

MINUTES

PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Building and Grounds Committee of the Whole Meeting of the Board of Trustees

November 14, 2023 at 7:00 p.m.

ROLL CALL

Trustees Present: Anita De Frank, Alexandra Hanba, Josh Kiem, Danielle Powers, Lauren Rapisand, Theresa Renaldi, Gregg Rusk, David Somheil (via phone), Deepika Thiagarajan

Others Present: Joanna Bertucci, Library Director; Angela Berger, John Priala, Joan Wrenn, Library Staff

Trustee Powers opened the meeting at 7:05p.m.

APPROVAL OF MINUTES

Trustee Kiem made a

MOTION: to approve the minutes of the September 12, 2023 meeting

Vice-President Hanba seconded the motion

Roll Call Vote: Yes: De Frank, Hanba, Kiem, Powers, Rapisand, Renaldi, Rusk, Somheil, Thiagarajan

Motion passed

PROJECT UPDATES

Director Bertucci reviewed the project updates memo included on page 7 of the packet. She noted that the window project is progressing with work at the Touhy entrance side of the building. The paint there is lead based and will require heat removal and having the area encapsulated during paint removal.

The Interior Improvement project is nearing completion. The Committee moved to the Children's room in order to view the new space. Director Bertucci explained the plan for promoting the new space and making the community aware of its existence and use.

The Comcast fiber installation project is in its final stages with turn-up of the new service anticipated for the week of December 4, 2023.

Trustee Kiem asked about the status of the Ice Melt system. Director Bertucci explained that Green Associates continues to work on the solution for this without any additional cost to the Library. It appears that the solution may be to install a switch to operate the system. This is not what was originally intended as it was designed to be automatic with the system turning on when moisture was detected. As more details become available, Director Bertucci will advise the committee.

EXHAUST FAN REPLACEMENT

Director Bertucci provided background information regarding the proposed exhaust fan replacement. The 2021 Capital Need Assessment scheduled replacement for 2024 however, with completion of the interior updates to the Children's room washrooms, it has been determined that the existing fan does not provide adequate venting for the building. Director Bertucci explained that because the cost for this is less than \$25,000, bids are not required. ATOMATIC is the vendor who will do the replacement as they are most familiar with the Library's current system.

Vice-President Hanba made a

MOTION: Approve quotation from ATOMATIC in the amount of \$6,950 for the installation of one (1) Cook 210C17D VF fan rate for 3000CFM with ¾ HP and one (1) curb adapter

Trustee Rapisand seconded the motion

Roll Call Vote: Yes: De Frank, Hanba, Kiem, Powers, Rapisand, Renaldi, Rusk, Somheil, Thiagarajan

Motion passed

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OTHER

None

Meeting was adjourned at 7:24 p.m.