

**Park Ridge Public Library**  
Regular Board Meeting – **AGENDA** - February 21, 2023 – 7:00 PM

**Meeting Location:**

Park Ridge Public Library – 1<sup>st</sup> Floor Meeting Room – 20 S. Prospect, Park Ridge, IL

1. Call to Order
2. Roll Call
3. Public Comment on Non-agenda items
4. Consent Agenda

\* Items listed below are considered routine by the Library Board and will be enacted by one motion. There will be no discussion of these items unless a Board member so requests, in which event the item will be removed from consent for further discussion immediately after the Consent Agenda is approved.

- a. Approval of Minutes of the January 17, 2023 Regular Meeting of the Library Board
- b. Ratify Bills Payable-Warrant Register for:

| Period 1, January 16, 2023        |                     | Period 1, January 31, 2023        |                     |
|-----------------------------------|---------------------|-----------------------------------|---------------------|
| Library Fund Warrants             | \$26,410.12         | Library Fund Warrants             | \$71,685.64         |
| Payroll (1/13/2023)               | \$97,222.87         | Payroll (1/31/2023)               | \$89,149.82         |
| Per Capita Grant Fund             | \$0.00              | Per Capita Grant Fund             | \$0.00              |
| North Suburban Digital Consortium | \$4,021.10          | North Suburban Digital Consortium | \$2,181.22          |
| <b>Total</b>                      | <b>\$127,654.09</b> | <b>Total</b>                      | <b>\$163,016.68</b> |
| Period 13, December 31, 2022      |                     | Period 13, January 30, 2023       |                     |
| Library Fund Warrants             | \$28,642.27         | Library Fund Warrants             | \$1,791.09          |
| North Suburban Digital Consortium | \$4,018.57          |                                   |                     |
| <b>Total</b>                      | <b>\$32,660.84</b>  | <b>Total</b>                      | <b>\$1,791.09</b>   |

- c. Approve Cash Statement for all accounts for January 2023
  - d. Ratify disbursements from the Petty Cash Fund, \$72.98
  - e. Ratify disbursements from the Gift Fund, \$900.00
  - f. Approve FY22 to FY23 capital carry forward of \$389,008 of Building Improvement Funds for the Ice Melt System, PA system speakers, lintel construction, masonry wall construction and additional expenses/projects in progress.
  - g. Approve FY22 to FY23 operating carry forward of \$9,710 of Computer Materials funds for the Email Migration project in progress.
  - h. Approve FY22 to FY23 operating carry forward of \$22,615 of Office Supplies/Furniture funds for the Sound Attenuation project in progress.
  - i. Approve the revised 2023 Days Closed Calendar
5. Treasurer's Report
    - a. Approve the Consolidated Year to Date Revenue and Expenditures Report for January 2023
    - b. Approve the Consolidated Year to Date Revenue and Expenditures Report for 2022 Period 13
  6. President's Report
  7. Secretary's Report
  8. Library Director's Report
    - a. Statistics
    - b. Narrative
  9. Friends of the Library Report – no report
  10. Unfinished Business
  11. New Business
    - a. Building Envelope Project – Architectural Services Contract Award
  12. Adjournment

All topics on the Agenda are potential Action Items.