

MINUTES

PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Planning and Operations Committee of the Whole Meeting of the Board of Trustees

Held in the First Floor Meeting Room at the Library

January 10, 2023 at 7:00 p.m.

Trustee Thiagarajan called the Committee of the Whole meeting to order at 7:19 p.m.

ROLL CALL

Trustees Present: Alexandrea Hanba, Josh Kiem, Danielle Powers, Lauren Rapisand, Theresa Renaldi, Gregg Rusk, Joseph Steinfelds, Deepika Thiagarajan

Trustees Absent: David Somheil

Others Present: Joanna Bertucci, Library Director; Angela Berger and John Priala, Library staff

President Hanba made a

MOTION: to approve the minutes of December 13, 2022

Trustee Thiagarajan seconded the motion.

Roll Call Yes: Hanba, Kiem, Powers, Renaldi, Rusk, Steinfelds, Thiagarajan

Abstain: Rapisand

Motion passed

TASK CALENDAR REVIEW AND UPDATE

Director Bertucci reviewed the status of tasks for January noting that the nomination period for the annual Library Award is now open. She further noted that President Hanba will lead the discussion regarding review of the Board's Bylaws.

BYLAWS REVIEW

President Hanba directed the committee's attention to a memo on page 22 of the packet that makes a recommendation to add the City of Park Ridge's attendance requirements for Board trustees to the Board's Bylaws. Trustee Renaldi inquired about the need to have the Bylaws include the Board's remote attendance at meetings policy. Vice-president Kiem inquired about the need to have the requirement that trustees complete the Cook County Statement of Economic Interest included in the Bylaws. Director Bertucci replied that she would research these questions and include this subject matter as New Business on the Board agenda for next week's January 17, 2023 Board meeting.

MEETING ROOM POLICY REVIEW

Director Bertucci began the conversation by stating that staff has noticed a change in the way people are wanting to use meeting room space in the Library. More nonprofit organizations are seeking meeting space in public spaces and sometimes the fee for use of the third floor meeting room is prohibitive for those groups. Director Bertucci discussed with President Hanba and Committee Chair Thiagarajan the possibility of modifying the Meeting Room policy to waive the \$35 use fee for nonprofit organizations using the third floor meeting room and is now making the recommendation that the committee do so.

Discussion ensued regarding requiring nonprofit groups to provide proof of their nonprofit status when booking the room. It was decided that a statement be added to the policy wherein the Library reserves the right to ask for proof of nonprofit status.

As a point of clarification, Committee Chair Thiagarajan inquired about the policy's wording regarding extended use (beyond 3 hours) of the room by nonprofit organizations. It was agreed that a \$10 per hour fee would apply for meetings beyond a 3 hour booking.

Director Bertucci stated that she will amend the policy to reflect these points prior to the Board meeting. She also stated that it is her recommendation to combine the current policy for the Library's grand piano with the Meeting Room policy and then rescind the Grand Piano policy.

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Trustee Thiagarajan made a

MOTION: to approve revisions to the Meeting Room Policy, as amended, and rescind the Grand Piano Policy
Trustee Rapisand seconded the motion.

Roll Call Yes: Hanba, Kiem, Powers, Rapisand, Renaldi, Rusk, Steinfels, Thiagarajan

Motion passed

OTHER

Trustee Rapisand stated that prior to the pandemic, the possibility of the Library hosting an art show was discussed by the Board. Discussion ensued with regard to operational and policy issues that might be involved in this endeavor.

Trustee Powers inquired about the possibility of the Library initiating a program wherein patrons would become readers for those who might benefit from such a program. It was agreed that the Library might serve as a facilitator and supplier of materials for such a program, if it existed, but that the Library is not best situated to initiate or manage such an initiative.

President Hanba made a

MOTION: to adjourn the meeting

Trustee Rapisand seconded the motion.

Voice Vote: All in favor

Motion passed

The meeting was adjourned at 8:07 p.m.