



AGENDA
PARK RIDGE PUBLIC LIBRARY
20 S. Prospect Avenue, Park Ridge, IL 60068
Regular Meeting of the Library Board of Trustees held via videoconference with all remote participation
Tuesday, February 15, 2022 at 7:00 p.m.

Meetings of the Library Board are open to the public under provisions of the Illinois Open Meetings Act. The Library Board President has determined that it is not practical or prudent to schedule an in-person meeting due to the COVID-19 pandemic, therefore, this meeting will be held virtually and in accordance with state statute.

To submit public comment, either join the meeting using the link below, or send an email with your comments to librarydirector@parkridgelibrary.org at any time before or during the meeting. All comments will be read aloud during the meeting.

Join meeting online: https://zoom.us/j/98557510434?pwd=cDNxS29WZFISQ0VzT3E5QkVIMXVzZz09

Or call (312) 626-6799

Webinar ID: 985 5751 0434

Passcode: 416197

International numbers available: https://zoom.us/u/ad9AeGCMpL

Of note, those calling in will be identified by the phone number from which they are calling. To be assigned a different identifier, dial *67 before dialing the phone number. Callers may dial *6 to unmute for public comment. Please contact Library Administration for additional information or to request accommodations.

- 1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Agenda

* Items listed below are considered routine by the Library Board and will be enacted by one motion. There will be no discussion of these items unless a Board member so requests, in which event the item will be removed from consent for further discussion immediately after the consent agenda is approved.

- a. Approval of Minutes of the January 18, 2022 Regular Meeting of the Library Board
b. Ratify Bills Payable-Warrant Register for:

Table with 2 columns: Period 9 (Stub Period 13), December 31, 2021 and Period 1, January 16, 2022. Rows include Library Fund Warrants, Payroll, Per Capita Grant Fund, North Suburban Digital Consortium, and Total. A second table below shows Period 1, January 31, 2022 with similar rows.

- c. Approve Cash Statement for all accounts for January 2022
d. Ratify disbursements from the Petty Cash Fund, \$6.99
e. Ratify disbursements from the Gift Fund, \$250.00
f. Approve SY21 to FY22 capital carry forward of \$334,985 Building Improvement Funds for the Ice Melt System, update phone, replace PA system and additional expenses/projects
g. Approve SY21 to FY22 operating carry forward of \$6,272 Building Maintenance Funds for Door Lock Project
h. Approve SY21 to FY22 operating carry forward of \$10,000 Per Capita Public Relations Funds for Signage
i. Approval proposal for Architectural Services from Williams Architects, not to exceed \$24,500
j. Approve revisions to the Conduct in General, Meeting Room, and The Studio policies.
k. Approve rescission of the Business Organizations in the Library, Heritage Room, Special Services Room and Equipment, and 3D Printing policies.

- 5. Treasurer's Report
a. Approve the Consolidated Year to Date Revenue and Expenditures Report for January 2022
b. Approve the Consolidated Year to Date Revenue and Expenditures Report for December 2021, Period 13
6. President's Report
7. Secretary's Report
8. Library Director's Report
a. Statistics
b. Narrative

All topics on the Agenda are potential Action Items.

The Library will provide reasonable aids or services to afford an individual with a disability an equal opportunity to participate in all services, programs and facilities. Persons requiring assistance should notify Library of their needs well in advance to provide sufficient time to make an accommodation. Contact Library Administration at 847-825-3123, TTY 847-825-8217.



9. Friends of the Library Report
10. Unfinished Business
11. New Business
 - a. Planning and Operations
 - i. Approve revisions to the Digital Media Lab policy
 - b. COVID-19 masking protocols
12. Adjournment

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