

MINUTES

PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Regular Meeting of the Board of Trustees

Held in the First Floor meeting room at the Park Ridge Public Library

June 20, 2023 at 7:00 p.m.

CALL TO ORDER

Vice-President Kiem called the meeting to order at 7:02 p.m.

ROLL CALL

Trustees Present: Josh Kiem, Vice-President, Danielle Powers, Secretary; Lauren Rapisand, Gregg Rusk, Deepika Thiagarajan

Absent: Alexandra Hanba, President; Theresa Renaldi, David Somheil, Treasurer

Others Present: Joanna Bertucci, Library Director; Lauren Bochat, Alyson Doubek, Staci Greenwald, and Anastasia Rachmaciej, Library staff

PUBLIC COMMENT

No comments were made.

CONSENT AGENDA

Vice-President Kiem stated that if a trustee(s) would like an item removed from Consent, the item will be removed for further discussion after the Consent Agenda is approved. He then read the items on the Consent Agenda. There were no requests for items to be removed.

The following items are included on the Consent Agenda:

- Approval of Minutes from the May 16, 2023 Regular Meeting of the Library Board
- Ratify Bills Payable Warrant Register for Period 5, FY23 May 16, 2023 in the amount of \$178,444.97 and May 31, 2023 in the amount of \$148,220.19.
- Approve Cash Statement for all accounts for May, 2023
- Ratify disbursements from the Petty Cash Fund, \$68.99
- Ratify disbursements from the Gift Fund, \$391.48
- Approve a budget transfer in the FY23 Operating Budget for an \$8,000 decrease to the Youth DVD/Blu-Ray budget line and an \$8,000 increase to the Youth Service Programming budget line
- Approve a Non-Resident Library Card Fee of \$284 per year for qualified non-residents, effective July 1, 2023.

Trustee Powers made a

MOTION: To approve the Consent Agenda, as presented

Trustee Rapisand seconded the motion

Roll Call Vote: Yes: Kiem, Powers, Rapisand, Rusk, Thiagarajan

Motion passed

TREASURER'S REPORT

Trustee Rusk reviewed the Consolidated YTD Revenue and Expenditures report through May, 2023 which represents completion of 42% of the fiscal year, noting that total revenues are 53% of budget. Revenues include both the Malinowski bequest and funds received from the Michel Trust. On the expense side, operating revenues are at 37% of budget, capital expenditures at 5% of budget which results in total expenditures at 32% of budget

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Trustee Rusk made a

MOTION: To approve the Consolidated Year to Date Revenue and Expenditures Report for May, 2023

Trustee Thiagarajan seconded the motion

Roll Call Vote: Yes: Kiem, Powers, Rapisand, Rusk, Thiagarajan

Motion passed

VICE-PRESIDENT'S REPORT

Vice-President Kiem stated that the following three trustees will serve on the Nominating Committee which will meet in July to develop a slate of officers once the new Board is constituted. Those to serve on the Nominating Committee are Vice-President Kiem, Trustee Rapisand and Trustee Thiagarajan.

SECRETARY'S REPORT

Secretary Powers reviewed the Secretary's report included in the packet on page 12, noting Library website News items and press articles about the Live on the Lawn event and the measure signed into law by Governor Pritzker to prevent book bans. She also noted a letter included in the packet from Secretary of State Giannoulias that awards the FY2023 Per Capita Grant to the Library in the amount of \$58,492.60.

DIRECTOR'S REPORT

Director Bertucci followed up on the article included on page 14 of the packet that discusses HB2789 which amends the Illinois Library System Act, noting that Boards that do not adopt the ILA Freedom to Read policy may be ineligible for future grant funds. She explained that the PRPL Collection Management Policy does endorse the ILA Freedom to Read and Freedom to View policies. The Illinois State Library will now develop standards based on the new legislation and she will bring these back to the Board for discussion. Vice-President Kiem asked how many challenges PRPL has received and Director Bertucci stated that there have been no formal book challenges received. There have been several FOIA requests seeking information about Library programs and titles in the Library's collections.

Other notable items from the Director's report include

- Progress on the Lead Green strategic plan initiative included a \$500 grant that Laura Scott applied for and was awarded from the Solid Waste Agency of Northern Cook County (SWANCC). The Library will be purchasing a thermal camera for the Exploration Library with the funds. As part of the grant agreement, the Library will also host at SWANCC education program.
- AT&T was on-site this past week to run fiber from the street to the Library's server room as part of the copper to fiber migration project.
- The Youth Services staff were out in the community during the month of May to promote the Summer Reading Clubs. Staff made 152 visits and contacted more than 5,000 students while visiting every classroom and school in Park Ridge either in-person or virtually.
- The first Volunteer Appreciation Tea since 2019 was held in May. It was an interdepartmental collaboration to host the event to show the Library's appreciation for all that our volunteers contribute.

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FRIENDS OF THE LIBRARY REPORT

Director Bertucci reported that she, along with Jen Healy and Laura Scott, attended the Friends' semi-annual meeting in early June. Ms. Healy is working with the Friends to increase their membership and collaborate on marketing strategies.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

Trustee Rapisand made a

MOTION: To adjourn the meeting

Trustee Rusk seconded the motion

Voice Vote: All in favor

Motion passed

Vice-President Kiem adjourned the meeting at 7:20 p.m.