

**MINUTES  
OF THE REGULAR MEETING OF THE BUILDING & GROUNDS COMMITTEE  
OF THE BOARD OF TRUSTEES OF THE PARK RIDGE PUBLIC LIBRARY HELD  
JULY 15, 2010 AT 7:41 P.M. IN THE THIRD FLOOR MEETING ROOM**

**ROLL CALL:**

**PRESENT:** Kathleen de Grasse, Chair; John Benka, John Schmidt, Richard Van Metre, Library Board; Janet Van De Carr, Library Director; Linda Egebrecht, Library Staff.

**ABSENT:** None

**Approval of Committee Minutes**

Mr. Benka made a

**MOTION:** to approve the minutes for the Buildings and Grounds Meeting held June 10, 2010.

Mr. Schmidt SECONDED the motion.

MOTION PASSED UNANIMOUSLY.

**Approval of Bid for HVAC equipment replacement**

Five bids were received by July 2, 2010 for the HVAC equipment replacement project (replacement of one condensing unit & two air handlers). ECI Mechanical was the low bidder at \$79,000. References have been checked and no concerns were reported. ECI Mechanical has completed jobs at other large installations.

Mr. Van Metre made a

**MOTION:** to approve the low bid from ECI Mechanical, 16610 S. Richmond Avenue, Markham, IL 60428, to replace one HVAC condensing unit & two HVAC air handlers at a cost not to exceed \$79,000.

Mr. Schmidt SECONDED the motion.

MOTION PASSED UNANIMOUSLY.

**IL Per Capita Grant Requirement – Going Green Plan**

As part of the Illinois Per Capita Grant requirements, the Committee reviewed the Library's "Going Green Plan". The Resources Committee recognized that a staff committee is operational, focusing on "green" issues and has had significant input in the development of the "Going Green Plan".

**Monthly Maintenance Report**

Mrs. Van De Carr reported that this month's monthly maintenance report lists routine items.

**Adjournment:** 7:50 p.m.