

MINUTES

PARK RIDGE PUBLIC LIBRARY

20 S. Prospect Avenue, Park Ridge, IL 60068

Building and Grounds Committee of the Whole Meeting of the Board of Trustees

January 9, 2024 at 7:00 p.m.

ROLL CALL

Trustees Present: Anita De Frank, Alexandra Hanba, Josh Kiem, Danielle Powers, Lauren Rapisand, Theresa Renaldi, Gregg Rusk, David Somheil, Deepika Thiagarajan

Others Present: Joanna Bertucci, Library Director; Angela Berger, John Priala, Library Staff

Trustee Powers opened the meeting at 7:46 p.m.

APPROVAL OF MINUTES

President Thiagarajan made a

MOTION: to approve the minutes of the December 12, 2023 meeting

Trustee Renaldi seconded the motion

Roll Call Vote: Yes: De Frank, Hanba, Kiem, Powers, Rapisand, Renaldi, Rusk, Thiagarajan

Abstain: Somheil

Motion passed

PROJECT UPDATES

Director Bertucci reviewed the project updates memo included on page 19 of the packet. Both the exterior and interior improvements projects are complete with only punch list items remaining. The snow melt system on the roof is still not working properly and Andrew Jose from Green Associates continues to work on rectifying the design and operation of the system.

HVAC PROJECT PLANNING

Director Bertucci noted that timing for the plan for architect selection for the project that she presented in December has been pushed back one month in order to accommodate schedules and provide additional time for the process. Discuss ensued with regard to how best to conduct the evaluation of proposals received for the project. Treasurer Rusk suggested that Director Bertucci along with Mr. Priala and Trustees Kiem and Powers review the proposals from the firms and make a recommendation to the Committee after conducting the interviews and completing the evaluation rubrics. The Committee agreed with this approach and so the special meeting proposed for April 2 will no longer be necessary. Director Bertucci will proceed with developing the RFQ and soliciting responses.

OTHER

None

Meeting was adjourned at 8:06 p.m.