



Park Ridge Public Library

## **MAINTENANCE LIBRARY MONITOR Part-Time, Substitute**

**RESPONSIBILITIES:** To maintain a quiet atmosphere and perform security & light custodial tasks as needed in busy, public library. Set up furniture for library programs. This position is a substitute position with person on-call. Hours will include evenings, weekends and full days, as needed, with no guaranteed hours per week.

**REQUIRES:** High School diploma or equivalent, ability to work with people of all ages, and ability to handle problems diplomatically, yet assertively. See job description for complete list of requirements.

**SALARY:** \$13.95/hour

Applications accepted until position is filled.

Applicants should send a resume and a completed *City of Park Ridge Job Application*\* (*\*required for consideration*) to: John Priala, Facility Manager, Park Ridge Public Library, 20 S. Prospect Avenue, Park Ridge, IL 60068. Email: [jpriala@prpl.org](mailto:jpriala@prpl.org)

Obtain a *City of Park Ridge Job Application* and complete job description from the Library Business Office or Reference Services Desk, or online at [www.parkridgelibrary.org](http://www.parkridgelibrary.org) under "Get Involved/ Employment".

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