

## MINUTES

### PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Building and Grounds Committee of the Whole Meeting of the Board of Trustees

April 11, 2023 at 7:00 p.m.

#### ROLL CALL

Trustees Present: Committee Chair: Joseph Steinfels; Alexandra Hanba, Josh Kiem, Danielle Powers, Lauren Rapisand, Theresa Renaldi, Gregg Rusk, David Somheil, Deepika Thiagarajan  
Others Present: Joanna Bertucci, Library Director; Angela Berger, and Alyson Doubek, Library Staff

President Hanba called the meeting to order at 7:00 p.m.

#### PUBLIC COMMENT ON NON-AGENDA ITEMS

None

#### UPDATES FROM THE LIBRARY DIRECTOR

Director Bertucci provided the Committee with operational updates as follows:

- The Library experienced a 24 hour internet outage as the result of an issue with the migration from vendors WOW to Astound. Access has now been fully restored.
- A blood drive was held at the Library today with 40 donors participating. The next drive will be held on June 3, 2023.
- Trustees were reminded that the Cook County Statement of Economic Interests filings are due on May 1, 2023.

President Hanba congratulated Trustee Steinfels on his election to the City Council. She explained that Director Bertucci is working with City of Park Ridge Administration to determine next steps for his replacement on the Library Board.

Chairman Steinfels opened the Building and Grounds meeting at 7:05 p.m.

#### APPROVAL OF MINUTES

Trustee Steinfels made a

**MOTION:** to approve the minutes of the March 14, 2023 meeting

Trustee Rapisand seconded the motion

Roll Call Vote: Yes: Hanba, Kiem, Powers, Rapisand, Renaldi, Rusk, Somheil, Steinfels, Thiagarajan

**Motion passed**

#### PROJECT UPDATES

Director Bertucci reviewed the project updates memo included on page 3 of the packet. The acoustic project for the Children's room was completed on March 21<sup>st</sup> and both patrons and staff have noticed a reduced noise level in the room. Trustee Steinfels asked if there were other areas of the building that were being considered for sound attenuation and suggested the Teen Loft and the center stairwell. Director Bertucci stated that she would speak to Andrew Jose of Green and Associates about the advisability of this

Director Bertucci noted that the hearing for the Live and Learn Grant application took place on April 6, 2023 and the Library's accessibility grant application was unanimously recommended for approval. The final step in the approval process comes when the recommendation is approved by the Illinois Secretary of State.

Andrew Jose has been working with contractors on the back end programming of the ice melt system and hope to finalize system testing by the end of April.

On April 7<sup>th</sup>, Director Bertucci and Mr. Priala met with Green and Associates regarding the building envelope project. A draft timeline for the project was developed and is noted in the memo on p. 3 of the packet.

CVI is available to assist trustees in accessing their PRPL email accounts.

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**OTHER**

Trustee Kiem inquired about the gift received from the estate of Mr. Stanley Malinowski. Director Bertucci replied that the funds have been received by the Library and she will be meeting with Treasurer Somheil and Trustee Rusk to discuss the best use(s) for the funds.

Meeting was adjourned at 7:16 p.m.