

**MINUTES
OF THE REGULAR MEETING OF THE BUILDING & GROUNDS COMMITTEE
OF THE BOARD OF TRUSTEES OF THE PARK RIDGE PUBLIC LIBRARY HELD
MAY 13, 2010 AT 8:07 P.M. IN THE THIRD FLOOR MEETING ROOM**

ROLL CALL:

PRESENT: Kathleen de Grasse, Chair; John Benka, Shlomo Crandus, John Schmidt, Richard Van Metre, Library Board; Janet Van De Carr, Library Director; Linda Egebrecht, Library Staff.

ABSENT: None

Approval of Committee Minutes

Mr. Benka made a

MOTION: to approve the minutes for the Buildings and Grounds Meeting held March 11, 2010.

Mr. Schmidt SECONDED the motion.

MOTION PASSED UNANIMOUSLY.

Children's Department Project

The carpet removal and installation in the Children's Services department has been completed. The doors will be installed during the summer and are custom-made. The furniture will be reupholstered by the end of May.

2010-11 Capital Project

HVAC bid documents are prepared and will be submitted knowing that the City budget has not yet been adopted.

Monthly Maintenance Report

The Committee reviewed the monthly maintenance report and noted that the list of 26 activities were mostly routine but that maintenance of the exterior lights requires regular attention.

Adjournment: 8:17 p.m.