

**MINUTES  
OF THE REGULAR MEETING OF THE BUILDING & GROUNDS COMMITTEE  
OF THE BOARD OF TRUSTEES OF THE PARK RIDGE PUBLIC LIBRARY HELD  
FEBRUARY 14, 2008 AT 8:25 P.M. IN THE THIRD FLOOR MEETING ROOM OF THE LIBRARY**

**ROLL CALL:**

**PRESENT:** Patricia Lofthouse, Chair; John Benka, Kathleen de Grasse, John Schmidt, Richard Van Metre, Library Board; Janet Van De Carr, Library Director; Linda Egebrecht, Library Staff.

**ABSENT:** None.

**Approval of Committee Minutes**

Mr. Benka made a

**MOTION:** To approve the minutes for the Buildings and Grounds Meeting held January 10, 2007.

Mr. Van Metre SECONDED the motion.

MOTION PASSED UNANIMOUSLY.

**Review Bids for Glass Infill Wall & Door Replacement**

The Committee reviewed the bids for the Glass Infill Wall & Door Replacement project. The budgeted amount for this project is \$35,000 for the glass wall only, so the bid submitted by MJB Contractors for \$34,935 was acceptable.

Mr. Schmidt made a

**MOTION:** To accept the low bid of \$34,935 from MJB Contractors Inc., 725 N. Willow, Itasca, IL 60143, for construction of a glass and wood infill wall and the installation of a window to replace existing doors.

Mrs. de Grasse SECONDED the motion.

MOTION PASSED UNANIMOUSLY.

**Facility Update**

The Committee reviewed the Monthly Facility Report. It was stated that the new dividers for the bathrooms are scheduled to arrive February 20.

**Summary of 2006 Facility Review**

The Committee discussed the revisions made by the Board to the 2006 Facility Review. Many of the needs outlined have been addressed. Mr. Van Metre suggested that all language under "optimal situation" be changed to "future conditional". Mr. Benka suggested that the Committee include full mission statement in the section referring to the Library as a community gathering place. Mrs. Lofthouse suggested the Committee make the public aware via the newsletter, that the PRPL cannot conduct literacy classes although it is a long-standing member of the Oakton Literacy Commission.

**Other**

The Committee discussed the fact that streetscaping will start in spring along Summit Avenue. Mrs. Van De Carr met with Mr. Wiebe, Public Works, to discuss the library grounds. Grates for under the trees are an option but garbage tends to collect in them; grass wears down; rubber (fill) smells; and he suggests the Library do research on artificial turf as well as speak to the Deputy City manager Mrs. Maller, and the Public Works department. Mrs. Van De Carr stated that she will continue to investigate the issue.

**Adjournment:** 8:58 p.m.

---

Patricia Lofthouse, Chair