

TEMPORARY FINE FREE POLICY

For a trial period of 6 months, from November 1, 2020 through April 30, 2021, the Park Ridge Public Library shall adopt an account block model. During this period, patrons will not be charged overdue fines for most library materials, with the exception of the materials listed in Policy I D 2A, to which the specified fines will still apply.

Patron accounts will be blocked when an item is more than 14 days overdue (plus required COVID quarantine period). Patrons will be unable to check out additional physical or digital materials if their account is blocked.

The first overdue notice will be sent to patrons when an item is 10 days overdue (during COVID; that may adjust as item quarantine periods shift per RAILS recommendations. The normal timeframe for the first overdue notice is when the item is 3 days overdue).

Items will continue to have due dates and patrons are still responsible for honoring the due date or renewing their items. Language will be added to overdue notices informing patrons that their account will be blocked from checking out if they do not return their items.

Overdue material is automatically billed to a patron at 45 days overdue.

Patrons will still be responsible for lost or damaged items, and will be required to pay repair or replacement fees for such items, as described in Library Policy I D 2.