

## MINUTES

### PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Building and Grounds Committee of the Whole Meeting of the Board of Trustees

March 8, 2022 at 7:00 p.m.

#### ROLL CALL

Trustees Present: Committee Co-Chairs: Joseph Steinfels and Danielle Powers; Karen Burkum; Alexandra Hanba, Lauren Rapisand (via telephone), Gregg Rusk; David Somheil  
Absent: Josh Kiem, Deepika Thiagarajan  
Others Present: Joanna Bertucci, Library Director; Angela Berger, Alyson Doubek, Jen Healy, Library Staff  
Josh Kiem (via telephone)

#### APPROVAL OF REMOTE ATTENDANCE

Trustee Rapisand will be attending remotely due to illness. A motion is needed to formally approve her attendance via electronic means. There being no objection to Trustee Rapisand attending remotely,

Trustee Burkum made a

**MOTION:** to approve the attendance of Trustee Rapisand via electronic means

Trustee Somheil seconded the motion.

Roll Call Vote: Yes: Burkum, Hanba, Powers, Rusk, Somheil, Steinfels

**Motion passed**

#### APPROVAL OF MINUTES

Trustee Hanba made a

**MOTION:** to approve the minutes of February 8, 2022

Trustee Somheil seconded the motion.

Roll Call Vote: Yes: Burkum, Hanba, Powers, Rapisand, Rusk, Somheil, Steinfels

**Motion passed**

#### ICE MELT SYSTEM PROJECT UPDATE

Director Bertucci provided an update on the status of this project. She stated that Andrew Jose, of Green and Associates, who is managing this project, is waiting for the final calculations regarding amperage of the system as it is not currently functioning properly. She will provide an update to the Board on this as soon as one is available.

#### 2022 STRUCTURAL WORK – CONSULTING SERVICES

Director Bertucci reported that the Library's attorney is currently reviewing the contract for the owner/architect agreement. Andy Dogan from Williams Architecture, along with a structural engineer for the firm, were on site to do an initial assessment.

#### RFQ – HVAC SYSTEM DUCT CLEANING TIMELINE

Director Bertucci referenced the memo in the packet regarding the results of the bidding process for this project. She noted that she is rescinding her recommendation to accept the bid from Mr. Duct for this project. Upon further conversation with this bidder, she does not feel certain that they understand the full scope of the work. She suggests that further conversation of this be tabled for now and if the Committee is amenable, this topic be added to the agenda for the March 15, 2022 Board meeting. The committee was in agreement to have this topic added to the Board agenda for March.

#### OTHER

Trustee Steinfels followed up regarding his inquiry last month about the feasibility/desirability of installing air filters in the building. Director Bertucci replied that one unit has been purchased and is in use in the first floor meeting room where most in-person programming occurs. She and Mr. Priala will continue to assess the need for purchasing additional units.

Meeting was adjourned at 7:10 p.m.