUPPLIES	4.88
INVOICE: ADM110923					
161122 11/09/23 217818	218046	P 11/16/23 2015015	938506	GNL CNTRL SVC/PROGRAM	52.35
INVOICE: ADM110923					
VENDOR TOTALS	514.35	YTD INVOICED	577.02	YTD PAID	57.23
101892 MIDWEST TAPE					
161051 11/07/23 217747	218047	P 11/16/23 2015015	954005	LIB RSRCS-AV/DVD/BLURAY	31.13
INVOICE: 504541759					
161052 11/07/23 217748	218047	P 11/16/23 2015017	954005	LIB RSRCS-AV/DVD/BL	120.73
INVOICE: 504540908					
161053 11/07/23 217749	218047	P 11/16/23 2015017	954005	LIB RSRCS-AV/DVD/BL	39.64
INVOICE: 504542040					
161123 11/09/23 217819	218047	P 11/16/23 2015015	954004	LIB RSRCS-RECORDING AUDIO	9.89



# CITY OF PARK RIDGE

## PAID INVOICES REPORT

WARRANT: L111623

TO FISCAL 2024/11 01/01/2023 TO 12/31/2023

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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INVOICE:	504567709									
161124	11/09/23	217820			218047	P	11/16/23	2015015	954004 LIB RSRCS-RECORDING AUDIO	14.99
INVOICE:	504567708									
161125	11/09/23	217821			218047	P	11/16/23	2015015	954005 LIB RSRCS-AV/DVD/BLURAY	43.18
INVOICE:	504601868									
161126	11/09/23	217823			218047	P	11/16/23	2015017	954005 LIB RSRCS-AV/DVD/BL	110.55
INVOICE:	504567822									
161128	11/09/23	217824			218047	P	11/16/23	2015017	954005 LIB RSRCS-AV/DVD/BL	135.68
INVOICE:	504567821									
161129	11/09/23	217825			218047	P	11/16/23	2015017	954005 LIB RSRCS-AV/DVD/BL	14.99
INVOICE:	504567820									
161130	11/09/23	217826			218047	P	11/16/23	2015017	954005 LIB RSRCS-AV/DVD/BL	14.24
INVOICE:	504601986									
161132	11/09/23	217828			218047	P	11/16/23	2015017	954005 LIB RSRCS-AV/DVD/BL	52.48
INVOICE:	504601985									
161133	11/09/23	217830			218047	P	11/16/23	2015017	954005 LIB RSRCS-AV/DVD/BL	20.24
INVOICE:	504601984									
161135	11/09/23	217831			218047	P	11/16/23	2015017	954005 LIB RSRCS-AV/DVD/BL	25.49
INVOICE:	504601982									
161136	11/09/23	217832			218047	P	11/16/23	2015017	954005 LIB RSRCS-AV/DVD/BL	61.56
INVOICE:	504576970									
161138	11/09/23	217834			218047	P	11/16/23	2015017	954005 LIB RSRCS-AV/DVD/BL	83.20
INVOICE:	504567649									
161139	11/09/23	217835			218047	P	11/16/23	2015017	954005 LIB RSRCS-AV/DVD/BL	29.24
INVOICE:	504567824									
161141	11/09/23	217837			218047	P	11/16/23	2015017	954005 LIB RSRCS-AV/DVD/BL	34.48
INVOICE:	504567823									
VENDOR TOTALS									67,037.60 YTD PAID	841.71

VENDOR TOTALS									180,024.84 YTD INVOICED	184,043.41 YTD PAID	11,516.21
924 OVERDRIVE INC											
161054	11/07/23	217750			218048	P	11/16/23	2015017	954012 LIB RSRCS-E-BOOKS	6,000.00	
INVOICE:	CD0075123398413										
161142	11/09/23	217838			218048	P	11/16/23	201	430819 NO. SUB. DIGITAL CONSORTI	108.43	
INVOICE:	00751CP23400902										
161143	11/09/23	217839			218048	P	11/16/23	201	430819 NO. SUB. DIGITAL CONSORTI	344.97	
INVOICE:	00751DA23401536										
161144	11/09/23	217840			218048	P	11/16/23	201	430819 NO. SUB. DIGITAL CONSORTI	1,000.00	
INVOICE:	H0100041										
161146	11/09/23	217842			218048	P	11/16/23	201	430819 NO. SUB. DIGITAL CONSORTI	593.53	
INVOICE:	00751DA23410197										
161148	11/09/23	217844			218048	P	11/16/23	201	430819 NO. SUB. DIGITAL CONSORTI	3,469.28	
INVOICE:	00751CO23408533										
VENDOR TOTALS									67,037.60 YTD INVOICED	184,043.41 YTD PAID	11,516.21

8790 PLAYAWAY PRODUCTS LLC											
161150	11/09/23	217846			218049	P	11/16/23	2015015	954004 LIB RSRCS-RECORDING AUDIO	178.97	
INVOICE:	445494										
161152	11/09/23	217848			218049	P	11/16/23	2015015	954004 LIB RSRCS-RECORDING AUDIO	2,125.61	
INVOICE:	445497										

# CITY OF PARK RIDGE



## PAID INVOICES REPORT

WARRANT: L111623

TO FISCAL 2024/11 01/01/2023 TO 12/31/2023

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
161153 INVOICE: 445097	11/09/23	217849		218049	P	11/16/23	2015017 954004	LIB RSRCS-RECORDING AUDIO	619.66
<b>VENDOR TOTALS</b>		21,405.40	YTD INVOICED				21,405.40	YTD PAID	2,924.24
101774 POLONIA BOOKSTORE 161055 INVOICE: 75162	11/07/23	217751		218050	P	11/16/23	2015017 954017	LIB RSRCS-ADULT BOOKS NF	221.15
<b>VENDOR TOTALS</b>		2,043.10	YTD INVOICED				2,234.65	YTD PAID	221.15
8386 QUENCH USA INC 161230 INVOICE: INV06548807	11/10/23	217926		218051	P	11/16/23	2015012 932103	BLDG MNT CNTR-GENL MAINT	1,346.40
<b>VENDOR TOTALS</b>		2,876.40	YTD INVOICED				2,876.40	YTD PAID	1,346.40
8732 RACHEL DEPCIK 161155 INVOICE: ADM1109234	11/09/23	217851		218052	P	11/16/23	2015017 938506	GNL CNTRL SVC/PROGRAM	44.09
<b>VENDOR TOTALS</b>		44.09	YTD INVOICED				44.09	YTD PAID	44.09
7461 ANASTASIA RACHMACIEJ 161231 INVOICE: ADM1110232	11/10/23	217927		218053	P	11/16/23	2015011 933800	CONFERENCES & TRAINING	20.96
<b>VENDOR TOTALS</b>		41.03	YTD INVOICED				41.03	YTD PAID	20.96
5530 REACHING ACROSS ILLINOIS LIBRARY SYSTEMS 161056 INVOICE: 11688	11/07/23	217752		218054	P	11/16/23	2015017 938506	GNL CNTRL SVC/PROGRAM	685.00
<b>VENDOR TOTALS</b>		5,532.00	YTD INVOICED				5,532.00	YTD PAID	685.00
3911 RC JUGGLES LLC 161057 INVOICE: ADM1107234	11/07/23	217753		218055	P	11/16/23	2015015 938506	GNL CNTRL SVC/PROGRAM	275.00
<b>VENDOR TOTALS</b>		800.00	YTD INVOICED				800.00	YTD PAID	275.00
6880 ROBBINS SCHWARTZ 161177 INVOICE: 961520/521	11/09/23	217873		218056	P	11/16/23	2015011 942500	GENERAL COUNSEL	1,798.93
<b>VENDOR TOTALS</b>		10,284.93	YTD INVOICED				12,000.93	YTD PAID	1,798.93
7912 ROBERT K CHASE 161119 INVOICE: ADM1109232	11/09/23	217815		218057	P	11/16/23	2015015 938506	GNL CNTRL SVC/PROGRAM	150.00



# CITY OF PARK RIDGE

## PAID INVOICES REPORT

WARRANT: L111623

TO FISCAL 2024/11 01/01/2023 TO 12/31/2023

VENDOR NAME	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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VENDOR TOTALS		2,100.00	YTD INVOICED			2,100.00	YTD PAID	150.00
102551 CACINI INC	11/07/23	217754		218058	P	11/16/23	2015011	936000
INVOICE: 44090								PUBLIC RELATIONS
VENDOR TOTALS		10,040.50	YTD INVOICED			9,679.00	YTD PAID	109.00
102805 STATE CHEMICAL MANUFACTURING CO	11/10/23	217928		218059	P	11/16/23	2015012	952100
INVOICE: 903116102								BUILDING SUPPLIES
VENDOR TOTALS		679.80	YTD INVOICED			679.80	YTD PAID	226.60
8952 TWISTED TREE YOGA CORPORATION	11/07/23	217755		218060	P	11/16/23	2015015	938506
INVOICE: ADM1107235								GNL CNTRL SVC/PROGRAM
VENDOR TOTALS		270.00	YTD INVOICED			270.00	YTD PAID	75.00
5003 UNIQUE MANAGEMENT SERVICES INC	11/10/23	217929		218061	P	11/16/23	2015011	937800
INVOICE: 6118675								LIB BNK SERV CHG
VENDOR TOTALS		551.60	YTD INVOICED			620.55	YTD PAID	59.10
2193 VERIZON WIRELESS	11/10/23	217930		218062	P	11/16/23	2015011	938501
INVOICE: 9948184310								GNL CNTRL SVC/TELEPHONE
VENDOR TOTALS		52,526.18	YTD INVOICED			57,907.56	YTD PAID	136.42
300800 WAREHOUSE DIRECT INC	11/07/23	217756		218063	P	11/16/23	2015011	951001
INVOICE: 56016810								OFF SPLS--PHOTOCOPY
INVOICE: 56016810								LIBRARY SUPPLIES
INVOICE: 56016810								LIBRARY SUPPLIES
INVOICE: 56016810								OFF SPLS--PHOTOCOPY
VENDOR TOTALS		5,104.59	YTD INVOICED			5,370.87	YTD PAID	301.11
8773 WEBLIX INC	11/07/23	217758		218064	P	11/16/23	2015011	931700
INVOICE: 33204								LIB DATA PROC SV



# CITY OF PARK RIDGE



## PAID INVOICES REPORT

WARRANT: L111623

TO FISCAL 2024/11 01/01/2023 TO 12/31/2023

VENDOR NAME DOCUMENT INV DATE VOUCHER PO CHECK NO T CHK DATE GL ACCOUNT GL ACCOUNT DESCRIPTION

VENDOR TOTALS	27,000.00	YTD INVOICED	27,000.00	YTD PAID	6,750.00
1774 WORTHINGTON DIRECT HOLDINGS 161063 11/07/23 217759 INVOICE: ORD00059374	218065	P 11/16/23 2015011	951003	OFF SPLS FURNISHINGS	1,915.45
VENDOR TOTALS	1,915.45	YTD INVOICED	1,915.45	YTD PAID	1,915.45
REPORT TOTALS					98,617.68

TOTAL PRINTED CHECKS COUNT 47 AMOUNT 98,617.68

\*\* END OF REPORT - Generated by Edward Tidd \*\*

City of Park Ridge, IL  
Warrant List Fund Totals  
11/30/2023

Fund	Description	Amount
201	Library Fund	\$109,897.20
201	Grant Fund	\$0.00
201	North Suburban	\$4,681.09
<hr/> Report Total		\$ 114,578.29

# CITY OF PARK RIDGE

## PAID INVOICES REPORT

WARRANT: L113023

TO FISCAL 2024/11 01/01/2023 TO 12/31/2023

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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5132	ADP, INC.	11/27/23	218244		218150	P	11/30/23	2015011	938509	GNL CNTRL SVC/PAYROLL	689.16
	161546										
	INVOICE:	6470233327									
VENDOR TOTALS											689.16
48	ALLIANCE ENTERTAINMENT	11/27/23	218245		218151	P	11/30/23	2015017	954015	LIB RSRCS-RECORDINGS MUSI	689.16
	161547										
	INVOICE:	PLS75902630									
VENDOR TOTALS											205.00
302670	AMAZON CAPITAL SERVICES	11/27/23	218246		218152	P	11/30/23	2015015	951100	LIBRARY SUPPLIES	205.00
	161548										
	INVOICE:	IDXRNTD3LHCF									
	161549				218152	P	11/30/23	2015015	938506	GNL CNTRL SVC/PROGRAM	20.68
	INVOICE:	IKQMJ6YGLQ37									
	161550				218152	P	11/30/23	2015017	951102	LIBRARY SUPPLIES - MAKERS	29.37
	INVOICE:	13MX1HGM4YX4									
	161551				218152	P	11/30/23	2015017	951102	LIBRARY SUPPLIES - MAKERS	32.00
	INVOICE:	1F6LQKK91JCO									
	161552				218152	P	11/30/23	2015015	938506	GNL CNTRL SVC/PROGRAM	22.79
	INVOICE:	1NP7GRDGKK6M									
	161553				218152	P	11/30/23	2015015	952100	BUILDING SUPPLIES	114.02
	INVOICE:	1FR6GYVL74YP									
	161554				218152	P	11/30/23	2015012	952100	BUILDING SUPPLIES	25.26
	INVOICE:	1J4C7VM71FJF									
	161555				218152	P	11/30/23	2015013	951100	LIBRARY SUPPLIES	11.38
	INVOICE:	1CW3WJH4Q4WH									
	161556				218152	P	11/30/23	2015015	954010	LIB RSRCS-VIDEOGAMES	99.98
	INVOICE:	1H7DH37K0FLF									
	161557				218152	P	11/30/23	2015017	954010	LIB RSRCS-VIDEOGAMES	209.97
	INVOICE:	1WDRKCMDT7FY									
	161558				218152	P	11/30/23	2015017	954010	LIB RSRCS-VIDEOGAMES	-75
	INVOICE:	1LKJJGKQ4XKT									
	161559				218152	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	47.87
	INVOICE:	1GRP1QLR7GM1									
	161560				218152	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	16.84
	INVOICE:	1YN9NL4T6Q4N									
	161561				218152	P	11/30/23	2015012	952100	BUILDING SUPPLIES	25.82
	INVOICE:	13MHLTGN4L47									
	161562				218152	P	11/30/23	2015012	952100	BUILDING SUPPLIES	82.31
	INVOICE:	1WM6XDNV1HJM									
	161564				218152	P	11/30/23	2015012	952100	BUILDING SUPPLIES	196.59
	INVOICE:	11/27/23 218262									
	161565				218152	P	11/30/23	2015012	952100	BUILDING SUPPLIES	50.86
	INVOICE:	1NCC7GC6K4NW									
	161566				218152	P	11/30/23	2015012	952100	BUILDING SUPPLIES	99.99
	INVOICE:	16H116TLHD7D									
	161567				218152	P	11/30/23	2015015	938506	GNL CNTRL SVC/PROGRAM	47.95
	INVOICE:	1DDGYKHCMY3Y									
	161567				218152	P	11/30/23	2015012	952100	BUILDING SUPPLIES	82.14
	INVOICE:	1PHWHMRWVX41									



# CITY OF PARK RIDGE

## PAID INVOICES REPORT

WARRANT: L113023

TO FISCAL 2024/11 01/01/2023 TO 12/31/2023

VENDOR NAME DOCUMENT	INV DATE	VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
161568	11/27/23	218266	218152	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	59.98
INVOICE:	11TFNRH7PNN							
161569	11/27/23	218267	218152	P	11/30/23	2015015 954002	LIB RSRCS-CHILDREN BOOKS	61.85
INVOICE:	1G4KXYPDY4OY							
161570	11/27/23	218268	218152	P	11/30/23	2015015 954002	LIB RSRCS-CHILDREN BOOKS	29.52
INVOICE:	1YX63JRD16HQ							
VENDOR TOTALS		72,540.08 YTD INVOICED				55,549.53 YTD PAID		1,366.42
800 AMERICAN EAGLE COM								
161571	11/27/23	218269	218153	P	11/30/23	2015011 931700	LIB DATA PROC SV	483.50
INVOICE:	392891							
VENDOR TOTALS		4,955.00 YTD INVOICED				5,375.00 YTD PAID		483.50
101020 BAKER AND TAYLOR BOOKS								
161397	11/27/23	218096	218154	P	11/30/23	2015015 954012	LIB RSRCS-E-BOOKS	6.99
INVOICE:	2037925502							
161399	11/27/23	218097	218154	P	11/30/23	2015015 954012	LIB RSRCS-E-BOOKS	703.70
INVOICE:	2037921064							
161400	11/27/23	218098	218154	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	197.37
INVOICE:	2037925329							
161401	11/27/23	218099	218154	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	40.41
INVOICE:	2037932383							
161402	11/27/23	218100	218154	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	20.15
INVOICE:	2037932384							
161403	11/27/23	218101	218154	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	70.26
INVOICE:	2037932385							
161404	11/27/23	218102	218154	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	96.22
INVOICE:	2037915846							
161405	11/27/23	218103	218154	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	56.45
INVOICE:	2037939740							
161406	11/27/23	218104	218154	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	373.72
INVOICE:	2037929857							
161407	11/27/23	218105	218154	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	104.03
INVOICE:	2037932386							
161408	11/27/23	218106	218154	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	17.90
INVOICE:	2037932387							
161409	11/27/23	218107	218154	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	20.36
INVOICE:	2037932388							
161410	11/27/23	218108	218154	P	11/30/23	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	15.51
INVOICE:	2037920093							
161412	11/27/23	218110	218154	P	11/30/23	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	452.93
INVOICE:	2037921092							
161413	11/27/23	218111	218154	P	11/30/23	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	61.33
INVOICE:	2037920095							
161414	11/27/23	218112	218154	P	11/30/23	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	22.43
INVOICE:	2037920094							
161415	11/27/23	218113	218154	P	11/30/23	2015015 954019	LIB RSRCS-CHILDRENS BOOKS	3.26
INVOICE:	2037920096							
161416	11/27/23	218114	218154	P	11/30/23	2015017 954017	LIB RSRCS-ADULT BOOKS NF	103.61

# CITY OF PARK RIDGE



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INVOICE: 161417	2037922140 11/27/23	218115		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 74.43
INVOICE: 161419	2037910737 11/27/23	218117		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 133.58
INVOICE: 161420	2037910738 11/27/23	218118		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 58.14
INVOICE: 161421	2037910739 11/27/23	218119		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 93.04
INVOICE: 161422	2037910740 11/27/23	218120		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 42.61
INVOICE: 161423	2037910741 11/27/23	218121		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 18.27
INVOICE: 161425	2037910742 11/27/23	218123		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 14.28
INVOICE: 161426	2037910743 11/27/23	218124		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 35.20
INVOICE: 161427	2037910744 11/27/23	218125		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 20.90
INVOICE: 161428	2037910745 11/27/23	218126		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 43.31
INVOICE: 161429	2037910746 11/27/23	218127		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 31.74
INVOICE: 161430	2037910747 11/27/23	218128		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 33.54
INVOICE: 161432	2037910748 11/27/23	218130		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 103.67
INVOICE: 161433	2037910749 11/27/23	218131		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 69.32
INVOICE: 161434	2037910750 11/27/23	218132		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 124.28
INVOICE: 161435	2037910751 11/27/23	218133		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 84.11
INVOICE: 161437	2037910752 11/27/23	218135		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 129.11
INVOICE: 161438	2037910753 11/27/23	218136		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 114.25
INVOICE: 161439	2037910754 11/27/23	218137		218154	P	11/30/23	2015017	954001	LIB RSRCS--ADULT BOOKS FI 444.97
INVOICE: 161440	2037915898 11/27/23	218138		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 16.89
INVOICE: 161441	2037849931 11/27/23	218139		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 165.63
INVOICE: 161442	2037849932 11/27/23	218140		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 18.45
INVOICE: 161443	2037849933 11/27/23	218141		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 20.02
INVOICE: 161444	2037849934 11/27/23	218142		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 50.67
INVOICE: 161445	2037849935 11/27/23	218143		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF 17.02
INVOICE: 161446	2037849936 11/27/23	218144		218154	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF

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161446 INVOICE:	11/27/23	218144		218154	P	11/30/23	2015017	LIB RSRCS-ADULT BOOKS NF	90.94
161447 INVOICE:	11/27/23	218145		218154	P	11/30/23	2015017	LIB RSRCS-ADULT BOOKS NF	17.09
161448 INVOICE:	11/27/23	218146		218154	P	11/30/23	2015017	LIB RSRCS-ADULT BOOKS NF	13.51
161449 INVOICE:	11/27/23	218147		218154	P	11/30/23	2015017	LIB RSRCS-ADULT BOOKS NF	12.91
161451 INVOICE:	11/27/23	218149		218154	P	11/30/23	2015017	LIB RSRCS-ADULT BOOKS NF	61.64
161452 INVOICE:	11/27/23	218150		218154	P	11/30/23	2015017	LIB RSRCS-ADULT BOOKS NF	50.46
161453 INVOICE:	11/27/23	218151		218154	P	11/30/23	2015017	LIB RSRCS-ADULT BOOKS NF	121.57
161454 INVOICE:	11/27/23	218152		218154	P	11/30/23	2015017	LIB RSRCS-ADULT BOOKS NF	73.83
161455 INVOICE:	11/27/23	218153		218154	P	11/30/23	2015017	LIB RSRCS-ADULT BOOKS NF	84.23
161456 INVOICE:	11/27/23	218154		218154	P	11/30/23	2015017	LIB RSRCS-ADULT BOOKS NF	117.04
161457 INVOICE:	11/27/23	218155		218154	P	11/30/23	2015017	LIB RSRCS-ADULT BOOKS NF	118.88
161458 INVOICE:	11/27/23	218156		218154	P	11/30/23	2015017	LIB RSRCS-ADULT BOOKS NF	147.42
161459 INVOICE:	11/27/23	218157		218154	P	11/30/23	2015017	LIB RSRCS-ADULT BOOKS NF	89.74
161460 INVOICE:	11/27/23	218158		218154	P	11/30/23	2015017	LIB RSRCS-ADULT BOOKS NF	24.00
161461 INVOICE:	11/27/23	218159		218154	P	11/30/23	2015015	LIB RSRCS-CHILDREN BOOKS	8.50
161462 INVOICE:	11/27/23	218160		218154	P	11/30/23	2015015	LIB RSRCS-CHILDREN BOOKS	496.23
161463 INVOICE:	11/27/23	218161		218154	P	11/30/23	2015015	LIB RSRCS-CHILDREN BOOKS	9.10
161464 INVOICE:	11/27/23	218162		218154	P	11/30/23	2015015	LIB RSRCS-CHILDREN BOOKS	560.81
161466 INVOICE:	11/27/23	218164		218154	P	11/30/23	2015015	LIB RSRCS-CHILDRENS BOOKS	14.44
161468 INVOICE:	11/27/23	218166		218154	P	11/30/23	2015017	LIB RSRCS -MWL	35.82
161470 INVOICE:	11/27/23	218168		218154	P	11/30/23	2015017	LIB RSRCS -MWL	71.59
161473 INVOICE:	11/27/23	218171		218154	P	11/30/23	2015015	LIB RSRCS-CHILDREN BOOKS	-4.16
161474 INVOICE:	11/27/23	218172		218154	P	11/30/23	2015015	LIB RSRCS-CHILDREN BOOKS	20.39
161476 INVOICE:	11/27/23	218174		218154	P	11/30/23	2015015	LIB RSRCS-CHILDREN BOOKS	25.99
161478 INVOICE:	11/27/23	218176		218154	P	11/30/23	2015015	LIB RSRCS-CHILDREN BOOKS	17.33
161480 INVOICE:	11/27/23	218178		218154	P	11/30/23	2015015	LIB RSRCS-CHILDREN BOOKS	2,316.21

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INVOICE: 2037915168	11/27/23	218179		218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	1,868.64
161481	INVOICE: 2037915439	11/27/23	218180	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	70.05
161482	INVOICE: 2037900881	11/27/23	218181	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	23.00
161483	INVOICE: 2037900882	11/27/23	218182	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	16.31
161484	INVOICE: 2037900883	11/27/23	218185	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	45.86
161486	INVOICE: 2037915163	11/27/23	218186	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	11.52
161488	INVOICE: 2037915164	11/27/23	218188	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	15.59
161490	INVOICE: 2037915165	11/27/23	218189	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	16.31
161491	INVOICE: 2037915166	11/27/23	218191	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	61.65
161493	INVOICE: 2034915167	11/27/23	218192	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	25.17
161494	INVOICE: 2037931623	11/27/23	218194	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	26.50
161496	INVOICE: 2037931624	11/27/23	218197	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	16.31
161499	INVOICE: 2037931625	11/27/23	218199	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	15.59
161501	INVOICE: 2037931626	11/27/23	218201	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	98.41
161502	INVOICE: 2037931627	11/27/23	218202	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	10.98
161504	INVOICE: 2037931628	11/27/23	218204	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	52.56
161506	INVOICE: 2037931629	11/27/23	218206	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	32.62
161508	INVOICE: 2037924166	11/27/23	218207	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	63.28
161509	INVOICE: 2037924167	11/27/23	218209	218154	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	36.36
161511	INVOICE: 2037924168									
VENDOR TOTALS		174,080.52	YTD INVOICED				177,606.30	YTD PAID		11,426.28
6875 BEER ON THE WALL LLC		11/27/23	218270	218155	P	11/30/23	2015017	938506	GNL CNTRL SVC/PROGRAM	450.00
161572	INVOICE: ADM112723									
VENDOR TOTALS		450.00	YTD INVOICED				450.00	YTD PAID		450.00
489 BLACKSTONE AUDIO INC		11/27/23	218271	218156	P	11/30/23	2015017	954004	LIB RSRCS-RECORDING AUDIO	82.39
161573	INVOICE: 2126012									

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161574	INVOICE: 2127720	11/27/23	218272		218157	P	11/30/23	2015017 954004	LIB RSRCS-RECORDING AUDIO	86.90
161575	INVOICE: 2128179	11/27/23	218273		218156	P	11/30/23	2015017 954004	LIB RSRCS-RECORDING AUDIO	100.39
	VENDOR TOTALS		8,521.29	YTD INVOICED				8,560.24	YTD PAID	269.68
6983	LAUREN BOCHAT	11/27/23	218274		218158	P	11/30/23	2015011 933800	CONFERENCES & TRAINING	22.70
	INVOICE: ADM1127232									
	VENDOR TOTALS		22.70	YTD INVOICED				22.70	YTD PAID	22.70
8516	CATHERINE DUDLEY	11/27/23	218288		218159	P	11/30/23	2015011 933800	CONFERENCES & TRAINING	24.68
	INVOICE: ADM1127235									
	VENDOR TOTALS		1,055.53	YTD INVOICED				1,114.55	YTD PAID	24.68
300553	CENGAGE LEARNING, INC	11/27/23	218275		218160	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	27.99
	INVOICE: 82951249									
161578	INVOICE: 82950904	11/27/23	218276		218160	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	28.79
161579	INVOICE: 82958345	11/27/23	218277		218160	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	207.93
161580	INVOICE: 82965432	11/27/23	218278		218160	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	25.59
161581	INVOICE: 82965697	11/27/23	218279		218160	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	56.78
161582	INVOICE: 82978841	11/27/23	218280		218160	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	29.59
161583	INVOICE: 82970261	11/27/23	218281		218160	P	11/30/23	2015015 954002	LIB RSRCS-CHILDREN BOOKS	208.67
	VENDOR TOTALS		11,835.75	YTD INVOICED				11,943.71	YTD PAID	585.34
13239	CENTER OF CONCERN	11/27/23	218282		218161	P	11/30/23	2015017 938506	GNL CNTRL SVC/PROGRAM	200.00
	INVOICE: ADM1127233									
	VENDOR TOTALS		2,200.00	YTD INVOICED				2,200.00	YTD PAID	200.00
303044	CENTER POINT INC	11/27/23	218283		218162	P	11/30/23	2015017 954001	LIB RSRCS--ADULT BOOKS FI	56.64
	INVOICE: 2056678									
	VENDOR TOTALS		970.88	YTD INVOICED				999.55	YTD PAID	56.64
5814	CHASE	11/27/23	218284		218163	P	11/30/23	2015011 931700	LIB DATA PROC SV	678.57
	INVOICE: 2056678									





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INVOICE:	ADM1127234				218163	P	11/30/23	2015011	932400	LIB MEMBER DUES	451.00
161586	11/27/23	218284									
INVOICE:	ADM1127234				218163	P	11/30/23	2015011	933800	CONFERENCES & TRAINING	165.47
161586	11/27/23	218284									
INVOICE:	ADM1127234				218163	P	11/30/23	2015011	936000	PUBLIC RELATIONS	93.13
161586	11/27/23	218284									
INVOICE:	ADM1127234				218163	P	11/30/23	2015011	938501	GNL CNTRL SVC/TELEPHONE	813.35
161586	11/27/23	218284									
INVOICE:	ADM1127234				218163	P	11/30/23	2015011	951003	OFF SPLS FURNISHINGS	372.67
161586	11/27/23	218284									
INVOICE:	ADM1127234				218163	P	11/30/23	2015012	932103	BLDG MNT CNTR-GENL MAINT	119.95
161586	11/27/23	218284									
INVOICE:	ADM1127234				218163	P	11/30/23	2015015	938506	GNL CNTRL SVC/PROGRAM	51.98
161586	11/27/23	218284									
INVOICE:	ADM1127234				218163	P	11/30/23	2015017	951102	LIBRARY SUPPLIES - MAKERS	416.50
161586	11/27/23	218284									
INVOICE:	ADM1127234				218163	P	11/30/23	2015017	954017	LIB RSRCS-ADULT BOOKS NF	388.50
161586	11/27/23	218284									
INVOICE:	ADM1127234										
VENDOR TOTALS			36,549.51						39,374.26	YTD PAID	3,551.12

5403	CHASE PAYMENTECH				16859	W	11/30/23	2015011	937800	LIB BNK SERV CHG	28.67
161691	11/28/23	218390									
INVOICE:	ADM11282310										
VENDOR TOTALS			25,841.80						28,880.02	YTD PAID	28.67

302631	CHILDRENS PLUS INC				218164	P	11/30/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	6,176.46
161587	11/27/23	218285									
INVOICE:	237714										
VENDOR TOTALS			14,758.05						14,758.05	YTD PAID	6,176.46

19972	DEMCO INC				218165	P	11/30/23	2015015	951100	LIBRARY SUPPLIES	59.00
161589	11/27/23	218287									
INVOICE:	7393473										
VENDOR TOTALS			6,866.23						7,152.34	YTD PAID	59.00

7543	LAN ENG				218166	P	11/30/23	2015015	938506	GNL CNTRL SVC/PROGRAM	2.42
161591	11/27/23	218289									
INVOICE:	ADM1127236										
VENDOR TOTALS			262.80						262.80	YTD PAID	2.42

8740	EXCELLERATE LEARNING STUDIO				218167	P	11/30/23	2015015	938506	GNL CNTRL SVC/PROGRAM	125.00
161662	11/28/23	218361									
INVOICE:	ADM112823										

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VENDOR TOTALS													
9009	FAMBRO MANAGEMENT LLC	11/27/23	218290		218168	P	11/30/23	2015015	938506	GNL CNTRL SVC/PROGRAM	125.00	YTD PAID	125.00
	INVOICE: ADM1127237												190.00
VENDOR TOTALS													
7513	FASTSTIGNS	11/28/23	218336		218169	P	11/30/23	2015011	936000	PUBLIC RELATIONS	190.00	YTD PAID	190.00
	INVOICE: 243855185												2,705.89
VENDOR TOTALS													
8496	GORDON FLESCH COMPANY INC	11/27/23	218291		218170	P	11/30/23	2015011	935101	EQPT RNTL-LEASE PAYMENTS	2,705.89	YTD PAID	2,705.89
	INVOICE: IN14455700												186.18
	INVOICE: IN14294857B				218170	P	11/30/23	2015011	935100	EQPT RNTL-MAINTENANCE	11.00		11.00
VENDOR TOTALS													
3295	GREEN KELLIE	11/27/23	218297		218171	P	11/30/23	2015011	933800	CONFERENCES & TRAINING	18,773.61	YTD PAID	197.18
	INVOICE: ADM1127238												22.70
VENDOR TOTALS													
5041	TIFFANY ANN GATES ETCHHELL	11/27/23	218299		218172	P	11/30/23	2015015	938506	GNL CNTRL SVC/PROGRAM	22.70	YTD PAID	22.70
	INVOICE: ADM1127239												125.00
VENDOR TOTALS													
7842	INGRAM LIBRARY SERVICES	11/27/23	218301		218173	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	1,450.00	YTD PAID	125.00
	INVOICE: 67660374												226.41
	INVOICE: 662998839				218173	P	11/30/23	2015015	954002	LIB RSRCS-CHILDREN BOOKS	363.81		363.81
	INVOICE: 67661189				218173	P	11/30/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	202.20		202.20
	INVOICE: 78410941				218173	P	11/30/23	2015015	954019	LIB RSRCS-CHILDRENS BOOKS	-26.41		-26.41
VENDOR TOTALS													
5209	KENDRA WILLIAMS	11/28/23	218388		218174	P	11/30/23	2015015	938506	GNL CNTRL SVC/PROGRAM	23,900.53	YTD PAID	766.01
	INVOICE: ADM1128239												350.00

# CITY OF PARK RIDGE



## PAID INVOICES REPORT

WARRANT: L113023

TO FISCAL 2024/11 01/01/2023 TO 12/31/2023

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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VENDOR TOTALS	350.00	YTD	INVOICED	218175	P	11/30/23	2015015	954004	LIB RSRCS-RECORDING AUDIO	350.00	YTD	PAID	331.76
7283 LIBRARY IDEAS LLC													
161638	11/28/23	218337											
INVOICE:	103/11												
VENDOR TOTALS	331.76	YTD	INVOICED	218176	P	11/30/23	2015015	954005	LIB RSRCS-AV/DVD/BLURAY	331.76	YTD	PAID	331.76
101892 MIDWEST TAPE													
161639	11/28/23	218338											
INVOICE:	504613897												
161640	11/28/23	218339											
INVOICE:	504613899												
161641	11/28/23	218340											
INVOICE:	504631410												
161642	11/28/23	218341											
INVOICE:	504631381												
161643	11/28/23	218342											
INVOICE:	504631382												
161644	11/28/23	218343											
INVOICE:	504631383												
161645	11/28/23	218344											
INVOICE:	504631384												
161646	11/28/23	218345											
INVOICE:	50438035												
161647	11/28/23	218346											
INVOICE:	504631385												
161648	11/28/23	218347											
INVOICE:	504631386												
161649	11/28/23	218348											
INVOICE:	504631387												
161650	11/28/23	218349											
INVOICE:	504603847												
161651	11/28/23	218350											
INVOICE:	504603849												
161652	11/28/23	218351											
INVOICE:	504614132												
161653	11/28/23	218352											
INVOICE:	504657606												
161654	11/28/23	218353											
INVOICE:	504657607												
161655	11/28/23	218354											
INVOICE:	504657608												
161656	11/28/23	218355											
INVOICE:	504657609												
161657	11/28/23	218356											
INVOICE:	504664401												
161658	11/28/23	218357											
INVOICE:	504664402												
161659	11/28/23	218358											

# CITY OF PARK RIDGE



## PAID INVOICES REPORT

WARRANT: L113023

TO FISCAL 2024/11 01/01/2023 TO 12/31/2023

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	INVOICE: 504664403									
161660	11/28/23	218359			218176	P	11/30/23	2015017	954005 LIB RSRCS-AV/DVD/BL	110.34
	INVOICE: 504647596									
161661	11/28/23	218360			218176	P	11/30/23	2015017	954005 LIB RSRCS-AV/DVD/BL	97.59
	INVOICE: 504647597									
VENDOR TOTALS			64,477.88	YTD INVOICED				69,151.95	YTD PAID	2,114.35
57766	NICOR GAS									
161663	11/28/23	218362			218177	P	11/30/23	2015012	955000 NATURAL GAS	1,660.69
	INVOICE: ADM1128232									
VENDOR TOTALS			45,490.75	YTD INVOICED				68,875.63	YTD PAID	1,660.69
1446	OLLIS BOOK CORPORATION									
161664	11/28/23	218363			218178	P	11/30/23	2015015	954019 LIB RSRCS-CHILDRENS BOOKS	1,921.41
	INVOICE: 248701									
VENDOR TOTALS			1,921.41	YTD INVOICED				3,621.58	YTD PAID	1,921.41
924	OVERDRIVE INC									
161665	11/28/23	218364			218179	P	11/30/23	201	430819 NO. SUB. DIGITAL CONSORTI	218.98
	INVOICE: 00751DA23417901									
161666	11/28/23	218365			218179	P	11/30/23	2015015	954012 LIB RSRCS-E-BOOKS	3,000.00
	INVOICE: CD007512344354									
161667	11/28/23	218366			218179	P	11/30/23	201	430819 NO. SUB. DIGITAL CONSORTI	913.55
	INVOICE: 00751CO23415380									
161668	11/28/23	218367			218179	P	11/30/23	201	430819 NO. SUB. DIGITAL CONSORTI	140.00
	INVOICE: 00751DA23423693									
161669	11/28/23	218368			218179	P	11/30/23	201	430819 NO. SUB. DIGITAL CONSORTI	3,408.56
	INVOICE: 00751CO23424916									
VENDOR TOTALS			187,705.93	YTD INVOICED				191,724.50	YTD PAID	7,681.09
229	PITNEY BOWES INC									
161670	11/28/23	218369			218180	P	11/30/23	2015011	935102 EQPT RNTL-POSTAGE MACHINE	242.22
	INVOICE: 3106384776									
VENDOR TOTALS			10,510.08	YTD INVOICED				10,348.25	YTD PAID	242.22
8790	PLAYAWAY PRODUCTS LLC									
161671	11/28/23	218370			218181	P	11/30/23	2015015	954004 LIB RSRCS-RECORDING AUDIO	233.71
	INVOICE: 446409									
161672	11/28/23	218371			218181	P	11/30/23	2015017	954004 LIB RSRCS-RECORDING AUDIO	144.48
	INVOICE: 445966									
161673	11/28/23	218372			218181	P	11/30/23	2015015	954004 LIB RSRCS-RECORDING AUDIO	292.94
	INVOICE: 445684									
161674	11/28/23	218373			218181	P	11/30/23	2015015	954004 LIB RSRCS-RECORDING AUDIO	74.97
	INVOICE: 445979									

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VENDOR NAME DOCUMENT INV DATE VOUCHER PO CHECK NO T CHK DATE GL ACCOUNT GL ACCOUNT DESCRIPTION

8386	QUENCH USA INC 161675 INVOICE: INV06423370 161676 INVOICE: INV06209343	11/28/23 218374 11/28/23 218375	22,151.50 YTD INVOICED	22,151.50 YTD PAID	746.10
	VENDOR TOTALS				
4023	RAINBOW ANIMAL ASSISTED THERAPY 161677 INVOICE: ADM1128233	11/28/23 218376	218182 P 11/30/23 2015012 932103 218182 P 11/30/23 2015012 932103	3,080.40 YTD INVOICED	102.00 102.00 204.00
	VENDOR TOTALS				
3911	RC JUGGLES LLC 161678 INVOICE: ADM1128234	11/28/23 218377	218183 P 11/30/23 2015015 938506	1,150.00 YTD PAID	50.00
	VENDOR TOTALS				
6880	ROBBINS SCHWARTZ 161679 INVOICE: 9633929	11/28/23 218378	218184 P 11/30/23 2015015 938506	1,300.00 YTD PAID	500.00
	VENDOR TOTALS				
8996	STUCKEY CONSTRUCTION 161680 INVOICE: ADM1128235	11/28/23 218379	218185 P 11/30/23 2015011 942500	13,884.86 YTD PAID	1,883.93
	VENDOR TOTALS				
6493	SUN AND MOON YOGA 161681 INVOICE: ADM1128236	11/28/23 218380	218186 P 11/30/23 2015012 996300	132,906.60 YTD INVOICED	61,112.70
	VENDOR TOTALS				
6290	SHARI W PONTILLO 161682 INVOICE: ADM1128237	11/28/23 218381	218187 P 11/30/23 2015017 938506	7,200.00 YTD INVOICED	750.00
	VENDOR TOTALS				
8952	TWISTED TREE YOGA CORPORATION 161683 INVOICE: ADM1128238	11/28/23 218382	218188 P 11/30/23 2015017 938506	370.00 YTD INVOICED	370.00
	VENDOR TOTALS				
			218189 P 11/30/23 2015015 938506		75.00

# CITY OF PARK RIDGE



## PAID INVOICES REPORT

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TO FISCAL 2024/11 01/01/2023 TO 12/31/2023

VENDOR NAME DOCUMENT INV DATE VOUCHER PO CHECK NO T CHK DATE GL ACCOUNT GL ACCOUNT DESCRIPTION

VENDOR TOTALS	345.00	YTD	INVOICED	345.00	YTD	PAID	75.00
8881 VOGUE PRINTERS INC 161684 11/28/23 218383 INVOICE: 238502P	218190	P	11/30/23	2015011	938502	GNL CNTRL SVC/POSTAGE	1,555.87
VENDOR TOTALS	13,987.87	YTD	INVOICED	13,987.87	YTD	PAID	1,555.87
300800 WAREHOUSE DIRECT INC 161685 11/28/23 218384 INVOICE: 56141900	218191	P	11/30/23	2015011	951001	OFF SPLS--PHOTOCOPI	794.56
161686 11/28/23 218385 INVOICE: 56136670	218191	P	11/30/23	2015015	951100	LIBRARY SUPPLIES	58.28
161686 11/28/23 218385 INVOICE: 56136670	218191	P	11/30/23	2015011	951001	OFF SPLS--PHOTOCOPI	49.99
161687 11/28/23 218386 INVOICE: 56148050	218191	P	11/30/23	2015011	951001	OFF SPLS--PHOTOCOPI	99.98
161687 11/28/23 218386 INVOICE: 56148050	218191	P	11/30/23	2015015	951100	LIBRARY SUPPLIES	12.76
VENDOR TOTALS	6,120.16	YTD	INVOICED	6,386.44	YTD	PAID	1,015.57
8325 WILLIAMS ASSOCIATES ARCHITECTS LTD 161688 11/28/23 218387 INVOICE: 0022113	218192	P	11/30/23	2015012	996300	BUILDING/BUILDING IMPROVE	955.75
VENDOR TOTALS	9,334.45	YTD	INVOICED	9,941.33	YTD	PAID	955.75
7357 ZOUBEAN INC 161690 11/28/23 218389 INVOICE: 29784	218193	P	11/30/23	2015011	931700	LIB DATA PROC SV	1,329.00
VENDOR TOTALS	2,658.00	YTD	INVOICED	2,658.00	YTD	PAID	1,329.00
REPORT TOTALS							114,578.29

TOTAL PRINTED CHECKS	COUNT	AMOUNT
TOTAL WIRE TRANSFERS	44	114,549.62
	1	28.67

\*\* END OF REPORT - Generated by Edward Tidd \*\*