

**MINUTES**  
**PARK RIDGE PUBLIC LIBRARY**

20 S. Prospect Avenue, Park Ridge, IL 60068  
Planning and Operations Committee of the Whole Meeting of the Board of Trustees  
Held in the First Floor Meeting Room at the Library  
April 12, 2022 at 7:00 p.m.

Committee Co-Chair Rapisand opened the Planning and Operations Committee Meeting at 8:14 p.m.

**ROLL CALL**

Trustees Present: Co-Chairs Lauren Rapisand and Josh Kiem; Karen Burkum, Alexandra Hanba, Danielle Powers, Gregg Rusk, David Somheil, Joseph Steinfelds, Deepika Thiagarajan  
Others Present: Joanna Bertucci, Library Director; Angela Berger, Emily Fardoux, Jen Healy and John Priala, Library staff;

Trustee Hanba made a

**MOTION:** to approve the minutes of March 8, 2022

Trustee Rusk seconded the motion.

Roll Call Yes: Burkum, Hanba, Powers, Rapisand, Rusk, Somheil, Steinfelds

Abstain: Kiem, Thiagarajan

**Motion passed**

**TASK CALENDAR REVIEW AND UPDATE**

Director Bertucci informed the committee that as stated on the list of Board tasks for April, she and Ms. Doubek met with Treasurer Somheil and Trustee Rusk to discuss Budget & Finance topics. She also stated that the Board is on track with completing all the monthly tasks appearing on the calendar.

**POLICY REVIEW**

Public Access Typewriter Policy – Director Bertucci stated that the typewriter is physically located in the Media Lab and as such, can be covered under that policy and no longer requires a separate policy. She recommends that the Typewriter Policy be rescinded.

Trustee Kiem made a

**MOTION:** to rescind the Public Access Typewriter Policy

Trustee Somheil seconded the motion.

Roll Call Yes: Burkum, Hanba, Kiem, Powers, Rapisand, Rusk, Somheil, Steinfelds, Thiagarajan

**Motion passed**

Grand Piano Policy – Director Bertucci reviewed the proposed edits to the policy noting changes to the language regarding piano tuning. Trustee Hanba asked if this policy could be combined with the Meeting Room policy. Trustee Rapisand asked Director Bertucci to incorporate this policy into the Meeting Room policy and that approval of the new policy be included under New Business on the agenda for next week's Board meeting. At that time the Board could also rescind the separate Grand Piano policy.

**OTHER**

There was discussion regarding which policy items approved at tonight's meeting should be included on the Consent Agenda for the next Board meeting. Trustee Hanba stated her opinion that all policy changes approved tonight should be included on Consent next week, with the caveat that the Consent Agenda can be modified at the time of the Board meeting next week, if necessary.

Trustee Steinfelds asked if any of the public comments recently received by the Board and Library Director require the attention of the Board. Trustee Rapisand replied that she has seen nothing that falls under the Board's purview, any topics presented are of an operational nature.

There being no objections, the meeting was adjourned at 8:23 p.m.