

MINUTES

PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Building and Grounds Committee of the Whole Meeting of the Board of Trustees

July 11, 2023 at 7:00 p.m.

ROLL CALL

Trustees Present: Alexandrea Hanba, Danielle Powers, Lauren Rapisand, Gregg Rusk, David Somheil, Deepika Thiagarajan
Trustees Absent: Josh Kiem, Theresa Renaldi
Others Present: Joanna Bertucci, Library Director; Angela Berger, Alyson Doubek, and John Priala, Library Staff

President Hanba opened the meeting at 7:00 p.m. and stated that Trustee Renaldi has called in to listen to the meeting as a member of the public and not in her capacity as a trustee. She further noted that Trustees Kiem and Thiagarajan have been reappointed as trustees for another term and that Anita De Frank has been appointed as a new trustee on the Board.

Chairman Powers opened the Building and Grounds meeting at 7:02 p.m.

APPROVAL OF MINUTES

Trustee Somheil made a

MOTION: to approve the minutes of the June 13, 2023 meeting

Trustee Rusk seconded the motion

Roll Call Vote: Yes: Hanba, Powers, Rapisand, Rusk, Somheil, Thiagarajan

Motion passed

PROJECT UPDATES

Director Bertucci reviewed the project updates memo included on page 3 of the packet. Phase 2 of the Structural and Youth Restroom/ADA project is underway and Director Bertucci reviewed the project timeline which includes the bid opening on August 1, 2023 and a projected construction start date of September 18, 2023.

The Comcast fiber project is underway but issues have arisen with regard to where the fiber will enter our building. The original plan was for the fiber to be brought into the building off of Prospect Ave. Comcast is now considering an option of bringing fiber in from Touhy but there will be an additional cost to that option. The library's position is that we have an agreed upon contract price and are unwilling to absorb any additional costs.

The final project in progress is the copper to fiber circuit migration. This project is in progress and scheduled to be completed on time.

2023 EXTERIOR IMPROVEMENTS PROJECT BID REVIEW

Director Bertucci reviewed the memo on page 4 of the packet that details the bid opening for the Exterior Improvements Project which was held on July 6, 2023. She explained that when Green Associates reviewed the project scope with the apparent low bidder, Boller Construction Co., it was determined that Boller had not included the full scope of the required work in their bid and as such, withdrew their bid. Green then reviewed project scope with the second lowest bidder, Stuckey Construction, and it was determined that their bid included the entire project scope.

Discussion ensued regarding the two alternates to the base bid and Director Bertucci explained what each alternate entails. She further noted that the Library's Fund Balance would still be significant if both of the alternates were approved. In regard to the question of why the bids exceed the estimated project cost, it was explained that there are two options for stripping paint from wood, mechanical and chemical, with the chemical option being the preferred process as it results in better removal of old paint and thus better adhesion of new paint.

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Andrew Jose will prepare a memo for the July 18, 2023 Board meeting with Green's recommendation for this project. This matter will be included as New Business on the July Board meeting agenda.

OTHER

None

Meeting was adjourned at 7:18 p.m.