

MINUTES
OF THE REGULAR MEETING OF THE BUILDING & GROUNDS COMMITTEE
OF THE BOARD OF TRUSTEES OF THE PARK RIDGE PUBLIC LIBRARY HELD
JANUARY 10, 2008 AT 8:40 P.M. IN THE THIRD FLOOR MEETING ROOM OF THE LIBRARY

ROLL CALL:

PRESENT: Patricia Lofthouse, Chair; John Benka, Kathleen de Grasse, John Schmidt, Richard Van Metre, Library Board; Janet Van De Carr, Library Director; Linda Egebrecht, Vivian Mortensen, Library Staff.

ABSENT: None.

Approval of Committee Minutes

Mr. Van Metre made a

MOTION: To approve the minutes for the Buildings and Grounds Meeting held November 15, 2007.

Mr. Schmidt SECONDED the motion.

MOTION PASSED UNANIMOUSLY.

Strategic Plan

Since the subject of the Strategic Plan was thoroughly discussed during the Resources Committee meeting just adjourned, there was no further discussion in this Committee's meeting.

Facility Update

The Committee reviewed the Monthly Facility Report. Mr. Benka addressed the dirty carpeting issue, which Mr. Mestey's report indicated would be corrected with replacement carpeting. Mrs. Lofthouse addressed the fire inspection issues: specifically the placing of dry wall around the air vents where asbestos had been removed and the fire alarm strobe light in the meeting room. Mrs. Lofthouse questioned elevator repair. Mrs. Van De Carr advised that the Library is getting quotes for a maintenance contract for the elevator.

Building Projects

Mrs. Van De Carr reported that the Invitation to Bid on the glass wall in the Reference Loft and the replacement of the old receiving doors had gone out to the newspaper for publication that morning.

Mr. Benka advised the Committee that there are 419 items regarding the facility in the Output Measures results.

Mr. Benka suggested that the Board convey to the staff that 99.5% of user comments about staff were laudatory.

Mr. Benka and Mr. Schmidt suggested that the Committee bring up as new business at the Board meeting suggestions as to how we handle the results of the output measures.

Adjournment: 9:05 p.m.