



Park Ridge Public Library
Regular Board Meeting – AGENDA - November 21, 2023 at 7:00 PM

Meeting Location:

Park Ridge City Hall Council Chambers, 505 Butler Place, Park Ridge, IL

- 1. Call to Order
2. Roll Call
3. Public Comment on Non-Agenda Items
4. Consent Agenda

\* Items listed below are considered routine by the Library Board and will be enacted by one motion. There will be no discussion of these items unless a Board member so requests, in which event the item will be removed from Consent for further discussion immediately after the Consent Agenda is approved.

- a. Approval of Minutes of the October 17, 2023 Regular Meeting of the Library Board
b. Ratify Bills Payable-Warrant Register for:

Table with 2 columns: Period 10, October 16, 2023 and Period 10, October 31, 2023. Rows include Library Fund Warrants, Payroll, Per Capita Grant Fund, North Suburban Digital Consortium, and Total.

- c. Approve Cash Statement for all accounts for October 2023
d. Ratify disbursements from the Petty Cash Fund, \$78.98
e. Ratify disbursements from the Gift Fund, \$1,043.91
f. Transfer \$23,000 from Administration – Regular Salaries to Administration – PPO
g. Transfer \$25,000 from Administration – HMO to Administration – PPO
h. Transfer \$1,500 from Library Maintenance – Natural Gas to Administration – Telephone
i. Transfer \$2,500 from Adult Services – MWL (Most Wanted) to Adult Services – Library E-Book
j. Transfer \$1,000 from Adult Services – Microfilm to Adult Services – Library E-Book
k. Transfer \$5,000 from Adult Services – DVD to Adult Services – Library E-Book
l. Approve quotation from ATOMATIC in the amount of \$6,950 for the installation of one (1) Cook 210C17D VF fan rated for 3000 CFM with 3/4HP and one (1) curb adapter.
m. Approve #27. Paid Leave for All Workers Act Policy
n. Approve 2024 Days Closed calendar

- 5. Treasurer’s Report
a. Approve the Consolidated Year to Date Revenue and Expenditures Report for October 2023
6. President’s Report
7. Secretary’s Report
8. Library Director’s Report
a. Statistics
b. Narrative
9. Friends of the Library Report
10. Unfinished Business
11. New Business
12. Adjournment

All topics on the Agenda are potential Action Items.