

MINUTES

PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Planning and Operations Committee of the Whole Meeting of the Board of Trustees

Held in the First Floor Meeting Room at the Library

February 14, 2023 at 7:00 p.m.

Trustee Thiagarajan called the Committee of the Whole meeting to order at 7:37 p.m.

ROLL CALL

Trustees Present: Alexandrea Hanba, Josh Kiem, Danielle Powers, Lauren Rapisand, Theresa Renaldi, Gregg Rusk, David Somheil, Joseph Steinfels, Deepika Thiagarajan

Others Present: Joanna Bertucci, Library Director; Angela Berger, Alyson Doubek and John Priala, Library staff

Trustee Thiagarajan made a

MOTION: to approve the minutes of January 10, 2023

Trustee Steinfels seconded the motion.

Roll Call Yes: Hanba, Kiem, Powers, Rapisand, Renaldi, Rusk, Steinfels, Thiagarajan

Abstain: Somheil

Motion passed

TASK CALENDAR REVIEW AND UPDATE

Director Bertucci reviewed the status of tasks for February noting that the presentation on cyber security has been moved from February to March. She also noted that to date, two nominations have been received for the Board's annual Library Award.

STATISTICAL COLLECTION REVIEW AND DISCUSSION

Director Bertucci directed the committee's attention to the memo beginning on page 15 of the packet. She explained that the statistical data has been organized into three sections. The first set of data is a recap and analysis of FY22 results. Circulation trends indicate that while circulation of physical items is less than pre-pandemic levels, digital circulation has increased significantly.

The second set of data looks forward to FY23 and the data elements that will be reported for this year. Data from 2020 will be removed from the monthly statistics sheet going forward as that data does not provide a useful point of comparison going forward. Building usage statistics (study and meeting rooms) will be added to the stat sheet for FY23. Discussion ensued with regard to the decrease in number of library card holders since the pandemic with ideas and strategies for increasing that statistic being discussed.

The third set of data looks at PRPL's stats in comparison with those of comparable libraries. Director Bertucci reviewed her methodology for compiling the listing of comparable libraries which includes both other CCS libraries and libraries outside of CCS. The committee then reviewed the graphs comparing PRPL with comparable libraries on a number of dimensions. With regard to the stat on per capita cardholders, Director Bertucci stated that she will reach out to the comparable libraries whose percentage of per capita cardholders exceeds PRPL's.

Trustee Rusk thanked Director Bertucci for this analysis and stated his opinion that this is excellent information which provides a picture of the Library's strengths, supported with factual data. Trustee Powers suggested that this information be provided to the City Council and Trustee Rapisand suggested that some of these "fun facts" be shared on social media.

DAYS OFF CALENDAR

A revised Days Closed calendar was included in the packet which reflects a proposed additional half day closure on April 28th for a staff training day. Director Bertucci is requesting that the committee approve this change.

Trustee Kiem made a

MOTION: to approve the revised 2023 Days Closed Calendar

Trustee Rapisand seconded the motion.

Roll Call Yes: Hanba, Kiem, Powers, Rapisand, Renaldi, Rusk, Somheil, Steinfels, Thiagarajan

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OTHER

None

President Hanba made a

MOTION: to adjourn the meeting

Trustee Rapisand seconded the motion.

Voice Vote: All in favor

Motion passed

The meeting was adjourned at 8:12 p.m.