

MINUTES

PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Budget and Finance Committee of the Whole Meeting of the Board of Trustees

Held in the first floor meeting room at the Library

December 13, 2022 at 7:00 p.m.

President Hanba called the meeting to order at 7:06 p.m.

ROLL CALL

Trustees Present:

Alexandrea Hanba; Josh Kiem; Danielle Powers; Theresa Renaldi; Gregg Rusk; David Somheil; Joseph Steinfels (7:08 p.m.), Deepika Thiagarajan

Trustees Absent:

Lauren Rapisand

Others Present:

Joanna Bertucci, Library Director; Angela Berger, Alyson Doubek, Jennifer Healy, and Laura Scott, Library Staff

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

Treasurer Somheil opened the Budget and Finance Committee meeting at 7:06 p.m.

Treasurer Somheil made a

MOTION: to approve the minutes of November 8, 2022

President Hanba seconded the motion.

Roll Call Vote: Yes: Hanba, Kiem, Renaldi, Somheil, Steinfels, Thiagarajan
Abstain: Powers, Rusk

Motion passed

BUDGET TRANSFERS

Four FY22 budget transfers are being proposed. The first is to increase the budget for Data Processing by \$6,400 by reducing the budgets for General Counsel and Consulting Services by \$3,200 each.

Trustee Kiem made a

MOTION: to approve a budget transfer in the FY22 Operating budget for a \$6,400 increase to the Data Processing budget line and \$3,200 decreases to both the Legal Counsel and Consulting Services budget lines

Trustee Rusk seconded the motion.

Roll Call Vote: Yes: Hanba, Kiem, Powers Renaldi, Rusk, Somheil, Steinfels, Thiagarajan

Motion passed

The second proposed budget transfer increases the budget line for Employee Benefits-PPO by \$33,000 while decreasing the budget for Administration Salaries by \$20,000 and Employee Benefits-HMO by \$13,000. These transfers are necessitated by increases in PPO premiums and changes to staff benefit elections.

President Hanba made a

MOTION: to approve a budget transfer in the FY22 Operating budget for a \$33,000 increase to the Employee Benefits-PPO budget line and a \$20,000 decrease to the Administration Salaries budget and a \$13,000 decrease to the Employee Benefits-HMO budget line.

Trustee Steinfels seconded the motion.

Roll Call Vote: Yes: Hanba, Kiem, Powers Renaldi, Rusk, Somheil, Steinfels, Thiagarajan

Motion passed

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The third proposed transfer increases the budget line for Public Relations by \$2,250 and Postage by \$500 while decreasing the budget for Conferences and Training by \$2,750. These transfers will cover increased costs for both publication of the quarterly newsletter and postage.

Treasurer Somheil made a

MOTION: to approve a budget transfer in the FY22 Operating budget for a \$2,250 increase to the Public Relations budget line and a \$500 increase to the Postage budget while decreasing the Conferences and Training budget by \$2,750

Trustee Rusk seconded the motion.

Roll Call Vote: Yes: Hanba, Kiem, Powers Renaldi, Rusk, Somheil, Steinfels, Thiagarajan

Motion passed

The fourth proposed transfer reallocates budgeted funds within the Youth Services materials budget lines by increasing the budget for Nonfiction materials and decreasing the budget for Fiction materials by \$2,000.

Vice-President Kiem made a

MOTION: to approve a budget transfer in the FY22 Operating budget for a \$2,000 increase to the Youth Services Nonfiction budget line and a \$2,000 decrease to the Youth Services Fiction budget line.

Trustee Thiagarajan seconded the motion.

Roll Call Vote: Yes: Hanba, Kiem, Powers Renaldi, Rusk, Somheil, Steinfels, Thiagarajan

Motion passed

TESTAMENTARY GIFT TO THE LIBRARY

Director Bertucci reviewed a memo that appears in the packet that outlines the details of a testamentary gift designated for the Library from the Estate of Mr. Stanley Malinowski. So that the bequest can be processed and payment received by the Library, a Board resolution authorizing Director Bertucci to act on the Library's behalf is required. Director Bertucci further noted that this gift is unrestricted as to its use and that in 2023 the Board will discuss the best use(s) for these funds.

Trustee Steinfels made a

MOTION: to approve a Board resolution authorizing Director Bertucci to act on behalf of the Library Board in all matters relating to application for authorization, including signing of all services relating to the Estate of Stanley Malinowski

President Hanba seconded the motion.

Roll Call Vote: Yes: Hanba, Kiem, Powers Renaldi, Rusk, Somheil, Steinfels, Thiagarajan

Motion passed

OTHER

Director Bertucci provided an update on the Library's presentation at the City Council budget hearings. She noted that Alderman Melidosian, Library Liaison, also made positive comments on behalf of the Library. She further noted that the final reading of the 2022 Levy is on the City Council's December 19, 2022 agenda.

Treasurer Somheil adjourned the meeting at 7:25 p.m.