

**MINUTES
OF THE REGULAR MEETING OF THE RESOURCES COMMITTEE
OF THE BOARD OF TRUSTEES OF THE PARK RIDGE PUBLIC LIBRARY HELD
APRIL 10, 2008 AT 7:32 P.M. IN THE THIRD FLOOR MEETING ROOM OF THE Library**

DRAFT

ROLL CALL:

PRESENT: John Benka, Chair; Kathleen de Grasse, Richard Van Metre, John Schmidt, Library Board; Mrs. Van De Carr, Library Director; Linda Egebrecht, Library Staff.

ABSENT: Patricia Lofthouse.

Approval of Committee Minutes

Mr. Schmidt made a

MOTION: To approve the minutes for the Resources Committee Meeting held March 13, 2008.

Mr. Van Metre SECONDED the motion.

MOTION PASSED UNANIMOUSLY.

Policy Manual Updates

The Committee recommends that the Policy Manual be reviewed, at a minimum, every three years with a statement about such review provided early in the policy manual. Such review will begin in 2010 and every three years thereafter. Also, staff will begin a review of the by-laws and the Committee recommends that each Board member review the by-laws and notify Mrs. Van De Carr about concerns and related matters.

The Committee discussed Policy 1D2 regarding video game overdue charges. The Committee recommends that the overdue charges be \$1.00 a day, to a maximum of \$25.00.

The Committee agreed that editorial changes, as necessary, be made to Policy 1C1, 1D2, 1F1, and 1F2.

Mr. Van Metre made a

MOTION: To approve the substantive and editorial changes to Policy 1C1, 1D2, 1F1, and 1F2 as recommended.

Mr. Schmidt SECONDED the motion.

MOTION PASSED UNANIMOUSLY.

IL Per Capita Grant 2008/09 Budget

The Committee discussed the points in Mrs. Van De Carr's memo regarding the 2008-09 Per Capita Grant (attached).

Mr. Schmidt made a

MOTION: To approve the 2008-09 Per Capita Grant as outlined in Mrs. Van De Carr's memo of April 1, 2008 as recommended.

Mrs. de Grasse SECONDED the motion.

MOTION PASSED UNANIMOUSLY.

Proposal for Michel Trust

The Committee reached a consensus that the proposal as presented would be an appropriate request for the funds.

Insurance for Library Programs

Study of the issue continues.

Adjournment: 8:37 p.m.

John Benka, Chair