

MINUTES

PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Budget and Finance Committee of the Whole Meeting of the Board of Trustees

Held via all remote attendance

February 8, 2022 at 7:01 p.m.

ROLL CALL

Trustees Present:

Co-Chairs: Gregg Rusk and David Somheil; Treasurer, Karen Burkum, Alexandra Hanba; Josh Kiem; Danielle Powers; Lauren Rapisand; Joseph Steinfelds, Deepika Thiagarajan

Trustees Absent:

None

Others Present:

Joanna Bertucci, Library Director; Angela Berger, Lauren Bochat, Alyson Doubek, Jen Healy, John Priala, Library Staff

PUBLIC COMMENT

None

Treasurer Somheil opened the Budget and Finance Committee meeting at 7:01 p.m.

Treasurer Somheil made a

MOTION: to approve the minutes of December 14, 2021

Trustee Rapisand seconded the motion.

Roll Call Vote: Yes: Burkum, Hanba, Kiem, Powers, Rapisand, Rusk, Somheil, Steinfelds, Thiagarajan

Motion passed

SY21 CARRYFORWARDS

Director Bertucci provided background information on the carryovers from FY21 which were approved by the Board in June, 2021. Capital carryforward from the Fire Suppression project was approximately \$620,000 and approximately \$285,000 was used on that project, leaving approximately \$335,000 for future capital projects. The carryforward was recommended by the Board to cover any contingencies related to the Fire Suppression project and to provide for any unforeseen expenses that might arise in the Library's aging building.

Director Bertucci then reviewed the status of carryforwards for capital projects still in progress. These include the Roof Ice Melt project and replacement of the telephone and public address system in the building. Funds to complete these projects are included in the carryforward amount of \$334,985 from SY21. The amount originally budgeted for FY22 Capital projects was \$275,000 so with the addition of the carryforward funds, the total Capital Budget for Building Repairs for FY22 is now \$609,985. The Total Capital Budget for FY22 is \$632,485, which also includes the computer equipment budget for FY22. Co-Chair Somheil stated that it should be noted that the approx. \$270,000 in funding is a carryforward that is not earmarked for specific projects and thus is available and can be repurposed as needed, or to adjust a future levy request. Director Bertucci then reviewed the Operating carryforwards for the Door Lock project and Building Signage project. There being no additional questions, Director Bertucci directed the committee to the three proposed motions on page 5 of the packet.

Trustee Hanba made the following motions:

MOTION: 1) Approve SY21 to FY22 Capital carryforward of \$334,985 of Building Improvement funds for the Ice Melt System, update phone, replace PA system and additional expenses/projects.

2) Approve SY21 to FY22 Operating carryforward of \$6,272 Building Maintenance Funds for Door Lock Project

3) Approve SY21 to FY22 Operating carryforward of \$10,000 of Public Relations Funds (provided by the Per Capita Grant) for the Building Signage project

Co-Chair Somheil seconded the motions.

Roll Call Vote: Yes: Burkum, Hanba, Kiem, Powers, Rapisand, Rusk, Somheil, Steinfelds, Thiagarajan

Motions passed

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Co-Chair Somheil adjourned the meeting at 7:13 p.m.