

MINUTES

PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Regular Meeting of the Board of Trustees

Held in Park Ridge City Hall Council Chambers – 505 Butler Place, Park Ridge, IL

April 19, 2022 at 7:00 p.m.

CALL TO ORDER

President Rapisand called the meeting to order at 7:00 p.m.

ROLL CALL

Trustees Present: Lauren Rapisand, President; Karen Burkum, Alexandra Hanba, Vice President, Josh Kiem, Danielle Powers, David Somheil, Treasurer; Joseph Steinfelds, Deepika Thiagarajan, Secretary

Trustees Absent: Gregg Rusk

Others Present: Joanna Bertucci, Library Director; Angela Berger, Lauren Bochat, Emily Fardoux, Staci Greenwald, Jennifer Healy, Mary Mason, John Priala, Laura Scott, Library staff
Alice Boghosian, Lydia Boghosian, Jennifer LaDuke, Karen Larson, Seehyun Larson, Alex Waters, in person
Mike Barinek, Emily Curd, Sam Kutz, Beth Barinek, via Zoom

2022 LIBRARY AWARD PRESENTATION

President Rapisand stated that she is very pleased to be making this year's award. She noted that the award is being given posthumously to Rose Boghosian and Maurine Barinek, who were both volunteers for many years in the Children's Department. She noted that Alice and Lydia Boghosian are present at tonight's meeting and that several members of Mrs. Barinek's family are attending via Zoom. She read the award nomination which was submitted by Mary Mason and Staci Greenwald, Library staff. The nomination spoke to their dedication to the Library over their many years of volunteering and also explained the friendship that developed as they worked together. Noted in the nomination was that although Rose and Maurine were not always in agreement on every topic they discussed, they always respected and accepted the other's perspective and opinion.

President Rapisand and Director Bertucci then presented the award which includes recognition on a plaque that is displayed in the Library and an engraved crystal book presented to each of the families. Alice Boghosian, Rose's daughter, thanked the Library staff and Board for the award and provided insight into the extraordinary friendship that developed between Rose and Maurine as a result of their shared time at the Library. Members of Mrs. Barinek's family also spoke of the beautiful friendship that developed between Rose and Maurine and of their mother's love for the Library. They said that their mother had instilled a sense of the importance of the Library to them as children and that they have passed that along to their children as well.

President Rapisand thanked the families for attending the meeting and called for a brief recess before the Board continues with the remainder of the agenda.

PUBLIC COMMENT

President Rapisand asked if anyone in attendance at the meeting would like to make a comment. There were no public comments made.

President Rapisand then noted that Seehyun Larson, a member of Scout Troop #76, is present at the meeting to learn about the workings of local government. She encouraged him to ask questions of any of the trustees.

CONSENT AGENDA

President Rapisand stated that the following items are included on the Consent Agenda and added that if a Board member so requests, that item will be removed from consent for further discussion after the Consent Agenda is approved.

- Approval of Minutes of the March 15, 2022 Regular Meeting of the Library Board

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- Ratify Bills Payable Warrant Register for Period 3, FY22 March 16, 2022 and March 31, 2022
- Cash Statement for all accounts for March, 2022
- Ratify disbursements from the Petty Cash Fund, \$63.94
- Approve revisions to the Collection Management Policy, Request for Review of Item in the Library Collection Policy, revisions to, and the merging of, the Gifts and Notice to Library Donor policies into one new Gifts policy
- Approve the rescission of the Public Access Typewriter Policy

President Rapisand asked if any Board member wishes to have an item removed from Consent; there were no requests.

Trustee Steinfelds made a

MOTION: To approve the Consent Agenda

Vice President Hanba seconded the motion

Roll Call Vote: Yes: Burkum, Hanba, Kiem, Powers, Rapisand, Somheil, Steinfelds, Thiagarajan

Motion passed

TREASURER'S REPORT

Treasurer Somheil reviewed the FY22 Year to Date Revenue and Expenditures report on page 38 of the packet noting that with 25% of the fiscal year complete, 18% of the Operating budget has been expended. He then referenced an article appearing in the Board packet beginning on page 39, which discusses the expected delay in issuance of Cook County property tax bills. He stated that property taxes are the primary source of revenue for the Library and referred to the Library's Cash Statement appearing on page 11 of the packet which currently shows approximately 11 month of Operations Reserve. With the expected delay in tax receipts, this Reserve will decrease and possibly temporarily go below the Board's six month Fund Balance policy. He further explained that this is why the Board maintains a Fund Balance policy. He concluded by saying that Library Administration is monitoring this situation and will continue to report updates to the Board.

Trustee Burkum made a

MOTION: To approve the FY22 Consolidated Year to Date Revenue and Expenditures Report for March, 2022

Trustee Powers seconded the motion

Roll Call Vote: Yes: Burkum, Hanba, Kiem, Powers, Rapisand, Somheil, Steinfelds, Thiagarajan

Motion passed

SECRETARY'S REPORT

Secretary Thiagarajan reviewed the Secretary's report included in the packet on page 43 noting both Library website news items and also articles appearing in the press.

SY21 Annual Report – A draft version of the Library's SY21 Annual Report is included in the packet for the Board's review. President Rapisand asked if any of the trustees have questions or comments about the report. No comments were made.

Trustee Burkum made a

MOTION: To approve the SY21 Annual Report

Trustee Steinfelds seconded the motion

Roll Call Vote: Yes: Burkum, Hanba, Kiem, Powers, Rapisand, Somheil, Steinfelds, Thiagarajan

Motion passed

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DIRECTOR'S REPORT

Director Bertucci noted recent additions to her written report which begins on page 51 of the packet.

- The Library sponsored its first ever blood drive which proved to be very successful with 34 donors. The program was arranged by Sarah Vessalo, Adult Services program coordinator.
- New copiers and printers have been installed in both patron and staff areas.
- Library staff have begun planning for a Summer Reading Club kickoff event this year. As plans progress, Director Bertucci will update the Board.

Director Bertucci asked if there were questions on her report; none were noted.

FRIENDS OF THE LIBRARY REPORT

Director Bertucci noted that the Friends' Spring Book Sale will be held this year on May 6-8 with the Member's Sale being held on Friday, May 6. She noted that through the efforts of Cub Scout Pack #201, the Friends received over 1,000 book donations for their sale.

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve revisions to the Grand Piano Policy

At its March meeting, the Planning and Operations committee discussed the possibility of rescinding the Grand Piano policy and combining necessary portion of that policy with the Meeting Room Policy. Upon further consideration, Director Bertucci concludes that it is important to maintain the Grand Piano Policy as a separate policy due to paragraph #3 which states the policy for liability related to damage to the piano. It is her recommendation that the policies remain separate until the next review of the Meeting Room policy.

Secretary Thiagarajan made a

MOTION: To approve revisions to the Grand Piano policy

President Rapisand seconded the motion

Roll Call Vote: Yes: Burkum, Hanba, Kiem, Powers, Rapisand, Somheil, Steinfels, Thiagarajan

Motion passed

There being no objection, President Rapisand adjourned the meeting at 7:31 p.m.