

AGENDA  
 PARK RIDGE PUBLIC LIBRARY  
 20 S. Prospect Avenue, Park Ridge, IL 60068  
 Regular Meeting of the Board of Trustees held in the First Floor Meeting Room  
 Tuesday, July 20, 2010 at 7:00 p.m.

1. a. Call to Order and Roll Call
- b. Election of President Pro-Tem
- c. Roll Call
- d. Election of Officers

2. CONSENT AGENDA

\* All items listed with an asterisk are considered routine by the Library Board and will be enacted by one motion. There will be no discussion of those items unless a Board member so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda.

- \*3. Approval of Minutes of Regular Meeting of June 15, 2010.
4. Comments from the General Public (Non-agenda items)
5. Secretary's Report
  - A. Communications
  - B. Motion to go into Executive Session at the conclusion of the regular meeting to discuss a personnel matter.
6. Treasurer's Report

*A. a. Approval of Bills Payable-Warrant Register for Period 2, June 16, 2010		Library Fund Warrants	\$ 34,385.90
		Payroll	\$ 95,093.20
		Technology Replacement Fund	\$ 0.00
		Grant Fund	\$ 17.98
		North Suburban Digital Consortium	<u>\$ 4,073.88</u>
		Total	\$ 133,570.96

b. Approval of Bills Payable-Warrant Register for Period 2, June 30, 2010		Library Fund Warrants	\$ 49,922.79
		Payroll	\$ 94,055.44
		Technology Replacement Fund	\$ 0.00
		Grant Fund	\$ 0.00
		North Suburban Digital Consortium	<u>\$ 0.00</u>
		Total	\$ 143,978.23

- B. Cash Reports for June 2010
- C. Library Per Capita Grant Fund Reports for June 2010
- D. Computer Replacement Fund & Capital Budget Summary Report for June 2010
- \* E. Library Gift Fund, Endowment Fund, Deferred Charges Reports for June 2010
  - a. Approval for payment from the Restricted Fund, \$1,860.77
- F. Summary by Line Item Report for June 2010
7. Library Director's Report
  - A. Statistical Reports - Monthly Statistics for June 2010
  - B. Narrative
8. Committee Reports
  - A. Planning & Operations
  - B. Marketing & Fund-Raising
    - a. Approve Bid for Printing Newsletter
  - C. Library Resources
    - a. Approve Revisions to Policy I A 7
  - D. Building & Grounds
    - a. Approve Bid for HVAC: Replacement of One Condensing Unit & Two Air Handlers
9. Friends of the Library Report
10. Unfinished Business
11. New Business
12. Adjournment

THE PARK RIDGE PUBLIC LIBRARY will provide reasonable auxiliary aids or services necessary to afford an individual with a disability an equal opportunity to participate in all services, programs and facilities. Persons requiring assistance are requested to notify the Library of their needs well in advance to provide sufficient time for the Library to make an accommodation. Requests for accommodation should be made to the Administration Department at the Park Ridge Public Library, 20 S. Prospect, Park Ridge, IL 60068, 847-825-3123, TTY 847-825-8217.