

**MINUTES  
OF THE REGULAR MEETING OF THE RESOURCES COMMITTEE  
OF THE BOARD OF TRUSTEES OF THE PARK RIDGE PUBLIC LIBRARY HELD  
FEBRUARY 14, 2008 AT 7:30 P.M. IN THE THIRD FLOOR MEETING ROOM OF THE LIBRARY**

**ROLL CALL:**

**PRESENT:** John Benka, Chair; Kathleen de Grasse, Patricia Lofthouse, John Schmidt, Richard Van Metre, Library Board; Mrs. Van De Carr Van De Carr, Library Director; Linda Egebrecht, Library Staff.

**ABSENT:** None.

**Approval of Committee Minutes**

Mr. Schmidt made a

**MOTION:** To approve the minutes for the Resources Committee Meeting held January 10, 2008.

Mr. Van Metre SECONDED the motion.

MOTION PASSED UNANIMOUSLY.

**Output Measures Survey**

In its study of the Output Measures Annual Survey 2007, the Committee reviewed each of the six questions presented to the clients in that Survey. Only those client responses that the Committee determined pertained to Library resources and programs were discussed at the Committee meeting. Moreover, the Committee's attention was directed to those responses that appeared to suggest that improvements should be considered by the Board and staff.

The Committee concluded the following with regard to resources and programs suggestions in client response to each of the six questions:

**“What do you think of the current library?”**

- Several of the suggestions regarding the need for an expanded collection, whether in the children's section, in the music collection, in the DVD collection, or generally in assorted genres can only be accomplished by adding more space to the facility.
- Regarding updating the décor in the children's section: staff will examine funding sources and will begin planning a budget strategy to accomplish the updating in a timely manner.
- Regarding the need for more computers: the Committee reviewed the issue with Mrs. Van De Carr and concluded that the current inventory of computers is appropriately placed and spaced. Without additional floor space, adding computers to the adult section is unrealistic.
- Regarding “too many blabbermouths” the Committee agreed that the need for quiet spaces is understandable: however, because of space limitations, we cannot create more quiet spaces without impacting other spaces necessary for library operations. In addition, Library staff will continue to emphasize the need for clients to more sensitive to disruptions caused by loud conversations and cell phone use.

**“What could the Library do to improve the Library?”**

- Staff will contact the folks at Hill's Hobby Shop regarding their interest and potential to provide a program or programs related to the variety of their enterprise.
- Regarding adding more board games and puzzles to the children's section: staff remind the Committee that whatever is available to children, we must be concerned about safety; thus, game pieces and puzzle pieces cannot have potential to be swallowed or hurtful. Staff continues to refresh the inventory. MRS. VAN DE CARR CONFIRMED THAT STAFF HAS EXAMINED THE TOYS IN THE CHILDREN'S SECTION AND HAS CONCLUDED THAT NO TOYS HAVE LEAD CONTENT.
- Regarding offering Park Ridge citizen priority use of library computers: staff continues to monitor computer availability and has concluded that the current rules and regulations for computer use are workable even when guest cards are issued to non-Park Ridgians for computer use.

**“Do you use other public libraries? Why?”**

- Regarding the inputs that other libraries have better selections of movies, CD's, books, and other materials: staff will use the Library newsletter and other opportunities to encourage clients to share their suggestions, interests, and the like.
- Regarding having texts for students at OCC and District 207: the Library has not entered into any agreement with OCC texts or study materials; however, we do include 207 summer reading materials in our inventory upon request.
- regarding having more copies of current best sellers available: Mrs. Van De Carr shared with the Committee the monthly report that staff uses to keep updated about best seller titles and numbers of copies in our Library . This report guides our purchase of numbers of copies needed to satisfy client demand if indeed that is ever possible regarding best sellers.

**“What else should the Library offer?”**

- More educational toys: staff continues to monitor inventory and will continue to refresh the supply.
- need a wider range of lectures—finance, self-improvement, etc.: Mrs. Van De Carr reviewed this matter by restating that as part of our goals for last year and this, every effort will be made to find interesting program to meet the interest of seniors and retirees.
- Need for writing workshops: Staff will follow-up.
- Regarding the suggestion that the Library make available CD/DVD players with headphones: The Committee was intrigued by this suggestion and began to discuss the benefits and limitations of such an addition to our inventory of equipment. Mrs. Van De Carr wisely joined the conversation and suggested that staff should review this issue and present some ideas about it to the Committee as we plan future programs.

**“How well is the board fulfilling its role?”**

- Regarding the need for more space: the majority of client inputs on this matter favor some sort of library expansion. A few client responses suggest that a new library is necessary.
- Regarding the need for arts and crafts workshops: staff will fold this request into its program plans.
- Regarding whether or not children are being allowed to “tie-up” adult computers: staff continues to monitor computer use and availability and find that this concern is not valid at this time.

**“Additional comments”:**

- Some children's DVD's are dirty and dusty: whenever such a condition is present by a client to staff, appropriate measures are taken either to clean or discard. Staff does not examine every DVD whenever it is used and returned to determine the cleanliness of that material.

**Adjournment:** 8:22 p.m.

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John Benka, Chair