

MINUTES

PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Planning and Operations Committee of the Whole Meeting of the Board of Trustees

Held in the Third Floor Meeting Room at the Library

May 9, 2023 at 7:00 p.m.

The meeting was called to order by Trustee Thiagarajan at 8:39p.m.

ROLL CALL

Trustees Present: Alexandrea Hanba, Josh Kiem, Danielle Powers, Lauren Rapisand, Theresa Renaldi, Gregg Rusk, David Somheil, Deepika Thiagarajan

Others Present: Joanna Bertucci, Library Director; Angela Berger and Alyson Doubek, Library staff

Treasurer Somheil made a

MOTION: to approve the minutes of April 11, 2023

Trustee Thiagarajan seconded the motion.

Roll Call Yes: Hanba, Kiem, Powers, Rapisand, Renaldi, Rusk, Somheil, Thiagarajan

Motion passed

TASK CALENDAR REVIEW AND UPDATE

Director Bertucci reviewed the status of tasks for May noting that all tasks are in progress and on track for timely completion. She noted that the call for trustee applicants has not yet been posted but she will be following up with the City on this matter.

CCS & OCLC ANNUAL FEES

Director Bertucci reviewed the memo on page 57 of the packet that provides background information on the formation and governance of the CCS consortium of which the Library is one of 28 member libraries. The memo also provides detailed information on the methodology for calculation of annual fees for each member of the consortium. For next year, the Library's fees are 3% lower than the prior year. Director Bertucci explained that the reduction is the result of an additional library, Warren-Newport, joining the consortium. In addition to the lower fees that result from the addition of another library, PRPL cardholders now have access to additional resources. Director Bertucci noted that OCLC fees are based on a 4% increase over last year's combined fees. The estimate for the Library is \$15,482.88. When the actual increase for the OCLC services contract is received, the fees will be adjusted to reflect actual charges and the libraries will be notified.

Trustee Thiagarajan made a

MOTION: to approve annual CCS consortium membership fees of \$60,453.30 and OCLC fees not to exceed \$16,000 for July 2023 through June 2024, to be paid from the Data Processing budget line

Trustee Rapisand seconded the motion.

Roll Call Yes: Hanba, Kiem, Powers, Rapisand, Renaldi, Rusk, Somheil, Thiagarajan

Motion passed

OTHER

Trustee Thiagarajan noted that the official date for the end of the COVID emergency is May 11, 2023.

Trustee Thiagarajan made a

MOTION: to adjourn the meeting

Trustee Rapisand seconded the motion.

Voice Vote: All in favor

Motion passed

The meeting was adjourned at 8:45 p.m.