

## MINUTES

### PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Building and Grounds Committee of the Whole Meeting of the Board of Trustees

February 14, 2023 at 7:00 p.m.

#### ROLL CALL

Trustees Present: Committee Chair: Joseph Steinfels; Alexandra Hanba, Josh Kiem, Danielle Powers, Lauren Rapisand, Theresa Renaldi, Gregg Rusk, David Somheil, Deepika Thiagarajan  
Others Present: Joanna Bertucci, Library Director; Angela Berger, Alyson Doubek, and John Priala, Library Staff

Chairman Steinfels called the meeting to order at 7:06 p.m.

#### APPROVAL OF MINUTES

Trustee Steinfels made a

**MOTION:** to approve the minutes of the January 10, 2023 meeting

Trustee Renaldi seconded the motion

Roll Call Vote: Yes: Hanba, Kiem, Powers, Rapisand, Renaldi, Rusk, Steinfels, Thiagarajan

Abstain: Somheil

#### Motion passed

#### PROJECT UPDATES

Director Bertucci reviewed the project updates memo included on page 6 of the packet. She noted that the second floor study room acoustic improvements have been completed. Patrons have reported that they've noticed significant improvement in reduction of sound transferring between rooms. The acoustic panels for the Children's room are on order and expected to arrive in early March.

The Ice Melt system work remains to be tested. Director Bertucci confirmed with Andrew Jose of Green Associates that once a final resolution to the project is reached, he will facilitate the formal contract close out

The email migration project is underway and approximately 75% of staff have been cut over to Office 365. With regard to the filer server upgrade, the network card has been received and this project will be completed after completion of the email migration project.

Additional speakers for the PA system have been received and installed. This project is considered complete at this time.

Director Bertucci noted that the hearing for the Live and Learn Grant application will take place in the March or April timeframe. Once grant approval has been received, the project will be put out to bid.

With regard to the sound attenuation project in the Children's room, Trustee Steinfels asked if the space would be open throughout the work. Director Bertucci replied that it was unclear at this time but if the space were to be closed briefly, staff would make accommodations so that patrons can still access materials.

#### BUILDING ENVELOPE PROJECT

Director Bertucci reviewed the memo on page 7 of the packet that provides background information on this project as well as anticipated next steps. She noted that Andy Dogan of Williams Architects conducted an assessment of the work areas to be addressed in order to provide an update on the status since completion of the 2021 Capital Needs Assessment. The findings of this work are included in the packet beginning on page 8.

Trustee Kiem inquired about the decision to use Williams Architects for this project rather than Green Associates. His suggestion was to explicitly call attention to the transition from Green to Williams as the Library's architect of record. Director Bertucci explained that per statute, 50ILCS 510/4, the Library can employ multiple architects of record for individual projects. Discussion ensued among the Committee regarding the meaning of the term "architect of record" and the context around the decision to recommend Williams for this project. Trustee Steinfels thanked Director Bertucci for the clarification provided with regard to this issue and in summary opined that in the future, Green Associates would certainly be welcomed to provide proposals for future projects, to which Director Bertucci agreed.

Director Bertucci reviewed the project design elevations on pages 10 and 11 of the packet, noting the specific work (repair vs replacement) that will be required in each of the pictured areas of the building. She stated that effectively, this work will involve potentially three different types of work and thus, contractors. There will be

## MINUTES

### PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Building and Grounds Committee of the Whole Meeting of the Board of Trustees

February 14, 2023 at 7:00 p.m.

painting required as well as widow fabrication and installation. The third component of the project will be the repair of the concrete supporting the building's columns. She explained that it might prove to be most cost effective to employ three individual companies to complete this work rather than employing a general contractor with related markups and overheads.

With regard to repairs that are needed on the City's property in the vicinity of our project's work, Director Bertucci noted that she could reach out to Steve Steffens at the City and perhaps add this work as alternates to the bid for the Library's project. Once bids on this are received, she could forward that information along to the City for their use in completing this work at the City's expense.

Director Bertucci noted that \$200,000 had been budgeted for this work but the current estimates are now coming in higher due to inflation since the original Capital Needs Assessment was completed. She reiterated that what she is asking the Committee to authorize tonight is that a proposal from Williams be obtained for their work on this project that could then be brought to the February 21, 2023 Board meeting for discussion and approval under New Business.

There was consensus among the Committee that Director Bertucci proceed with getting a proposal from Williams for consideration at the next Board meeting.

### OTHER

None

Meeting was adjourned at 7:37 p.m.