

**MINUTES
OF THE REGULAR MEETING OF THE BUILDING & GROUNDS COMMITTEE
OF THE BOARD OF TRUSTEES OF THE PARK RIDGE PUBLIC LIBRARY HELD
APRIL 10, 2008 AT 8:40 P.M. IN THE THIRD FLOOR MEETING ROOM OF THE LIBRARY**

ROLL CALL:

PRESENT: Richard Van Metre, Chair Pro-tem; John Benka, Kathleen de Grasse, John Schmidt, Library Board; Janet Van De Carr, Library Director; Linda Egebrecht, Library Staff.

ABSENT: Patricia Lofthouse.

Approval of Committee Minutes

Mr. Benka made a

MOTION: To approve the minutes for the Buildings and Grounds Meeting held March 13, 2008.

Mr. Schmidt SECONDED the motion.

MOTION PASSED UNANIMOUSLY.

Daily Cleaning Contract

The Committee discussed the current daily cleaning contract. Mrs. Van De Carr reported that the Library received 7 bids for the project. The lowest bid was from Perfect Cleaning at \$19,440. Mrs. Van De Carr recommended that the Committee accept this bid from Perfect Cleaning. Mr. Van Metre suggested that the Library check on status requirements of their workers. Mrs. Van De Carr will check with Mr. Bob Kaderabek, City Purchasing Manager regarding this.

Mr. Benka made a

MOTION: To accept the bid from Perfect Cleaning at \$19,440 for the Library Daily Cleaning contract, with the understanding that additional information will be provided.

Mr. Schmidt SECONDED the motion.

MOTION PASSED UNANIMOUSLY.

Replacement of Compressor and Dryer for HVAC System

The Committee discussed Replacement of Compressor and Dryer for the HVAC System. Mrs. Van De Carr reported that the lowest of 3 quotes for this project was Northtown Refrigeration Inc. with a bid of \$7,616.

Mr. Benka made a

MOTION: To accept the quote from was Northtown Refrigeration Inc. for \$7,616 for the Replacement of the Compressor and Dryer for the HVAC System.

Mr. Schmidt SECONDED the motion.

MOTION PASSED UNANIMOUSLY.

Monthly Facility Report

The Committee reviewed the memo of April 3, 2008 from Mr. Mestey to Mrs. Van De Carr regarding a surprise visit from OSHA. The Library passed the inspection.

Other Projects

Mrs. Van De Carr reported that the Library should have a start date soon for the Glass Infill Wall and Replacement (of set of doors with a window) project.

Adjournment: 8:50 p.m.

Richard Van Metre, Chair Pro-tem