

## MINUTES

### PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Building and Grounds Committee of the Whole Meeting of the Board of Trustees

January 10, 2023 at 7:00 p.m.

#### ROLL CALL

Trustees Present: Committee Chair: Joseph Steinfelds; Alexandra Hanba, Josh Kiem, Danielle Powers, Lauren Rapisand, Theresa Renaldi, Gregg Rusk, Deepika Thiagarajan  
Absent: David Somheil  
Others Present: Joanna Bertucci, Library Director; Angela Berger and John Priala, Library Staff

Chairman Steinfelds called the meeting to order at 7:08 p.m.

#### APPROVAL OF MINUTES

Trustee Rapisand made a

**MOTION:** to approve the minutes of the November 8, 2022 meeting

Trustee Thiagarajan seconded the motion

Roll Call Vote: Yes: Hanba, Kiem, Powers, Rapisand, Renaldi, Steinfelds, Thiagarajan

Abstain: Rusk

#### Motion passed

#### PROJECT UPDATES

Director Bertucci reviewed the project updates memo included on page 18 of the packet, beginning with the exterior wall project. She noted that the door hardware that was backordered has now been received and installed and that the project is now complete. She noted that the work carries a two year warranty, beginning on January 9, 2023.

Work on the interior acoustic improvements project will be begin on Monday, January 16<sup>th</sup> with the second floor study rooms. Staff will be notifying patrons of the limited availability of study rooms during this time. The acoustic panels for the Children's room are on backorder until the end of January. More information to follow with regard to timing of the work for this installation.

The Ice Melt system work remains to be tested. Director Bertucci noted that final payment on this project is being held until satisfactory completion of the work. Discussion ensued among the committee with regard to warranty for the system and close-out of the project. Further updates will be provided as they become available.

The email migration project is underway and will be ongoing throughout the month of January. With regard to the filer server upgrade, the network card has been received and this project will be completed after completion of the email migration project.

Additional speakers for the PA system have been received and installed. This project is considered complete at this time.

Trustee Steinfelds inquired about the status of the Children's washroom project. Director Bertucci replied that on December 21, 2022, the Live and Learn Grant application was submitted. The Library is now awaiting notice of grant approval and when that is received, the project will be put out to bid.

#### OTHER

None

Meeting was adjourned at 7:19 p.m.