

MINUTES

PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Planning and Operations Committee of the Whole Meeting of the Board of Trustees

Held in the First Floor Meeting Room at the Library

October 11, 2022 at 7:00 p.m.

Vice-President Kiem called the Committee of the Whole meeting to order at 7:40 p.m.

ROLL CALL

Trustees Present: Alexandrea Hanba, Josh Kiem, Lauren Rapisand, Gregg Rusk, David Somheil, Joseph Steinfelds, Deepika Thiagarajan
Via telephone: Danielle Powers, and Theresa Renaldi
Others Present: Joanna Bertucci, Library Director; Angela Berger, Alyson Doubek, and John Priala, Library staff

Trustee Rapisand made a

MOTION: to approve the minutes of September 13, 2022

Trustee Kiem seconded the motion.

Roll Call Yes: Kiem, Powers, Rapisand, Renaldi, Rusk, Somheil, Steinfelds

Abstain: Hanba, Thiagarajan

Motion passed

TASK CALENDAR REVIEW AND UPDATE

Director Bertucci reviewed the status and changes to the calendar noting that all previously scheduled tasks for the month of October had been completed and that a 5 year levy forecast had been added to October's task list. She has also added the first four months of 2023 to the calendar so that a full year of Board tasks is included.

CHARITY COLLECTION BOX POLICY

Included in the packet is a draft of a new policy covering placement in the Library of containers for the purpose of charitable donations to local non-profit community organizations. As the Library is seeing an increase in requests for this, Director Bertucci thought it advisable to have a policy that addresses this.

Discussion ensued with regard to proposed policy language and Director Bertucci replied that she would take these suggestions into consideration and revisit the proposed policy, bringing it to the November, 2022 Committee of the Whole meeting for review.

OTHER

Vice-President Kiem gave a brief overview of the Per Capita Grant process as it relates to Board responsibilities. Each year as part of the grant application process, the Board is required to review Library standards. Each year, members of the Board are given individual chapters to review and report out on to the entire Board. Staff is available to provide support and follow-up for this review. In assigning chapters to trustees, an effort was made to align chapter assignments to committee chair assignments, where possible. Director Bertucci will resend the email with chapter assignments out to the entire Board.

There being no other business,

Trustee Thiagarajan made a

MOTION: to adjourn the meeting

Trustee Steinfelds seconded the motion.

Voice Vote: All in favor

Motion passed

The meeting was adjourned at 7:58 p.m.