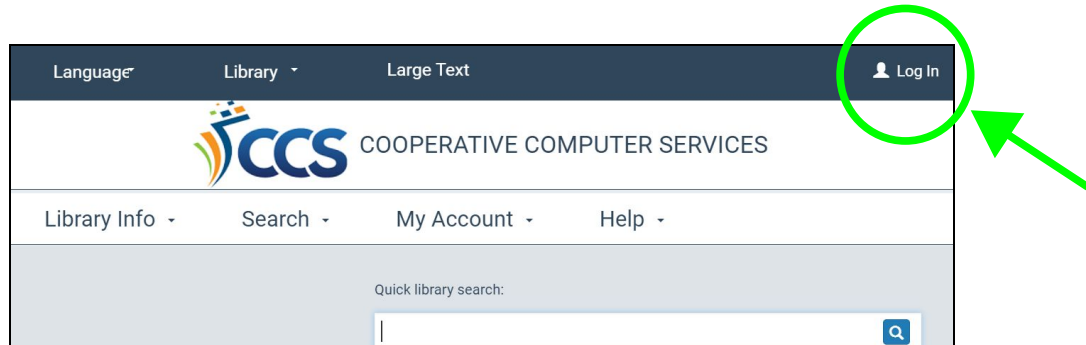
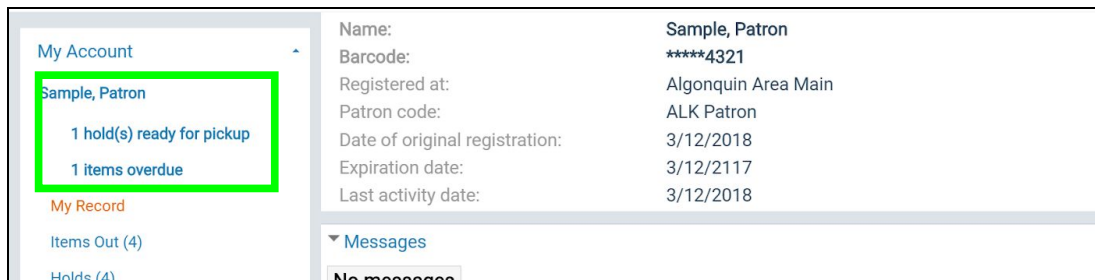


PowerPAC Online Catalog: My Account

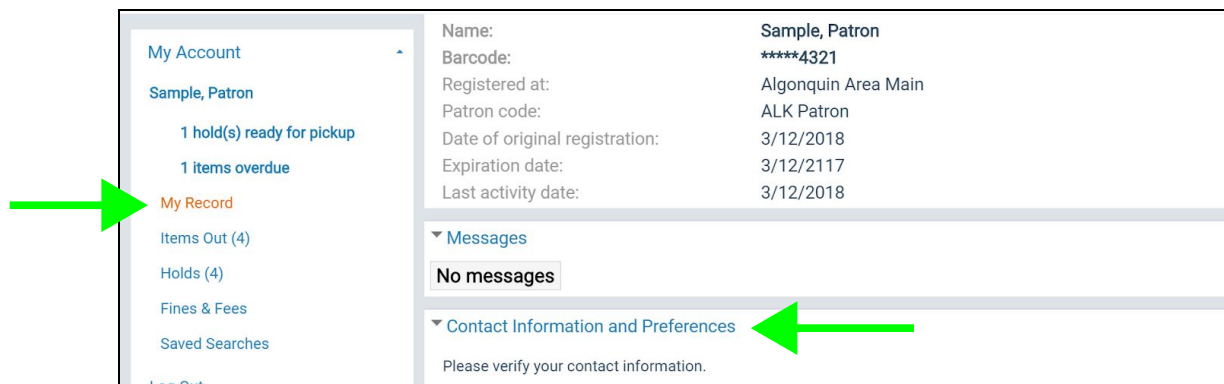
This document highlights some features of your online library catalog account. To access your account, click **Log In** in the upper-right hand corner. Log in using your library card barcode number or username and your password.



Use the **Navigation Pane** on the left-hand side of the screen to access different parts of your account. The bolded portion of the navigation pane displays important account information.



The **My Record** section contains your account information, including contact information. Click on the section headings to expand any area. Don't forget to click **Save** at the bottom of the section if you make any changes.



The **Items Out** page displays titles that are currently checked out to you. Click on the “i” icon next to the title to see more detailed information about your checkout.

Sample, Patron i - more information

Items Out

	Format	Due Date	Title	Renewals Left	Call Number	Assigned Branch
i		3/10/2018	Ready player one	0	FICTION CLINE	Algonquin Area Main
i		3/19/2018	Hidden figures	2	DVD HID	Algonquin Area Main
i		4/2/2018	The nest	1	FICTION SWEENEY	Algonquin Area Main
i		4/2/2018	The woman in cabin 10	1	CD BOOK WAR	Algonquin Area Main

Estimate Overdue Fines allows you to select a date in the future and estimate what your fines may be if the item(s) are returned on that date.

Sample, Patron i - more information

Items Out

	Format	Due Date	Title	Renewals Left	Call Number	Assigned Branch
<input type="checkbox"/>		3/10/2018	Ready player one	0	FICTION CLINE	Algonquin Area Main
<input type="checkbox"/>		3/19/2018	Hidden figures	2	DVD HID	Algonquin Area Main
<input type="checkbox"/>		4/2/2018	The nest	1	FICTION SWEENEY	Algonquin Area Main
<input type="checkbox"/>		4/2/2018	The woman in cabin 10	1	CD BOOK WAR	Algonquin Area Main

Renew eligible items by clicking on the **checkbox** next to the title and then clicking on **Renew Selected Items**. Selecting **Renew All Items** will try renewing all eligible items checked out to you.

Sample, Patron i - more information

Items Out

	Format	Due Date	Title	Renewals Left	Call Number	Assigned Branch
<input checked="" type="checkbox"/>		3/10/2018	Ready player one	0	FICTION CLINE	Algonquin Area Main
<input checked="" type="checkbox"/>		3/19/2018	Hidden figures	2	DVD HID	Algonquin Area Main
<input checked="" type="checkbox"/>		4/2/2018	The nest	1	FICTION SWEENEY	Algonquin Area Main
<input type="checkbox"/>		4/2/2018	The woman in cabin 10	1	CD BOOK WAR	Algonquin Area Main

The **Holds** page displays titles you have requested. If a hold is available for you, it will display as Ready for Pickup. Clicking the “i” icon next to a title displays more detailed information about your hold. If a hold is ready for pickup, this is where the “pickup by date” will be displayed.

Sample, Patron

Holds

	Format	Title	Status	Pickup Library
<input type="checkbox"/>		A man called Ove : a novel by Backman, Fredrik, 1981- author.	Ready for Pickup (for 4 more days)	Algonquin Area Public Library
<input type="checkbox"/>		Where'd you go, Bernadette : a novel by Semple, Maria, author.	Pending (as of 3/12/2018)	Algonquin Area Public Library
<input type="checkbox"/>		The black book by Patterson, James, 1947- author.	Active (since 3/12/2018)	Algonquin Area Public Library
<input type="checkbox"/>		The big sick (DVD)	Active (since 3/12/2018)	Algonquin Area Public Library

Buttons: Change Pickup Location, Cancel Selected, Suspend/Reactivate Selected

If you are no longer interested in a hold, you may cancel it by clicking the **checkbox** next to the title and selecting **Cancel Selected**. Click **Submit** to confirm. A cancelled hold will display in your record for 3 months in case you would like to re-place the hold. Please note that you are not able to cancel holds that are ready for pickup or are being shipped to you for pickup.

Sample, Patron

Holds

	Format	Title	Status	Pickup Library
<input type="checkbox"/>		A man called Ove : a novel by Backman, Fredrik, 1981- author.	Ready for Pickup (for 4 more days)	Algonquin Area Public Library
<input checked="" type="checkbox"/>		Where'd you go, Bernadette : a novel by Semple, Maria, author.	Pending (as of 3/12/2018)	Algonquin Area Public Library
<input checked="" type="checkbox"/>		The black book by Patterson, James, 1947- author.	Active (since 3/12/2018)	Algonquin Area Public Library
<input checked="" type="checkbox"/>		The big sick (DVD)	Active (since 3/12/2018)	Algonquin Area Public Library

Buttons: Change Pickup Location, Cancel Selected, Suspend/Reactivate Selected

Cancel Requests

Are you sure you want to cancel the following requests?

Buttons: Submit, Back

Format	Title	Status	Pickup Library
	The black book by Patterson, James, 1947- author.	Active (since 3/12/2018)	Algonquin Area Public Library